

**REVISED  
Minutes  
Board of Trustees Meeting  
University of Central Florida  
May 26, 2005**

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 1:18 p.m. The following members attended the meeting:

The Honorable Judith Albertson  
The Honorable Willie Bentley, Jr.  
The Honorable Olga Calvet  
The Honorable Manoj Chopra  
The Honorable Phyllis Klock

The Honorable Conrad Santiago  
The Honorable Richard Walsh  
The Honorable Al Weiss  
The Honorable Thomas Yochum

**BUSINESS MEETING**

Chairman Nunis welcomed two new trustees, **Manoj Chopra**, chair of the Faculty Senate, and **Willie C. Bentley, Jr.**, president of the University of Central Florida Student Government Association. Nunis called on Vice President for University Relations, Dan Holsenbeck, who introduced some special guests in the audience: Legislative Scholars **Kimberly Combs, Alexis Giles, Sarah Hardy, and Ashley Ligas**, and, Legislative Representatives **David Mealor, Ralph Poppell, Bruce Anton, David Simmons, Dean Cannon, and Andy Gardner**. Senator **Lee Constantine** joined the board members for lunch.

Chairman Nunis called for approval of the minutes of the March 31, 2005, and of the April 14, 2005, meetings. The minutes were approved as written.

**INTRODUCTIONS**

President Hitt recognized outstanding student, **Sohang Gandhi**, a junior computational physics major and math minor, who was awarded the Barry M. Goldwater Scholarship on the basis of his research into theoretical physics. The Goldwater Fellowship aims to foster and encourage outstanding students to pursue careers in mathematics, engineering, and the natural sciences and is the premier national award for undergraduates in those fields. He also recognized outstanding faculty member, **Dr. Michael Hynes**, from the College of Education, who was named the eighth UCF Pegasus Professor. This award honors a faculty member who consistently provides an extraordinary level of excellence in teaching, research, and service to our students, our community, and our profession.

**COMMUNITY COMMENTS:**

Two members of the community commented on the proposed football stadium.

## **GENERAL BUSINESS**

**BOT-1- Revised 2005 Meeting Dates** – A motion passed approving the 2005 Board of Trustees’ meeting schedule that has been revised for the November meeting. The revised meeting date is Wednesday, November 2, 2005.

**BOT-2 – University of Central Florida Board of Trustees’ Committee Assignments** – For information purposes only, Chairman Nunis announced the new committee assignments that included Dr. Chopra on the Educational Programs and Finance Committees and Willie Bentley, Jr., on the Educational Programs and Advancement Committees.

**BOT-3 – Revisions to University of Central Florida Rules** – A motion passed a) approving new university rules and amendments to existing university rules as both regular rules and, when it is necessary, as emergency rules and b) repealing a university personnel rule made obsolete by the addition of a new personnel rule covering the same subject.

Pursuant to statute and resolution of the Florida Board of Governors, the University of Central Florida Board of Trustees is empowered and required to enact rules on various topics. Due to the completion of the collective bargaining process, certain personnel rules of the university must be amended to reflect up-to-date procedures and policies. Other personnel rules are being revised to improve standards or procedures. Rules relating to the Florida Solar Energy Center must be updated to reflect new standards adopted by the Florida Solar Energy Center. As it does on a regular basis, the university also must update rules relating to traffic, parking, and the transportation access fee.

Trustee Rick Walsh wanted to be assured that these new rules, rule revisions, and rule repeals being approved by the Board of Trustees were fairly consistent across the State University System. In addition, Associate General Counsel, Youndy Cook, reported that departments would be reminded to review rules annually for updates.

**BOT-4 – Equity Accountability Program and Budgetary Incentive Plan** – A motion passed approving the Equity Accountability Plan Narrative Progress Report and Update for 2003-04 and the Equity Accountability Program Budget Incentive Plan. Janet Balanoff, Director of the Office of Equal Opportunity/Affirmative Action Programs, gave a detailed report on the progress toward improving diversity during 2003-04 and on the steps taken to achieve the 2004-05 employment goals. Provost Terry Hickey reported on support for the achievement of equity accountability goals for next year. In cooperation with the College of Arts and Sciences and the Department of Sociology and Anthropology, UCF set out to attract a national leader in the scholarship of teaching and learning

and, as a result, we will have a female full professor from Purdue University joining us in the fall.

### **Advancement Committee**

Trustee Al Weiss filled in for Trustee Christiansen as committee chair and reported that there were no action items to bring before the full board. He shared the following informational items:

Robert Holmes, Vice President for Development and Alumni Relations and CEO, UCF Foundation, Inc., and Kim Minana, Associate Vice President for Development, reported on the current activities of the UCF Foundation by stating that donors have responded extremely well again this year with cash donations totaling \$16.5 million and total gifts of approximately \$39 million. Trustee Weiss noted the significant number of donors, now totaling 11,738. By fiscal year end, the Foundation hopes to report reaching the 15,000-donor mark. He reported that construction has begun on the Alumni Center, and the Foundation Board Committee is moving forward with plans to develop the recently acquired McCulloch property on the north side of the campus. The long-term goal of that purchase is to generate income to support the activities of the Foundation. In addition, Trustee Weiss highlighted a report presented by Bob Holmes on the football stadium fund-raising plan and the proposed stadium premium seating. He also acknowledged the extensive update on the most recent legislative session given by Dan Holsenbeck, Vice President for University Relations, and mentioned the outstanding support given to UCF by our legislators. And, finally, Weiss recognized the University Marketing update given by Vice President Tom Huddleston who will continue to update the Advancement Committee on activities dealing with marketing, communications, and admissions.

### **EDUCATIONAL PROGRAMS**

Trustee Judy Albertson, chair of the Educational Programs Committee, discussed the following committee items:

**EP-1 – New Degree Program Proposals** – A motion passed approving a) a Bachelor of Arts in Business Administration and b) a Bachelor of Science in Applied Sciences. The Bachelor of Arts in Business Administration degree offers Associate of Arts students at UCF regional campuses the opportunity to earn a Bachelor of Arts degree in business administration. Modeled on a popular degree at the University of Florida, this degree program combines all the courses identified by the State of Florida as fundamental to a business degree with an established minor program of study from outside the College of Business Administration. The Bachelor of Applied Science program is designed for community college transfer students who hold the Associate of Science degree. Traditionally, the A.S. degree is a terminal degree for students preparing for careers in applied science fields. Increasingly, however, A.S. degree holders seek bachelor's degrees to obtain additional education and advancement in their careers. The B.A.S. program will offer educational opportunities otherwise

unavailable to approximately 1,750 A.S. degree students who graduate each year from UCF's six partner community colleges.

**EP-2 – Tenure Recommendations** – A motion passed approving tenure for 33 faculty members in the Colleges of Arts and Sciences, Business Administration, Education, Engineering and Computer Science, Health & Public Affairs, and the Rosen College of Hospitality Management (see Attachment A).

**EP-3 – Tenure with Hire** – A motion passed approving tenure with hire for Dr. James Rippe who joins the University of Central Florida as professor of biomedical sciences. He will direct UCF's new Center for Lifestyle Medicine. Dr. Rippe is a graduate of Harvard College and Harvard Medical School with postgraduate training at Massachusetts General Hospital. He is the founder and director of the Rippe Lifestyle Institute and associate professor of medicine (cardiology) at Tufts University School of Medicine. Dr. Rippe is founder and director of the Rippe Health Assessment at Florida Hospital Celebration Health.

**EP-4 – UCF Goals for Four State-Level Accountability Measures** – A motion passed approving UCF goals (see Attachment B) for four state-level Board of Governors' accountability measures:

- Measure One: Graduation Rates
- Measure Four: Minority Baccalaureate Production
- Measure Five: Licensure Pass Rates
- Measure Seven: World-class Academic and Research Programs

The Board of Governors has requested that universities submit goals approved by their Boards of Trustees for 2006-07 and 2012-13 for four of the seven BOG accountability measures. The BOG will consider system-level goals for the four measures at their June meeting and individual university goals at their July meeting.

Trustee Albertson called on Provost Terry Hickey to briefly discuss the new Nanoscience Technology Center. Provost Hickey reported that the center is a perfect example of how interdisciplinary research centers can be used to leverage and enhance the research activities that are going on in the academic colleges. Trustee Albertson reported this center will help us become the best metropolitan research university in the country.

Trustee Albertson called on Dr. Denise Young, Associate Vice President for Planning and Evaluation, to give a brief SACS update. Dr. Young stated that we are in the midst of the reaffirmation process for accreditation. We have two major initiatives going on: the Compliance Certification Report, with final drafts due in early July and the final report due September 10, and the Quality Enhancement Program (QEP). Dr. Young stated that they plan to develop the program, entitled, "Information Fluency," into a national model.

Trustee Albertson reminded the board of two reports that they had requested, which are included in their packets for their review: 1) BOG targeted degree programs and 2) UCF enrollment trends. And, finally, she reminded them of two upcoming meetings:

Educational Programs Committee, 2004-2005 Program Review Workshop, July 14, 2005, 9:00 a.m. to noon in the Provost's Conference Room, MH 395E, and the University Assessment Committee Annual Report, July 6, 2005, 2:30-4:30 p.m., UCF Student Union, Cape Florida Ballroom, 316A.

## **FINANCE**

As a carryover from the morning session of the Finance Committee, Chairman Nunis called on William Merck, Vice President for Administration and Finance, to give a brief campus construction update that included the following projects:

- Convocation Center housing and adjacent parking
- Psychology Building planning
- Alumni Center
- Engineering III
- recreation swimming pool
- Student Academic Resource Center renovations
- green roof installed on the Student Union
- Student Health Center addition
- large retention pond constructed for storm water management
- Burnett Biomedical Sciences Building design and plan
- intramural playing fields
- band practice field

With so many new building projects underway, Trustee Santiago suggested that the board take another guided tour of the campus in the near future.

In addition, Trustee Conrad Santiago, chair of the Finance Committee, called on Vice President Merck to give an update on the Convocation Center housing project. For full disclosure purposes, Merck addressed going forward with Phase II of the convocation center project and stated that “financing for this second phase will include roughly \$70 million for 1,000 beds of housing, 700 cars of parking, and approximately 21,000 sq. ft. of retail space.” In order to complete this phase, Merck reported that they will “amend agreements from the first series of certificates of participation to accommodate the second series. The university will be ground leasing the land to the UCFAA Property Corporation for the second 1,000 bed certificates of participation issue.”

Trustee Santiago briefly referenced the challenge to the UCF 2005 Master Plan, which he reports is moving forward and should result in a favorable outcome for UCF.

Trustee Santiago continued his discussion with the following committee items:

**FIN-1 – Fall 2005-2006 Parking Decal Fee Increase** – A motion passed approving a 5% increase for 2005-2006 parking decal fees. A parking decal fee increase is required to help generate sufficient revenue for the parking services operation on campus, to pay for the shuttle system, and to cover debt service payments for the parking garages. Other sources of revenue include the transportation access fee, traffic fines, and metered parking fees.

**FIN-2 – Transportation Access Fee Increase** – A motion passed approving a \$.44 per credit hour increase for the transportation access fee, which supports transportation infrastructure and increases student access to transportation services. In the Fall 2002 semester, a \$3.90 per credit hour transportation access fee was implemented for only those students taking courses on the main campus. In addition, the fee is now charged to students taking courses at the Rosen College of Hospitality Management because shuttle service is provided to that facility. With the \$.44 increase, the \$3.90 per credit hour fee will increase to \$4.34 per credit hour.

