



**Board of Trustees  
University of Central Florida  
Educational Programs Committee  
January 26, 2012, 9:45 a.m. – 10:30 a.m.  
Live Oak Center  
Conference call-in phone #800-442-5794, passcode 463796  
Agenda**

I. Minutes

**Ida Cook, Chair**

II. New business

- Accreditation update (information only)

**Diane Z. Chase, Executive Vice Provost  
for Academic Affairs**

- Science, Technology, Engineering, Arts and  
Mathematics (STEAM) Gallery (information only)

**Michael Georgiopoulos  
Interim Assistant Vice President  
for the Office of Research  
and Commercialization**

- Provost's update

**Tony Waldrop, Provost and  
Executive Vice President**

III. Other business

**Minutes  
Educational Programs Committee**

**University of Central Florida  
Board of Trustees  
November 17, 2011  
9:45 – 11:00 a.m.  
Live Oak Center  
Conference call-in phone #800-442-5794, passcode 463796**

The Honorable Ida Cook called the meeting to order at 9:45 a.m. The following members were present: Trustees Meg G. Crofton, Richard T. Crotty, and Robert A. Garvy, and Ray Gilley participated by telephone conference call. Also attending were Chair Michael J. Grindstaff, Vice Chair Olga Calvet, and committee liaison Provost and Executive Vice President Tony Waldrop.

The minutes from the September 28, 2011, meeting were approved as written.

**NEW BUSINESS**

**Conferral of Degrees.** Tony Waldrop, Provost and Executive Vice President, requested approval for the Fall 2011 conferral of degrees. A motion to recommend the conferral of degrees was approved.

**2011 UCF Annual Report to the Board of Governors.** Waldrop requested approval of the 2011 UCF Annual Report to the Board of Governors. A motion to recommend the annual report to the Board of Trustees was approved, pending minor revisions that may be requested by the Board of Governors.

**Revision of UCF's Academic Program Review Policies and Procedures 2007-14.** Waldrop stated that a Board of Governors' regulation requires that each university establish and publish clearly defined policies and procedures for reviewing academic degree programs to ensure continuous program improvement. The Board of Governors requires the university provide them with a copy of revised policies and procedures. Minor revisions to UCF's process were made to include more collaboration between faculty, department chairs, and deans on the identified issues, as well as a more streamlined process. A motion to recommend UCF's revised policies and procedures to the Board of Trustees was approved.

**2010-11 Program Review Results Summary.** Waldrop summarized the program review process and reported on the implementation status of program review recommendations resulting from the 2003-04 and 2005-06 program reviews that will be submitted in December to the Florida Board of Governors. The deans will update the committee on the 2010-11 program reviews and on changes that have occurred as a result of the reviews at future meetings.

**Report of Status of New Degree Programs.** Patricia Bishop, Vice Provost and Dean for the College of Graduate Studies, and Elliot Vittes, Interim Vice Provost and Dean of the Office of Undergraduate Studies, provided the committee with data about the graduate and undergraduate degree programs approved by the Board of Trustees since 2009. Information shared for each degree program included the number of applications, program challenges and successes, and the number of degrees granted.

## **Accelerating the Knowledge-based Economy.**

M.J. Soileau, Vice President for the Office of Research and Commercialization, presented goals and strategies for accelerating the development of Florida's knowledge-based economy. Soileau introduced Thomas O'Neal, Associate Vice President for the Office of Research Commercialization and Executive Director for the Business Incubation Program, to provide information and answer questions about the incubation program.

### **Provost's Update. Waldrop:**

- For the benefit of the new trustees, Waldrop introduced the deans who were present at the meeting: Jose Fernandez, Dean of the College of Arts and Humanities, and Jean Leuner, Dean of the College of Nursing.
- Human research is one of the key areas of partnership between UCF and Florida Hospital. Duplication of approval for human research through the Institutional Review Board and Florida Hospital can be extremely frustrating for investigators. Waldrop invited Dan Nelson, who sits on the U.S. Health and Human Services Secretaries Committee for Institutional Review Boards, to come to UCF and review the process. He believes that Nelson's suggestions will help facilitate the process for UCF and Florida Hospital.
- Waldrop recognized Joe Adams, Paige Borden, Patrick Burke, Diane Chase, Tace Crouse, Kathy Mitchell, and Rick Schell for their efforts in coordinating UCF's response to the Governor's request for information. A copy of the report that was submitted to the Governor's office on November 15 was also provided to Board of Trustees members.
- The search committee for a new dean of the College of Business Administration has selected four candidates who will be brought to campus between now and the end of the semester.

Trustee Cook adjourned the meeting at 10:35 a.m.

**University of Central Florida**  
**Southern Association of Colleges and Schools Commission on Colleges**  
***Accreditation FAQs***

***What is the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)?***

SACSCOC is one of the six regional agencies recognized by the U.S. Department of Education to accredit degree-granting higher education institutions in the nation and internationally. SACSCOC is currently comprised of more than 800 accredited institutions in 11 southern states and five countries.

***What is the purpose of accreditation?***

The goal of accreditation is to ensure that institutions of higher education meet expected levels of quality. Accreditation by SACSCOC provides public documentation of institutional quality and allows the university to participate in various federal programs, including those programs related to financial aid for students.

***What is the schedule for SACSCOC review?***

- UCF initially accredited by SACSCOC: 1970
- UCF's accreditation last reaffirmed by SACSCOC: December 2006
- decennial review (next review scheduled for 2016)
  - Compliance Certification (addresses more than 70 standards)
  - Quality Enhancement Plan (an individualized university plan to enhance student learning in a particular area)
- Fifth-year Interim Report (due March 2012)
  - "Abbreviated" Compliance Certification (addresses more than 16 standards)
  - Quality Enhancement Plan Impact Report
- ongoing substantive change reporting (required for a significant modification or expansion of the nature and scope of an accredited institution)
  - notification to SACSCOC prior to implementation
  - approval by SACSCOC required prior to implementation

***What are the major on-going SACSCOC-related activities on campus?***

- Institutional Effectiveness Assessment--especially student learning outcomes
- certification of Faculty Teaching Qualifications
- Quality Enhancement Plan - *Information Fluency Initiative*
- substantive change compliance and reporting
- annual SACSCOC reporting:
  - Financial Profile
  - Institutional Profile for General Information and Enrollment
  - instructional sites and distance learning review and reporting
- keep current with changes to SACSCOC requirements that are often directly related to responses to the U.S. Department of Education oversight

**UNIVERSITY OF CENTRAL FLORIDA**  
 Accreditation and Review Status of Professional Schools/Specialized Programs  
 as of November 30, 2011

| Name/Address of Reviewing Group  | Type of Review Agency  | Program Name  | Level of Degree  |   | Year of  |  | Anticipated Review Academic Year   |
|--|------------------------|---|--|---|--|--|--|
|  |                        |   | First Accred.  | Last Review   | Year of First Accred.  | Year of Last Review  |  |
| (SACS-COC)<br>Commission on Colleges, Southern Association of Colleges & Schools<br>1866 Southern Lane<br>Decatur, Georgia 30033-4097  | Regional Accreditation | All Programs  | B/M/D  | B/M/D   | 1970   | 2006   | 2016   |
| The Association to Advance Collegiate Schools of Business (AACSB International)<br>777 South Harbour Island Blvd.<br>Tampa, FL 33602-5730  | National Accreditation | Sport Business Management<br>Business Administration<br>Management<br>Accounting<br>Economics<br>Economics<br>Finance<br>Marketing<br>Real Estate<br>Taxation | M<br>B/M<br>B/M/D<br>B/M<br>B/D<br>B/M<br>B<br>B<br>B/M<br>M | B/M/D<br>B/M/D<br>B/M/D<br>B/M/D<br>B/M/D<br>B<br>B<br>B/M<br>M | 2003<br>1979<br>1975<br>1991<br>2008<br>1975<br>1975<br>1975<br>2008<br>1991 | 2008<br>2008<br>2008<br>2008<br>2008<br>2008<br>2008<br>2008<br>2008<br>2008 | 2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013<br>2012-2013 |
| National Council for Accreditation of Teacher Education (NCATE)<br>2010 Massachusetts Ave. NW, Suite 500<br>Washington, D.C. 20036   | National Accreditation | Education   | B/M/D  | B/M/D   | 1990   | 2007   | 2012-2013  |
| National Association of School Psychologists<br>4340 East West Highway, Suite 402<br>Bethesda, MD 20814  | National Accreditation | School Psychology   | Ed.S.  | Ed.S.   | 1990 <sup>3</sup>  | 2004   | 2010-2011  |
| Council for Accreditation of Counseling and Related Educational Programs<br>1001 North Fairfax Street, Suite 510<br>Alexandria, VA 22314<br><a href="http://www.cacrep.org/">www.cacrep.org/</a> | National Accreditation | Mental Health Counseling<br><br>School Counseling<br><br>Counselor Education (Trk)<br><br>Marriage and Family Therapy   | M.A.<br><br>M.A./M.E<br><br>Ph.D.<br><br>M.A.                | M.A.<br><br>M.A./M.E<br><br>Ph.D.<br><br>M.A.                   | 1997<br>1997<br>2002<br>2010   | 2005<br>2005<br>2005<br>2010   | 2013<br>2013<br>2013<br>2013   |
| Florida Department of Education<br>Tallahassee, Florida 32399  | State Accreditation    | Education   | B/M/S  | B/M/S   | 1990   | 2005   | 2012   |

<sup>3</sup>Conditional 1990. Full approval granted January, 1994.

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|--|---------------------------|---|--------------------------------------|--|--|--|
| Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering & Technology (ABET)<br>111 Market Place, Suite 1050<br>Baltimore, MD 21202<br><br><a href="http://www.abet.org/">www.abet.org/</a>                           | Specialized Accreditation | Aerospace Engineering<br>Civil Engineering<br>Computer Engineering<br>Construction Engineering<br>Electrical Engineering<br>Environmental Engineering<br>Industrial Engineering<br>Mechanical Engineering | B<br>B<br>B<br>B<br>B<br>B<br>B<br>B | 1988<br>1982<br>1974<br>2007<br>1972<br>1972<br>1972<br>1972 | 2009<br>2009<br>2009<br>2009<br>2009<br>2009<br>2009<br>2009 | 2014-2015<br>2014-2015<br>2014-2015<br>2014-2015<br>2014-2015<br>2014-2015<br>2014-2015<br>2014-2015 |
| Computing Accreditation Commission (CAC) of the Accreditation Board for Engineering & Technology (ABET)  | Specialized Accreditation | Computer Science  | B                                    | 1989   | 2009   | 2014-2015  |
| (As of Oct 1, 2001 CSAC was integrated into ABET)  |                           |   |                                      |  |  |  |
| National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)<br>8410 West Bryn Mawr Ave., Suite 670<br>Chicago, IL 60631  | National Accreditation    | Medical Lab. Sciences (Medical Technology)  | B                                    | 1982   | 2006   | 2012-2013  |
| *Note: Transfer from CAHEA accredited program to CAAHEP Association of University Programs in Health Administration (AUPHA)<br>2000 14th Street North, Suite 780<br>Arlington, VA 22201<br><a href="http://www.aupha.org">http://www.aupha.org</a> | National Accreditation    | Health Services Administration  | B                                    | 2011   | 2011   | 2014   |
| Commission on Accreditation of Athletic Training Education (CAATE)<br>2201 Double Creek Drive<br>Suite 5006<br>Round Rock, TX 78664<br><a href="http://www.caate.net">www.caate.net</a>  | National Accreditation    | Athletic Training   | B                                    | 2002   | 2009   | 2013-2014  |
| Council on Academic Accreditation in Audiology and Speech Language Pathology (CAA)<br>2200 Research Blvd. Mail Stop 310<br>Rockville, Maryland 20850-3289  | National Accreditation    | Communication Sciences and Disorders (Speech Path/Audio)  | M                                    | 1987   | 2008   | 2016   |

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|---|------------------------|---|-----------------|-----------------------|---------------------|----------------------------------|
| Commission on Accreditation for Health Informatics and Information Management Education (CAHIM)   | National Accreditation | Health Informatics and Information Management | B               | 1972                  | 2011                | 2011-2012                        |
| Commission on Collegiate Nursing Education (CCNE)<br>One Dupont Circle, NW, Suite 530<br>Washington, D.C. 20036   | National Accreditation | Nursing                                       | B               | 2002                  | 2007                | 2017-18                          |
| Florida Board of Nursing<br>111 Coastline Drive, Suite 504<br>Jacksonville, Florida 32202   | State Review Board     | Nursing                                       | B               | 1979                  | 2002                | N/A                              |
| American Chemical Society (ACS)<br>Committee on Professional Training<br>1155 Sixteenth Street, N.W.<br>Washington, D.C. 20036                                | National Accreditation | Chemistry                                     | B               | 1973                  | 2004                | 2009                             |
| Recertification materials submitted June 2010; awaiting response.   |                        |   |                 |                       |                     |                                  |
| Council on Social Work Education (CSWE)<br>1725 Duke Street, Suite 500<br>Alexandria, Virginia 22314<br><a href="http://www.cswe.org">http://www.cswe.org</a> | National Accreditation | Social Work                                   | B               | 1974                  | 2008                | 2015                             |
| Commission on Accreditation in Physical Therapy Education<br>American Physical Therapy Association<br>1111 N. Fairfax Street<br>Alexandria, Virginia 22314    | National Accreditation | Physical Therapy                              | DPT             | 1994                  | 2004                | 2013-14                          |

Note: Interim five-year cycle with annual reporting.

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|--|------------------------|--|-----------------|----------------------|-----------------------|-------------------------------------|----------------------------------|
|  |                        |  | Degree          | Accred.              |                       |                                     |                                  |
| National Association of Schools of Music (NASM)<br>11250 Roger Bacon Drive, Suite 21<br>Reston, Virginia 20190-5248  | National Accreditation | Music Schools<br><br>Music Education               | B<br>M<br>B     | 1981<br>2007<br>1981 | 2005<br>2009<br>2005  | 2014-2015<br>2014-2015<br>2014-2015 |                                  |
| Accreditation Committee of the Human Factors and Ergonomics Society<br>P.O. Box 1369<br>Santa Monica, CA 90406-1369  | National Accreditation | Applied Exp. & Human Factors Psych.                | D               | 1994                 | 2008                  | TBD                                 |                                  |
| American Psychological Association<br>750 First Street, NE<br>Washington, DC 20002-4242<br><a href="http://www.apa.org">www.apa.org</a>  | National Accreditation | Clinical Psychology - PhD                          | D               | 2003                 | 2008                  | 2013                                |                                  |
| Natl. Assn. of Schools of Public Affairs and Administration/Commission on Peer Review and Accreditation<br>1029 Vermont Avenue, NW, Suite 1100<br>Washington, DC 20005                           | National Accreditation | Public Administration                              | M               | 1999                 | 2005                  | 2011-2012                           |                                  |
| Commission on Accreditation of Healthcare Management Education (CAHME)<br>2000 14th Street North, Suite 780<br>Arlington, VA 22202<br><a href="mailto:csampson@cahme.org">csampson@cahme.org</a> | National Accreditation | Health Services Adm.<br>(track of Health Sciences) | M               | 2004                 | 2007                  | 2007                                |                                  |
| The Accreditation Council for Cooperative Education<br>140 Edgehill Road<br>Syracuse, N.Y. 13224   | National Accreditation | Cooperative Education                              | Program         | 1999                 | 2009                  | 2015-2016                           |                                  |



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|--|------------------------|---|-----------------|---------------|---------------------------------|----------------------------------|
|  |                        |   |                 | First Accred. | Last Review                     |                                  |
| Commission on English Language Program Accreditation<br>801 North Fairfax Street<br>Alexandria, VA 22314<br><a href="http://www.cea-accredit.org">www.cea-accredit.org</a> | National Accreditation | Center for Multilingual Multicultural Studies | Program         | 2000          | 2006                            | 2015                             |
| Liaison Committee on Medical Education<br>Association of American Medical Colleges<br>2450 N Street, N.W.<br>Washington, DC 20037  | National Accreditation | Doctor of Medicine                            | MD              | 2008          | 2012<br>(Preliminary Provision) | 2012-2013<br>(Full)              |
| Council on Medical Education<br>American Medical Association<br>515 North State Street<br>Chicago, IL 60654  |                        |   |                 |               |                                 |                                  |