



**Board of Trustees
Finance and Facilities Committee Meeting
October 7, 2015
8:30 a.m.
President’s Boardroom, Millican Hall, 3rd Floor
Conference call in phone number 800-442-5794, passcode 463796**

REVISED AGENDA

- | | |
|--|--|
| I. CALL TO ORDER | Alex Martins <i>Chair, Finance and Facilities Committee</i> |
| II. ROLL CALL | Tracy D. Slavik <i>Coordinator, Administrative Services for Administration and Finance Division</i> |
| III. NEW BUSINESS | Chair Martins |
| <ul style="list-style-type: none">• Campus Food Service Agreement (FFC-1) | William F. Merck II <i>Vice President for Administration and Finance and Chief Financial Officer</i> Curt Sawyer <i>Associate Vice President for Administration and Finance</i> |
| <ul style="list-style-type: none">• Direct Support Organizations’ 2014-15 Fourth-Quarter Financial Reports (INFO-1)<ul style="list-style-type: none">– UCF Athletic Association and UCF Stadium Association– UCF Convocation Corporation– UCF Finance Corporation– UCF Foundation– UCF Research Foundation | William F. Merck II John C. Pittman <i>Associate Vice President for Administration and Finance, Debt Management</i> |
| <ul style="list-style-type: none">• Hotel Update Discussion | William F. Merck II |

- Investment Update Discussion William F. Merck II
- UCF Police and Safety Presentation (INFO-2) William F. Merck II
Richard Beary
*Associate Vice President and
Chief of Police*
Brett Meade
Deputy Chief of Police

IV. OTHER BUSINESS Chair Martins

V. CLOSING COMMENTS Chair Martins

ITEM: FFC-1

University of Central Florida
Board of Trustees
Finance and Facilities Committee

SUBJECT: Campus Food Service Agreement

DATE: October 7, 2015

PROPOSED COMMITTEE ACTION

Approve a 10-year negotiated agreement with Aramark, the university's current food service provider.

BACKGROUND INFORMATION

The current food service contract is a multi-year agreement with Aramark that commenced in 2006, and it has mutually-agreeable five-year extensions that could take it to 2026. With the next extension decision due in September 2016, the university is able to negotiate a 10-year agreement with Aramark instead of two five-year agreements. An extension has been negotiated that consolidates the food service program at UCF, guarantees significant capital dollars to renovate and expand the Student Union, and offers a best-in-class comprehensive financial package.

Supporting documentation: None

Prepared by: Curt Sawyer, Associate Vice President for Administration and Finance

Submitted by: William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer

ITEM: INFO-1

University of Central Florida
Board of Trustees
Finance and Facilities Committee

SUBJECT: Direct Support Organizations' 2014-15 Fourth-Quarter Financial Reports

DATE: October 7, 2015

For information only.

Finance and Facilities Committee - New Business

UCF Athletic Association and UCF Stadium Corporation
Consolidated Statement of Operations
For the year ended June 30, 2015

| | UCF Athletic Association | UCF Stadium Corporation | Combined | UCF Athletic Association | UCF Stadium Corporation | Combined | Variance to Budget | | UCF Athletic Association | UCF Stadium Corporation | Combined | Variance to Prior Year | |
|---|--------------------------|-------------------------|---------------------|--------------------------|-------------------------|---------------------|-------------------------|-----------------|--------------------------|-------------------------|---------------------|-------------------------|-----------------|
| | Actual 2014-15 | Actual 2014-15 | Actual 2014-15 | Budget 2014-15 | Budget 2014-15 | Budget 2014-15 | Favorable (Unfavorable) | | Actual 2013-14 | Actual 2013-14 | Actual 2013-14 | Favorable (Unfavorable) | |
| Operating revenues | | | | | | | | | | | | | |
| Athletic events, including premium seating | \$ 12,531,643 | \$ 1,609,730 | \$ 14,141,373 | \$ 12,157,233 | \$ 1,590,714 | \$ 13,747,947 | \$ 393,426 | 2.86 % | \$ 16,068,701 | \$ 1,595,635 | \$ 17,664,336 | \$ (3,522,963) | (19.94)% |
| University allocations | 24,444,307 | - | 24,444,307 | 23,670,463 | - | 23,670,463 | 773,844 | 3.27 % | 22,471,540 | - | 22,471,540 | 1,972,767 | 8.78 % |
| Sponsorship | 3,297,650 | 500,000 | 3,797,650 | 3,207,684 | 500,000 | 3,707,684 | 89,966 | 2.43 % | 3,072,541 | 500,000 | 3,572,541 | 225,109 | 6.30 % |
| Contributions ¹ | 2,249,757 | 2,192,055 | 4,441,812 | 2,271,706 | 195,000 | 2,466,706 | 1,975,106 | 80.07 % | 2,084,859 | 325,000 | 2,409,859 | 2,031,953 | 84.32 % |
| Other | 503,014 | 613,572 | 1,116,586 | 505,935 | 660,000 | 1,165,935 | (49,349) | (4.23)% | 558,351 | 681,135 | 1,239,486 | (122,900) | (9.92)% |
| Total operating revenues | 43,026,371 | 4,915,357 | 47,941,728 | 41,813,021 | 2,945,714 | 44,758,735 | 3,182,993 | 7.11 % | 44,255,992 | 3,101,770 | 47,357,762 | 583,966 | 1.23 % |
| Operating expenses | | | | | | | | | | | | | |
| Scholarships | 7,067,172 | - | 7,067,172 | 7,141,089 | - | 7,141,089 | 73,917 | 1.04 % | 6,898,905 | - | 6,898,905 | (168,267) | (2.44)% |
| Employee compensation | 16,552,307 | - | 16,552,307 | 16,460,626 | - | 16,460,626 | (91,681) | (0.56)% | 15,783,025 | - | 15,783,025 | (769,282) | (4.87)% |
| Sport operations | 7,399,037 | - | 7,399,037 | 6,428,302 | - | 6,428,302 | (970,735) | (15.10)% | 10,431,373 | - | 10,431,373 | 3,032,336 | 29.07 % |
| Support operations | 7,530,039 | - | 7,530,039 | 7,715,351 | - | 7,715,351 | 185,312 | 2.40 % | 6,617,139 | 898,927 | 7,516,066 | (13,973) | (0.19)% |
| Other | 2,654,407 | 292,992 | 2,947,399 | 2,672,953 | 300,909 | 2,973,862 | 26,463 | 0.89 % | 1,011,634 | - | 1,011,634 | (1,935,765) | (191.35)% |
| Total operating expenses | 41,202,962 | 292,992 | 41,495,954 | 40,418,321 | 300,909 | 40,719,230 | (776,724) | (1.91)% | 40,742,076 | 898,927 | 41,641,003 | 145,049 | 0.35 % |
| Net operating income | 1,823,409 | 4,622,365 | 6,445,774 | 1,394,700 | 2,644,805 | 4,039,505 | 2,406,269 | 59.57 % | 3,513,916 | 2,202,843 | 5,716,759 | 729,015 | 12.75 % |
| Nonoperating revenues (expenses) | | | | | | | | | | | | | |
| Net transfers (to Stadium Corp) from UCFAA | (874,221) | 874,221 | - | (874,221) | 874,221 | - | - | - | (1,279,544) | 1,279,544 | - | - | - |
| Transfer from UCF Convocation Corp ² | - | 2,600,000 | 2,600,000 | - | - | - | 2,600,000 | - | - | - | - | 2,600,000 | - |
| Interest income | 370 | 168,667 | 169,037 | 28,500 | 170,000 | 198,500 | (29,463) | (14.84)% | 12,146 | 150,060 | 162,206 | 6,831 | 4.21 % |
| Interest expense | (194,643) | (1,974,721) | (2,169,364) | (240,000) | (2,037,485) | (2,277,485) | 108,121 | 4.75 % | (158,445) | (2,022,334) | (2,180,779) | 11,415 | 0.52 % |
| Total nonoperating expenses | (1,068,494) | 1,668,167 | 599,673 | (1,085,721) | (993,264) | (2,078,985) | 2,678,658 | 128.84 % | (1,425,843) | (592,730) | (2,018,573) | 2,618,246 | 129.71 % |
| Net increase from operations | \$ 754,915 | \$ 6,290,532 | \$ 7,045,447 | \$ 308,979 | \$ 1,651,541 | \$ 1,960,520 | \$ 5,084,927 | | \$ 2,088,073 | \$ 1,610,113 | \$ 3,698,186 | \$ 3,347,261 | |
| Debt service | | | | | | | | | | | | | |
| Total principal and interest payments | \$ 807,539 | \$ 3,509,721 | \$ 4,317,259 | \$ 775,000 | \$ 3,622,485 | \$ 4,397,485 | \$ 80,226 | 1.82 % | \$ 1,047,495 | \$ 3,287,334 | \$ 4,334,829 | \$ 17,570 | 0.41 % |

¹ Fundraising contributions include approximately \$2 million in capital gifts received for the construction of the Student Athlete Leadership Center and approximately \$200,000 for debt service on the stadium and leadership center debt. These amounts were not included in the 2014-15 budget.

² The UCF Stadium Corporation received a gift from the UCF Convocation Corporation for the construction of the East Side Club expansion project (Carl Black & Gold Cabana). The East Side Club project had an initial budget of \$2.6 million with \$1,558,666 in construction completed as of June 30, 2015. The construction expenditures related to this project are not shown on the above Consolidation Statement of Operations Report.

Finance and Facilities Committee - New Business

UCF Convocation Corporation
Statement of Operations
For the year ended June 30, 2015

| | 2014-15 | | | | 2013-14 | | | |
|---|-------------------|-------------------|-------------------------------------|----------------|-------------------|-------------------|-------------------------------------|---------------|
| | Actual | Budget | Variance Favorable (Unfavorable) | | Actual | Budget | Variance Favorable (Unfavorable) | |
| Housing Operations | | | | | | | | |
| Revenues | | | | | | | | |
| Apartment rentals | 17,543,618 | \$ 17,742,868 | \$ (199,250) | (1.1)% | \$ 16,735,800 | \$ 17,542,290 | \$ (806,490) | (4.6)% |
| Parking | 1,036,388 | 1,036,388 | - | 0.0 % | 1,036,388 | 1,036,388 | - | 0.0 % |
| Other | 73,126 | 130,500 | (57,374) | (44.0)% | 138,388 | 129,500 | 8,888 | 6.9 % |
| Total revenues | 18,653,132 | 18,909,756 | (256,624) | (1.4)% | 17,910,576 | 18,708,178 | (797,602) | (4.3)% |
| Total expenses | 5,712,963 | 6,294,315 | 581,352 | 9.2 % | 5,967,576 | 6,510,100 | 542,524 | 8.3 % |
| Net increase from housing operations | 12,940,169 | 12,615,441 | 324,728 | 2.6 % | 11,943,000 | 12,198,078 | (255,078) | (2.1)% |
| Retail Operations | | | | | | | | |
| Total revenues | 1,810,078 | 1,844,358 | (34,280) | (1.9)% | 1,705,993 | 1,772,157 | (66,164) | (3.7)% |
| Total expenses | 564,751 | 519,827 | (44,924) | (8.6)% | 542,588 | 568,754 | 26,166 | 4.6 % |
| Net increase from retail operations | 1,245,327 | 1,324,531 | (79,204) | (6.0)% | 1,163,405 | 1,203,403 | (39,998) | (3.3)% |
| Arena Operations | | | | | | | | |
| Revenues | | | | | | | | |
| Event related ¹ | 4,380,759 | 7,331,987 | (2,951,228) | (40.3)% | 5,748,732 | 6,396,175 | (647,443) | (10.1)% |
| Premium seating and sponsorship | 1,301,905 | 1,259,086 | 42,819 | 3.4 % | 1,353,599 | 1,359,000 | (5,401) | (0.4)% |
| Rental income | 2,764,874 | 2,764,874 | - | 0.0 % | 2,723,691 | 2,729,052 | (5,361) | (0.2)% |
| University support | 1,400,000 | - | 1,400,000 | - | 2,500,000 | 2,285,575 | 214,425 | 9.4 % |
| Other | 529,757 | 513,831 | 15,926 | 3.1 % | 573,238 | 513,493 | 59,745 | 11.6 % |
| Total revenues | 10,377,295 | 11,869,778 | (1,492,483) | (12.6)% | 12,899,260 | 13,283,295 | (384,035) | (2.9)% |
| Expenses | | | | | | | | |
| Direct event ¹ | 3,380,809 | 5,938,431 | 2,557,622 | 43.1 % | 4,701,472 | 5,033,900 | 332,428 | 6.6 % |
| Operating and indirect event | 3,323,568 | 3,686,906 | 363,338 | 9.9 % | 3,320,568 | 3,259,200 | (61,368) | (1.9)% |
| Direct premium seating | 263,719 | 236,529 | (27,190) | (11.5)% | 504,626 | 796,572 | 291,946 | 36.7 % |
| Transfer to UCF Stadium Corp ² | 2,600,000 | - | (2,600,000) | - | - | - | - | - |
| Total expenses | 9,568,096 | 9,861,866 | 293,770 | 3.0 % | 8,526,666 | 9,089,672 | 563,006 | 6.2 % |
| Net increase from arena operations | 809,199 | 2,007,912 | (1,198,713) | (59.7)% | 4,372,594 | 4,193,623 | 178,971 | 4.3 % |
| Net increase from total operations | 14,994,695 | 15,947,884 | (953,189) | (6.0)% | 17,478,999 | 17,595,104 | (116,105) | (0.7)% |
| Debt service | | | | | | | | |
| Total principal and interest payments | 14,156,308 | | | | \$ 16,204,440 | | | |

¹ Ticket sales, event production expenses, and ancillary income are below budget due to underperforming concerts and the cancellation of the contract with the Orlando Predators.

² In January 2015, the Convocation Corporation transferred a gift of \$2,600,000 in surplus funds to the UCF Stadium Corporation to finance the construction of the East Side Club Project (Carl Black and Gold Cabana).

Finance and Facilities Committee - New Business

UCF Finance Corporation
Statement of Operations
For the year ended June 30, 2015

| | 2014-15 | | | | 2013-14 | | | |
|---------------------------------------|------------------|------------------|-------------------------------------|---------------|-------------------|--------------------|-------------------------------------|---------------|
| | Actual | Budget | Variance Favorable (Unfavorable) | | Actual | Budget | Variance Favorable (Unfavorable) | |
| Revenues | | | | | | | | |
| University transfers | \$ 2,608,366 | \$ 2,593,459 | \$ 14,907 | 0.6 % | \$ 2,664,091 | \$ 2,600,400 | \$ 63,691 | 2.4 % |
| Interest | 17,569 | 7,000 | 10,569 | 151.0 % | 12,640 | 14,000 | (1,360) | (9.7)% |
| Total revenues | <u>2,625,935</u> | <u>2,600,459</u> | <u>25,476</u> | <u>1.0 %</u> | <u>2,676,731</u> | <u>2,614,400</u> | <u>62,331</u> | <u>2.4 %</u> |
| Expenses | | | | | | | | |
| Operating | 24,614 | 16,500 | (8,114) | (49.2)% | 18,310 | 26,603 | 8,293 | 31.2 % |
| Interest | 2,430,951 | 2,437,791 | 6,840 | 0.3 % | 2,492,373 | 2,418,000 | (74,373) | (3.1)% |
| Debt related | 170,370 | 146,168 | (24,202) | (16.6)% | 171,993 | 179,900 | 7,907 | 4.4 % |
| Total expenses | <u>2,625,935</u> | <u>2,600,459</u> | <u>(25,476)</u> | <u>(1.0)%</u> | <u>2,682,676</u> | <u>2,624,503</u> | <u>(58,173)</u> | <u>(2.2)%</u> |
| Net decrease from operations | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | | <u>\$ (5,945)</u> | <u>\$ (10,103)</u> | <u>\$ 4,158</u> | |
| Debt Service | | | | | | | | |
| Total principal and interest payments | \$ 3,725,951 | | | | \$ 3,732,373 | | | |

Finance and Facilities Committee - New Business

UCF Foundation
Statement of Operations
For the year ended June 30, 2015

| | 2014 - 15 | | | | 2013 - 14 | | | |
|---|---------------------|-------------------|-------------------------------------|-------------|---------------------|-------------------|-------------------------------------|---------------|
| | Actual | Budget | Variance Favorable (Unfavorable) | | Actual | Budget | Variance Favorable (Unfavorable) | |
| Revenues | | | | | | | | |
| Unrestricted gifts, fees, and investment earnings | \$ 4,880,667 | \$ 4,809,292 | \$ 71,375 | 1.5% | \$ 6,349,216 | \$ 5,244,889 | \$ 1,104,327 | 21.1% |
| Real estate operations | 1,750,633 | 1,612,750 | 137,883 | 8.5% | 1,893,316 | 1,846,371 | 46,945 | 2.5% |
| University and other related support | 9,359,549 | 9,163,807 | 195,742 | 2.1% | 7,788,816 | 9,017,506 | (1,228,690) | (13.6)% |
| Total revenue | <u>15,990,849</u> | <u>15,585,849</u> | <u>405,000</u> | <u>2.6%</u> | <u>16,031,348</u> | <u>16,108,766</u> | <u>(77,418)</u> | <u>(0.5)%</u> |
| Expenses | | | | | | | | |
| Academic and university support | 1,724,025 | 1,580,405 | (143,620) | (9.1)% | 1,511,625 | 1,618,055 | 106,430 | 6.6% |
| Development, alumni relations, and operations | 13,232,785 | 14,005,444 | 772,659 | 5.5% | 12,640,738 | 14,490,711 | 1,849,973 | 12.8% |
| Total expenses | <u>14,956,810</u> | <u>15,585,849</u> | <u>629,039</u> | <u>4.0%</u> | <u>14,152,363</u> | <u>16,108,766</u> | <u>1,956,403</u> | <u>12.1%</u> |
| Net increase from total operations | <u>\$ 1,034,039</u> | <u>\$ -</u> | <u>\$ 1,034,039</u> | <u>-</u> | <u>\$ 1,878,985</u> | <u>\$ -</u> | <u>\$ 1,878,985</u> | <u>-</u> |
| Debt Service | | | | | | | | |
| Total principal and interest payments | \$ 3,395,656 | | | | \$ 3,479,257 | | | |

**UCF Research Foundation
Statement of Operations
For the year ended June 30, 2015**

| | 2014-15 | | | | 2013-14 | | | |
|-------------------------------------|-------------------|-------------------|-------------------------------------|----------------|-------------------|-------------------|-------------------------------------|---------------|
| | Actual | Budget | Variance Favorable (Unfavorable) | | Actual | Budget | Variance Favorable (Unfavorable) | |
| Revenues | | | | | | | | |
| Operating revenue ¹ | \$ 6,657,388 | \$ 6,814,000 | \$ (156,612) | (2.3)% | \$ 5,659,993 | \$ 6,054,469 | \$ (394,476) | (6.5)% |
| Management fees and other | 335,590 | 346,000 | (10,410) | (3.0)% | 270,228 | 281,290 | (11,062) | (3.9)% |
| Total revenues | <u>6,992,979</u> | <u>7,160,000</u> | <u>(167,021)</u> | <u>(2.3)%</u> | <u>5,930,221</u> | <u>6,335,759</u> | <u>(405,538)</u> | <u>(6.4)%</u> |
| Expenses | | | | | | | | |
| Total operating expenses | <u>6,753,380</u> | <u>6,650,500</u> | <u>(102,880)</u> | <u>(1.5)%</u> | <u>5,428,184</u> | <u>6,028,469</u> | <u>600,285</u> | <u>10.0 %</u> |
| Net increase from operations | <u>\$ 239,599</u> | <u>\$ 509,500</u> | <u>\$ (269,901)</u> | <u>(53.0)%</u> | <u>\$ 502,037</u> | <u>\$ 307,290</u> | <u>\$ 194,747</u> | <u>63.4 %</u> |

¹ Operating includes royalties, contributions, rents, conferences, unit residuals, and consortiums.

ITEM: INFO-2

University of Central Florida
Board of Trustees
Finance and Facilities Committee

SUBJECT: UCF Police and Safety Presentation

DATE: October 7, 2015

For information only.

UCF POLICE DEPARTMENT

Finance and Facilities Committee Meeting
October 7, 2015



MISSION STATEMENT

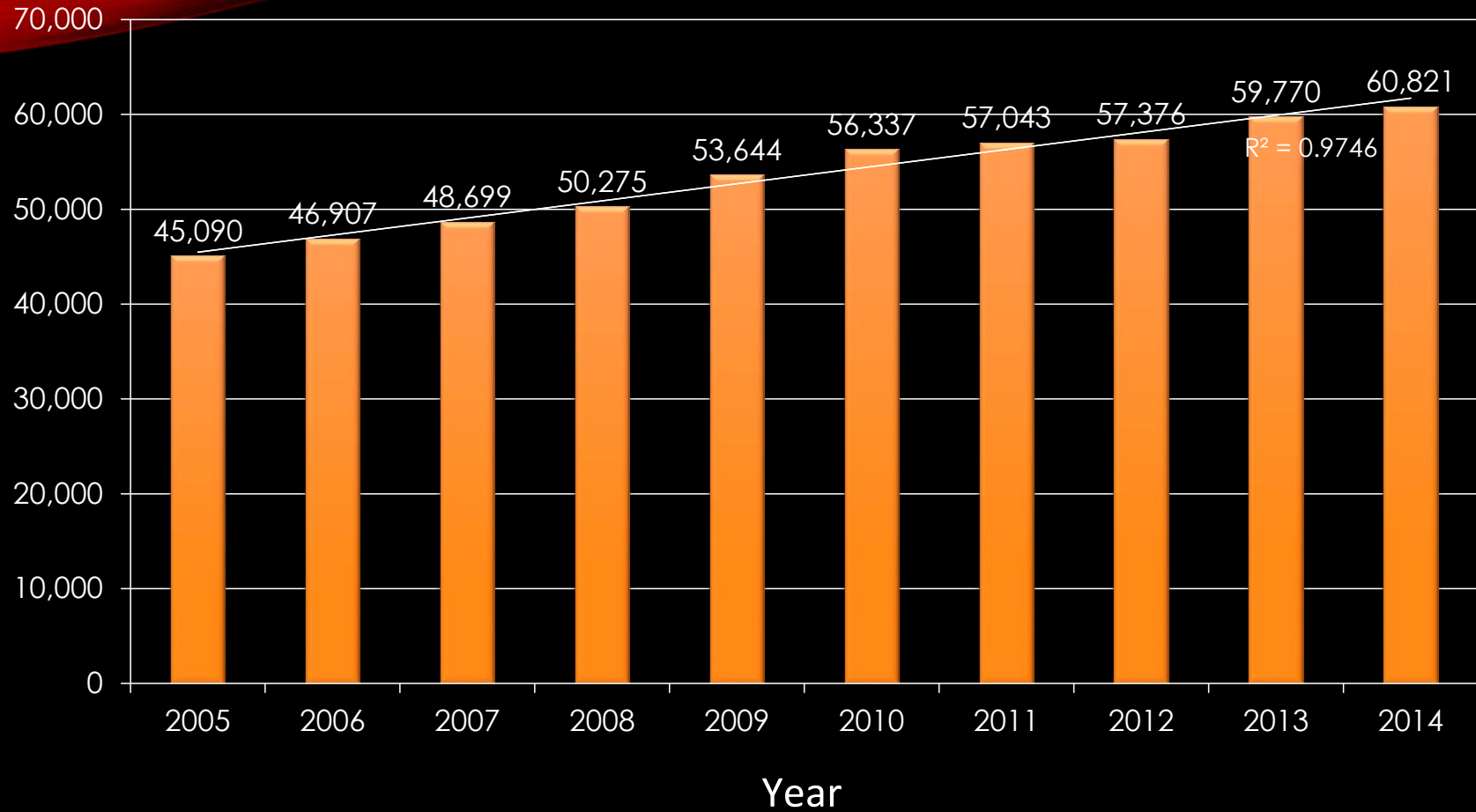
- To reduce crime and the fear of crime by providing a safe environment for our students, faculty, staff and visitors and the safeguarding of constitutional guarantees.

WHO WE ARE

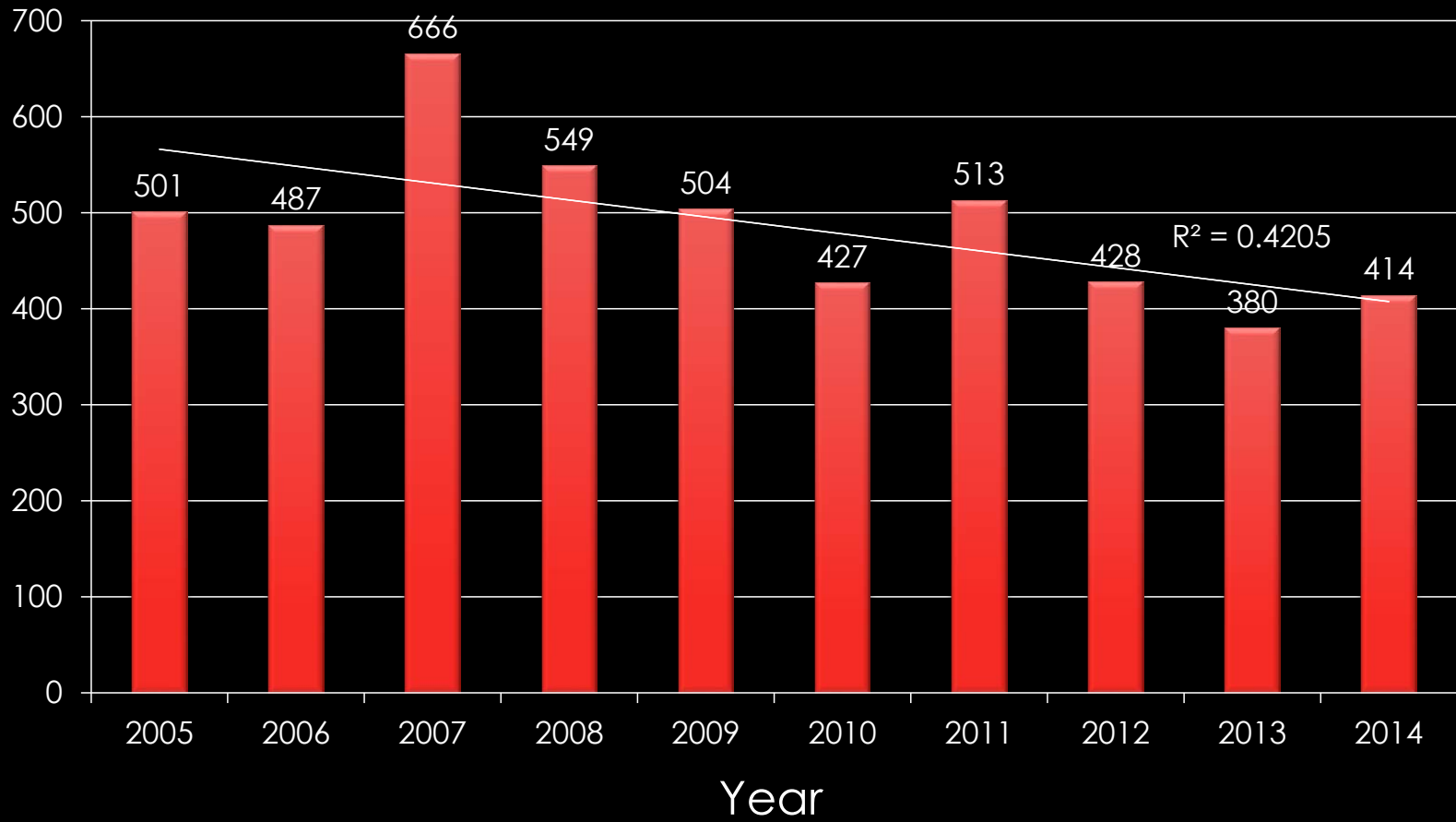
- Sworn Officers: 66
 - Command Staff, Patrol Division, and Criminal Investigations Division
- Civilian Staff: 57
 - Dispatchers, Community Service Officers, Student Escort Patrol Service, Victim Services, Records Division, and Administrative Staff



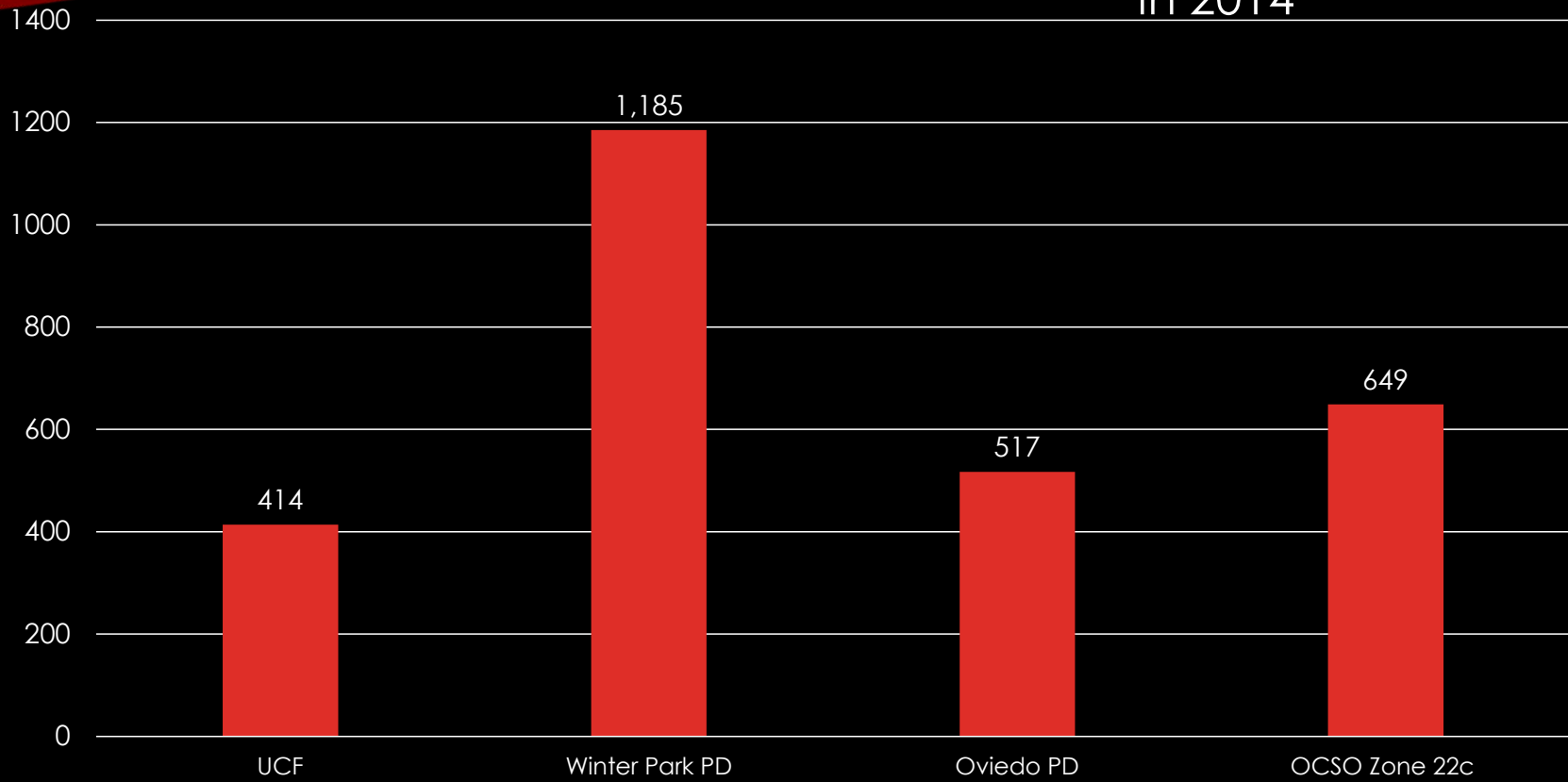
University Student Population



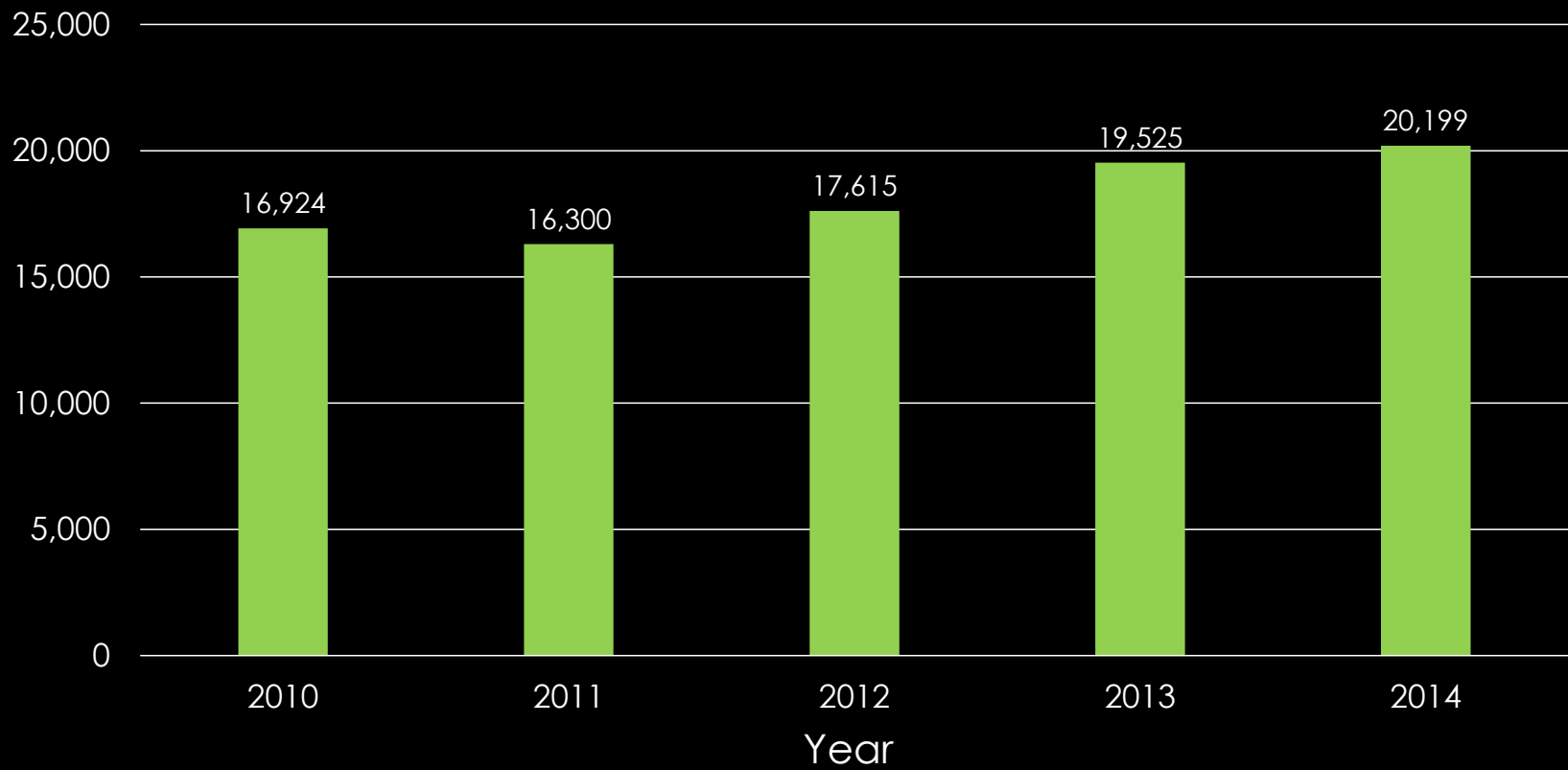
University of Central Florida Part 1 Crimes



Part 1 Crimes for the Surrounding Areas in 2014



UCF Police Department Calls For Service



DIVERSITY

- UCF PD hosted Fair and Impartial Policing classes taught by Dr. Lorie Fridell from USF. Campus community partners were invited to participate in the command-level section of the course (for lieutenants and above), where the partners were able to provide input and gain insight.
- This year 12 officers attended Crisis Intervention Team training. 100 percent of UCF PD officers will be CIT trained by the end of 2015, making it the largest agency in the region to achieve this standard.
- 21 SAFE women's self-defense sessions were conducted this year with 442 participants.
- UCF PD continued to assist with new student orientations.
- UCF PD contributed more than 75 personnel hours, and the department raised more than \$10,000, to support the Special Olympics.

PARTNERSHIPS

- UCF PD partnered with the Orange County Sheriff's Office in the SNAP (Sector 2 Noise and Alcohol Patrol) program. With SNAP, UCF PD and OCSO units respond to noise complaints in the Alafaya area of Orange County and patrol areas that frequently have alcohol-related problems.
- UCF PD continued its partnership with the Orange County Drug Free Coalition to receive funding for DUI Saturation Patrols and alcohol-compliance checks, which allows more officers on the road in order to lower DUIs in the area.
- The UCF PD comprehensive traffic safety program has earned recognition in the state, as the department placed in the top three of the state university agencies for reducing crashes and improving overall traffic safety at the university.

- The UCF PD joined a regional Joint Homicide Investigative Team, which combined seven full-time Orlando Police Department detectives with detectives from nine smaller agencies, including a detective from UCF PD, to provide higher quality investigative services to the UCF community.



VICTIM SERVICES

- Victim Services fostered outstanding community partnerships with both campus and community agencies to ensure that students were provided with the best possible services and resources.
- Victim Services partnered with USF, the Orlando Police Department, and the Victim Service Center of Orange County on the new BarTab bystander intervention program for area bartenders and bar staff.
- Victim Services provided “Not Anymore” prevention education to 19,000 incoming students, addressing sexual, dating, and domestic violence; stalking; and bystander intervention in compliance with the 2014 Violence against Women Act (VAWA) amendments.
 - This course enhanced the previous “Unless There’s Consent” module with additional topics. The program since its inception in 2010 has reached 63,601 students.

PROJECTS

- **TASER AXON Cameras** – Every officer has been issued a body camera system to record patrol incidents, resulting in an accurate record of law enforcement and citizen encounters and providing solid evidentiary value.
- **UCF PD E-Citation** – UCF PD was awarded a \$47,000 grant from the Florida Department of Transportation for the purchase of equipment to implement an electronic submission process for Uniform Traffic Citations. This process will create a paperless, direct submission to the Clerk of the Court.
- **LPR (License Plate Reader)** – Will assist in identifying specific vehicles.
- **Café** – Partnership with the Seminole County Sheriff's Office regarding mobile dispatch and report writing.
- **UCF Downtown Campus** – Partnership with the Orlando Police Department and Valencia College security.
- **Diversity and Recruiting** – UCF PD is actively recruiting to fill attrition positions and newly authorized positions.
- **2015 Active Shooter Response Training** – Multi-agency, multi-discipline first-responder training for a large-scale active shooter scenario.