



UNIVERSITY OF CENTRAL FLORIDA

Board of Trustees
Finance and Facilities Committee Meeting
President's Boardroom, Millican Hall, 3rd floor
December 13, 2017

MINUTES

CALL TO ORDER

Trustee Alex Martins, chair of the Finance and Facilities Committee, called the meeting to order at 8:30 a.m. Committee member William Self was present. Committee members Robert Garvy and Bill Yeargin attended by teleconference call. Chairman Marcos Marchena was present.

MINUTES APPROVAL

The minutes of the October 18, 2017, and October 26, 2017, Finance and Facilities Committee meetings were approved as submitted.

NEW BUSINESS

UCF Downtown Tri-Generation Facility Update (FFC-1)

William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, and Lee Kernek, Associate Vice President for Administration and Finance, requested approval for the change in facility, revised budget, and renaming of the UCF Downtown Tri-Generation Facility.

Because of the project revision, the facility name is now the UCF Downtown Central Energy Plant. The original funding approved by the Board of Trustees was \$10.1 million and had a payback of 10 years for Phase I. After exploring numerous design and modeling scenarios, it was determined the initial budget is not sufficient to build the first phase of the project, and the initial payback schedule did not accurately anticipate the sizing and power generation needs of the planned facilities.

As such, the design and phased construction of a central energy plant will move forward to meet only the chilled water needs of the campus. The UCF Downtown Central Energy Plant will cost \$12.3 million and will provide cost avoidance in future years.

In addition to the costs of the UCF Downtown Central Energy Plant, the decision to move from a tri-generation facility to a traditional central energy plant has cost implications for the Dr. Phillips Academic Commons. The design and construction costs for these changes increase the academic building budget by \$1.3 million.

The committee unanimously approved the requests as presented.

Direct Support Organizations' 2017-18 First-Quarter Financial Reports (INFO-1)

Merck and John Pittman, Associate Vice President for Administration and Finance, Debt Management, reported that the 2017-18 first-quarter financial reports ended September 30, 2017, for the UCF DSOs were provided as information items.

University Draft Audited Financial Report 2016-17 (INFO-2)

Christy Tant, Controller and Assistant Vice President, reviewed the University Draft Audited Financial Report 2016-17.

UCF Key Financial Ratios (INFO-3)

Tant discussed the key financial ratios for UCF as of June 30, 2017, and the key financial ratios for UCF as compared to the State University System as of June 30, 2016.

University Operating Budget Report Ended September 30, 2017 (INFO-4)

Tant presented the University Operating Budget Report for the quarter that ended September 30, 2017.

UCF Investments Quarterly Report Ended September 30, 2017 (INFO-5)

Tant presented the UCF Investments Quarterly Report for the quarter that ended September 30, 2017.

UCF Facilities Planning and Construction Department Assessment Follow-up (INFO-6)

Rhonda L. Bishop, Chief Compliance and Ethics Officer, and Peter J. Wallace, Senior Vice President for HKA International, reviewed the progress following the assessment that was completed on the UCF Facilities Planning and Construction Department. Chairman Marchena recommended the following.

1. Facilities Planning and Construction notify the Finance and Facilities Committee when the e-Builder software system is fully implemented and present reports that include all project activity to the committee on a regular basis.
2. Provost Whittaker work with Facilities Planning and Construction staff and the deans to implement a Minor Projects priority system for the colleges.
3. Athletics implement a pilot program to hire a program management or owner's authorized representative firm that will manage, implement, and oversee departmental facilities projects. The cost of the firm's services will be split between Athletics and Facilities.

Chair Martins made a motion to approve these recommendations, and the committee unanimously approved them.

Chair Martins adjourned the Finance and Facilities Committee meeting at 10:20 a.m.

Respectfully submitted: _____

William F. Merck II
Vice President for Administration and Finance
and Chief Financial Officer

Date