

**Minutes
Board of Trustees Meeting
University of Central Florida
May 24, 2012**

Vice Chair Olga Calvet called the meeting of the board of trustees to order at 1:07 p.m. in the Live Oak Center on the UCF Orlando campus.

The following trustees attended the meeting: Trustees Jim Atchison, Ida Cook, Richard Crotty, Ray Gilley, Marcos Marchena, Harris Rosen, and Cortez Whatley. Trustee Richard Garvy attended the meeting by telephone.

WELCOME

Calvet welcomed the board members and asked for the roll to be called. A quorum was present.

Calvet called for approval of the March 15, 2012, board meeting minutes, which were approved as written.

Calvet reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Calvet called upon Trustee Ray Gilley, Chair of the Nominating and Governance Committee, who presented the following item for board approval.

- **NG-1 President Sanford C. Shugart Honorary Doctorate** – Approval of a doctorate in Humane Letters for President Sanford C. Shugart.

President John C. Hitt congratulated President Shugart and invited him to address the board.

REMARKS

Hitt welcomed new board member, **Cortez Whatley**, the UCF Student Government Association president. Hitt announced that Trustee Whatley has also been elected to a seat on the Board of Governors as chair of the Florida Student Association.

Hitt announced that **Ida Cook** was elected to a fourth one-year term as chair of the Faculty Senate and retains her seat on the board of trustees.

Hitt announced that **Manoj Chopra**, former chair of the Faculty Senate and former trustee of the board, has been elected chair of the Advisory Council of Faculty Senates of Florida. In this capacity, he also serves on the Florida Board of Governors.

Hitt reported that UCF reached a milestone during commencement ceremonies held earlier this month when the 200,000th alumnus received his degree.

Hitt announced that the university has earned five research grants worth approximately \$1.2 million from the Defense University Research Instrumentation Program, placing UCF among the top 10 award recipients in the country.

Hitt announced that the 50th anniversary of the founding of UCF is June 10, 2013. The celebration of this milestone will begin on July 1, 2012, and run through December 31, 2013.

In athletics news, Hitt reported that outdoor women's track won its third-straight Conference USA championship, and the Knights finished baseball league play with a program record of 16 wins. The team topped out at No. 16 in the National Collegiate Baseball Writers Association poll.

In NCAA news, Hitt reported that UCF softball advanced to the NCAA tournament for the fourth time in program history, women's golf competed in the NCAA East Regional in Pennsylvania, and men's golf finished fifth at the NCAA Regionals and advanced to the NCAA championships.

INTRODUCTIONS

Hitt recognized the following faculty and staff members for their accomplishments.

The Pegasus Professor award, UCF's most prestigious faculty honor, distinguishes extraordinary contributions to the UCF community through teaching, research, and service. Hitt recognized this year's six faculty member awardees.

Dr. Sudipta Seal joined the Department of Mechanical, Materials, and Aerospace Engineering in 1997. Since then he has pioneered innovative research in materials sciences and nanotechnology. He has received more than \$12 million in grant funding for his work.

Dr. Stella Sung, director of the Center for Research and Education in Arts, Technology, and Entertainment, joined the university's music department in 1987. Sung also is an international award-winning composer and composer-in-residence for the Orlando Philharmonic Orchestra and Dance Alive National Ballet in Gainesville.

Dr. Linda Walters joined UCF in 1997 and has received UCF, state, and national awards for teaching and research excellence. She has received more than \$10 million in grant funding and runs the Biology Field Station at Canaveral National Seashore.

Hitt announced three other Pegasus Professor awardees not present at the board meeting: **Dr. Donald C. Malocha**, of the College of Engineering and Computer Science, **Dr. Talat Rahman**, of the College of Sciences, and **Dr. Martin Richardson**, of the College of Optics and Photonics.

Hitt explained that the **Leadership Enhancement Program** is a very successful leadership program for minorities. Coordinated by the Office of Diversity Initiatives, it was established in 1996 as a consortium among UCF, Brevard Community College, and Daytona Beach Community College.

Hitt recognized the members of this year's class:

Dr. Rufus L. Barfield
LaShanda D. Brown-Neal
Michelle Fuentes
Dr. Shiva Jaganathan
Shara M. Lee
Dr. John N. Malala
Diane Maldonado
Dr. Caroline D. Pratt Marrett
Pamela K. Rea
Gregory Saunders
Kirsten E. Seitz
Dr. Elizabeth Wardle
Jacqueline West-Lee

Hitt recognized student team members **Brandon Lojewski, Johan Rodriguez, Cheng Li, and Thomas Yang** from the College of Engineering and Computer Science, who won the top prize of \$100,000 in a competition sponsored by the U.S. Department of Energy. The team will compete in the National Clean Energy Business Plan Finals in Washington, D.C., in June.

Hitt congratulated four UCF spring graduates of the Burnett Honors College who received prestigious national recognitions.

Jennifer Bencivenga received a Fulbright English Teaching Assistantship in Germany.

Ashley Ewh received an NSF Graduate Fellowship, along with a National Defense Science and Engineering Graduate Fellowship.

Christopher Frye received the Barry M. Goldwater Scholarship.

Gabriel Willman received the David L. Boren Scholarship for Undergraduate Students to study in Israel.

Hitt recognized **Al Davis**, the office manager for Business Services, as the Employee of the Month for April.

Hitt asked the audience to please join him in congratulating these members of the UCF family.

REPORTS

Captain William H. Reuter, IV, Commanding Officer, Naval Air Warfare Center Training Systems Division and Naval Support Activity, Orlando, presented an overview of *Team Orlando*.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- **CL-1 Article 7: Wages, Article 8: Hours of Work, and Article 13: Change in Assignment of the Collective Bargaining Agreement with the American Federation of State, County, and Municipal Employees** – Ratification of the reopened articles of the collective bargaining agreement between the University of Central Florida Board of Trustees and the American Federation of State, County, and Municipal Employees.
- **CL-2 Article 8: Grievance and Arbitration, Article 13: Workday, Work Period, and Overtime, and Article 29: Wages of the Collective Bargaining Agreement with the Central Florida Police Benevolent Association** – Ratification of the reopened articles of collective bargaining agreement between the University of Central Florida Board of Trustees and Central Florida Police Benevolent Association.
- **EP-1 Equity Accountability Program** – Approval of the Florida Equity Reports for 2012.
- **EP-2 Tenure Recommendations** – Approval of 2012 tenure recommendations.
- **EP-3 2012-13 University Work Plan** – Approval of the University of Central Florida 2012-13 Work Plan.
- **FF-1 Neutral Host Distributed Antenna System Project** – Approval of entering into a contract with AT&T Wireless, whereby AT&T Wireless will fund, install, and manage a Neutral Host Distributed Antenna System on the University of Central Florida campus and the northern portion of the Central Florida Research Park.
- **FF-2 2012-13 College of Medicine Faculty Practice Plan Budget** – Approval of the 2012-13 College of Medicine Faculty Practice Plan budget presented by the College of Medicine.
- **FF-3 Minor Amendment to the 2010 Campus Master Plan** – Approval of a minor amendment to the University of Central Florida campus master plan to add 5,526 gross square feet of academic and research space to the Center for Multilingual Multicultural Studies building.
- **FF-4 2012-13 Tuition and Fee Amendments to University Regulation UCF-9.001**– Approval of amendments to University Regulation UCF-9.001 to establish tuition and fees for the 2012-13 academic year.
- **FF-5 Amendment to University Regulation UCF-9.006 Miscellaneous Fees** – Approval of an amendment to University Regulation UCF-9.006 Miscellaneous Fees to change the convenience fee to a variable fee. One minor correction will be made to Attachment A, page 4, item 29 that will read, Convenience fee–variable.

- **FF-6 2012-13 College of Medicine Self-insurance Program Budget** – Approval of the 2012-13 Self-insurance Program budget presented by the College of Medicine.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- Crotty welcomed Trustee Cortez Whatley to the committee.
- **Robert Holmes**, Vice President for Alumni Relations and Development and Foundation CEO, reported that
 - the *I Believe* faculty and staff campaign effort had raised approximately \$600,000
 - the capital campaign effort has raised \$38.6 million
 - a student fund-raising effort will soon be launched
- **Dr. Dan Holsenbeck**, Vice President for University Relations, gave a report on upcoming university and government relations activities.
- **Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions and Special Assistant to the President, reported that
 - the strategy team has been working on the university Strategic Plan and Work Plan
 - the launch of the new *Pegasus* magazine that will be available in print, on the Web, and via iPad application
 - progress is being made on the university's 50th anniversary celebration
 - an enrollment of 60,000 students is expected this fall semester
 - UCF News and Information is upgrading technical and operational pieces of WUCF TV

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Jim Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no report for the committee.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

Olga Calvet, Vice Chair of the Compensation and Labor Ad Hoc Committee, announced that there was no report for the committee.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Ida Cook, Chair of the Educational Programs Committee, referenced the items approved in the consent agenda, and reported the highlights from the committee meeting earlier in the day.

- **Dr. Tony Waldrop**, Provost and Executive Vice President, reported on the Equity Accountability Program.
- Waldrop presented the 2012 tenure recommendations.
- Waldrop and **Dr. Paige Borden**, Assistant Vice President for Institutional Knowledge Management, presented the 2012-13 University Work Plan.
- Waldrop, **William Merck**, Vice President for Administration and Finance and Chief Financial Officer, and Borden led a joint committee discussion on tuition differential between the Educational Programs Committee and the Finance and Facilities Committee.

FINANCE AND FACILITIES COMMITTEE REPORT

Olga Calvet, Chair of the Finance and Facilities Committee, referenced the items approved in the consent agenda and presented the following items for board approval.

- **FF-7 Administrative Fee for Study Abroad Programs** – A motion was made and passed by the board approving an administrative fee increase for study abroad programs from \$250 to \$350 per participating student.
- **FF-8 2012-13 Creative School for Children Tuition Increases** – A motion was made and passed by the board approving tuition increases for the Creative School for Children beginning Fall 2012.
- **FF-9 2012-13 Tuition, Tuition Differential, Out-of-state Fees, Financial Aid Fees, and Technology Fees** – A motion was made and passed by the board by an 8-1 vote, approving tuition, tuition differential, out-of-state fees, financial-aid fees, and technology fees for undergraduate and graduate students for Fall 2012.
- **FF-10 Capital Improvement Trust Funds** – A motion was made and passed by the board approving an increase in the Capital Improvement Trust Fund fee.
- **FF-11 2012-13 University Operating Budget** – A motion was made and passed by the board approving the university's 2012-13 operating budget.
- **FF-12 Increased Line of Credit for UCFAA Operations** – This item was pulled from the agenda.
- **FF-13 2012-13 Capital Outlay Budget** – A motion was made and passed by the board 1) approving the university's 2012-13 capital outlay budget, and 2) authorizing the president to make necessary adjustments to the 2012-13 capital outlay budget.
- **FF-14 University Smoke-free Policy** – A motion was made and passed by the board approving the University Smoke-free Policy beginning Fall 2012. Trustee Marcos Marchena commented that if the policy needs to be reinforced, it should be revisited by the board next year.

STRATEGIC PLANNING COMMITTEE REPORT

Ida Cook, Vice Chair of the Strategic Planning Committee, reported the highlights from the committee meeting of May 7, 2012, which included a discussion of the university Strategic Plan and Strategic Plan measures.

ANNOUNCEMENTS AND ADJOURNMENT

Vice Chair Calvet announced the following upcoming meetings:

Board of Governors meeting

June 19-21, 2012
(Live Oak Center)

Board of Trustees meeting

July 26, 2012
(Live Oak Center)

Calvet adjourned the board meeting at 2:10 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary