

Minutes
Board of Trustees Meeting
University of Central Florida
January 22, 2004

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 1:20 p.m. The following members attended the meeting:

The Honorable Judith Albertson
The Honorable Brian Battles
The Honorable Olga Calvet
The Honorable Arlen Chase
The Honorable Patrick Christiansen
The Honorable Geraldine Ferris

The Honorable Phyllis Klock
The Honorable Richard Nunis
The Honorable Harris Rosen
The Honorable Conrad Santiago
The Honorable Richard Walsh

BUSINESS MEETING

Chairman Nunis welcomed the board members and called for approval of the revised minutes of the November 13th meeting. The revised minutes were approved as written.

Chairman Nunis called upon President John Hitt for opening comments.

REMARKS

President Hitt announced that university administration believes UCF football coach George O’Leary is the right man to lead UCF’s football program to new heights, both athletically and academically. The highly respected coach was twice named ACC Coach of the Year and was National Coach of the Year in 2000 while he was at Georgia Tech. He explained that Coach O’Leary and the superior staff he has assembled have more than 150 years of coaching experience in collegiate and professional football.

President Hitt announced the following appointments: **Dave Huxtable** – former North Carolina defensive coordinator and linebackers coach, will coach our linebackers; **Tim Salem** – who served last season at Eastern Michigan, will be UCF’s offensive coordinator and quarterbacks coach; **Lance Thompson** – our new defensive coordinator, comes from national champion LSU, where he served as assistant head coach, tight ends coach, and recruiting coordinator; **Brian Polian** – comes from a three-year tour at SUNY Buffalo as the Bulls’ running backs coach and recruiting coordinator. He will serve in the same capacity at UCF; **Ed Ellis** – director of player development at Georgia Tech,

003

will be the director of strength and conditioning. He brings with him Scott Sinclair, who was his top assistant; **Miles Aldridge** – who will coach the defensive backs, has more than 25 years experience in college and professional coaching, including a tour with the NFL's Buffalo Bills; **Dave DeGuglielmo** – who will coach the offensive line, recently completed five years with South Carolina where he coached the offensive line and tight ends; **Eric Green** – who will coach our tight ends, has spent the last two years as an intern with the Minnesota Vikings, working with the tight ends and offensive line. He played for Liberty before becoming a first-round draft pick of the Pittsburgh Steelers; **Peter McCarty** – who will coach the defensive line, comes to UCF from Stanford, where he coached the defensive ends. He has previously worked with O'Leary at both Syracuse and Georgia Tech; and Coach O'Leary has retained assistant coach and former Golden Knight, **Sean Beckton**, for his coaching staff. Beckton has served as receivers coach at UCF since 1996. He also announced that **Allen Gooch** has accepted the offer to head the Golden Knights Club.

President Hitt continued by reporting that the total number of students registered for Spring 2004 is 40,077, an increase of 7.58% from this time last year. At fall commencement ceremonies, he reported that 2,979 degrees were awarded. He told the board that UCF is quickly approaching the \$100 million level in research funding from federal, state, and private sources, led by the College of Education and the School of Optics-CREOL, and that the university recently received its 100th patent.

In a campus construction update, President Hitt noted that the Rosen School of Hospitality Management opened its new \$28.1 million campus for classes on January 5th, the Progress Energy Student Support and Welcome Center should be completed by April, construction will begin on the Engineering III building in late January, the remodeling of the Student Resources Center is scheduled to begin this month, the addition of offices and conference rooms to the Student Union will begin in March, and construction on the pool adjacent to the Recreational Services building will begin in February.

In other news, President Hitt reported that Charles Millican, UCF's founding president, was honored during a ceremony at the Reflecting Pool as part of UCF's 40th anniversary celebration. Because President Millican has been ill recently, President Hitt extended best wishes for his speedy recovery.

President Hitt commented that UCF is one of more than 150 schools across the country to receive funding from the Department of Education to establish a prestigious McNair Scholars Program. This program—named after Dr. Ronald McNair, the late astronaut—is designed to encourage minority or first-generation students with financial need to earn a Ph.D. The scholarships are funded at \$220,000 for four years and may be renewed.

004

President Hitt further commented that UCF has plans to join a handful of universities across the country in creating a contract with incoming freshmen to provide the classes needed to complete a bachelor's degree in four years—if the students agree to follow a four-year graduation plan. Entitled *Grad N 4*, the initiative seeks to increase the number of undergraduate students graduating in four years. Hitt congratulated Provost Terry Hickey, Vice President Thomas Huddleston, Associate Vice President Maribeth Ehasz, and Assistant Vice President and Undergraduate Dean John Schell for their efforts in developing this contract program.

He mentioned that despite the budget challenges UCF has faced this year because the legislature chose not to fund enrollment growth, we have continued to meet the needs of our students. To make certain that we are providing the classes they need, we have employed two key strategies this term: we have increased the number of available seats and made better use of our capacity by carefully selecting the courses we offer. In addition, by shifting funds around and making some reserves available, the provost has been able to increase the budget of every college this year. President Hitt praised the work of Provost Hickey and the other members of the budget committee and shared a detailed comparison of our expenditure analysis with that of the State University System average. Hitt assured the board that we will continue to look for strategies to increase the availability of seats to our students in areas of greatest demand and to decrease the number of unfilled seats as we strive to do more with less.

President Hitt commented that at our last meeting, Trustee Klock referred to the Council for Education Policy, Research, and Improvement's document entitled *The Benefits of Multi-Year Contracts Between the State and Public Universities: Linking Performance, Funding, and Mission*. Hitt stated that at the time of this meeting, no further word on the document had been received from the Board of Governors.

And, in his final comments, President Hitt was pleased to report that The Central Florida Clean Air Team honored UCF for reducing air pollution by providing student shuttle buses that keep more than 4,000 vehicles a day off the campus and nearby streets. He recognized Vice President William Merck and his staff for the fine work they did in putting this program together. He also mentioned that this would not have been possible without the transportation access fee that was board-authorized and is student-paid.

INTRODUCTIONS

President Hitt recognized the following personnel: **Vice President Thomas Huddleston** — one of 13 semi-finalists in the large Four Year College and University category for an Outstanding First-Year Student Advocate Award sponsored by the National Resource Center for The First-Year Experience and Students in Transition at the University of South Carolina and by the Houghton Mifflin Company. He will be recognized at the 23rd Annual Conference on the First Year Experience to be held in Dallas in late February;

005

Mary Lou Brunell —executive director of the Florida Center for Nursing, which was established by the 2001 legislature to address state-wide nursing shortages. Ms. Brunell has been a registered nurse for 30 years, is active in professional organizations on the state and national level, and is a member of the Heart of Florida United Way Advisory Board; **Dr. Earl Wright** – assistant professor of sociology, a specialist in historical sociology, race and ethnicity, and urban sociology. He is nationally recognized for his research on W.E. Dubois, the eminent early 20th century African American sociologist. *Black Issues in Higher Education* has selected Dr. Wright as one of ten “Emerging Scholars” who will be featured in the January 2004 issue; and **Dr. Marcela del Rio** – professor of Spanish, a specialist in Mexican literature and an internationally distinguished poet, playwright, and critic. This fall, Dr. del Rio was a guest writer at the Simposio Internacional de Literatura in Paraguay and was the guest speaker at the Argentine Society of Writers, Latin America’s leading literary entity. Dr. del Rio will retire in May after 14 years of teaching at UCF. In addition, President Hitt recognized the **Leadership Enhancement Program** as a successful leadership program for women and people of color. Coordinated by the Office of Diversity Initiatives, it was established in 1996 as a consortium among UCF, Brevard Community College, and Daytona Beach Community College. He said with pride that UCF was the only institution to continue this employee program after the state grant that funded it was discontinued. He announced the members of this year’s class: **Linda Anderson, Amy Barnickel, Joy Blair, Darlene Bouley, Susan Hubbard, Dr. Maria Santana, Judith Schifilliti, Kristina Tollefson, Kristin Wetherbee, Andrea Withington**, and the program’s director, **Dr. Valarie King**. And, finally, President Hitt recognized the fine efforts of our dedicated University Support Personnel System staff: **Keith Coelho** –program assistant for the Building Services Department, Physical Plant, the November Employee of the Month; and **Daniel Oberbeck** –senior statistician in the dean’s office, College of Health and Public Affairs, the December Employee of the Month.

REPORTS

The UCF College of Education and Junior Achievement Partnership was presented by Dr. Sandra Robinson, Dean, College of Education and J. Scott Riddile, III, President, Junior Achievement of Central Florida, Inc., and highlighted the “unusual and very effective” 11-year-old partnership that involves UCF education students teaching economics lessons in elementary schools. “About 5,500 UCF students have taught about 138,000 pupils in the program,” Riddile said. Darden Restaurants has donated money for several years to pay for materials used by the student teachers. “This partnership,” said Riddile, “compliments one of the university’s major goals--to become one of America’s leading partnership universities. And, more specifically, to become Florida’s leading K-12 partnership university.” Dr Robinson stated, this is a “win-win-win-win” situation, whose ultimate winners are the children in our Florida schools who are taught about economics. Dr. Robinson acknowledged Dr. Cynthia Hutchinson, program coordinator for Undergraduate Elementary Education, who has been instrumental in the thousands of hours of student internship activities with this program.

006

GENERAL BUSINESS

- **BOT-1 – Revised 2004 BOT Meeting Dates** – A motion passed approving the following revised 2004 meeting dates:

January 22, 2004 – Thursday
March 25, 2004 – Thursday
May 13, 2004 – Thursday (revised)
July 29, 2004 – Thursday (revised)
September 23, 2004 – Thursday
November 18, 2004 – Thursday

President Hitt announced that the Florida Board of Governors and the Florida Board of Education will be meeting on the UCF campus on March 17th, followed by a reception at the Burnett House. Invitations to the reception will be mailed to the Board of Trustees. Chairman Nunis encouraged the members to attend.

- **BOT-2 – Rule prohibiting unfair treatment based upon sexual orientation** – UCF General Counsel, Scott Cole, presented university rule 6C7-3.001, which 1) prohibits unfair treatment of university faculty, staff, or students based upon sexual orientation; 2) allows individuals alleging unfair treatment to file a grievance pursuant to existing university process; and 3) treats violations of the rule as conduct subject to discipline pursuant to existing university rules. This rule, Cole said, arises out of two resolutions by the Faculty Senate requesting the university to adopt such a rule. This rule, if passed, would make us the 2nd university in the state to adopt such a rule. With the rule process, Cole said, we are required to have two public hearings. At the first hearing, the chief spokesperson for the United Faculty of Florida expressed that he “would consider it an unfair labor practice if the university Board of Trustees was to adopt this rule at this time.” Cole mentioned that while he disagrees with that particular characterization, he wasn’t sure that he would advise the board to become involved in potential litigation when there seems to be some disagreement among the various sections of the faculty as to the appropriateness of the rule’s timing and process of implementation. His recommendation to the board was to remove this particular item at this time from the agenda, allowing the Faculty Senate and the United Faculty of Florida to have further conversations about the rule and its future.

President Hitt reminded the board that a little over a year ago, UCF promulgated a policy that says we will not allow unfair treatment or discrimination based on sexual orientation. This policy is in place and is not under dispute. However, this policy is not yet supported by a rule.

007

Trustee Rick Walsh stated, “I find it extraordinary that the United Faculty of Florida would hold us as a hostage for a process of bureaucratic baloney busy work. I just find that extraordinary. If I were a faculty member, I would be highly offended by that as their representative. So...I don’t know, maybe we ought to litigate.”

Chairman Nunis removed the item from the agenda.

- **BOT-3 – Florida Board of Governors’ *Master Powers and Duties*–**
Amendment 11 was passed by voters in November 2002 to create the Board of Governors. On October 22, 2003, the Board of Governors approved the document entitled *Master Powers and Duties* that with one or two exceptions, was a translation of Amendment 11 into the duties and powers of the BOG. President Hitt mentioned he did not feel there was any intent to usurp the powers of the boards of trustees and felt that the current members of the BOG remain committed to the devolution of power to the boards. Hitt said, “We need to continue to work closely and cooperatively with the BOG and certainly under the leadership of Carolyn Roberts, who really does understand UCF and who has been a friend of this campus.” Hitt mentioned that he believes “we are going to see a very good treatment of all eleven of the institutions.” Chairman Nunis called for a spirit of cooperation with the legislature that “still controls the money, but needs the entire board as partners to give the university the leadership it needs.”

Advancement Committee

Trustee Patrick Christiansen, chair of the Advancement Committee, reported there were no action items to bring before the full board at this meeting.

Finance Committee

Trustee Conrad Santiago, chair of the Finance Committee, discussed the following committee items:

Vice President William Merck gave a brief update on the Convocation Center and reported that a group has been formed to handle the project and that the board will be receiving regular updates as the project moves along. In addition, Mr. Merck presented an update on the campus Master Plan, which has been challenged. The expectation is that this challenge will be resolved some time in February and construction will move forward as previously planned.

008

Steve Orsini, Athletics Director, gave a report on the Department of Intercollegiate Athletics' audited financial statements, giving specific attention to the favorable impact, in terms of a revenue stream, that joining Conference USA will have on its budget.

Vice President William Merck and Vanessa Fortier, director of the University Budget Office, gave a mid-year budget report on the 2003-04 operating budget and 2003-04 expenditures as of December 31, 2003. The board determined that a template should be developed to track the budget for monthly review and comments. In addition, the board determined that a quarterly variance report would be beneficial by identifying deviations in the budget. These reports are to be made available to the Finance Committee and the board.

- **FIN-1- Direct Loan Program with NelNet, Inc.** – A motion passed approving the resolution authorizing UCF to act as a direct lender of student loans and authorizing financial aid administrators to execute documents implementing the program. UCF will partner with NelNet, Inc., to be a federal Stafford Loans lender. UCF students would have the option of selecting UCF as the lender, with NelNet, Inc., providing the funding, processing, and servicing of the loans. As the lender, UCF would benefit financially through the sharing of the loan profits with NelNet, Inc. This program is authorized by the U.S. Department of Education and has been successfully implemented at several other institutions.
- **FIN-2- Housing Rental Rates 2004-2005** – A motion passed approving the establishment of UCF on-campus housing fees for 2004-2005. In accordance with the interim chancellor's December 18, 2001, memorandum on housing rental rates, each university president should submit to the Board of Trustees proposed housing rental rates that will take effect on August 1, 2004. Housing rental rates for 2004-2005 for double occupancy indicate a 2.6% increase and a single occupancy increase of 2.2%.
- **FIN-3- Revised five-year capital improvement plan** – A motion passed approving the revised capital improvement plan for 2004-05 through 2008-09. The capital improvement plan for 2004-05 through 2008-09 was approved at the July 31, 2003, board meeting. Since that meeting, projects for the intramural practice fields and additional dining facilities have been identified and need to be added to the plan. These projects will be funded through loans, revenue bonds, or reserves, and, therefore, will not require Public Education Capital Outlay (PECO) funding. Approval of the revised five-year capital improvement plan will include these projects.

Trustee Brian Battles, as president of the Student Government Association, presented an overview of the Activity and Service Fees being paid by the UCF student body that ultimately become the SGA budget. The SGA comes under the jurisdiction of Student

009

Development and Enrollment Services. Thomas Huddleston, vice president for the division of Student Development and Enrollment Services, recognized Sharon Ekern, assistant vice president and head of Administrative Services for Student Government, who oversees the budget and personnel issues of SDES, for her work with the SGA. This year, the SGA was operating with a \$10,468,600 budget as a result of an \$8.09 per student credit hour fee. The \$8.09 per student credit hour currently ranks UCF as the fourth lowest in the state. Activity and service fees are regulated by Florida statutes. A&SF budget proposals must be approved by the student senate, the student body president, the vice president for Student Development and Enrollment Services and, ultimately, the university president. Vice President Thomas Huddleston acknowledged Trustee Battles for his dedication and commitment to the A&SF budget process.

Education Programs Committee

Trustee Geraldine Ferris, chair of the Education Programs Committee, reported there were no action items to bring before the full board at this meeting and discussed the following committee items:

Trustee Ferris referenced a presentation by representatives of Student Development and Enrollment Services that provided an overview of UCF's experience with three programs that help students pay for college. Mary McKinney, executive director for Student Financial Assistance, reported on the Florida Bright Futures Program. In the past three years, approximately 85% of UCF's fall first-time-in-college students enrolled with the Florida Bright Futures award, a participation level that is second only to the University of Florida. In addition, McKinney reported on the Florida Prepaid College Program that had a record number of participants last year. In Fall 2003, 24.9 percent of UCF's FTIC students had some of their college expenses paid by the Florida Prepaid College Program. Christopher Lynch, assistant director, Undergraduate Admissions, reported on the Talented 20 Program that began in 1999 as part of the governor's *One Florida* initiative. Students who rank in the top 20 percent of their public high school classes during the second semester of their senior year are eligible for financial support through the state scholarship program, and are guaranteed admission into the state university system.

Denise Young, Associate Vice President, Planning and Evaluation, reported on the establishment of the School of Computer Science and the Department of Electrical and Computer Engineering. Computer Science will again become the School of Computer Science and the Department of Electrical Engineering and the Department of Computer Engineering will combine to form the Department of Electrical and Computer Engineering. The School of Electrical Engineering and Computer Science will no longer exist.

In response to a request by the Educational Programs Committee to enlighten them on how UCF athletes measure up academically, Dr. Maribeth Ehasz, associate vice president for Academic Development and Retention, presented a report on the comparison of

academic performance between new student-athletes and non-athletes. Her report indicated that both male and female athletes are not scoring as well as non-athletes. She indicated that the change in coaching staff at UCF has had a positive influence on students, making their academic education a number one priority. In addition, Dr. Karl Mooney, Director of Academic Services for Student-Athletes, collaborates with the Athletics Department to focus on athletic excellence, academic excellence, personal development, service, and career development. Through cooperation with the college departments, professional advisors counsel student-athletes according to requirements for their programs of study. Academic support services include organized study sessions, tutorial services, time management, and study skills. In addition, all UCF football players will live on campus, a situation which should improve their study habits and provide them with a better atmosphere for personal development.

In her final comments, Trustee Ferris mentioned future discussions requested by the committee that include how UCF ranks with other universities, a report on international activities at UCF, and an update on degree program offerings.

NEW BUSINESS

Chairman Nunis announced the dedication of the Rosen School of Hospitality Management to be held on February 5, 2004, and encouraged every board member to attend.

ANNOUNCEMENTS

Chairman Nunis announced the next meeting would be held on March 25, 2004.

The meeting was adjourned at 3:05 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary

011