

**Minutes
Board of Trustees Meeting
University of Central Florida
November 15, 2012**

Chair Michael J. Grindstaff called the meeting of the Board of Trustees to order at 1:04 p.m. in the Live Oak Center on the UCF Orlando campus.

The following board members attended the meeting: Trustees Olga Calvet, Ida Cook, Richard Crotty, Alan Florez, Robert Garvy, Ray Gilley, Marcos Marchena, Harris Rosen, John Sprouls, and Cortez Whatley.

WELCOME

Grindstaff reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Grindstaff welcomed the board members and requested that the roll be called. A quorum was present.

Grindstaff called for approval of the September 27, 2012, board meeting minutes, which were approved as written.

REMARKS

President John C. Hitt asked the members of the board to review new regulation 1008.322, Board of Governors Oversight Enforcement Authority, which was included in the board materials.

Hitt announced that UCF hosted the 28th Science Olympiad National Tournament in 2012. Olympiad organizers have asked UCF to host the event for its 30th anniversary competition in May 2014. The tournament features 2,500 of the nation's best high school STEM students and provides UCF with student-recruitment opportunities.

Hitt congratulated the UCF women's soccer team, the four-time C-USA regular season champions, who won this year's conference tournament for an automatic bid to the NCAA Tournament.

Hitt congratulated **Trustee Rich Crotty**, who received the *Orlando Business Journal's* Most Influential Men of 2012 Legacy Award for his public service and many contributions to the Central Florida region.

INTRODUCTIONS

Hitt recognized the following faculty and staff members for their accomplishments.

A. Faculty and Staff

Dr. Eric VanStryland, Professor of Optics in CREOL, the College of Optics and Photonics, was awarded the R.W. Wood Prize of the Optical Society of America for his work that revolutionized the measurement of nonlinear properties of materials.

Dr. Eduardo Salas, research faculty member at the Institute for Simulation and Training, was awarded the Michael R. Losey Award by the Society for Human Research Management for his work on workplace teams and training. The recognition included a \$50,000 cash award.

B. Millionaires Club

Hitt congratulated the members of the UCF Millionaires Club for their outstanding accomplishments. Hitt called upon **M.J. Soileau**, Vice President for Research and Commercialization who introduced members of the club in attendance and explained that the club was established in 2000 to recognize researchers receiving a million dollars or more of funding in a fiscal year.

C. Employee of the Month

The Employee of the Month for October was **Barbara Kelly-Hursey**, an accountant in the Music Department.

Hitt discussed a handout provided to the board members containing tables of data relating to student admissions, enrollment, and retention.

INFORMATION

- **INFO-1 2013 Finance and Facilities Committee Meeting Dates** – 2013 Finance and Facilities Committee meeting dates were provided to the board for information only.

CONSENT AGENDA

Grindstaff read the consent agenda items into the record and announced that **CL-4 2012-15 Performance Incentive Measures and Goals** would be moved from the consent agenda to the regular agenda for discussion purposes.

A motion was made to accept the amended consent agenda, and members of the board unanimously approved the following actions.

- **CL-1 Revision to the 2011-14 Performance Incentive Measures and Goals** – Approval of the revision to the 2011-14 Performance Incentive Measures and Goals.
- **CL-2 The 2009-12 Performance Unit Plan Goal Accomplishments** – Approval of the 2009-12 goal accomplishments documented by the University Audit Office.
- **CL-3 Performance Unit Plan Payments for the 2009-12 Cycle** – Approval of the Performance Unit Plan payments earned by participants for the 2009-12 cycle for accomplishment of the three-year performance measures set by the Board of Trustees on November 19, 2009.
- **CL-7 2012-15 Performance Unit Plan Awards** – Approval of the 2012-15 Performance Unit Plan awards.

- **EP-1 Conferral of Degrees** – Concurrence with the conferral of degrees at the Fall 2012 commencement ceremonies:

4,106 baccalaureate degrees
752 master’s degrees
<u>125</u> doctoral and specialist degrees
4,983 Total
- **EP-2 2012 UCF Annual Report to the Board of Governors** – Approval of the 2012 UCF Annual Report to the Board of Governors.
- **EP-3 Tenure with Hire** – Approval of 2012-13 tenure with hire recommendations.
- **FF-1 Electronic Funds Transfer Policy** – Approval of the university’s electronic funds transfer policy.
- **FF-2 Release of Unrestricted UCF Convocation Corporation Revenues** – Approval of the release of revenues in excess of budgeted obligations from the UCF Convocation Corporation to the university.
- **FF-3 Lake Nona Distributed Antenna System (DAS) Participation Agreement** – Approval to enter a Lake Nona distributed antenna system participation agreement.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- **Robert Holmes**, Vice President for Alumni Relations and Development and Foundation CEO, gave a campaign update.
- **Dr. Dan Holsenbeck**, Vice President for University Relations, gave an update on base realignment and closure as it related to UCF simulation and training activities. He also reported that the Board of Governors met recently to discuss new revenue sources to replace PECO funding.
- **Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions, reported final enrollment figures at 59,767, reflecting a 1.8 percent enrollment growth from last year. He also noted that \$420 million of financial aid had been disbursed.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Alan Florez, Vice Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no report for the committee.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, reported that the committee met on October 18, 2012. Sprouls noted the items approved in the consent agenda and presented the following items for board approval.

- **CL-4 2012-15 Performance Incentive Measures and Goals** – A motion was made and passed by the board approving the 2012-15 Performance Incentive Measures and Goals for the president and senior officers.
- **CL-5 Report on the Assessment of the President’s Performance** – A motion was made and passed by the board accepting the report on the president’s performance from independent consultant, Dr. Constantine Curris, and approval of the Compensation and Labor Ad Hoc Committee’s recommendations.
- **CL-6 Report on the Presidential Compensation Review** – A motion was made and passed by the board accepting the presidential compensation report submitted by Paul McConnell, McConnell & Company, and approving the Compensation and Labor Ad Hoc Committee’s recommendations.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Ida Cook, Chair of the Educational Programs Committee, noted the Educational Programs Committee items approved in the consent agenda and reported the highlights from the committee meeting earlier in the day.

- **Dr. Ross Hinkle**, Interim Vice Provost and Dean of the College of Graduate Studies, and **Dr. Elliot Vittes**, Interim Vice Provost and Dean of the Office of Undergraduate Studies, reported on the status of one undergraduate and five graduate degree programs that were implemented by the Board of Trustees.
- **Dr. Diane Chase**, Executive Vice Provost, reported on the 2011-12 Program Review Results Summary.
- **Dr. Maribeth Ehasz**, Vice President for Student Development and Enrollment Services, **Dr. Joel Hartman**, Vice Provost and Chief Information Officer, Information, Technologies, and Research, **Dr. Elliot Vittes**, and **Dr. Paige Borden**, Assistant Vice President, Institutional Knowledge Management, reported on UCF student success.
- **Dr. Jean Leuner**, Dean of the College of Nursing, and **Dr. Bahaa Saleh**, Dean of the College of Optics and Photonics, reported on various activities of their programs.

FINANCE AND FACILITIES COMMITTEE REPORT

Olga Calvet, Chair of the Finance and Facilities Committee, noted the items approved in the consent agenda and presented the following item for board approval.

- **FF-4 Capital Improvement Fee Allocation** – A motion was made and passed by the board approving the allocation of the 2013 Capital Improvement Fee Trust Fund distribution for the design and construction of the John C. Hitt Library and the Recreation and Wellness outdoor improvements.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Ray Gilley, Chair of the Nominating and Governance Committee, announced that there was no report for the committee.

STRATEGIC PLANNING COMMITTEE REPORT

Alan Florez, Chair of the Strategic Planning Committee, announced that there was no report for the committee.

NEW BUSINESS

Dan Holsenbeck introduced **Joe Saunders**, a UCF graduate, who will represent UCF as the newly elected Florida House Representative from District 49.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Grindstaff announced the following upcoming meetings:

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| Board of Governors meeting | January 16-17, 2013
(University of Florida) |
| Board of Trustees meeting | January 31, 2013
(Live Oak Center) |

(Please note that this is a change from the original meeting date of January 24, 2013.)

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| AGB National Conference on
Trusteeship | April 21-23, 2013
San Francisco |
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Grindstaff adjourned the board meeting at 2:27 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary