

**Minutes
Board of Trustees Meeting
University of Central Florida
January 31, 2013**

Chair Michael J. Grindstaff called the meeting of the Board of Trustees to order at 2:30 p.m. in the Live Oak Center on the UCF Orlando campus.

The following board members attended the meeting: Trustees Jim Atchison, Olga Calvet, Richard Crotty, Alan Florez, Robert Garvy, Ray Gilley, Marcos Marchena, Harris Rosen, John Sprouls, and Cortez Whatley. Trustee Ida Cook attended via teleconference.

WELCOME

Chair Grindstaff reminded the board that the meeting was covered by the Florida Sunshine Law and that members of the public and press were invited to attend.

He welcomed the board members and requested that the roll be called. A quorum was present.

He called for approval of the November 15, 2012, board meeting minutes, which were approved as written.

REMARKS

President John C. Hitt asked the board members to please review the 2011-12 University of Central Florida Annual Accountability Report to the Florida Board of Governors.

He announced that the University Compliance and Ethics Office will now be called the University Compliance, Ethics, and Risk Office.

He announced that on January 7, 2013, UCF's hospitality management program celebrated its 30th anniversary. He congratulated the college on its achievement.

INTRODUCTIONS

Hitt recognized the following faculty and staff members for their accomplishments.

A. Faculty and Staff

Hitt congratulated WUCF TV for being an Emmy-award-winning station, thanks to a regional award for its locally produced community spotlight show, "ONE." Hitt congratulated the show's producers **Michael D. Nanus, Suhtling Wong, and Amanda Whorton.**

He also congratulated **Terry Helms**, Associate Vice President for University Marketing, and his talented group for winning 14 Council for Advancement and Support of Education awards.

B. Athletics

Hitt recognized **Todd Stansbury**, Vice President and Director of Athletics, and noted that the Knights were victorious at the Beef 'O' Brady's Bowl in St. Petersburg. He congratulated sophomore quarterback **Blake Bortles**, who was voted the game's most valuable player.

He congratulated senior safety **Kemal Ishmael** and wide-receiver and kick-returner **Quincy McDuffie** who played in the NFL Players Association Collegiate Bowl. Ishmael is the Conference USA defensive player of the year, and McDuffie is the Conference USA special teams player of the year.

C. Leadership Enhancement Program

Hitt introduced members of the **Leadership Enhancement Program**, a program for women and minorities directed by Dr. Valarie King and the Office of Diversity Initiatives. He recognized this year's class.

Barbara L. Brown

Dr. Melissa A. Dagley

Dr. Ali P. Gordon

Dr. Kerstin Hamann

Dr. Jana L. Jasinski

Jade A. Laderwarg

Evelyn Lora-Santos

Karen K. Monteleone

Dr. Elayne Reiss

Heather M. Simeon

Dr. Jessica L. Simmons

Rachel Luce-Hitt, Valencia College Visiting Scholar

Scott Cole, Vice President and General Counsel, provided an update on public records obligations when communicating by e-mail and text messages.

CONSENT AGENDA

Grindstaff read the consent agenda items into the record. A motion was made to accept the amended consent agenda, and members of the board unanimously approved the following actions.

- **FF-1 Minor Amendment to 2010 Campus Master Plan** – Approval of a minor amendment to the University of Central Florida 2010 campus master plan to change the Future Land Use, Capital Improvements, and Urban Design elements to support a new CREOL Optics Laboratory.
- **FF-2 Revisions to UCF Investment Policy** – This item was tabled.
- **FF-7 Minor Amendment to 2010 Campus Master Plan for UCFAA** – Approval of a minor amendment to the University of Central Florida campus master plan to change the Future Land Use, Capital Improvements, Urban Design, and Recreation Open Space Elements to support the proposed Wayne Densch Center for Student-Athlete Leadership, formerly known as the Academic Performance Center.

- **FF-8 Revisions to Articles and Bylaws of the UCF Research Foundation** – Approval of the Second Amended and Restated Articles and Bylaws of the University of Central Florida Research Foundation to make corrections and to provide consistency among UCF Direct Support Organizations.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- **Dr. Dan Holsenbeck**, Vice President for University Relations, gave a legislative update and reported that, according to legislative leaders, the \$300 million eliminated from the state system last year will be restored this year.
- He announced a university presidents meeting on February 21 in Tallahassee with key legislative leadership.
- He noted upcoming alumni events on March 19 and 20 in Tallahassee.
- **Robert Holmes**, Vice President for Alumni Relations and Development and Foundation CEO, gave a capital campaign update outlining campaign objectives for 2013. He announced the UCF 50 for 50 Endowed Scholarship, a new donor-giving opportunity to commemorate the 50th anniversary of the university.
- **Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions, reported that WUCF TV won its first Emmy Award for the locally produced community spotlight show, “One.”
- He noted that **Terry Helms**, Associate Vice President for University Marketing, and his team won 14 Council for Advancement and Support of Education awards.
- He announced that *Pegasus* magazine was recognized as being among the nation’s best in university magazines.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Jim Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, noted highlights of the December 17, 2012, committee meeting.

- **Amy Voelker**, Director of University Audit, provided the results of the Direct Support Organizations’ external audits of the financial statements for 2011-12.
- She gave an update on external audit activities, reporting on the status of the Auditor General’s audit reports and the outcome of a construction audit.
- **Rhonda L. Bishop**, Chief Compliance and Ethics Officer, introduced **James Jacobs**, the new director of Compliance and Risk Management.
- She updated the committee on an off-site review by the U.S. Department of Education on the university’s compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), improvements to the Athletics Department compliance program, and the new state requirement for university administrators and police to report child abuse occurring on campus or at university-sponsored events.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, announced that the committee met on December 12, 2012, in executive session to discuss union issues.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvey, Vice Chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- **Dr. Alvin Wang**, Dean of The Burnett Honors College, provided an overview of The Burnett Honors College and introduced three students, **Chris Clukay**, **Nicholas Corvino**, and **Tatiana Viecco**, who shared their accomplishments and the opportunities that were provided to them by the Honors College and UCF.
- **Dr. Deborah Beidel**, Professor and Director of the Doctoral Program in Clinical Psychology, reported on the UCF Anxiety Disorders Clinic and the Posttraumatic Stress Disorder Clinic.
- **Dr. Tony Waldrop**, Provost and Executive Vice President, introduced **Dr. Abraham Pizam**, Dean of the Rosen College of Hospitality Management, who provided an overview of the Rosen College of Hospitality Management.
- He reported that the name of the Women's Research Center has been changed to the UCF Center for Success of Women Faculty.

FINANCE AND FACILITIES COMMITTEE REPORT

Olga Calvet, Chair of the Finance and Facilities Committee, reported highlights from the committee meeting earlier in the day.

- **William F. Merck II**, Vice President for Administration and Finance and Chief Financial Officer; **Tracy Clark**, Assistant Vice President and Controller; and **Dave West**, Senior Consultant for The Bogdahn Group, gave a UCF investments quarterly update. In addition, Merck and Clark reported on key financial ratios.

She noted the items approved in the consent agenda, and presented the following items for board approval.

- **FF-3 2013-14 Health Fee** – Item tabled.
- **FF-4 2013-14 Capital Improvement Fee** – A motion was made and passed by the board approving the increase of the Capital Improvement Fee for 2013-14.
- **FF-5 2013-14 Orientation Program Fee** – A motion was made and passed by the board approving an increase in the Orientation Program Fee for Spring 2014.
- **FF-6 Education Planning Fee** – A motion was made and seconded to adopt a new Education Planning Fee of \$5 per semester for all undergraduate students. The motion failed with a vote of 3 for and 9 against. After discussion, a second motion was made for the original request of \$10 per semester for all undergraduate students and was passed by the board with a vote of 8 for and 4 against.

- **INFO-3 Construction of Housing and Residence Life Support Building** – A motion was made and passed by the board approving the construction of a Housing and Residence Life support building as part of the Academic Village Phase II expansion project.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Ray Gilley, Chair of the Nominating and Governance Committee, announced that there was no report for the committee.

STRATEGIC PLANNING COMMITTEE REPORT

Alan Florez, Chair of the Strategic Planning Committee, announced that there was no report for the committee.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Grindstaff announced the following upcoming meetings:

Board of Governors meeting	February 21 (University of North Florida or conference call)
	March 27-28 (Florida A&M University)
Board of Trustees meeting	March 21 (Live Oak Center)
Board of Trustees Retreat	March 26 (Fairwinds Alumni Center)
AGB National Conference on Trusteeship	April 21-23, 2013 San Francisco

Grindstaff adjourned the board meeting at 3:46 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary