

University of Central Florida
Board of Trustees Meeting
January 26, 2012
Live Oak Center
Agenda
9:00 a.m. — 4:00 p.m.
Lunch 11:45 a.m.
800-442-5794, passcode, 463796

COMMITTEE MEETINGS

9:00 a.m. — 9:45 a.m.	Audit, Operations Review, Compliance, and Ethics, Jim Atchison, Chair
9:45 a.m. — 10:30 a.m.	Educational Programs, Ida Cook, Chair
10:30 a.m. — 11:15 a.m.	Advancement, Rich Crotty, Chair
11:15 a.m. — 11:45 a.m.	Finance and Facilities, Olga Calvet, Chair

BOARD MEETING: 1:00 — 4:00 p.m.

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|----|--------------------------------|---|
| 1. | Welcome and Call to Order | Michael J. Grindstaff, Chair |
| 2. | Roll Call | Rick Schell, Vice President and Chief of Staff and
Associate Corporate Secretary |
| 3. | Minutes of November 17 meeting | Chair Grindstaff |
| 4. | Remarks and introductions | John C. Hitt, President |
| 5. | Consent agenda | Chair Grindstaff |
| | FF-4 Information | 2012 Finance and Facilities Committee Meeting
Dates (Merck) |
| | FF-5 Approval | Minor Amendment to 2010 Campus Master Plan
(Merck) |
| 6. | Advancement Committee report | Rich Crotty, Chair |

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| 7. | Audit, Operations Review,
Compliance, and Ethics
Committee report | Jim Atchison, Chair |
| 8. | Compensation and Labor
Committee report | John Sprouls, Chair |
| 9. | Educational Programs Committee
report | Ida Cook, Chair |
| 10. | Finance and Facilities Committee
report | Olga Calvet, Chair |
| | FF-1 | Approval 2012-13 Parking Decal Fees (Merck) |
| | FF-2 | Approval 2012-13 Student Activity and Service, Athletic,
Health, and Transportation Access Fees (Merck) |
| | FF-3 | Approval 2012-13 Housing Rental Rates (Merck) |
| | FF-6 | Approval Purchase of Land Adjacent to UCF Health Sciences
Campus (Merck) |
| 11. | Nominating and Governance
Committee report | Ray Gilley, Chair |
| 12. | Strategic Planning Committee
report | Alan Florez, Chair |
| 13. | New business | Chair Grindstaff |
| 14. | Announcements and adjournment | Chair Grindstaff |

Upcoming meetings:

Board of Governors meeting	March 21-22 (University of North Florida)
Board of Trustees meeting	March 15 (Live Oak Center)
Focus Breakfast	March 2, 8:00 a.m. (Church Street Station)
AGB National Conference on Trusteeship	April 22-24 (Washington, D.C.)

**Revised
Minutes
Board of Trustees Meeting
University of Central Florida
November 17, 2011**

Chair Michael J. Grindstaff called the meeting of the Board of Trustees to order at 1:00 p.m. in the Live Oak Center on the UCF Orlando campus.

The following members attended: Trustees Jim Atchison, Olga Calvet, Ida Cook, Meg Crofton, Rich Crotty, Robert Garvy, Marcos Marchena, Matt McCann, and Harris Rosen.

The following members attended the meeting via teleconferencing: Trustees Ray Gilley and John Sprouls.

WELCOME

Grindstaff welcomed the board members and asked for the roll to be called. A quorum was present.

Grindstaff called for approval of the September 28 and October 28, 2011, board meeting minutes, which were approved as written.

President John C. Hitt presented charter trustee and former board chair Rick Walsh with a plaque and gavel, and he thanked him for his 10 years of outstanding service to the university as a trustee and chair of the board of trustees. In honor of his exceptional service, the UCF Board of Trustees awarded him the title of chair *emeritus*.

REMARKS AND INTRODUCTIONS

Hitt announced that the Employee of the Month for October is **Nancy Lynch**, a senior administrative assistant in the Undergraduate Research Department of Undergraduate Studies.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board approved the following actions.

- **CL-1 Domestic Partnership Benefit Program** – Approval of a new employee benefit, the UCF Domestic Partnership Health Insurance Stipend Program.
- **CL-2 2011-14 Performance Incentive Measures and Goals** – Approval of the 2011-14 Performance Incentive Measures and Goals for the president and senior officers.
- **CL-3 2011-14 Performance Unit Plan Awards** – Approval of the 2011-14 Performance Unit Plan awards.

- **CL-4 Performance Unit Plan Results for the 2008-11 Performance Measures** – Approval of the 2008-11 goal accomplishments documented by the University Audit Office.
- **CL-5 Performance Unit Plan Payments for the 2008-11 Cycles** – Approval of the Performance Unit Plan payments earned by participants for the 2008-11 cycle.
- **CL-6 Report on the Assessment of the President’s Performance and Recommendation for Compensation** – Approval of the Compensation and Labor Committee’s report on the assessment of the president’s performance and its recommendation for compensation.
- **EP-1 Conferral of Degrees** – Concurrence with the conferral of degrees at the Fall 2011 commencement ceremonies:

3,824 baccalaureate degrees
829 master’s degrees
<u>95</u> doctoral and specialist degrees
4,748 Total
- **EP-2 2011 UCF Annual Report to the Board of Governors** – Approval of the 2011 UCF Annual Report to the Board of Governors.
- **EP-3 Revision of UCF’s Academic Program Review Policies and Procedures 2007-14** – Approval of UCF’s revised Academic Program Review Policies and Procedures 2007-14.
- **FF-1 Use of the Current Construction Line of Credit for the Baseball Stadium Expansion by the UCFAA** – Approval of the UCF Athletics Association’s request to use its existing construction line of credit to construct the first phase of an expansion to the baseball stadium.
- **NG-1 Honorary Doctorate for James A. Hinson** – Approval of an honorary doctorate degree in public service for James A. Hinson.

ADVANCEMENT COMMITTEE REPORT

Trustee Crotty, Chair of the Advancement Committee, announced that there was no report for the Advancement Committee.

Crotty called on Dr. Dan Holsenbeck, Vice President for University Relations, who reported on the current activities of the legislature.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Trustee Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no business to report.

COMPENSATION AND LABOR COMMITTEE REPORT

Trustee Sprouls, Chair of the Compensation and Labor Committee, reported the highlights from the committee meeting of October 27, 2011.

- Mark Roberts, Assistant Vice President and Chief Human Resource Officer, led a discussion of the vice-presidential salary survey dated August 2011.
- Robert Holmes, Vice President for Alumni Relations and Development and UCF Foundation CEO, led a discussion of the impact of the suspended state matching funds on performance incentive measures.
- Sprouls noted that discussions took place on the assessment of the president's performance resulting in the committee's recommendation for compensation.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Cook, Chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- Dr. Tony Waldrop, Provost and Executive Vice President, presented for concurrence a total of 4,748 baccalaureate, master's, doctoral, and specialist degrees to be conferred at the Fall 2011 commencement ceremonies.
- Waldrop presented the 2011 UCF Annual Report to the Board of Governors.
- Waldrop presented the revision of UCF's Academic Program Review Policies and Procedures 2007-14.
- Waldrop presented the 2010-11 Academic Program Review Results Summary to be submitted to the Florida Board of Governors in December.
- Dr. Patricia Bishop, Vice Provost and Dean of the College of Graduate Studies, and Elliot Vittes, Interim Vice Provost and Dean for the Office of Undergraduate Studies, updated the committee on the status of two graduate and two undergraduate degree programs that were implemented since the 2009 Report of Status of New Degree Programs:
 - Master of Science in Health Care Informatics
 - Master of Science in Real Estate
 - Bachelor of Science in Athletic Training
 - Bachelor of Design in Architecture
- Dr. M.J. Soileau, Vice President for Research and Commercialization, and Dr. Thomas O'Neal, Associate Vice President for Research and Commercialization, presented an overview of the UCF Business Incubation Program.

FINANCE AND FACILITIES COMMITTEE REPORT

Trustee Calvet, Chair of the Finance and Facilities Committee, reported the highlights from the committee meetings of September 28, October 12, and earlier in the day.

- Tracy Clark, Assistant Vice President for Finance and Controller, reviewed the draft 2011-12 university financial statements.

- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, reviewed the updated campus development agreement.
- Lee Kernek, Associate Vice President for Administration and Finance, reviewed the status of UCF projects.
- Merck gave a brief update on MediaMesh® at the UCF Arena.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Trustee Gilley, Chair of the Nominating and Governance Committee, reported the following highlight from the committee meeting earlier in the day.

- **NGC-1 Honorary Doctorate for James A. Hinson**—The committee approved an honorary doctorate degree in public service for James A. Hinson.

STRATEGIC PLANNING COMMITTEE REPORT

Trustee Cook, Vice Chair of the Strategic Planning Committee, reported the highlights from the committee meeting of November 7, 2011.

- The Strategic Planning Committee agreed to review three areas of the university's strategic plan:
 - the appropriateness of the measurements and outcomes of the goals approved by the board in early 2011
 - additional items for inclusion in the outcomes being measured
 - the establishment of specified targets for certain outcomes.

NEW BUSINESS

Hitt announced that the proposal to the Board of Governors to establish a UCF College of Dental Medicine has been withdrawn.

Hitt reported that discussions on the athletics conference realignment are on-going among institutions rumored to be headed to the Big East, and he looks forward to a favorable resolution within a few days.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Grindstaff announced the following upcoming meetings:

Board of Governors meeting	January 18-19, 2012 (FAMU)
Board of Trustees meeting	January 26, 2012 (Live Oak Center)
Focus Breakfast	March 2, 2012, 8:00 a.m. (Church Street Station)
AGB National Conference on Trusteeship	April 22-24, 2012 (Washington, D.C.)

Chair Grindstaff adjourned the board meeting at 1:26 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary

**University of Central Florida
Board of Trustees**

SUBJECT: 2012 Finance and Facilities Committee Meeting Dates

DATE: January 26, 2012

PROPOSED BOARD ACTION

Information only.

BACKGROUND INFORMATION

The 2012 Board of Trustees' Finance and Facilities Committee meetings are scheduled as follows, but these dates are subject to change:

February 15	8:30 – 10:30 a.m.	Wednesday	
April 18	8:30 – 10:30 a.m.	Wednesday	
May 24	Time - TBD	Thursday	Live Oak Center
June 27	8:30 – 10:30 a.m.	Wednesday	
July 26	Time - TBD	Thursday	Live Oak Center
August 29	8:30 – 10:30 a.m.	Wednesday	
October 17	8:30 – 10:30 a.m.	Wednesday	
December 12	8:30 – 10:30 a.m.	Wednesday	

Meetings will be held at UCF in the President's Boardroom, Millican Hall #308, unless otherwise noted.

Supporting documentation: None

Prepared by: William F. Merck II, Vice President for Administration and Finance
and Chief Financial Officer

Submitted by: William F. Merck II, Vice President for Administration and Finance
and Chief

**University of Central Florida
Board of Trustees**

SUBJECT: Minor Amendment to 2010 Campus Master Plan

DATE: January 26, 2012

PROPOSED BOARD ACTION

Approve a minor amendment to the University of Central Florida campus master plan to add a photo-voltaic array field and a 5,000 square foot support building.

BACKGROUND INFORMATION

The purpose of the proposed amendment is to include a photo-voltaic array field and a 5,000 square foot support building to the Capital Improvements and Urban Design Elements of the 2010 campus master plan. This will allow the university to construct a photo-voltaic regional test center (PV-RTC) on 20 acres located on the main campus southeast parcel. The support building will be located on the south side of Neptune Drive. As more particularly outlined in the attached memorandum, the amendment would constitute a minor amendment that needs only Board of Trustees approval for adoption.

Supporting documentation:

Memorandum from James Davis (Attachment A)
Project description and Location (Attachment B)
Capital Improvements List (Attachment C)
Urban Design Map (Attachment D)

Prepared by: W. Scott Cole, Vice President and General Counsel

Submitted by: William F. Merck II, Vice President for Administration and Finance
and Chief Financial Officer

MEMORANDUM

TO: Scott Cole, Vice President and General Counsel

FROM: James Davis, Assistant Director, Facilities Planning

SUBJECT: Minor Amendment to 2010 Campus Master Plan

DATE: November 17, 2011

The University of Central Florida proposes a minor amendment to its 2010 Campus Master Plan to amend the Capital Improvements and Urban Design Elements to add a photo-voltaic array field and a 5,000 square foot support building.

The proposed location for this facility will be in the southeast vicinity of campus, adjacent to Neptune Drive (see attached location map). The photo-voltaic array field will be constructed on 20 acres and the support building will have office and test facility space.

Please find below an analysis of the statutory thresholds and university responses that reflect the nature of the amendment request as a minor amendment. The thresholds are referenced under section 1013.30(9), *F.S.*

An amendment to a campus master plan must be reviewed and adopted under subsections (6)-(8) if such amendment, alone or in conjunction with other amendments, would:

- (a) Increase density or intensity of use of land on the campus by more than ten percent;

University response: The current land use for the array field is mixed use and the current land use for the 5,000 square foot building is support, therefore, no land use change is needed. Further, the total acreage on campus is 1,415 acres. Ten percent of this total is 141.5 acres. Therefore, the 20 acre increase is less than the ten percent threshold for the use of land on campus.

- (b) Decrease the amount of natural areas, open space, or buffers on the campus by more than ten percent; or

University response: The proposed amendment will not affect natural areas, open space or buffers by more than ten percent. Acreage on campus designated for natural areas, open space and buffers exceeds 1,000 acres. Thus the proposed 20 acre site will not trigger the 10% threshold.

- (c) Rearrange land uses in a manner that will increase the impact of any proposed campus development by more than ten percent on a road or on another public

facility or service provided or maintained by the state, the county, the host local government, or any affected local government.

University response: The proposed array field and support building will be used by approximately 2-5 faculty members and therefore, will not increase capacity on any proposed campus development, road, or public facility by greater than 10 percent.

In summary, the proposed land use change does not exceed the amendment threshold criteria in 1013.30(9), *F.S.* and may therefore be treated as a minor amendment.

Thank you for your time and attention to this matter. If you require additional information, please contact me at (407) 823-3050.



UCF Test Center for Photovoltaic (Solar to Electric) Systems Performance Validation



The US Department of Energy is funding the Nation's only University-based Photovoltaic (solar cells converting sunlight to electricity) Regional Test Center (RTC) at UCF in Orlando. The UCF RTC will provide validation testing for large-scale photovoltaic (PV) systems and will help banks, insurance companies, and other stakeholders establish the confidence that new PV technologies perform reliably in the field. The UCF site was selected as the Hot-Humid Climate RTC and is sized to accommodate up to 4 MW.

DOE will award ~\$2.3M to UCF for construction of the RTC and purchasing test equipment. The center will operate under a multi-year contract running through 2015, with first-year funding of ~\$500,000. Industry, in cooperation with DOE and UCF, will supply and install the PV systems. The UCF RTC will start out at 2MW and may expand by another 2MW within a few years as demand grows.

Energy will be produced by the facility during the day and notably during summer peak periods. The estimated value of energy, based on current utility rates, is almost \$300,000 annually for the initial 2 MW.

The proposed project site is located in the southeast corner of campus at the end of Neptune Drive. The currently undeveloped 20-acre parcel is bounded by a residential development including a 200-foot vegetative buffer zone to the east, a 20-acre wetland to the south, a commercial area and large retention pond to the west, and similarly undeveloped University property to the north. The height of the PV equipment is expected to be ~10feet from ground level.

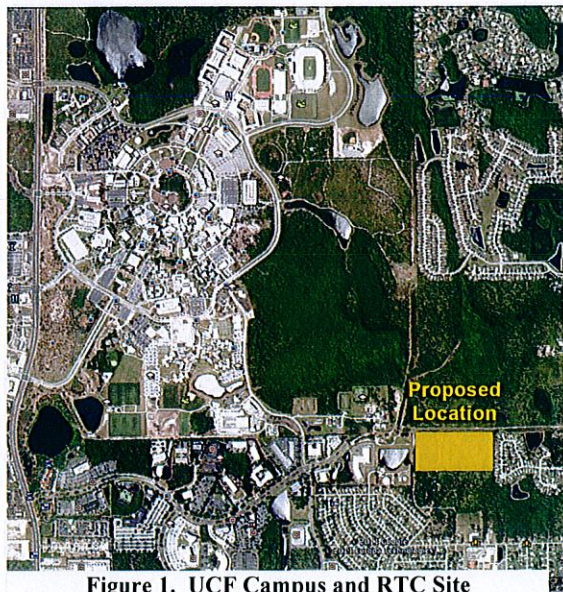
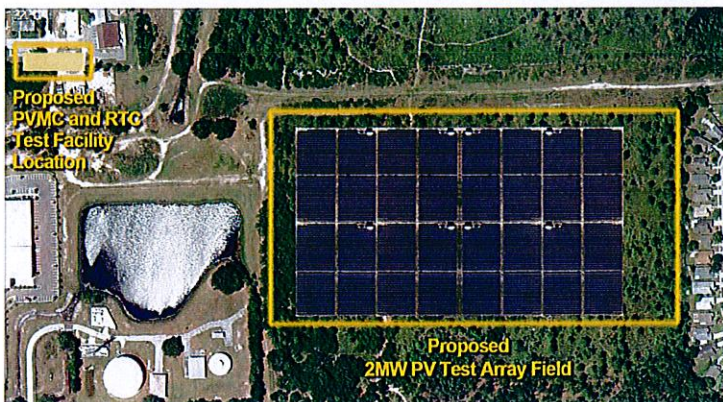


Figure 1. UCF Campus and RTC Site



The RTC, together with an existing DOE program for PV Test and Reliability (\$500,000 per year), and a DOE/SEMATECH subcontract (\$1M per year for five years) for crystalline silicon photovoltaic manufacturing research, positions UCF as the nation's leader in PV applications and manufacturing research. These projects will bring National Laboratory level applied research to the UCF Campus. Researchers will conduct reliability and performance studies on PV systems, and will provide manufacturing research and education.

Figure 2. PV Array Field Concept and General Location

The RTC and PVMC-FL, will serve as an industry "magnet," incurring many visits by PV experts and eventually drawing interest in relocating and starting PV-related manufacturing and service businesses in Florida.

Locating the RTC and PVMC-FL research facilities on the Orlando campus delivers a strong complement to the academic programs in Engineering, Optics and Photonics, Physics, and Chemistry.

UNIVERSITY OF CENTRAL FLORIDA
CAPITAL IMPROVEMENTS LIST

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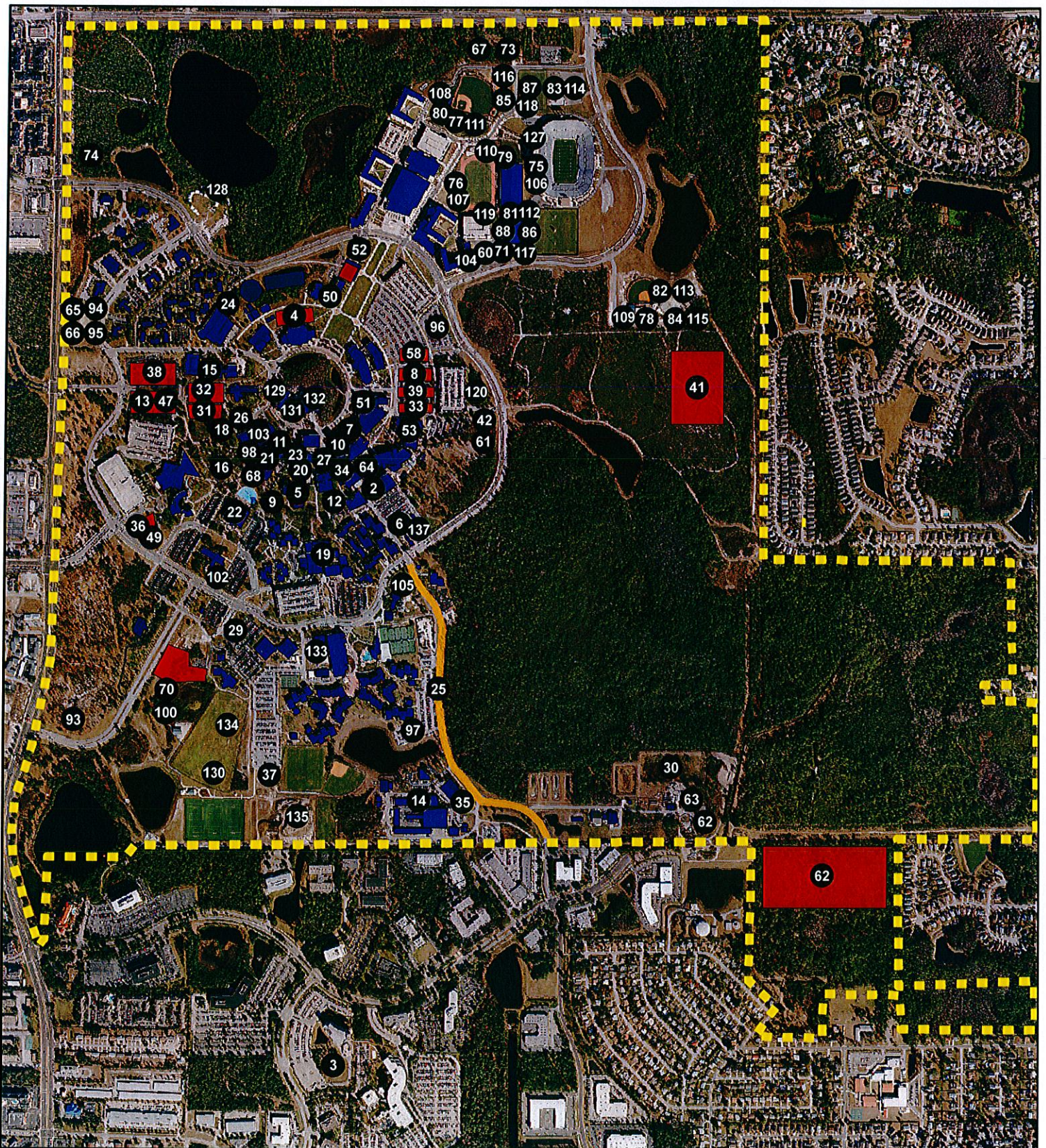


Figure 3-1
Urban Design and Capital Improvements

Comprehensive Master Plan Update
University of Central Florida
 Orlando, Florida
 2010-2020



All maps are diagrammatic and conceptual. The various areas shown are approximate and not to survey accuracy. The intent of these maps is to illustrate general areas of existing or potential use.

Rev. 20111117



Legend

- Capital Improvements List
- Boundary
- Proposed Building Sites
- Proposed Road Widening
- Existing Buildings

**University of Central Florida
Board of Trustees**

SUBJECT: 2012-13 Parking Decal Fees

DATE: January 26, 2012

PROPOSED BOARD ACTION

Approval of a two-percent increase for 2012-13 parking decal fees.

BACKGROUND INFORMATION

A parking decal fee increase is required to help generate sufficient revenue for the parking and transportation operation on campus, to pay for the shuttle system, to cover debt service payments for the existing parking garages, and for an additional parking garage to support the academic village expansion project. Construction of a new garage is planned to begin in 2012. Other sources of revenue include the transportation access fee, traffic fines, and metered and daily permit parking fees.

The Parking and Transportation Advisory Committee, which is composed of faculty members, staff members, and student representatives, recommends approval of the two-percent decal increase for the 2012-13 year.

Supporting documentation:

Summary of parking decal fee increases by type of decal (Attachment A)
Parking system revenues and expenditures (Attachment B)

Prepared by: John Keena, Business Manager for Parking and Transportation Services

Submitted by: William F. Merck II, Vice President for Administration and Finance
and Chief Financial Officer

Proposed Parking Permit Fees 2012-13

		CURRENT ** 2011-12	PROPOSED ** 2012-13	Increase
RESERVED				
	ANNUAL	\$ 1,009.39	\$ 1,029.58	\$ 20.19
FACULTY				
DECAL	ANNUAL	\$ 297.65	\$ 303.60	\$ 5.95
	SEMESTER	\$ 149.30	\$ 152.29	\$ 2.99
HANGTAG	ANNUAL	\$ 446.95	\$ 455.40 *	\$ 8.45
	SEMESTER	\$ 223.47	\$ 228.43	\$ 4.96
STAFF				
DECAL	ANNUAL	\$ 177.46	\$ 181.01	\$ 3.55
	SEMESTER	\$ 89.20	\$ 90.98	\$ 1.78
HANGTAG	ANNUAL	\$ 266.67	\$ 271.51 *	\$ 4.84
	SEMESTER	\$ 133.33	\$ 136.48	\$ 3.15
STUDENT				
DECAL	ANNUAL	\$ 88.26	\$ 90.03	\$ 1.77
	SEMESTER	\$ 44.13	\$ 45.01	\$ 0.88
HANGTAG	ANNUAL	\$ 132.39	\$ 135.04 *	\$ 2.65
	SEMESTER	\$ 66.67	\$ 67.52	\$ 0.85
LAKE CLAIRE, ACADEMIC VILLAGE, APOLLO, and LIBRA				
DECAL	ANNUAL	\$ 132.39	\$ 135.04	\$ 2.65
	SEMESTER	\$ 66.67	\$ 67.52	\$ 0.85
HANGTAG	ANNUAL	\$ 199.06	\$ 202.56 *	\$ 3.50
	SEMESTER	\$ 99.53	\$ 101.28	\$ 1.75
MOTORCYCLE				
DECAL	ANNUAL	\$ 46.01	\$ 46.93	\$ 0.92
	SEMESTER	\$ 23.47	\$ 23.94	\$ 0.47
REPLACEMENT PER ANNUAL		\$ 14.08	\$ 14.08	\$ -
	SEMESTER	\$ 7.04	\$ 7.04	\$ -
VENDOR				
HANGTAG	ANNUAL	\$ 478.87	\$ 478.87	\$ -
	MONTH	\$ 47.89	\$ 47.89	\$ -
EAST AND WEST TOWERS (GARAGES E and G)				
DECAL	ANNUAL	\$ 132.39	\$ 135.04	\$ 2.65
HANGTAG	ANNUAL	\$ 199.06	\$ 202.56	\$ 3.50

* Hangtags are calculated at 1.5 times the annual decal amount.

** Does not include 6.5 % sales tax.

University of Central Florida Parking and Transportation Services										
Transportation Access Fee Per Credit Hour	\$7.59	\$7.94	\$8.19	\$9.00	\$9.10	\$9.10	\$9.10	\$9.10	\$9.10	\$9.10
	Actual			Projected						
Parking System	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16		
Revenue										
Decal sales	\$3,921,221	\$4,094,846	\$4,332,685	\$4,635,973	\$4,728,693	\$4,965,128	\$5,213,384	\$5,474,053		
Towers permit (Garages E and G)	-	-	-	\$195,285	\$199,191	\$209,150	\$219,608	\$230,588		
Transportation fee	\$ 8,602,437	\$9,588,327	\$10,144,959	\$11,811,789	\$12,201,816	\$12,377,345	\$12,662,553	\$13,097,019		
Parking fines	\$ 1,364,134	\$1,356,215	\$1,014,666	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000	\$1,000,000		
Metered parking and daily permit fees	\$ 843,356	\$926,383	\$913,746	\$900,000	\$900,000	\$900,000	\$900,000	\$900,000		
Miscellaneous and interest	\$ 274,548	\$214,858	\$577,786	\$500,000	\$507,500	\$515,113	\$522,839	\$530,882		
Total Revenue	\$15,005,696	\$16,180,630	\$16,983,841	\$19,043,047	\$19,537,200	\$19,966,735	\$20,518,384	\$21,232,342		
Operating expenditures										
Towers operating and lease expense (Garages E and G)	\$3,569,095	\$3,379,033	\$2,951,454	\$3,499,027	\$3,898,978	\$4,093,927	\$4,298,623	\$4,513,554		
Shuttle expenditures	\$ 3,955,598	\$4,949,447	\$5,658,530	\$929,110	\$1,141,388	\$1,146,638	\$1,152,151	\$1,157,939		
Debt service payments - Garages 1 thru 6	\$ 3,140,704	\$3,907,381	\$4,576,736	\$6,111,536	\$6,294,882	\$6,483,728	\$6,678,240	\$6,878,587		
07-08 FY \$778,555 PG4 constr savings used toward debt service				\$4,747,829	\$4,750,084	\$4,751,381	\$4,761,101	\$4,753,573		
08-09 FY \$292,030 PG5 constr savings used toward debt service										
Debt service payments - Garage 7				\$412,252	\$824,503	\$825,253	\$825,753	\$826,003		
University House shuttle					\$291,748	\$300,500	\$309,515	\$318,800		
Debt service payment - Garage between C and D							\$1,300,000	\$1,400,000		
Debt service payment - Health Sciences Campus Garage										
Non-operating expenditures *	\$ 1,024,872	\$1,628,802	\$1,012,388	\$1,183,435	\$1,218,950	\$1,373,688	\$1,448,692	\$1,498,706		
Garage VI downpayment		\$2,000,000								
Visitor and parking information building		\$1,097,682								
Academic Villages Garage VII downpayment				3,500,000			\$2,000,000			
Garage Between Garages C and D downpayment										
Health Sciences Campus Garage downpayment										
Total Expenditures	\$11,690,269	\$16,962,346	\$14,199,107	\$20,383,188	\$18,420,533	\$18,975,095	\$22,774,076	\$24,672,163		
Net Revenue	\$3,315,427	(\$781,716)	\$2,784,734	(\$1,340,141)	\$1,116,667	\$991,640	(\$2,255,691)	(\$3,439,821)		
Parking Reserves	6,433,875	5,652,159	8,436,894	7,096,753	8,213,420	9,205,060	6,949,368	3,509,548		
* Includes:										
Garage renewal and replacement fund										
Auxiliary overhead support										
Payment on housing loan (paid in 2008)										
Projected SCH	1,134,174	1,171,772	1,251,399	1,305,221	1,329,782	1,345,906	1,374,874	1,421,035		
(Main, Rosen and Health Sciences Campus students only)										
** Additional 2009-10 Amount to Fund Shuttles to Pegasus Landing, Pegasus Pointe, Rosen School, Jefferson Villages, and The Lofts is \$368,780										
Attachment B										

Attachment B

**University of Central Florida
Board of Trustees**

SUBJECT: 2012-13 Student Activity and Service, Athletic, Health, and Transportation Access Fees

DATE: January 26, 2012

PROPOSED BOARD ACTION

Approval of increases in the Activity and Service, Athletic, Health, and Transportation Access fees, effective fall 2012.

BACKGROUND INFORMATION

A University Fee Committee was formed early in the fall semester to evaluate potential increases for the Activity and Service, Athletic, Health, and Transportation Access fees effective with the Fall Semester 2012. As required by statute, the committee membership was one-half students and one-half faculty and staff members.

Florida statutes place limits on the increases for the Activity and Service, Athletic, and Health fees. The sum of these fees cannot exceed 40 percent of undergraduate tuition and cannot increase by more than 5 percent annually. The maximum total fee increase permitted for 2012 is \$1.68. Working within these limits, the committee evaluated the requested increases from the individual areas.

The Transportation Access Fee is not limited by statute. In evaluating this fee, the committee considered the parking and shuttle needs identified by Parking Services and the impact any increase would have on total student fees.

The fees recommended by the committee are summarized in the table below. Additional details regarding these increases are provided in the attachments.

Fee	Fall 2011	Fee Increase	Fall 2012
Activity and Services	\$10.79	\$0.00	\$10.79
Athletic	\$13.10	\$0.34	\$13.44
Health	\$ 9.88	\$0.42	\$10.30
Total:	\$33.77	\$0.76	\$34.53
Transportation Access	\$ 9.00	\$0.10	\$ 9.10

We request approval of the fee increases listed in the table above, effective fall 2012.

Supporting documentation:

Summary of Proposed Fee Increases (Attachment A)
Florida Public University Fees – Fall 2011-12 (Attachment B)
History of UCF Fee Increases (Attachment C)
Financial Projections – Activity and Service Fee Agencies (Attachment D)
Financial Projections – UCF Athletic Association (Attachment E)
Financial Projections – Health Fee Departments (Attachment F)
Financial Projections – Transportation Access (Attachment G)

Prepared by:

Maribeth Ehasz, Vice President for Student Development and Enrollment Services

Submitted by:

William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer

SUMMARY OF PROPOSED FEE INCREASES – FALL 2012

Activity and Service Fee

Fall 2011 Fee		\$10.79
Requested Increase	\$.0	\$.0
Committee Recommendation		\$.0
Fall 2012 Fee – Proposed		\$10.79
Estimated Revenue Increase*	SCH 1,567,435@0=0	

No increase was requested for the Activity and Service fee.

Athletic Fee

Fall 2011 Fee		\$13.10
Requested Increase	\$.49, increase of 3.6%	
Committee Recommendation		\$.34, increase of 2.6%
Fall 2012 Fee – Proposed		\$13.44
Estimated Revenue Increase*	SCH 1,567,435 @.34=\$532,928	

Increase will be used to support the scholarship program and increase tutors and mentors to enhance academic support.

Health Fee

Fall 2011 Fee		\$9.88
Requested Increase	\$.42, increase of 4.25%	
Committee Recommendation	\$.28 Health \$.14 Counseling \$.00 Alcohol and Other Drug Prevention and Intervention Services	\$.42, increase of 4.25%
Fall 2012 Fee – Proposed	\$8.84 Health \$1.40 Counseling \$.06 Alcohol and Other Drug Prevention and Intervention Services	\$10.30
Estimated Revenue Increase*	SCH 1,329,782@.42=\$558,508	

Increase will be used to fund a 2.0 FTE mental health therapist, a 1.0 FTE psychiatrist, increased pharmacy costs, additional free flu shots for students, and mandatory self-insurance fee for UCF health providers.

Transportation and Access

Fall 2011 Fee		\$9.00
Requested Increase	\$.10, increase of 3%	
Committee Recommendation		\$.10, increase of 3%
Fall 2012 Fee – Proposed		\$9.10
Estimated Revenue Increase*	SCH 1,329,782@.10=\$132,978	

Increase will be used to fund debt services, shuttle needs, and lease payments.

*Based on enrollment estimates published September 16, 2011, by University Assessment and Planning Support

Florida Public University Fees - 2011-2012

Main Campus Local Fees per credit hour

	UCF	UF	FSU	FAMU	USF	FAU	UWF	FIU	UNF	FGCU	NCF	AVG
Activity and Service	\$10.79	\$14.55	\$11.69	\$10.50	\$11.28	\$11.96	\$13.30	\$11.60	\$14.24	\$11.24	\$16.65	\$12.53
Athletic	\$13.10	\$1.90	\$7.39	\$13.97	\$14.15	\$16.45	\$17.49	\$13.56	\$12.98	\$12.54	\$6.28	\$11.80
Health	\$9.88	\$13.82	\$12.96	-	\$9.73	\$9.42	\$7.23	-	\$9.51	\$8.34	\$4.58	\$9.50
Subtotal	\$33.77	\$30.27	\$32.04	\$24.47	\$35.16	\$37.83	\$38.02	\$25.16	\$36.73	\$32.12	\$27.51	\$33.82
Changing NCAA Athletic Divisions	-	-	-	-	-	-	-	\$2.00	\$2.00	\$4.00	-	\$2.67
Access and Transportation	\$9.00	\$7.88	\$8.40	-	\$3.00	-	\$3.00	-	\$3.85	\$8.50	-	\$6.23
Technology Fee for Undergraduates	\$5.16	\$5.16	\$5.16	\$5.16	\$5.16	\$5.16	\$5.16	\$5.16	\$5.16	\$5.15	\$5.16	\$5.16
Green Fee	-	-	-	-	-	-	-	-	-	-	\$1.00	\$1.00
Other *	-	-	\$2.00	-	\$1.50	-	-	-	\$5.16	-	-	\$2.89
Total fees per credit hour	\$47.93	\$43.31	\$47.60	\$29.63	\$44.82	\$42.99	\$46.18	\$32.32	\$52.90	\$49.77	\$33.67	\$51.77

Main Campus Local Fees block per term

	UCF	UF	FSU	FAMU	USF	FAU	UWF	FIU	UNF	FGCU	NCF	AVG
Activity and Service	-	-	-	-	\$7.00	-	-	-	-	-	-	\$7.00
Athletic	-	-	-	-	\$10.00	-	-	\$10.00	-	-	-	\$10.00
Health	-	-	-	\$59.00	-	-	-	\$83.19	-	-	-	\$71.10
Access and Transportation	-	-	-	\$65.00	-	\$76.90	-	\$81.00	-	-	-	\$74.30
Facility Use Fee *	-	-	\$20.00	-	\$20.00	-	-	-	-	-	-	\$20.00
Total fees per term	-	-	\$20.00	\$124.00	\$37.00	\$76.90	-	\$174.19	-	-	-	\$182.40

* Includes Marshall Center Fee (USF), Student Affairs Facility Use Fee (FSU), and Student Life and Services Fee (UWF)

Fall 2010 Headcount Enrollment by University and Level as published by the Board of Governors

	UCF	UF	FSU	FAMU	USF	FAU	UWF	FIU	UNF	FGCU	NCF
Undergraduate	47,347	32,064	30,946	11,147	36,292	22,419	9,135	32,901	14,049	10,303	805
Graduate	8,065	16,529	8,496	1,959	9,415	4,143	1,756	7,897	1,783	1,153	0
Unclassified	926	1,523	1,322	171	2,093	1,828	754	3,212	488	582	0
Total Headcount	56,338	50,116	40,764	13,277	47,800	28,390	11,645	44,010	16,320	12,038	805

Attachment B

History of UCF Fee Increase

Activity and Service, Health and Athletic Fees

Per credit hour fees	2004	2005	2006	2007	2008	2009	2010	2011
Activity and Service	\$8.09	\$9.37	\$9.37	\$9.65	\$10.09	\$10.64	\$10.79	\$10.79
Athletic	\$11.09	\$11.09	\$11.09	\$11.72	\$12.10	\$12.68	\$12.98	\$13.10
Health	\$6.60	\$6.60	\$7.95	\$8.11	\$8.59	\$8.99	\$9.52	\$9.88
Total	\$25.78	\$27.06	\$28.41	\$29.48	\$30.78	\$32.31	\$33.29	\$33.77

Dollar increase from prior year

Activity and Service	-	\$1.28	-	\$0.28	\$0.44	\$0.55	\$0.15	-
Athletic	-	-	-	\$0.63	\$0.38	\$0.58	\$0.30	\$0.12
Health	\$0.60	-	\$1.35	\$0.16	\$0.48	\$0.40	\$0.53	\$0.36
Total	\$0.60	\$1.28	\$1.35	\$1.07	\$1.30	\$1.53	\$0.98	\$0.48

Percent increase from prior year

Activity and Service	-	15.8%	-	3.0%	4.6%	5.5%	1.4%	-
Athletic	-	-	-	5.7%	3.2%	4.8%	2.4%	0.9%
Health	10.0%	-	20.5%	2.0%	5.9%	4.7%	5.9%	3.8%
Total	2.4%	5.0%	5.0%	3.8%	4.4%	5.0%	3.0%	1.4%

Transportation Access Fee

Per credit hour fees	2004	2005	2006	2007	2008	2009	2010	2011
	\$3.90	\$4.34	\$5.84	\$7.09	\$7.59	\$7.94	\$8.19	\$9.00
Dollar increase from prior year	-	\$0.44	\$1.50	\$1.25	\$0.50	\$0.35	\$0.25	\$0.81
Percent increase from prior year	-	11.3%	34.6%	21.4%	7.1%	4.6%	3.1%	9.9%

Attachment C

University of Central Florida
University Fee Committee Presentation
No Fee Increase for 2012-13
Activity and Service Fee

	Actual	Budget	Projected	Projected	Projected	Projected
Fee per SCH	\$10.79	\$10.79	\$10.79	\$10.79	\$10.79	\$10.79
Fee Percent Increase	1.4%	0.0%	0.0%	0.0%	0.0%	0.0%
SCH	1,356,459	1,445,104	1,566,932	1,597,682	1,642,763	1,706,414
Year	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
Beginning fund balance	\$ 2,464,710	\$ 3,745,046	\$ 3,025,201	\$ 2,448,014	\$ 2,045,936	\$ 1,587,414
Amount used for revenue	* \$ (1,000,080)	\$ (1,464,630)	\$ (2,280,416)	\$ (1,244,786)	\$ (1,296,512)	\$ (1,304,874)
Remaining fund balance	\$ 1,464,630	\$ 2,280,416	\$ 744,786	\$ 1,203,228	\$ 749,424	\$ 282,541
A&SF Revenue						
Summer - 10%	\$ 231,718	\$ 230,159	\$ 259,847	\$ 265,284	\$ 269,569	\$ 276,264
Fall	\$ 6,755,988	\$ 6,708,898	\$ 7,175,631	\$ 7,280,218	\$ 7,451,315	\$ 7,699,151
Spring	\$ 6,503,699	\$ 6,553,253	\$ 7,084,164	\$ 7,263,094	\$ 7,511,469	\$ 7,846,531
Summer - 90%	\$ 2,245,736	\$ 2,100,363	\$ 2,387,556	\$ 2,426,119	\$ 2,486,375	\$ 2,579,873
College of Medicine	\$ 78,120	\$ 78,120	\$ 120,848	\$ 155,376	\$ 181,272	\$ 198,536
Less: Waivers	\$ (85,857)	\$ (135,423)	\$ (136,777)	\$ (139,513)	\$ (143,001)	\$ (146,576)
Total A&SF Revenue	\$ 15,651,284	\$ 15,535,370	\$ 16,891,268	\$ 17,250,578	\$ 17,757,000	\$ 18,453,779
Reversions, surplus, deficit	* \$ 1,000,080	\$ 1,464,630	\$ 2,280,416	\$ 1,244,786	F \$ 1,296,512	F \$ 1,304,874
A&SF Committee	\$ 16,651,364	E \$ 17,000,000	\$ 19,171,684	\$ 18,495,364	\$ 19,053,512	\$ 19,758,653
Recreation and Wellness Center	\$ 225,067	\$ 232,638	\$ 246,964	C \$ 249,434	\$ 251,928	\$ 254,448
Student Union	\$ 1,241,301	\$ 1,262,000	\$ 1,274,620	\$ 1,287,366	\$ 1,300,240	\$ 1,313,242
CAB, Homecoming, Late Knights	\$ 90,673	\$ 125,000	\$ 126,250	\$ 127,513	\$ 128,788	\$ 130,076
Total revenue	\$ 18,208,406	\$ 18,619,638	\$ 20,819,518	\$ 20,159,676	\$ 20,734,468	\$ 21,456,418
Expenditures						
A&SF Business Office						
Salaries	\$ 647,630	\$ 691,590	\$ 712,338	\$ 733,708	\$ 755,719	\$ 778,391
Operations	\$ 503,514	\$ 613,081	\$ 671,473	B \$ 691,618	\$ 712,366	\$ 733,737
Campus Activities Board	\$ 479,250	\$ 634,762	\$ 653,805	\$ 673,419	\$ 693,622	\$ 714,430
Homecoming	\$ 362,450	\$ 413,625	\$ 426,034	\$ 438,815	\$ 451,979	\$ 465,539
Knightcast	\$ 27,529	\$ 32,695	\$ 33,676	\$ 34,686	\$ 35,727	\$ 36,799
Knights of the Roundtable	\$ 8,967	\$ 22,595	\$ 23,273	\$ 23,971	\$ 24,690	\$ 25,431
Late Knights	\$ 164,667	\$ 174,685	\$ 179,926	\$ 185,323	\$ 190,883	\$ 196,610
Multicultural Student Center	\$ 151,360	\$ 178,725	\$ 184,087	\$ 189,609	\$ 195,298	\$ 201,157
Office of Student Involvement						
Salaries	\$ 604,714	\$ 787,072	\$ 810,684	\$ 835,005	\$ 860,055	\$ 885,856
Operations	\$ 260,034	\$ 651,832	A \$ 671,387	\$ 691,529	\$ 712,274	\$ 733,643
Recreation and Wellness Center						
Salaries	\$ 1,705,426	\$ 2,147,051	\$ 2,211,463	\$ 2,277,806	\$ 2,346,141	\$ 2,416,525
Operations	\$ 2,756,922	\$ 3,422,514	\$ 3,869,764	C \$ 3,985,857	\$ 4,105,433	\$ 4,228,596
Repair and Replacement	\$ 1,072,557	\$ 901,105	\$ 1,278,138	D \$ 928,138	\$ 955,982	\$ 984,662
Sports Club Council	\$ 218,097	\$ 287,301	\$ 295,920	\$ 304,798	\$ 313,942	\$ 323,360
Student Legal Services						
Salaries	\$ 420,072	\$ 523,636	\$ 539,345	\$ 555,525	\$ 572,191	\$ 589,357
Operations	\$ 58,602	\$ 144,095	\$ 148,418	\$ 152,870	\$ 157,456	\$ 162,180
Student Organizations	\$ 237,275	\$ 285,400	\$ 293,962	\$ 302,781	\$ 311,864	\$ 321,220
Student Union - Salaries	\$ 2,144,301	\$ 2,222,150	\$ 2,288,815	\$ 2,357,479	\$ 2,428,203	\$ 2,501,049
- Operations	\$ 2,207,339	\$ 2,868,434	\$ 2,954,487	\$ 3,043,122	\$ 3,134,415	\$ 3,228,448
Volunteer UCF	\$ 76,445	\$ 64,935	\$ 66,883	\$ 68,890	\$ 70,956	\$ 73,085
Student Government						
A&SF Committee	\$ 4,416	\$ 8,040	\$ 8,281	\$ 8,530	\$ 8,786	\$ 9,049
Eastern Regional Campus	\$ 56,923	\$ -	A \$ -	\$ -	\$ -	\$ -
Election Commission	\$ 24,995	\$ 28,610	\$ 29,468	\$ 30,352	\$ 31,263	\$ 32,201
Executive Branch	\$ 1,072,231	\$ 793,400	\$ 817,202	\$ 841,718	\$ 866,970	\$ 892,979
Judicial Branch	\$ 19,673	\$ 21,890	\$ 22,547	\$ 23,223	\$ 23,920	\$ 24,637
Legislative Branch	\$ 62,593	\$ 75,415	\$ 77,677	\$ 80,008	\$ 82,408	\$ 84,880
Senate Allocations	\$ 499,626	\$ 625,000	\$ 643,750	\$ 663,063	\$ 682,954	\$ 703,443
Southern Regional Campus	\$ 80,382	\$ -	A \$ -	\$ -	\$ -	\$ -
Western Regional Campus	\$ -	\$ -	A \$ -	\$ -	\$ -	\$ -
Total A&SF Expenditures	\$ 15,927,990	\$ 18,619,638	\$ 19,912,802	\$ 20,121,842	\$ 20,725,497	\$ 21,347,262
Net Surplus, Deficit	\$ 2,280,416	\$ (0)	\$ 906,716	\$ 37,834	\$ 8,970	\$ 109,156
Fund balance	\$ 3,745,046	\$ 2,280,416	\$ 1,651,502	\$ 1,241,063	\$ 758,395	\$ 391,696
Reversions - est 4% of exp	in actual Net	\$ 744,786	\$ 796,512	\$ 804,874	\$ 829,020	\$ 853,890
Ending fund balance	\$ 3,745,046	\$ 3,025,201	\$ 2,448,014	\$ 2,045,936	\$ 1,587,414	\$ 1,245,587

Projected Expenditure increases are 3.0% for all years.

- A - Student Outreach Services and Knight-thon are now included under Office of Student Involvement (\$165,000). OPS Staffing budget was increased by \$150,000 from prior year.
- B - Includes an additional Express Print lab in the UCF Arena, total operating costs approximate \$40,000.
- C - Includes funds for new Recreation and Wellness Center North End space, total operating costs of approximately \$344,500. Estimate new membership revenues of \$12,000.
- D - Includes R&R to replace two air conditioner chillers at Recreation and Wellness Center for a total cost of \$350,000.
- E - Budget allocation was \$15,500,000; this number represents the actual collects based on actual SCH.
- F - Disbursement of fund balance of \$500,000 for 2013-14, 2014-15, and 2015-16.

University of Central Florida
University Fee Committee Presentation
Proposed Fee Increase for 2012-13
Athletics

	Actual	Budgeted	Projected With Proposed Increase	Projected	Projected	Projected
Fee per SCH	\$12.98	\$13.10	\$13.44	\$13.44	\$13.44	\$13.44
Fee Percent Increase			2.53%	0%	0%	0%
SCH		1,534,919	1,567,435	1,591,503	1,636,515	1,698,937
Year	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
Beginning Fund Balance ¹						
Athletics Fee Revenue (includes medical school funding)						
Fall	\$ 8,067,594	\$ 8,580,343	\$ 8,986,856	\$ 9,131,103	\$ 9,354,701	\$ 9,670,391
Spring	7,774,584	8,435,208	8,872,925	9,109,774	9,429,629	9,853,968
Summer	2,976,628	3,186,208	3,353,279	3,420,622	3,514,497	3,650,884
Total Athletics Fee Revenue	\$ 18,818,806	\$ 20,201,759	\$ 21,213,060	\$ 21,661,500	\$ 22,298,828	\$ 23,175,244
Other revenue						
Ticket sales ²	4,330,053	4,609,000	5,195,860	5,950,000	6,128,500	5,395,857
Premium seats - BHNS ³	953,334	-	-	-	-	-
Guarantees	660,775	1,099,800	504,800	300,000	300,000	600,000
Sponsorships	2,768,467	2,874,307	2,940,640	3,071,905	3,224,779	3,321,522
Contributions	1,978,556	2,348,573	2,442,000	2,500,000	2,575,000	2,652,250
NCAA and Conference USA	3,014,185	2,586,141	2,750,000	2,860,000	2,974,400	3,093,376
Non-resident tuition waivers	2,045,447	2,119,931	2,225,928	2,337,224	2,454,085	2,576,789
Other	945,189	966,672	983,500	994,648	1,001,796	1,031,850
Total Athletics Revenue	\$ 35,514,812	\$ 36,806,183	\$ 38,255,787	\$ 39,675,276	\$ 40,957,388	\$ 41,846,889
Expenditures						
Scholarships ⁴	4,340,374	4,509,007	5,201,657	5,438,380	5,710,299	5,995,814
Academic and student-athlete support ⁵	547,085	622,558	705,009	719,110	733,492	748,162
Sport operations	5,672,103	5,737,821	5,798,215	6,202,259	6,496,884	6,122,632
Administrative & support operations	7,014,241	7,261,515	7,459,475	7,186,569	7,330,300	7,476,906
Non-recurring operations	680,220	432,793	445,777	468,340	472,925	487,112
Employee Compensation	13,407,875	14,101,181	14,738,859	15,402,107	16,095,202	16,819,486
Non-resident tuition expense	2,045,447	2,119,931	2,225,928	2,337,224	2,454,085	2,576,789
Debt service (principal and interest) ⁶	2,265,710	1,719,830	1,824,889	2,076,940	2,060,938	2,122,766
Total Athletics Expenditures	\$ 35,973,055	\$ 36,504,636	\$ 38,399,809	\$ 39,830,929	\$ 41,354,125	\$ 42,349,669
Net	\$ (458,243)	\$ 301,547	\$ (144,022)	\$ (155,652)	\$ (396,737)	\$ (502,780)
Ending Fund Balance	\$ (458,243)	\$ 301,547	\$ (144,022)	\$ (155,652)	\$ (396,737)	\$ (502,780)

¹ - UCFAA does not have a true "fund balance" with the University. We have approximately \$10.3 million in outstanding loans that are currently being re-paid over a 15-year period (these payments are part of "Debt Service"). Approximately half of our revenue is deposited into a University account and the other half is deposited in a local bank. The University's account must always maintain a positive balance. UCFAA has a line of credit to help offset any short term negative balances with the local bank account.

² - Ticket sales during the 2013-14 and 2014-15 fiscal years include seven home football games. In all other years, six home games are currently scheduled.

³ - Premium seat revenue for the football stadium is no longer processed directly by UCFAA. The UCF Foundation now collects and processes this revenue, and transfers the funds to the trustee for the stadium bondholders. The impact to the UCFAA budget is minimal as this is offset by a lower Debt Service budget.

⁴ - The increase in scholarships includes an estimated 5 percent increase to our traditional scholarship costs plus an additional \$467,200 to fund pending NCAA legislation that will allow institutions to increase the cost of a scholarship by approximately \$2,000 to be more in line with the full cost of attendance.

⁵ - Includes some operating costs for Academic Support for Student-Athletes, two Learning Specialist positions, a Life Skills Coordinator, and its operating budget. A portion of the requested fee increase for 2012-13 (\$70,000 or \$.045 per SCH) will be used to increase tutoring services and expand the mentoring program due to new state of Florida standards and possible new NCAA legislation.

⁶ - Includes principal and interest payments on the loans with UCF, a line of credit used to construct new facilities that benefit women's sports, and the amount of debt service paid on the football stadium using UCFAA's pledged revenue sources (ticket sales and premium seats).

University of Central Florida
University Fee Committee Presentation
Proposed Student Health Fee Increase of \$.42 for 2012-13
Health Services, Counseling Center, and Alcohol and Other Drug Prevention and Intervention Services

	Actual	Budgeted	Projected With \$.42 Increase	Projected	Projected	Projected	Projected
Fee per SCH	\$9.52	\$9.88	\$10.30	\$10.30	\$10.30	\$10.30	\$10.30
Fee percent increase			4.25%	0.0%	0.0%	0.0%	0.0%
SCH							
Year	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17
Beginning fund balance	\$2,121,310	\$2,162,682	\$2,110,682	\$2,217,682	\$2,089,682	\$1,822,682	\$1,561,682
<u>Fee Revenue</u>							
Fall	5,010,799	5,643,000	5,993,000	6,071,000	6,205,000	6,410,000	6,410,000
Spring	4,940,100	5,389,000	5,723,000	5,798,000	5,925,000	6,120,000	6,120,000
Summer	1,621,308	1,797,000	1,908,000	1,933,000	1,975,000	2,040,000	2,040,000
Total fee revenue	11,572,207	12,829,000	13,624,000	13,802,000	14,105,000	14,570,000	14,570,000
Other revenue	4,918,682	5,280,000	5,365,000	5,452,000	5,540,000	5,637,000	5,637,000
Total unit revenue	16,490,889	18,109,000	18,989,000	19,254,000	19,645,000	20,207,000	20,207,000
<u>Expenditures</u>							
Cost of goods sold	1,682,295	1,709,000	1,760,000	1,813,000	1,867,000	1,923,000	1,923,000
Salaries & OPS	10,123,251	11,271,000	11,796,000	12,105,000	12,427,000	12,782,000	12,782,000
Bond payment	616,818	620,000	620,000	620,000	620,000	620,000	620,000
Overhead	816,973	862,000	889,000	915,000	943,000	969,000	969,000
All Other	3,210,180	3,699,000	3,817,000	3,929,000	4,055,000	4,174,000	4,174,000
Total unit expenditures	16,449,517	18,161,000	18,882,000	19,382,000	19,912,000	20,468,000	20,468,000
Net	41,372	(52,000)	107,000	(128,000)	(267,000)	(261,000)	(261,000)
Ending fund balance	\$2,162,682.00	\$2,110,682.00	\$2,217,682.00	\$2,089,682.00	\$1,822,682.00	\$1,561,682.00	\$1,300,682.00

University of Central Florida

University Fee Committee Presentation

Proposed Fee Increase for 2012-13

Parking and Transportation Services

	Actual	Budgeted	Projected With Proposed \$0.10 Increase				Projected	Projected	Projected
	\$	\$	\$	9.10	\$	9.10	\$	9.10	9.10
Fee per SCH	3%	10%	3%			0%			0%
Fee percent increase	1,251,399	1,305,221	1,329,782		1,345,906	1,374,874			1,421,035
SCH	2010-11	2011-12	2012-13		2013-14	2014-15			2015-16
Year									
Beginning fund balance	\$ 5,652,159	\$ 8,436,893	\$ 7,096,751	\$ 8,213,418	\$ 9,205,059	\$ 9,205,059	\$ 6,949,368		
Fee Revenue:									
Fall									
Spring									
Summer									
College of Medicine	33,087	64,800	100,800	129,600	151,200	151,200	185,600		
Total Fee Revenue	\$ 10,144,959	\$ 11,811,789	\$ 12,201,816	\$ 12,377,345	\$ 12,662,553	\$ 12,662,553	\$ 13,097,019		
Other revenue									
Decal sales	4,332,685	4,831,258	4,927,884	5,174,278	5,432,992	5,432,992	5,704,641		
Parking fines	1,014,666	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000		
Metered and daily parking	913,746	900,000	900,000	900,000	900,000	900,000	900,000		
Miscellaneous and interest	577,786	500,000	507,500	515,113	522,839	522,839	530,682		
Total Unit Revenue	\$ 16,983,842	\$ 19,043,047	\$ 19,537,200	\$ 19,966,736	\$ 20,518,384	\$ 20,518,384	\$ 21,232,342		
Expenditures:									
Operating expenses	2,951,454	3,499,027	3,898,978	4,093,927	4,298,623	4,298,623	4,513,554		
Towers operating and lease expense (Garages E and G)	-	929,110	1,141,388	1,146,638	1,152,151	1,152,151	1,157,939		
Shuttle expenses	5,658,530	6,111,536	6,294,882	6,483,728	6,678,240	6,678,240	6,878,587		
Debt service payments-Garages 1 - 6	4,576,736	4,747,829	4,750,084	4,751,381	4,761,101	4,761,101	4,753,573		
Debt service payments-Garage 7		412,252	824,503	825,253	825,753	825,753	826,003		
University house shuttle			291,748	300,500	309,515	309,515	318,800		
Debt service payment-Garage between C and D					1,300,000	1,300,000	1,325,000		
Debt service payment - Health Sciences Campus Garage							1,400,000		
Garage 7 down payment		3,500,000							
Garage between C and D down payment					2,000,000	2,000,000			
Health Sciences Campus Garage down payment							2,000,000		
Non-Operating Expenses	1,012,388	1,183,435	1,218,950	1,373,668	1,448,692	1,448,692	1,498,706		
Total Unit Expenditures	\$ 14,199,108	\$ 20,383,189	\$ 18,420,533	\$ 18,975,095	\$ 22,774,075	\$ 22,774,075	\$ 24,672,162		
Net	\$ 2,784,734	\$ (1,340,142)	\$ 1,116,667	\$ 991,641	\$ (2,255,691)	\$ (2,255,691)	\$ (3,439,821)		
Ending fund balance	\$ 8,436,893	\$ 7,096,751	\$ 8,213,418	\$ 9,205,059	\$ 6,949,368	\$ 6,949,368	\$ 3,509,548		

Attachment G

**University of Central Florida
Board of Trustees**

SUBJECT: 2012-13 Housing Rental Rates

DATE: January 26, 2012

PROPOSED BOARD ACTION

Approval of UCF on-campus housing fees for 2012-13.

BACKGROUND INFORMATION

The Department of Housing and Residence Life provides safe and secure living environments that are conducive to academic achievement and student success. The department receives no state funding and relies primarily upon rental revenue. Salaries, debt service on facilities, utilities, maintenance of facilities, and administrative overhead are all funded by the generated revenue.

The Department of Housing and Residence Life manages 1.4 million square feet of space at the Orlando campus. This includes 16 residence halls, 23 apartment buildings, the four Towers at Knights Plaza, and two Greek organization houses. The department also provides residence life functions for 34 apartment buildings and three clubhouses at Knight Circle, an affiliated off-campus property. In addition, Housing and Residence Life delivers the housing operations and residence life programs for the Rosen College of Hospitality Management that include two apartment buildings.

The department requests an average rental rate increase of 1.97 percent for all nine-month on-campus accommodations for 2012-13. In addition to rental revenues, income will be generated from interest, conferences, and other miscellaneous sources.

The increases in rates result from capital improvements, inflationary increases in the cost of goods and services, the development of community space, a housing operations support building, adequate funding of renewal and replacement reserves, additional staffing, and necessary repairs.

Rental rate information has been presented to students. Proposed rental rate notices were e-mailed to all residents, followed by an open forum that allowed residents to discuss the proposed rate increase.

Capital improvement projects for fiscal year 2010-11 totaled \$2,240,000 and included the following:

- completion of security camera project (\$350,000)
- wireless Ethernet project (\$800,000)
- scheduled painting (\$420,000)
- replacement of Osceola HVAC (\$350,000)
- replacement of carpeting of Orange, Brevard, and Seminole hallways (\$100,000)
- replacement of Academic Village boilers (\$90,000)
- upgrade elevators in Orange, Brevard, and Seminole (\$130,000)

Capital improvement projects for fiscal year 2011-12 total \$2,255,000 and include the following:

- completion of wireless Ethernet project (\$750,000)
- scheduled painting (\$385,000)
- replacement of Lake Claire HVAC (\$275,000)
- upgrade fire alarms in Brevard, Orange, and Seminole (\$145,000)
- replacement of Lake Claire roofs (\$225,000)
- replacement of carpeting in Citrus, Sumter, and Flagler (\$360,000)
- replacement of carpeting in Academic Village common areas (\$115,000)

Capital improvement projects for fiscal year 2012-13 total \$ 2,245,000 and include the following:

- replacement of all furniture in Apollo Community (\$500,000)
- replacement of all kitchen appliances in Lake Claire Community (\$200,000)
- replacement of Lake Claire roofs - completion (\$225,000)
- replacement of Lake Claire HVAC (\$450,000)
- replacement of showers in Brevard, Orange, and Seminole (\$300,000)
- scheduled painting (\$440,000)
- replacement of Academic Village HVAC (\$130,000)

Capital improvement projects for fiscal year 2013-14 total \$ 3,850,000 and include the following:

- scheduled painting (\$400,000)
- replacement of Lake Claire HVAC (\$450,000)
- replacement of kitchen furniture in Lake Claire Community (\$160,000)
- replacement of living room furniture in Lake Claire Community (\$340,000)
- replacement of doors in Brevard, Orange, and Seminole (\$85,000)
- replacement of Academic Village HVAC (\$715,000)
- planning for Lake Claire and Apollo community space (\$1,700,000)

Capital improvement projects for fiscal year 2014-15 total \$ 3,490,000 and include the following:

- scheduled painting (\$400,000)
- replacement of Lake Claire HVAC - completion (\$275,000)
- replacement of Academic Village HVAC (\$715,000)
- planning for Academic Village community space (\$2,100,000)

Supporting documentation:

Semester Proposed Rental Rates (Attachment A)
Housing and Residence Life Budget (Attachment B)
SUS and Local Market Comparisons (Attachment C)

Prepared by:

Maribeth Ehasz, Vice President for Student Development and Enrollment Services
Christi Hartzler, Executive Director for Housing and Residence Life
Peter H. Mitchell, Jr., Director for Housing-Business Services

Submitted by:

William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer

University of Central Florida
Division of Student Development and Enrollment Services
Department of Housing and Residence Life

Semester Rental Rates For:
Fall 2012, Spring 2013, Summer 2013*

On-Campus Department of Housing and Residence Life Properties-SDES							
Name and Description of Rental Units	Type of Accommodation	Year Opened	Beds	Current Rental Rate 2011-12 per Semester	Proposed Rental Rate Increase 2012-13 per Semester	Proposed Rental Rate 2012-13 per Semester	Percent Rental Rate increase 2012-13 per Semester
<u>Apollo Community</u>							
Lake, Volusia, Osceola, and Polk Hall	Double Occupancy Room	1969	364	\$2,420.00	\$50.00	\$2,470.00	2.07%
	Single Occupancy Room	1969	45	\$2,755.00	\$55.00	\$2,810.00	2.00%
<u>Libra Community</u>							
Brevard, Seminole, and Orange Halls	Double Occupancy Room	1981	429	\$2,650.00	\$50.00	\$2,700.00	1.89%
	Double Occupancy Room	1998	560	\$2,650.00	\$50.00	\$2,700.00	1.89%
<u>Lake Claire Community</u>							
Lake Claire Courtyard Apartments	Single Occupancy Apartment 4/2	1994	682	\$2,985.00	\$60.00	\$3,045.00	2.01%
<u>Greek Community</u>							
Building 409 and 411	Double Occupancy Room	2009	82	\$2,650.00	\$50.00	\$2,700.00	1.89%
<u>Nike and Hercules Community</u>							
Academic Villages	Double Occupancy Room	2001	904	\$2,780.00	\$55.00	\$2,835.00	1.98%
	Single Occupancy Apartment 4/2	2001	664	\$3,025.00	\$60.00	\$3,085.00	1.98%
	Single Occupancy Apartment 2/1	2001	32	\$3,265.00	\$65.00	\$3,330.00	1.99%

Rosen College Student Apartments managed by the Department of Housing and Residence Life for UCF Hospitality School Student Housing Foundation, Inc.							
Name and Description of Rental Units	Type of Accommodation	Year Opened	Beds	Current Rental Rate 2011-12 per Semester	Proposed Rental Rate Increase 2012-13 per Semester	Proposed Rental Rate 2012-13 per Semester	Percent Rental Rate increase 2012-13 per Semester
<u>Rosen College Student Apartments</u>							
	Single Occupancy Apartment 4/2	2005	368	\$2,985.00	\$0.00	\$2,985.00	0.00%
	Single Occupancy Apartment 2/1	2005	15	\$3,200.00	\$0.00	\$3,200.00	0.00%

The Towers at Golden Knights Plaza sub-managed by the Department of Housing and Residence Life for UCF CC Corp.							
Name and Description of Rental Units	Type of Accommodation	Year Opened	Beds	Current Rental Rate 2011-12 per Semester	Proposed Rental Rate Increase 2012-13 per Semester	Proposed Rental Rate 2012-13 per Semester	Percent Rental Rate increase 2012-13 per Semester
<u>Towers at Golden Knights Plaza</u>							
	Single Occupancy Apartment 4/2	2005	1648	\$3,370.00	\$0.00	\$3,370.00	TBD
	Single Occupancy Apartment 4/4	2005	296	\$3,570.00	\$0.00	\$3,570.00	TBD
	Single Occupancy Apartment 2/1	2005	4	\$3,670.00	\$0.00	\$3,670.00	TBD
	Single Occupancy Apartment 1/1	2005	24	\$3,770.00	\$0.00	\$3,770.00	TBD

*Rates for summer semester on-campus Department of Housing and Residence Life housing are calculated based on prorated fall and spring rates and are established according to the length of the term and rounded to the nearest dollar.

University of Central Florida
Division of Student Development and Enrollment Services
Department of Housing and Residence Life

Budget

Housing Operations

	Housing System Actual 2010-11	Housing System Estimated 2011-12	Housing System Projected 2012-13	Housing System Projected 2013-14	Housing System Projected 2014-15
Housing Operations Beginning Fund Balance	\$ 2,708,090	\$ 3,394,753	\$ 3,900,034	\$ 4,931,980	\$ 5,425,066
Revenue:					
Rental income	\$ 22,177,563	\$ 22,056,456	\$ 22,490,331	\$ 23,165,041	\$ 23,859,992
Net investment income	\$ 372,032	\$ 350,000	\$ 350,000	\$ 360,500	\$ 371,315
Other income	\$ 1,533,108	\$ 1,545,000	\$ 1,545,000	\$ 1,591,350	\$ 1,639,091
Total Revenue	\$ 24,082,703	\$ 23,951,456	\$ 24,385,331	\$ 25,116,891	\$ 25,870,397
Expenditures:					
Salaries and matching	\$ 5,282,889	\$ 5,441,375	\$ 5,722,347	\$ 5,894,017	\$ 6,070,838
Other personnel services	\$ 1,516,253	\$ 1,576,903	\$ 1,624,210	\$ 1,672,937	\$ 1,723,125
Operating expenses	\$ 3,714,577	\$ 3,926,014	\$ 4,043,795	\$ 4,165,109	\$ 4,290,062
Repairs and maintenance	\$ 2,118,944	\$ 2,543,687	\$ 2,615,198	\$ 2,587,004	\$ 1,896,589
Administrative overhead	\$ 923,641	\$ 967,897	\$ 1,013,140	\$ 1,081,736	\$ 1,123,245
Debt service	\$ 6,532,207	\$ 6,529,604	\$ 6,532,725	\$ 6,523,022	\$ 6,526,719
Operating capital outlay	\$ 420,424	\$ 99,000	\$ 101,970	\$ 105,029	\$ 108,180
Transfer to renewal and replacement	\$ 681,105	\$ 661,694	\$ 1,500,000	\$ 694,951	\$ 715,800
Total Expenditures	\$ 21,190,040	\$ 21,746,174	\$ 23,153,384	\$ 22,723,804	\$ 22,454,557
Net Increase/Decrease	\$ 2,892,663	\$ 2,205,281	\$ 1,231,946	\$ 2,393,086	\$ 3,415,840
Transfer to UCF Rosen College Housing	\$ 700,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
Transfer to Academic Villages and Greek expansion	\$ 1,506,000	\$ 500,000			
Transfer to housing operations support building		\$ 1,000,000			
Transfer to community programming space				\$ 1,700,000	\$ 2,100,000
Housing Operations Ending Fund Balance	\$ 3,394,753	\$ 3,900,034	\$ 4,931,980	\$ 5,425,066	\$ 6,540,906

Renewal and Replacement Fund Balance Projections

	2010-11	2011-12	2012-13	2013-14	2014-15
Renewal and Replacement Beginning Fund Balance	\$ 2,893,072	\$ 3,373,898	\$ 4,136,809	\$ 5,760,913	\$ 6,628,692
Revenue:					
Transfers from housing operating fund	\$ 681,105	\$ 661,694	\$ 1,500,000	\$ 694,951	\$ 715,800
Net investment income	\$ 151,802	\$ 101,217	\$ 124,104	\$ 172,827	\$ 198,861
Total Revenue	\$ 832,907	\$ 762,911	\$ 1,624,104	\$ 867,779	\$ 914,661
Expenditures:					
Renewal and replacement projects	\$ 352,080	\$ -	\$ -	\$ -	\$ -
Total Expenditures	\$ 352,080	\$ -	\$ -	\$ -	\$ -
Net Increase, Decrease	\$ 480,827	\$ 762,911	\$ 1,624,104	\$ 867,779	\$ 914,661
Renewal and Replacement Ending Fund Balance	\$ 3,373,898	\$ 4,136,809	\$ 5,760,913	\$ 6,628,692	\$ 7,543,353

Projected for Housing operations budgets, fiscal year 2014- fiscal year 2015 assuming the following:
rental rate income will increase by 3 percent
expenditures will increase by 3 percent and debt service will follow amortization schedule.

University of Central Florida
Division of Student Development and Enrollment Services
Department of Housing and Residence Life

Public Universities and Local Market Comparisons

**Public Universities Residential Housing Facilities Rental Rates
Comparable Double Occupancy/Air Conditioned
Per Semester**

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Actual 2011-12	Proposed ** 2012-13	Percent Change
Florida A&M	\$ 2,121.00	\$ 2,206.00	\$ 2,294.00	\$ 2,386.00	TBD	NA
Florida Atlantic University	\$ 2,655.00	\$ 2,712.00	\$ 2,796.75	\$ 2,853.25	\$ 2,924.50	2.50%
Florida Gulf Coast University	\$ 2,154.00	\$ 2,252.00	\$ 2,364.00	\$ 2,364.00	\$ 2,411.00	1.99%
Florida International University	\$ 2,335.00	\$ 2,386.00	\$ 2,458.00	\$ 2,458.00	\$ 2,458.00	0.00%
Florida State University	\$ 2,384.00	\$ 2,510.00	\$ 2,640.00	\$ 2,775.00	\$ 2,915.00	5.05%
University of Central Florida	\$ 2,375.00	\$ 2,650.00	\$ 2,650.00	\$ 2,650.00	\$ 2,700.00	1.89%
University of Florida	\$ 2,302.00	\$ 2,552.00	\$ 2,552.00	\$ 2,619.00	\$ 2,724.00	4.01%
University of North Florida	\$ 2,195.00	\$ 2,325.00	\$ 2,425.00	\$ 2,490.00	\$ 2,567.00	3.09%
University of South Florida	\$ 2,030.00	\$ 2,192.00	\$ 2,344.00	\$ 2,436.00	\$ 2,509.00	3.00%
University of West Florida	\$ 2,085.00	\$ 2,190.00	\$ 2,320.00	\$ 2,520.00	\$ 2,671.00	5.99%
Average	\$ 2,263.60	\$ 2,397.50	\$ 2,484.38	\$ 2,555.13	\$ 2,653.28	3.06%

**Public Universities Residential Housing Facilities Rental Rates
Single Occupancy Apartment Style
Per Semester**

	Actual 2008-09	Actual 2009-10	Actual 2010-11	Actual 2011-12	Proposed ** 2012-13	Percent Change
Florida A&M	\$ 2,383.00	\$ 2,478.00	\$ 2,577.00	\$ 2,680.00	TBD	NA
Florida Atlantic University	\$ 3,107.00	\$ 3,248.00	\$ 3,446.50	\$ 3,661.20	\$ 3,862.50	5.50%
Florida Gulf Coast University	\$ 2,632.00	\$ 2,754.00	\$ 2,890.00	\$ 2,890.00	\$ 2,948.00	2.01%
Florida International University	\$ 3,680.00	\$ 3,718.00	\$ 3,830.00	\$ 3,830.00	\$ 3,830.00	0.00%
Florida State University	\$ 2,678.00	\$ 2,820.00	\$ 2,965.00	\$ 3,120.00	\$ 3,275.00	4.97%
University of Central Florida	\$ 2,650.00	\$ 2,985.00	\$ 2,985.00	\$ 2,985.00	\$ 3,045.00	2.01%
University of Florida	\$ 2,487.00	\$ 2,737.00	\$ 2,737.00	\$ 2,819.00	\$ 2,932.00	4.01%
University of North Florida	NA	\$ 2,900.00	\$ 3,000.00	\$ 3,025.00	\$ 3,119.00	3.11%
University of South Florida	\$ 2,896.00	\$ 3,128.00	\$ 3,332.00	\$ 3,448.00	\$ 3,551.00	2.99%
University of West Florida	\$ 2,226.00	\$ 2,410.00	\$ 2,555.00	\$ 2,700.00	\$ 2,862.00	6.00%
Average	\$ 2,748.78	\$ 2,917.80	\$ 3,031.75	\$ 3,115.82	\$ 3,269.39	3.40%

**Privately Owned and Affiliated Off Campus Student Residential Facilities Rental Rates
Compared To UCF Towers at Knights Plaza (4 bedroom/2bath)**

	Actual per month 2011-12	Actual per semester* 2011-12	Proposed per month 2012-13	Proposed per semester* 2012-13	Percent Change
Boardwalk ¹	\$ 584.58	\$ 2,630.61	\$ 584.58	\$ 2,630.61	0.00%
Knights Circle ²	\$ 570.00	\$ 2,565.00	\$ 575.00	\$ 2,587.50	0.88%
Northgate Lakes ³	\$ 579.92	\$ 2,609.64	\$ 593.92	\$ 2,672.64	2.41%
Sterling University Central ⁴	\$ 661.25	\$ 2,975.63	\$ 661.25	\$ 2,975.63	0.00%
The Pointe at Central ⁵	\$ 498.25	\$ 2,242.13	\$ 503.25	\$ 2,264.63	1.00%
The Village at Science Drive ⁶	\$ 623.92	\$ 2,807.64	\$ 653.92	\$ 2,942.64	4.81%
Towers at Knights Plaza ⁷	\$ 748.89	\$ 3,370.00	TBD	TBD	NA
Average	\$ 609.54	\$ 2,742.95	\$ 510.27	\$ 2,296.23	1.52%

1. Based on 12-month lease (\$565 mo.). Includes all application fees (\$135) and administration fees (\$135). Additional charges for excessive utility use (\$150 cap / mo.).
2. Based on 12-month lease (\$575 mo.).
3. Based on 12-month lease (\$569 mo.). Includes all application fees (\$49) and administration fees (\$250). Additional charges for excessive utility use (\$130 cap / mo.).
4. Based on 12-month lease (\$720 mo.). Includes all application fees (\$55) and administration fees (\$200).
5. Based on 12-month lease (\$495 mo.). Includes all application fees (\$45), parking fees (\$50), and administration fees (\$54).
6. Based on 12-month lease (\$629 mo.). Includes all application fees (\$49) and administration fees (\$250). Additional charges for excessive utility use (\$120 cap / mo.).
7. Rate is based on the monthly cost of a fall-spring-summer agreement.

* Based on 9 months of stay divided by 2 semesters.

** Estimates based on correspondence with Florida Public University SUS Housing Departments. Figures are for comparison purposes only and may not reflect actual rates approved by the respective institutions' Board of Trustees.

**University of Central Florida
BOARD OF TRUSTEES**

SUBJECT: Purchase of Land Adjacent to UCF Health Sciences Campus

DATE: January 26, 2012

PROPOSED BOARD ACTION

Approve the purchase of 25 acres of land adjacent to the UCF Health Sciences Campus and authorize President Hitt to execute such documents as may be necessary to complete the purchase consistent with the terms described in the attached Summary of Terms.

BACKGROUND INFORMATION

The University has the opportunity to purchase 25 acres of undeveloped land located adjacent to the UCF Health Sciences Campus at Lake Nona. The land is critical to the expansion of the health sciences campus, and it will provide space to construct additional research, teaching, and clinical care facilities. Details of the proposed transaction are described on the attached Summary of Terms.

Supporting documentation: Summary of Terms

Prepared by: W. Scott Cole, Vice President and General Counsel

Submitted by: William F. Merck II, Vice President for Administration and Finance
and Chief Financial Officer

Summary of Terms

1. Price: \$15,137,000.
2. Terms: At university's option, full purchase at closing or 50 percent cash at closing and 50 percent Seller financed, with quarterly interest only at prime rate, and entire principal and accrued interest due the earlier to occur of (i) December 1, 2017, or (ii) commencement of construction on the Property.
3. Deposit: \$20,000 initially; balance to total \$1,513,700 at end of Inspection Period.
4. Inspection Period: January 20, 2012.
5. Closing Date: January 30, 2012.
6. Buyer Option: The Buyer will have an option to purchase the additional 13+/- acres adjacent to the Property for a period commencing on the date of closing and expiring on January 16, 2017, at a purchase price equal to the greater of (a) \$600,000 per gross acre or (b) the fair market value determined pursuant to an agreed upon appraisal process.
7. Seller Right of First Refusal: Buyer and any successor owner will be required to notify the Seller of its intent to transfer or ground lease any undeveloped portions of the Property to any entity unaffiliated with UCF and shall offer the Seller the opportunity to purchase or ground lease the Property at a purchase price equal to the purchase price or rent set forth in the Offer Notice.
8. Development Rights and Land Use: At closing, the Seller will allocate and assign to Buyer the right to develop on the Property up to 253,000 square feet of hospital and 115,000 square feet of clinic space.



**Board of Trustees
University of Central Florida
Audit, Operations Review, Compliance, and Ethics Committee
January 26, 2012 Time 9:00 a.m.
Call-in number: 800-442-5794 Code: 463796**

Agenda

- | | |
|--|--|
| I. Opening comments and approval of minutes | Trustee Jim Atchison
<i>Chair, Audit, Operations Review,
Compliance, and Ethics
Committee</i> |
| II. Update on internal and external audit activities and
Direct Support Organizations' audit results | Amy Voelker
<i>Director, University Audit</i> |
| III. University Compliance, Ethics, and Risk
Management Program update | Rhonda L. Bishop
<i>Chief Compliance and Ethics
Officer</i> |
| IV. Closing comments | Jim Atchison |

Minutes
Board of Trustees
Audit, Operations Review, Compliance, and Ethics Committee
University of Central Florida
Live Oak Center
September 28, 2011

Trustee Alan Florez, vice chair of the Audit, Operations Review, Compliance, and Ethics Committee, called the meeting to order at 8:45 a.m. Trustees Ida Cook and Meg Crofton were present, and Trustee Harris Rosen attended via telephone.

Also attending were Rhonda Bishop, Chief Compliance and Ethics Officer, and Amy Voelker, Director, University Audit.

MINUTES

The minutes from the July 21, 2011, meeting were approved as submitted.

NEW BUSINESS

Rhonda Bishop described the Identity Theft Prevention Policy and Program and requested approval from the committee. This policy and program are required by the Federal Trade Commission's Red Flags Rule 16 CFR Part 681. Approval of this policy and program by a committee of the Board of Trustees brings the university into full compliance. The committee unanimously approved the policy.

The meeting adjourned at 8:50 a.m.

**University of Central Florida
Board of Trustees
Audit, Operations Review, Compliance, and Ethics Committee
January 26, 2012**

Summary of Fiscal Year 2010-11 External Audit Results for Direct Support Organizations

	Direct Support Organizations					
	UCF Athletics Association	UCF Convocation Corp.	UCF Finance Corp.	UCF Foundation	UCF Golden Knights Corp.	UCF Research Foundation
Auditors' Opinion	unqualified	unqualified	unqualified	unqualified	unqualified	unqualified
Instances of Non-compliance or Control Deficiencies?	Yes (a)	none	none	none	none	Yes (b)
Management Letter Comments or Financial Statement Misstatements?	none	none	none	none	none	none

Pegasus Health did not have any activity in 2010-11 to produce financial statements.

(a) UCFAA had two internal controls identified as needing improvement.

1. Two voided checks were not defaced or otherwise rendered unusable, and two voided checks properly defaced were not marked voided in the accounting system.
2. One reimbursement request was missing an approval signature and one disbursement did not include sufficient supporting documentation.

(b) UCFRF had one internal control identified as a material weakness.

1. Restricted contributions were recorded as a liability (deferred revenues) and recognized as revenue when spent rather than properly recognized as restricted revenues at the time of receipt. This accounting issue was found during an internal audit in 2011 and communicated to the UCFRF and its external audit firm. Certain amounts were reclassified for 2009-10 to provide accurate comparative information in the 2010-11 financial statements.

**University of Central Florida
Board of Trustees
Audit, Operations Review, Compliance, and Ethics Committee
January 26, 2012**

Summary of Fiscal Year 2010-11 External Audit Results for Direct Support Organizations

		Direct Support Organizations					
		UCF Athletic Association	UCF Convocation Corp.	UCF Finance Corp.	UCF Foundation	UCF Golden Knights Corp.	UCF Research Foundation
Total Assets	2011	\$21,325,308	\$225,283,282	\$71,684,104	\$245,947,887	\$64,379,679	\$20,030,995
	2010	\$22,759,923	\$229,783,473	\$75,331,410	\$225,958,256	\$65,801,392	\$20,186,394
Total Liabilities	2011	\$22,206,634	\$238,439,009	\$71,273,876	\$39,944,268	\$59,854,543	\$4,663,088
	2010	\$23,422,996	\$243,759,963	\$74,874,990	\$41,755,173	\$61,225,106	\$4,535,684
Total Revenues	2011	\$37,821,563	\$31,777,526	\$4,613,197	\$55,743,234	\$10,647,551	\$5,457,031
	2010	\$36,020,221	\$29,024,358	\$14,680,054	\$34,710,350	\$11,983,009	\$18,378,939
Total Expenses	2011	\$38,039,816	\$30,956,763	\$4,659,389	\$33,942,698	\$10,698,701	\$5,563,011
	2010	\$35,958,306	\$31,484,127	\$14,714,931	\$34,227,699	\$11,337,060	\$5,062,793
Net Assets Beginning of Year	2011	\$(663,073)	\$(13,976,490)	\$456,420	\$184,203,083	\$4,576,286	\$15,650,710
	2010	\$(724,988)	\$(11,516,721)	\$491,297	\$183,720,432	\$3,930,337	\$2,557,611
Net Assets End of Year	2011	\$(881,326)	\$(13,155,727)	\$410,228	\$206,003,619	\$4,525,136	\$15,367,907
	2010	\$(663,073)	\$(13,976,490)	\$456,420	\$184,203,083	\$4,576,286	\$15,650,710
Change in Net Assets: Increase (Decrease)	2011	\$(218,253)	\$820,763	\$(46,192)	\$21,800,536	\$(51,150)	\$(282,803)
	2010	\$61,915	\$(2,459,769)	\$(34,877)	\$482,651	\$645,949	\$13,093,099



**Board of Trustees
University of Central Florida
Educational Programs Committee
January 26, 2012, 9:45 a.m. – 10:30 a.m.
Live Oak Center**

**Conference call-in phone #800-442-5794, passcode 463796
Agenda**

I. Minutes

Ida Cook, Chair

II. New business

- Accreditation update (information only)
- Science, Technology, Engineering, Arts and Mathematics (STEAM) Gallery (information only)
- Provost's update

**Diane Z. Chase, Executive Vice Provost
for Academic Affairs**

**Michael Georgiopoulos
Interim Assistant Vice President
for the Office of Research
and Commercialization**

**Tony Waldrop, Provost and
Executive Vice President**

III. Other business

**Minutes
Educational Programs Committee**

**University of Central Florida
Board of Trustees
November 17, 2011
9:45 – 11:00 a.m.
Live Oak Center
Conference call-in phone #800-442-5794, passcode 463796**

The Honorable Ida Cook called the meeting to order at 9:45 a.m. The following members were present: Trustees Meg G. Crofton, Richard T. Crotty, and Robert A. Garvy, and Ray Gilley participated by telephone conference call. Also attending were Chair Michael J. Grindstaff, Vice Chair Olga Calvet, and committee liaison Provost and Executive Vice President Tony Waldrop.

The minutes from the September 28, 2011, meeting were approved as written.

NEW BUSINESS

Conferral of Degrees. Tony Waldrop, Provost and Executive Vice President, requested approval for the Fall 2011 conferral of degrees. A motion to recommend the conferral of degrees was approved.

2011 UCF Annual Report to the Board of Governors. Waldrop requested approval of the 2011 UCF Annual Report to the Board of Governors. A motion to recommend the annual report to the Board of Trustees was approved, pending minor revisions that may be requested by the Board of Governors.

Revision of UCF's Academic Program Review Policies and Procedures 2007-14. Waldrop stated that a Board of Governors' regulation requires that each university establish and publish clearly defined policies and procedures for reviewing academic degree programs to ensure continuous program improvement. The Board of Governors requires the university provide them with a copy of revised policies and procedures. Minor revisions to UCF's process were made to include more collaboration between faculty, department chairs, and deans on the identified issues, as well as a more streamlined process. A motion to recommend UCF's revised policies and procedures to the Board of Trustees was approved.

2010-11 Program Review Results Summary. Waldrop summarized the program review process and reported on the implementation status of program review recommendations resulting from the 2003-04 and 2005-06 program reviews that will be submitted in December to the Florida Board of Governors. The deans will update the committee on the 2010-11 program reviews and on changes that have occurred as a result of the reviews at future meetings.

Report of Status of New Degree Programs. Patricia Bishop, Vice Provost and Dean for the College of Graduate Studies, and Elliot Vittes, Interim Vice Provost and Dean of the Office of Undergraduate Studies, provided the committee with data about the graduate and undergraduate degree programs approved by the Board of Trustees since 2009. Information shared for each degree program included the number of applications, program challenges and successes, and the number of degrees granted.

Accelerating the Knowledge-based Economy.

M.J. Soileau, Vice President for the Office of Research and Commercialization, presented goals and strategies for accelerating the development of Florida's knowledge-based economy. Soileau introduced Thomas O'Neal, Associate Vice President for the Office of Research Commercialization and Executive Director for the Business Incubation Program, to provide information and answer questions about the incubation program.

Provost's Update. Waldrop:

- For the benefit of the new trustees, Waldrop introduced the deans who were present at the meeting: Jose Fernandez, Dean of the College of Arts and Humanities, and Jean Leuner, Dean of the College of Nursing.
- Human research is one of the key areas of partnership between UCF and Florida Hospital. Duplication of approval for human research through the Institutional Review Board and Florida Hospital can be extremely frustrating for investigators. Waldrop invited Dan Nelson, who sits on the U.S. Health and Human Services Secretaries Committee for Institutional Review Boards, to come to UCF and review the process. He believes that Nelson's suggestions will help facilitate the process for UCF and Florida Hospital.
- Waldrop recognized Joe Adams, Paige Borden, Patrick Burke, Diane Chase, Tace Crouse, Kathy Mitchell, and Rick Schell for their efforts in coordinating UCF's response to the Governor's request for information. A copy of the report that was submitted to the Governor's office on November 15 was also provided to Board of Trustees members.
- The search committee for a new dean of the College of Business Administration has selected four candidates who will be brought to campus between now and the end of the semester.

Trustee Cook adjourned the meeting at 10:35 a.m.

University of Central Florida
Southern Association of Colleges and Schools Commission on Colleges
Accreditation FAQs

What is the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC)?

SACSCOC is one of the six regional agencies recognized by the U.S. Department of Education to accredit degree-granting higher education institutions in the nation and internationally. SACSCOC is currently comprised of more than 800 accredited institutions in 11 southern states and five countries.

What is the purpose of accreditation?

The goal of accreditation is to ensure that institutions of higher education meet expected levels of quality. Accreditation by SACSCOC provides public documentation of institutional quality and allows the university to participate in various federal programs, including those programs related to financial aid for students.

What is the schedule for SACSCOC review?

- UCF initially accredited by SACSCOC: 1970
- UCF's accreditation last reaffirmed by SACSCOC: December 2006
- decennial review (next review scheduled for 2016)
 - Compliance Certification (addresses more than 70 standards)
 - Quality Enhancement Plan (an individualized university plan to enhance student learning in a particular area)
- Fifth-year Interim Report (due March 2012)
 - "Abbreviated" Compliance Certification (addresses more than 16 standards)
 - Quality Enhancement Plan Impact Report
- ongoing substantive change reporting (required for a significant modification or expansion of the nature and scope of an accredited institution)
 - notification to SACSCOC prior to implementation
 - approval by SACSCOC required prior to implementation

What are the major on-going SACSCOC-related activities on campus?

- Institutional Effectiveness Assessment--especially student learning outcomes
- certification of Faculty Teaching Qualifications
- Quality Enhancement Plan - *Information Fluency Initiative*
- substantive change compliance and reporting
- annual SACSCOC reporting:
 - Financial Profile
 - Institutional Profile for General Information and Enrollment
 - instructional sites and distance learning review and reporting
- keep current with changes to SACSCOC requirements that are often directly related to responses to the U.S. Department of Education oversight

UNIVERSITY OF CENTRAL FLORIDA
Accreditation and Review Status of Professional Schools/Specialized Programs
as of November 30, 2011

Name/Address of Reviewing Group	Type of Review Agency	Program Name	Level of Degree	Year of First Accred.	Year of Last Review	Anticipated Review Academic Year
(SACS-COC) Commission on Colleges, Southern Association of Colleges & Schools 1866 Southern Lane Decatur, Georgia 30033-4097	Regional Accreditation	All Programs	B/M/D	1970	2008	2016
The Association to Advance Collegiate Schools of Business (AACSB International) 777 South Harbour Island Blvd. Tampa, FL 33602-5730	National Accreditation	Sport Business Management Business Administration Management Accounting Economics Economics Finance Marketing Real Estate Taxation	M B/M B/M/D B/M B/D B/M B B B/M M	2003 1979 1975 1991 2008 1975 1975 1975 2008 1991	2008 2008 2008 2008 2008 2008 2008 2008 2008 2008	2012-2013 2012-2013 2012-2013 2012-2013 2012-2013 2012-2013 2012-2013 2012-2013 2012-2013 2012-2013
National Council for Accreditation of Teacher Education (NCATE) 2010 Massachusetts Ave. NW, Suite 500 Washington, D.C. 20036	National Accreditation	Education	B/M/D	1990	2007	2012-2013
National Association of School Psychologists 4340 East West Highway, Suite 402 Bethesda, MD 20814	National Accreditation	School Psychology	Ed.S.	1990 ³	2004	2010-2011
Council for Accreditation of Counseling and Related Educational Programs 1001 North Fairfax Street, Suite 510 Alexandria, VA 22314 www.cacrep.org/	National Accreditation	Mental Health Counseling School Counseling Counselor Education (Trk) Marriage and Family Therapy	M.A. M.A./M.E Ph.D. M.A.	1997 1997 2002 2010	2005 2005 2005 2010	2013 2013 2013 2013
Florida Department of Education Tallahassee, Florida 32399	State Accreditation	Education	B/M/S	1990	2005	2012

³Conditional 1990. Full approval granted January, 1994.

UNIVERSITY OF CENTRAL FLORIDA
Accreditation and Review Status of Professional Schools/Specialized Programs
as of November 30, 2011

Name/Address of Reviewing Group	Type of Review Agency	Program Name	Level of Degree	Year of First Accred.	Year of Last Review	Anticipated Review Academic Year
Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering & Technology (ABET) 111 Market Place, Suite 1050 Baltimore, MD 21202 www.abet.org/	Specialized Accreditation	Aerospace Engineering Civil Engineering Computer Engineering Construction Engineering Electrical Engineering Environmental Engineering Industrial Engineering Mechanical Engineering	B B B B B B B B	1988 1982 1974 2007 1972 1972 1972 1972	2009 2009 2009 2009 2009 2009 2009 2009	2014-2015 2014-2015 2014-2015 2014-2015 2014-2015 2014-2015 2014-2015 2014-2015
Computing Accreditation Commission (CAC) of the Accreditation Board for Engineering & Technology (ABET) www.abet.org/	Specialized Accreditation	Computer Science	B	1989	2009	2014-2015
(As of Oct 1, 2001 CSAC was integrated into ABET)						
National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) 8410 West Bryn Mawr Ave., Suite 670 Chicago, IL 60631	National Accreditation	Medical Lab. Sciences (Medical Technology)	B	1982	2006	2012-2013
*Note: Transfer from CAHEA accredited program to CAAHEP Association of University Programs in Health Administration (AUPHA) 2000 14th Street North, Suite 780 Arlington, VA 22201 http://www.aupha.org	National Accreditation	Health Services Administration	B	2011	2011	2014
Commission on Accreditation of Athletic Training Education (CAATE) 2201 Double Creek Drive Suite 5006 Round Rock, TX 78664 www.caate.net	National Accreditation	Athletic Training	B	2002	2009	2013-2014
Council on Academic Accreditation in Audiology and Speech Language Pathology (CAA) 2200 Research Blvd, Mail Stop 310 Rockville, Maryland 20850-3289	National Accreditation	Communication Sciences and Disorders (Speech Path/Audio)	M	1987	2008	2016

UNIVERSITY OF CENTRAL FLORIDA
Accreditation and Review Status of Professional Schools/Specialized Programs
as of November 30, 2011

Name/Address of Reviewing Group	Type of Review Agency	Program Name	Level of Degree	Year of First Accred.	Year of Last Review	Anticipated Review Academic Year
Commission on Accreditation for Health Informatics and Information Management Education (CAHIM)	National Accreditation	Health Informatics and Information Management	B	1972	2011	2011-2012
Commission on Collegiate Nursing Education (CCNE) One Dupont Circle, NW, Suite 530 Washington, D.C. 20036	National Accreditation	Nursing	B	2002	2007	2017-18
			M	2002	2007	2017-18
			DNP	2010	2010	2014-15
Florida Board of Nursing 111 Coastline Drive, Suite 504 Jacksonville, Florida 32202	State Review Board	Nursing	B	1979	2002	N/A
American Chemical Society (ACS) Committee on Professional Training 1155 Sixteenth Street, N.W. Washington, D.C. 20036	National Accreditation	Chemistry	B	1973	2004	2009
Recertification materials submitted June 2010; awaiting response.						
Council on Social Work Education (CSWE) 1725 Duke Street, Suite 500 Alexandria, Virginia 22314 http://www.cswe.org	National Accreditation	Social Work	B	1974	2008	2015
			M	1996	2008	2015
			(Retroactive to 1993)			
Commission on Accreditation in Physical Therapy Education American Physical Therapy Association 1111 N. Fairfax Street Alexandria, Virginia 22314	National Accreditation	Physical Therapy	DPT	1994	2004	2013-14

Note: Interim five-year cycle with annual reporting.

UNIVERSITY OF CENTRAL FLORIDA
Accreditation and Review Status of Professional Schools/Specialized Programs
as of November 30, 2011

Name/Address of Reviewing Group	Type of Review Agency	Program Name	Level of Degree	Year of First Accred.	Year of Last Review	Anticipated Review Academic Year
National Association of Schools of Music (NASM) 11250 Roger Bacon Drive, Suite 21 Reston, Virginia 20190-5248	National Accreditation	Music Schools Music Education	B M B	1981 2007 1981	2005 2009 2005	2014-2015 2014-2015 2014-2015
Accreditation Committee of the Human Factors and Ergonomics Society P.O. Box 1369 Santa Monica, CA 90406-1369	National Accreditation	Applied Exp. & Human Factors Psych.	D	1994	2008	TBD
American Psychological Association 750 First Street, NE Washington, DC 20002-4242 www.apa.org	National Accreditation	Clinical Psychology - PhD	D	2003	2008	2013
Natl. Assn. of Schools of Public Affairs and Administration/Commission on Peer Review and Accreditation 1029 Vermont Avenue, NW, Suite 1100 Washington, DC 20005	National Accreditation	Public Administration	M	1999	2005	2011-2012
Commission on Accreditation of Healthcare Management Education (CAHME) 2000 14th Street North, Suite 780 Arlington, VA 22202 csampson@cahme.org	National Accreditation	Health Services Adm. (track of Health Sciences)	M	2004	2007	2007
The Accreditation Council for Cooperative Education 140 Edgehill Road Syracuse, N.Y. 13224	National Accreditation	Cooperative Education	Program	1999	2009	2015-2016

UNIVERSITY OF CENTRAL FLORIDA
Accreditation and Review Status of Professional Schools/Specialized Programs
as of November 30, 2011

Name/Address of Reviewing Group	Type of Review Agency	Program Name	Level of Degree	Year of First Accred.	Year of Last Review	Anticipated Review Academic Year
Commission on English Language Program Accreditation 801 North Fairfax Street Alexandria, VA 22314 www.cea-accredit.org	National Accreditation	Center for Multilingual Multicultural Studies	Program	2000	2006	2015
Liaison Committee on Medical Education Association of American Medical Colleges 2450 N Street, N.W. Washington, DC 20037	National Accreditation	Doctor of Medicine	MD	2008 (Preliminary)	2012 (Provision)	2012-2013 (Full)
Council on Medical Education American Medical Association 515 North State Street Chicago, IL 60654						



Revised Agenda

**University of Central Florida
Board of Trustees
Advancement Committee**
Thursday, January 26, 2012
10:30 – 11:15 a.m.
Live Oak Room

- | | | |
|-------------|--|--|
| I. | Approval of September 28, 2011, minutes | Rich Crotty, Chair
Advancement Committee |
| II. | Alumni, Development, and Foundation update <ul style="list-style-type: none">• Johnson Scholarship Foundation
Malcolm Macleod, President | Robert Holmes, Vice President for
Alumni Relations and Development |
| III. | University and Government Relations update | Dan Holsenbeck, Vice President
for University Relations |
| IV. | Strategy, Marketing, Communications, and
Admissions update | Al Harms, Vice President for
Strategy, Marketing, Communications,
and Admissions |

MINUTES

**BOARD OF TRUSTEES
University of Central Florida
Advancement Committee Meeting
Live Oak Room
Wednesday, September 28, 2011
9:00 – 9:45 a.m.**

Committee members:	The Honorable Rich Crotty, Chair	The Honorable Meg Crofton
	The Honorable Alan Florez, Vice Chair	The Honorable Michael Grindstaff
	The Honorable Olga Calvet	The Honorable Matt McCann

Others in attendance:	The Honorable Ida Cook	Vice President Alfred Harms
	President John C. Hitt	Vice President Robert Holmes, Jr.
		Vice President Daniel Holsenbeck

Chair Rich Crotty called the meeting to order at 9:00 a.m. and confirmed a quorum.

Minutes

The minutes from the July 21, 2011, meeting were approved as corrected.

University and Government Relations Update

Dan Holsenbeck, Vice President for University Relations, reported that 31 percent of all Associates of Arts and Associate of Science transfer students in Florida enroll at UCF. He announced that on December 1, UCF will co-host the Central Florida Legislative delegation event with Speaker Dean Cannon and Senator Mike Haridopolos. On January 12, 2012, UCF will host a National Science Foundation event for the state of Florida at the request of the Florida Board of Governors.

Alumni, Development, and Foundation Update

Robert Holmes, Vice President for Development and Alumni Relations, reported that as stated in UCF Regulations 4.034, Florida Statute 1004.28, and the UCF Foundation Bylaws any amendments to the UCF Foundation Bylaws must be submitted to the Board of Trustees for approval prior to becoming effective. Holmes presented ADVC-1, University of Central Florida Foundation amended bylaws for committee approval.

A motion was made and passed to recommend the approval of the University of Central Florida Foundation amended bylaws to the full board.

Holmes presented an update on the planning for the university's comprehensive campaign. Holmes noted a 2009 CASE Campaign Report which stated that in all campaigns the top 10 percent of donors give 89 percent of total dollars and the top 1 percent of donors give 73 percent of total dollars. Holmes reported that there will be three phases to the campaign 1) campaign planning, which is currently underway, 2) nucleus and leadership gifts, and 3) general gifts.

Holmes stated that involvement of the leadership of the university is very important. Members of the UCF leadership team will be meeting with top prospects to articulate campaign priorities and the ways in which they will impact the people of Central Florida and beyond.

Strategy, Marketing, Communications, and Admissions Update

Al Harms, Vice President for Strategy, Marketing, Communications, and Admissions, reported that fall enrollment could reach 58,700, a four percent increase over last year. The average SAT score for the incoming class is 1250, up 12 points from last year. UCF enrolled 74 National Merit Scholars, 12 Hispanic Scholars, and five National Achievement Scholars. The Fall 2012 recruiting target will be for students with SAT averages above 1300.

Chair Crotty adjourned the meeting at 9:45 a.m.

Respectfully submitted,

Robert J. Holmes, Jr.
CEO, UCF Foundation,
Vice President for Alumni
Relations and Development

Daniel C. Holsenbeck
Vice President for
University Relations

Alfred G. Harms, Jr.
Vice President for Strategy,
Marketing, Communications
and Admissions

/eic



**Board of Trustees
Finance and Facilities Committee
January 26, 2012
Live Oak Center
11:15 – 11:45 a.m.**

AGENDA

I. CALL TO ORDER

Olga M. Calvet
Chair, Finance and Facilities Committee

II. ROLL CALL

Sheree G. Morgan
Senior Administrative Assistant to the Vice President for Administration and Finance and Chief Financial Officer

III. NEW BUSINESS

Chair Calvet

- Public Education Capital Outlay update
- Housing bonds and parking bonds update

William F. Merck II
Vice President for Administration and Finance and Chief Financial Officer

William F. Merck II

IV. OTHER BUSINESS

Chair Calvet

V. CLOSING COMMENTS

Chair Calvet