**FIN-3 – Fall 2005 Tuition and Non-Resident Fees Increases** – A motion passed approving a 5% increase in tuition and non-resident fees for all students for Fall 2005. The legislature has established a maximum 5% increase in resident undergraduate tuition effective with the fall semester of 2005. We may increase tuition by up to 5% for graduate and non-resident students enrolled prior to the fall semester of 2005, provided the tuition and fees do not exceed the average for corresponding programs at public universities that are members of the Association of American Universities (AAU). We may also increase tuition by more than 5% for graduate and non-resident students who are not currently enrolled, provided the tuition does not exceed the average tuition and fees at public AAU universities.

Trustee Santiago stated that our undergraduate resident tuition is just below the average of the state universities and that our non-resident undergraduate and graduate tuition is above the average. Trustee Rick Walsh noted that even though our undergraduate resident tuition is lower than average, our overall student fees are higher than other state universities. Chairman Nunis mentioned that while our fees are high compared with other comparable state universities, we should remember that our students get free football tickets and that the quality of the facilities provided to our students is excellent.

**FIN-4 – 2005-2006 Operating Budget** – A motion passed approving the 2005-2006 operating budgets for the Educational and General, Auxiliary Enterprises,

Sponsored Research, College Work Study, Foundation Activity, Student Financial Aid, Student Activities, and Concessions areas. The Education and General budget reflects the amounts proposed by the legislature and is subject to approval by the governor. The other budgets reflect the revenue and activity changes expected in each area.

**FIN-5 – 2006-2007 Legislative Budget Request** – A motion passed approving the revised list of budget priorities for the 2006-2007 legislative budget request. The chancellor for the Division of Colleges and Universities has asked the universities for budget priorities for the 2006-2007 legislative budget request. The revised list of budget priorities appears below:

<u>Priority #</u>	<u>Description</u>	<u>Amount</u>
1	Augment high technology workforce and stimulate economic development	\$3,000,000
2	Accelerate teacher preparation for teachers in critical shortage areas	\$1,000,000
3	Increase degree production in nursing – a key area of state need	<u>\$1,000,000</u>
	Total request	\$5,000,000

**FIN-6 – Supplemental Educational Plant Survey** - A motion passed approving the supplemental educational plant survey that includes the Bio-Medical Science Center Building. Florida Statute, Section 1012.31, requires that the university conduct an educational plant survey at least every five years and that the survey include an inventory of existing space, as well as recommendations for future needs. The university's last survey was conducted in June 2001 and was approved at the May 27, 2003, Board of Trustees' meeting. The 2001 survey does not include the Bio-Medical Science Center Building, a facility that has been recommended for funding in 2005-2006 with Public Education Capital Outlay (PECO) funds. In order to move forward with this project, we must provide an amended supplemental educational plant survey that has been approved by the Board of Trustees.

**Football Stadium** – a three-part motion was seconded and approved by the full board

- directing Robert Holmes, the Vice President for Development and Alumni Relations, to continue to pursue revenue opportunities for the stadium, including obtaining reservations for tickets, club seats, suites, naming rights, sponsorships, and capital gifts, subject to final approval of the construction of the stadium

- approving the expenditure of an additional \$500,000 in private monies (donated funds) to fund expenses incurred in continuing the feasibility analysis and planning of the stadium and
- granting authority to raise private funds and expend approximately \$250,000 for the new practice fields.

And, finally, Steve Orsini, Director of Athletics, gave an update on the football stadium project. He reported that a committee has been formed to work through project concerns. They are continuing with the feasibility study and with raising capital and hope to be ready by mid-June or the end of that month to present the pro forma to the board.

### **ANNOUNCEMENTS AND ADJOURNMENT**

Chairman Nunis announced that the football kickoff luncheon is scheduled for August 30<sup>th</sup>. He reported that the board was represented at 25 tables last year. He encouraged the board's participation again this year.

The next meeting would be held July 28, 2005.

The meeting was adjourned at 2:46 p.m.

Respectfully submitted: \_\_\_\_\_ Date: \_\_\_\_\_  
John C. Hitt  
Corporate Secretary