

Minutes
Board of Trustees Meeting
University of Central Florida
March 31, 2005

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 1: 08 p.m. The following members attended the meeting:

The Honorable Judy Albertson	The Honorable Harris Rosen
The Honorable Arlen Chase	The Honorable Conrad Santiago
The Honorable Patrick Christiansen	The Honorable Richard Walsh
The Honorable Phyllis Klock	The Honorable Al Weiss
The Honorable Hector A.T. Perez	The Honorable Thomas Yochum
The Honorable Kevin Peters	

BUSINESS MEETING

Chairman Nunis welcomed the board members and began the meeting by acknowledging Trustee **Geraldine Ferris**, a charter member of the board whose term expired this January, and presented her with a plaque for her extraordinary service to the university and to university governance. In recognition of her commitment and outstanding service as a founding member of UCF's Board of Trustees, President Hitt presented her with a key to the university.

Chairman Nunis announced that two of the trustees served by virtue of their office and that their terms of service ended with this board meeting. **Dr. Arlen Chase** leaves the board after having served for two years as president of the Faculty Senate. While presenting Dr. Chase with a plaque for his service to the board, Nunis also acknowledged the outstanding research being done by Drs. Diane and Arlen Chase at Caracol. He then recognized **Kevin Peters**, who leaves the board after his year of service as president of the Student Government Association. Peters was presented with a plaque for his service to the board and was acknowledged for his excellent representation of the UCF student body.

Nunis welcomed two new trustees, **Al Weiss**, president of the Walt Disney World Resort, and **Tico Perez**, an Orlando attorney with Baker & Hostetler, both of whom are UCF alumni and replace outgoing trustees Gerri Ferris and Rick Lee. President Hitt welcomed the new trustees and presented them with a gold Pegasus pin.

Nunis called for approval of the minutes of the January 18th meeting. The revised minutes were approved with two non-substantive changes.

REMARKS

President Hitt began his remarks by announcing the retirement of Bailey the Wonder Dog. Major Randy Mingo, from the UCF Police Department, presented a \$5,000 check from Milk-Bone Brand Products, for the purchase of a new dog. Hitt mentioned that, normally, when someone retires, he is presented with a gold watch; in this case, however, Bailey was presented a UCF dog collar and leash for his service to the university.

Hitt continued his remarks by introducing the Order of Pegasus Class of 2005. The graduate students are **Sandra Miles** and **Brian Monacelli**, and the undergraduate students are **Olu Aduloju, Vanessa Bowman, Sri Cherukumilli, Ericka Dunlap, Lindsey Eppleman, Marianne Howe, Nicolette Hopson, Vanja Grbic, Stacy McCord, Lissa Stovall, and Shreya Trivedi**. The Order of Pegasus is the highest recognition that the university gives to outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service.

In addition, Hitt recognized **Dr. Kiminobu Sugaya**, professor of Molecular Biology and Microbiology and a researcher in the Burnett College of Biomedical Sciences. A recent *Wall Street Journal* column described his research as offering “tantalizing” possibilities in treating Alzheimer’s Disease. Hitt also recognized **Dr. James Fenton**, director of the Florida Solar Energy Center, who came to FSEC in January from the University of Connecticut. The National Association of Regulatory Utility Commissioners recently singled out UCF’s Florida Solar Energy Center as one of the country’s “pre-eminent organizations” for its research on ways to ensure adequate domestic energy sources in the future.

President Hitt also recognized the members of the Leadership Enhancement Program, a very successful leadership program for women and people of color coordinated by the Office of Diversity Initiatives. Hitt acknowledged recent graduates **Sandra Bulger, Rodney A. Ellison, Dr. Germaine Graham, Susan Jefferson, Earnestine Jackson, Dr. Gloria Laureano, Edna Rolle, Dr. Martha Marinara, Barbara Sherwood, Nayade Urquiola**, and the program’s director, **Dr. Valarie King** (not present).

And, finally, President Hitt recognized the fine efforts of our dedicated University Support Personnel System staff: **Tom Lenz**, December, senior purchasing agent from Purchasing, **Michelle Jordan**, January, information specialist from Computer Science, and **Audrey Senter**, February, grants specialist from the Psychology Department. Hitt also recognized **Fran Tagan**, who has been working in the Student Union and with the Board of Trustees since its inception, and who was retiring from UCF after 13 years and moving to Massachusetts to be with her family. President Hitt thanked her for her service to the university and to the board.

REPORTS

President Hitt continued the business meeting by introducing the following reports:

Library Expansion Project – Joel Hartman, Vice Provost for Information Technologies & Resources, has been working with the architectural firm of Holzman Moss Architecture of New York on plans to expand the UCF Library above the existing John T. Washington Center bookstore and retail area. The expansion would connect the library and Washington Center buildings and add a new entrance in that area. The expansion would add 164,600 sq. ft. and nearly double the number of seats in the library from 1,713 to 3,272. The expansion will enable the library to increase its collection from about 1.1 million volumes in 2003 to a projected 2.3 million volumes in 2019. Construction could begin in Summer 2006 and is expected to cost about \$82.8 million.

University Governance Issues – Scott Cole, General Counsel, reported that Floridians for Constitutional Integrity, the organization that coordinated the citizens' initiative to create the Board of Governors as a constitutional body through the passage of Article IX, Section 7, of the Florida Constitution, has sued the Board of Governors in the Circuit Court of Leon County. The plaintiffs have requested a declaratory judgment stating that any statutes or executive orders attempting to grant authority or control over the state university system to any entity other than the Board of Governors is unconstitutional. Florida House of Representatives Bill 1001 attempts to allocate the respective powers of the legislature and Board of Governors following the passage of Article IX, Section 7. Among other things, it grants the legislature control over tuition and fees and the expenditure of funds by universities. If Bill 1001 is passed, it means that bargaining will be at the state level rather than local level. Cole reports it could take as long as a year for a definitive court ruling.

Medical School Initiative in Central Florida – President John C. Hitt was asked by the Board of Governors to make a presentation on UCF's proposed medical school at its January 27th meeting. He shared the medical school study, which was conducted by MGT of America, with the board. The study points out that the shortage of doctors nationwide will worsen without expanded medical education opportunities. It also demonstrated that UCF, which has expanded its biomedical research in recent years, is well-positioned to support a medical school. Hitt remarked that of the top 35 largest metropolitan areas in the country, we are the only one without at least one medical school. He continued by sharing the following key strengths of the Orlando location:

- home of two of the largest medical systems in the country
- home of major health-related services
- size of metropolitan region
- accessibility

Hitt re-emphasized the importance of a UCF medical school to meet the need for new physicians in Florida and stressed that Central Florida is a preferred location, that UCF is well-positioned to undertake the establishment of a medical school, and that a medical school will increase the quality of life in Central Florida.

GENERAL BUSINESS

BOT-1 – University of Central Florida Medical School – a) A motion unanimously passed in favor of a) accepting the Medical School Feasibility Report and b) approving the preparation and submission of a proposal to the Board of Governors requesting permission to establish a medical school at the University of Central Florida. The studies conducted by MGT of America and the Council for Education Policy Research and Improvement both document and acknowledge the need for more physicians in Florida and nationwide. Furthermore, the MGT of America study makes a compelling and well-documented case for why a new medical school should be created in the Orlando region and why the University of Central Florida is well-positioned to undertake the establishment of that medical school.

BOT-2A – AFSCME Collective Bargaining Agreement – A motion passed ratifying the collective bargaining agreement between the University of Central Florida Board of Trustees and the American Federation of State, County, and Municipal Employees (AFSCME). The ratification of this document constitutes a collective bargaining agreement governing terms and conditions of employment for the covered employees until June 30, 2007. The contract includes a 4% salary increase for a unit composed of 327 maintenance and service workers, retroactive to August 8, 2004.

BOT-2B – UFF Collective Bargaining Agreement – A motion passed ratifying the collective bargaining agreement between the University of Central Florida Board of Trustees and the United Faculty of Florida (UFF). The contract includes an improved evaluation process and nearly doubles the amount of sabbatical and professional development leave time available for union members. The contract covers a unit composed of 1,462 faculty members and Administrative and Professional employees. The motion also approves the immediate implementation of promotion increases, across the board increases, and merit increases that should be retroactive to August 8, 2004. According to Provost Hickey, the increases are to be distributed by the end of spring semester.

BOT-2C – Police Collective Bargaining agreement – A motion passed ratifying the collective bargaining agreement between the University of Central Florida Board of Trustees and the Central Florida Police Benevolent Association, Inc. The contract includes a physical exam requirement, an improved promotion process, and a 4% salary increase package retroactive to September 10, 2004, for a unit composed of 42 sworn law enforcement employees.

BOT-3 – Honorary Doctorate for Ambassador Harriet Elam-Thomas– A motion passed approving an Honorary Doctorate in Public Service for Ambassador Harriet Elam-Thomas for her service to the university, the region, and the nation. President Hitt remarked that after a distinguished career in the U.S. Foreign Service spanning several decades, and continuing with her time at the university, she has established a record of service and achievement that few can match. Her contributions also extend well beyond the campus to UCF’s partners. She has served as an extraordinary ambassador in many ways for the region.

BOT-4 – Conferral of Degrees – A motion passed approving the conferral of degrees at the Spring 2005 commencement ceremonies. UCF expects to award the following degrees at ceremonies on May 5-7:

2,515 baccalaureate degrees,
870 master’s degrees,
111 doctoral and specialist degrees
3,496 total degrees

Dr. Hitt encouraged the board members to attend the commencement ceremonies and indicated that the students appreciate their presence.

BOT-5 – New Committee Appointments – For information purposes only, Chairman Nunis announced that Trustee Al Weiss would serve on the Advancement and Finance committees and that Trustee Tico Perez would serve on the Advancement and Educational Programs committees. Committee membership remains the same for all other trustees.

BOT-6 – Revised 2005 BOT Meeting Dates – For information purposes only, Chairman Nunis announced the 2005 Board of Trustees’ meeting schedule must be revised because of conflicts with the Board of Governors’ meetings. The revised schedule is listed below:

January 27, 2005 – Thursday
March 31, 2005 – Thursday
May 26, 2005 – Thursday
July 28, 2005 – Thursday
September 22, 2005 – Thursday
November 18, 2005 – Friday (revised)

BOT-7 – Revisions to Bylaws of UCF Athletics Association, Inc. – A motion passed approving the Amended and Restated Bylaws of UCF Athletics Association, Inc., increasing the number of voting public board members from two to three. President Hitt stated that the increase would help strengthen the board.

Advancement Committee

Trustee Patrick Christiansen, chair of the Advancement Committee, discussed the following committee items:

ADV-1 – Morgridge National Reading Center, College of Education – A motion passed naming the College of Education’s new reading center the *Morgridge National Reading Center* in recognition of the generosity of philanthropists John and Carrie Morgridge. The Morgridges’ recently signed a memorandum of understanding agreeing to contribute \$2,000,020 to establish a reading center in the College of Education. Their gift is expected to be fulfilled over a four-year period, with the first \$500,000 installment expected by June 30, 2005. The gift of \$2,000,020 should qualify for state matching funds of an additional \$1,750,015, for a total of \$3,750,035. Because the donors are living, the naming of the building must be approved by the legislature.

Educational Programs Committee

Trustee Judy Albertson, chair of the Educational Programs Committee, discussed the following committee items:

EP-1 – Master of Fine Arts in Creative Writing, Department of English – A motion passed approving a Master of Fine Arts Degree in Creative Writing. The request is to convert an existing creative writing track in the English Department’s Master of Arts in English to a Master of Fine Arts in Creative Writing. The M.F.A. is the terminal degree in the discipline. This program conversion will allow better employment opportunities for the students who pursue creative writing, while improving recruitment and retention of higher-quality students and faculty. This proposed program should not entail any additional funding since current resources used to support the track will support the program.

EP-1A – Master of Arts in Anthropology – A motion passed approving a Master of Arts Degree in Anthropology. This degree includes a 30-hour Master of Arts program in Anthropology with two tracks: 1) Archaeological Investigations in Forensics and Human Adaptation provides career training for those in law enforcement, criminal justice, and the legal system; 2) Cultural Competence in the Professions addresses education for those employed in community and international healthcare, international development and commerce, hospitality, tourism, and globalization of technology.

EP-2 – Governor’s Joint Resolution on Class Size Amendment – A motion passed endorsing the Joint Resolution on Class Size Amendment in order to achieve higher salaries for public school teachers, consequently making the teaching profession more attractive. On February 14, 2005, Governor Jeb Bush and Lt. Governor Toni Jennings announced a joint resolution to provide flexibility to the constitutional requirements for class size and at the same time to increase

beginning teacher pay. Joined by Senate President Tom Lee and House Speaker Allan Bense, the governor spoke of Florida's commitment to rising student achievement by focusing on the needs of the student and by attracting and retaining high-quality teachers.

Finance Committee

Trustee Conrad Santiago, chair of the Finance Committee, reported that:

- the campus master plan has been challenged. UCF representatives will present reports and update the Division of Community Affairs on the master plan in Tallahassee on May 17th. Chairman Nunis requested that as many trustees as possible be present on that date. Notification of time and place will be mailed out at a later date.
- the operating budget's status as of February 28, 2005, was distributed with no issues to discuss
- the Independent Auditors' Report on the UCFAA, Inc., 2003-2004 financial statements, indicates all financials present fairly. All auditor comments are being addressed.
- the federal awards audit revealed that Effort Report forms were not all being signed. Provost Hickey assured the board that this process would be amended.
- UCF 2003-2004 audited financial statements were presented with an unqualified opinion by the Auditor General of the State of Florida

FIN-1 – University Depositories – A motion passed approving depositories into which university funds may be deposited, authorization of the president to transfer funds between depositories, and designation of university employees to sign checks for payment of university obligations. Florida Statute 1011.42(1) requires that “the board of trustees of each university shall designate the depositories in which any university funds may be deposited. No bank shall be designated unless it is a qualified depository as provided by Florida Statutes.” Florida Statute 1011.42(6) requires that “the university president or his or her designee, after having been specifically authorized by the university board of trustees, may transfer funds from one depository to another, within a depository, to another institution, or from another institution to a depository for investment purposes and may transfer funds in a similar manner when the transfer does not represent an expenditure, advance, or reduction of cash assets.” And, Florida Statute 1011.42(7) requires that “the university board of trustees shall specifically designate and spread upon the minutes of the board the legal name and position title of any university employee authorized to sign checks to pay legal obligations of the university.” In accordance with these statutes, a list of the approved specific depositories and individuals is attached (Attachment A).

FIN-2 – First Supplement to the Ground Lease Agreement between the University of Central Florida and the U.C.F.A.A. Property Corporation, Inc.

– A motion passed approving a) the first supplement to the ground lease agreement between the University of Central Florida and U.C.F.A.A. Property Corporation, Inc., and b) delegation of authority to the president or his designee to approve any minor or technical adjustments needed to finalize the agreement. The board previously approved a ground lease agreement for the first 1,000 beds of housing and a parking garage on July 9, 2004. In order to move forward with the second phase of financing for the additional 1,000 beds of housing and parking facility, the university must enter into the first supplement to the ground lease agreement with the U.C.F.A.A. Property Corporation, Inc., and add additional lands to the existing ground lease agreement.

Trustee Santiago called on William Merck, Vice President for Administration and Finance, to give a brief campus construction update that included the following projects:

- Alumni Center
- Partnership II
- Engineering III
- Student Union addition that will have UCF's first green roof, which will add plant materials on the surface to help with storm water management
- Rosen College residence halls
- Convocation Center housing (500 beds underway now, another 500 beds scheduled for this summer)
- parking spaces for 700 cars almost completed
- Parking Garage V
- covered practice field
- recreation pool
- renovation of the Student Academic Resource Center
- upgrades to the campus chiller plant
- Psychology Building scheduled to break ground this summer
- planning for expansion to the CREOL building
- work continuing on the Film and Digital Media space downtown
- realignment of Gemini Blvd. in relation to the Welcome Center
- intramural playing field

FIN-3 – Feasibility Study for Proposed Football Stadium

– The University of Central Florida Board of Trustees received a feasibility study on the proposed on-campus football stadium. Highlights of the feasibility study were provided by a team of seven highly-qualified and experienced consultants. The overview included recommendations on how traffic and parking issues could be successfully handled, and financial projections that were based on an average attendance of 23,000 in 2006-07 and 25,900 in 2010-11. If the stadium is approved, construction could start this summer and be completed by Fall 2006.

The study shows that a \$43 million stadium could support itself through ticket and concessions sales, sponsorships, and advertising. No tax dollars or tuition would be used to build or maintain the stadium. "We have a lot of individuals who are excited about making this happen," Athletics Director Steve Orsini said. A board meeting is scheduled for April 14th when the trustees may decide if they want to build a stadium on campus. Between now and April 14th, Chairman Nunis suggested that Orsini spend time with each trustee to be sure that he or she completely understands the feasibility study.

COMMUNITY COMMENTS: During an open forum at the meeting, several speakers urged UCF to build the on-campus football stadium to boost school spirit, help the local economy, and strengthen the university's athletics program and overall reputation. Other speakers voiced concerns about traffic and parking issues and asked UCF to consider other locations on campus.

NEW BUSINESS:

There was no new business to discuss.

ANNOUNCEMENTS AND ADJOURNMENT

Chairman Nunis encouraged all of the trustees to be present at the community forum to be held at 6:00 p.m. on April 11, 2005, in the UCF Student Union, and announced that the next board meeting would be held April 14, 2005.

The meeting was adjourned at 7:15 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary