

Minutes
Board of Trustees Meeting
University of Central Florida
January 23, 2003

President John Hitt called the meeting of the Board of Trustees to order in the Key West Ballroom of the UCF Student Union at 1:30 p.m. The following members attended the meeting:

The Honorable Judith Albertson	The Honorable Michael Mullens
The Honorable Olga Calvet	The Honorable Richard Nunis
The Honorable Patrick Christiansen	The Honorable Marco Peña
The Honorable Geraldine Ferris	The Honorable Harris Rosen
The Honorable Phyllis Klock	The Honorable Conrad Santiago
The Honorable Richard Lee	The Honorable Richard Walsh
	The Honorable Thomas Yochum

BUSINESS MEETING

The UCF Board of Trustees was newly constituted on January 7th as a result of Amendment 11. President Hitt announced, however, that the 13-member board remains essentially the same, with the addition of the chair of the UCF faculty senate, Michael Mullens, and the loss of Trustee Ava Parker, who was selected to serve on the statewide Board of Governors. The Board of Governors has already met and voted to delegate operational powers to the local boards.

As Corporate Secretary, President Hitt conducted the election of officers for the Board of Trustees.

- **BOT-1 – Election of Chair and Vice Chair.** A motion passed unanimously to elect Richard Nunis as chair and Thomas Yochum as vice chair of the UCF Board of Trustees. President Hitt handed over the gavel to Chairman Nunis.

Following the election, President Hitt recognized Commissioner Grant Malloy seated in the audience.

Chairman Nunis called upon Scott Cole, UCF General Counsel, to assist with the establishment of the board's policies and procedures.

- **BOT-2a – Operations and Procedures: Board of Trustees' Bylaws.** The board adopted the Bylaws of the previous University of Central Florida Board of Trustees, revised to reflect the new university system of governance. Article III, Section 3.2, on the removal of trustees, was deleted until further guidance is received from the Board of Governors.
- **BOT-2b – Operations and Procedures: Conflict of Interest Policy.** General Counsel Cole presented for approval the board's Conflict of Interest Policy, which is similar to the policy adopted by the former board. The significant change in the current policy is that it now references S112.312 of the Florida Statutes, which contains the state ethics laws applying to the of Board of Trustees. The Conflict of Interest Policy was unanimously approved by the board.

Chairman Nunis announced that at our May 16, 2002, meeting, the Board approved the university's Master Plan, which is updated every five years. At that time, the expectation was that the plan would go to the Florida Board of Education for adoption. However, because of recent changes in the law, the boards of trustees of the state universities are now responsible for adopting their master plans. Several members of the community had formally requested to address the board on this and other issues. Each of the following persons was allowed to speak for five minutes:

Tony Walter, Principal Planner, Seminole County
 Ronald M. Brooke
 Linda Dorian, President, Riversbend Homeowners Association
 Annahita Smedal, Panhellenic President, University of Central Florida
 Vernon W. Schmid
 Karina Veaudry
 Cecil Livingston
 Susan Eberle

Chairman Nunis called for approval of the minutes of the November 21, 2002, meeting and the December 23, 2002, conference call. The minutes were approved as written.

- **BOT-2C – Operations and Procedures: Board of Trustees' Committee Structure, Committee Assignments, and Committee Chairs.** Chairman Richard Nunis entertained a motion to continue with the board's former committee structure, committee assignments, and committee chairs.
- **BOT-2D – Operations and Procedures: Appointment of Associate Corporate Secretary.** President John Hitt indicated that by statute the president of each university is the secretary of each board and, in fulfillment of those duties, he depends heavily on the university Chief of Staff, Dr. Beth Barnes. He therefore asked the board's approval of his designation of her as Associate Corporate Secretary. The board unanimously approved the president's designation.

REMARKS

President Hitt began his comments with a presentation entitled *Degree and Enrollment Overview* that showcased UCF's progress in awarding degrees and tracking enrollment numbers and quality. Between 1993-94 and 2002-03 at UCF:

- enrollment increased from 23,531 to 38,806 students
- full-time enrollment increased from 13,972 to 24,714 students
- the number of bachelor's degrees conferred increased from 4,324 to 6,530
- the number of master's degrees conferred increased from 844 to 1,490
- the number of doctoral degrees conferred increased from 51 to 114

In addition:

- UCF has the largest undergraduate business and engineering programs in the state.
- UCF produces more certified teachers than any other university in the state.
- UCF's total enrollment is growing faster than new student enrollment.
- As the university matures, it has improved its services to students.
- UCF is the leading example of the 2+2 partnership and of how well it works for Florida taxpayers.

In his final comments, President Hitt mentioned that in a knowledge-based economy, states that have a high percentage of citizens between the ages of 18 and 44 who have baccalaureate degrees or higher do much better in competition for high-paying jobs. In 1992, university enrollment was projected to be 48,000 by 2010. He said that this figure is no surprise and is dependent upon the economy and legislative funding. He feels that we are on target with enrollment growth and that our projections so far have proved to be accurate.

INTRODUCTIONS

President Hitt announced that UCF recently received a letter from Windell Paige, Director of the Florida Department of Management Services, commending UCF on behalf of Governor Bush for our achievements in supplier diversity and minority contracting. In his letter, Mr. Paige pointed out that UCF “not only showed consistent progress, it has exploded in minority business expenditures the past three fiscal years.” For this success, which Mr. Paige calls “phenomenal,” President Hitt thanked **Ray Puskas, Carmen Brache, and Greg Robinson.**

President Hitt introduced the following guests: **Dr. Llewellyn Ehrhart**, professor in the Department of Biology Marine Turtle Lab, UCF's Pegasus Professor for 2002, and the Carnegie Foundation for the Advancement of Teaching Florida Professor of the Year for 2002. President Hitt presented Dr. Ehrhart with the Carnegie Foundation award.

He also introduced a team of UCF researchers who had been given the 2001 Excellence in Environmental Engineering Research Award by the Academy of Environmental Engineers (AAEE) in recognition of their research: **Dr. Debra Reinhart** – associate dean for the College of Engineering and Computer Science and professor of civil and environmental engineering; **Dr. Manoj Chopra** – associate professor of civil and environmental engineering; **Dr. Cherie Geiger** – associate professor of chemistry; and, **Dr. Christian Clausen** – professor of chemistry.

Finally, President Hitt introduced **Roberto Custodia**, the recipient of the Thomas Pickering Foreign Affairs Award. Funded by the U.S. Department of State and administered by the Woodrow Wilson National Fellowship Foundation, the award of up to \$250,000 is designed to recruit talented students who have an interest in a career in the Foreign Service.

REPORTS

With great pride and pleasure, President Hitt introduced **Tyler Fisher**, UCF's first Rhodes Scholar and one of only 32 Americans selected this year to receive this prestigious award. Tyler spoke to the board briefly about his experiences at UCF, his selection as a Rhodes Scholar, and his plans for the future.

GENERAL BUSINESS

- **BOT-3 – Certification of UCF Athletic Association, Inc., as a Direct Support Organization.** A motion passed certifying the UCF Athletic Association, Inc., as a Direct Support Organization of the University of Central Florida. The motion also approved the Articles of Incorporation and Bylaws of the UCF Athletic Association, Inc., with the following change: under Article VIII of the Bylaws, the fiscal year of the Corporation shall begin on July 1, rather than September 1 and end on August 31 of the following year to coincide with the university calendar. In addition, this motion authorizes the President or his designee to undertake such actions as are necessary and desirable to establish the corporation as an operational, not for profit, 501(c) (3) corporation.
- **BOT-4 – Representation of Faculty Unit by United Faculty of Florida.** A motion passed approving the Recognition-Acknowledgment Petition recognizing United Faculty of Florida as the certified collective bargaining agent for the University of Central Florida Faculty.

Advancement Committee

Trustee Patrick Christiansen, chair of the Advancement Committee, reported on the following committee items:

- **ADV-1 – Matching Gifts Program Bond Issue.** A motion was passed endorsing a proposal to finance the state matching gifts backlog with a bond issue to be repaid with lottery money.

For information only, Dr. Dan Holsenbeck gave a legislative update on the governor's budget. Highlights of that update include:

- an approximate \$150 million reduction in existing operational funds across the 11 universities
- a 7 ½ percent increase in tuition to regain a certain portion of that reduction
- no new funded enrollment
- an additional 5% flexibility increase on raising tuition
- complete freedom and discretion to set tuition for professional and in-state graduate students and out-of-state students at every level
- \$79 million for challenge grant programs
- a cap on the state-appropriated part of Bright Futures

Education Programs Committee

Dr. Gerri Ferris, chair of the Educational Programs Committee, reported that the following items were discussed in the committee:

- **EPC-1 – UCF Undergraduate Students: Who are they and what do they think?** For information only, Dr. Thomas Huddleston, Vice President, Student Development and Enrollment Services, presented a profile of our undergraduate students as a group, as well as of subpopulations such as first-time-in-college students and transfer students. The presentation included selected information on the freshman class from the Cooperative Institutional Research Program (CIRP), a national study of higher education sponsored by the

American Council of Education and the Higher Education Research Institute (HERI). And, Dr. Julia Pet-Armacost, Interim Assistant Vice President and Director, Operational Excellence and Planning Support, presented an overview of undergraduate students' perceptions about their UCF experiences and their after-graduation plans.

- **EPC-2 – National Collegiate Athletics Association Process and Criteria.** For information only, Dr. William Callarman, Associate Professor, Department of Management, College of Business Administration, and the faculty athletics representative for UCF, gave a brief report on the purpose of the NCAA certification program. He also described the process and criteria used to meet compliance and accountability for this program and reported highlights of the results of UCF's last review in 1995. In his final comments, he summarized preparation activities for the next review scheduled for 2005.

Finance Committee

Trustee Conrad Santiago, chair of the Finance Committee, reported on the following committee items:

- **FIN-1- Approval of delegation of fee approval authority.** A motion passed authorizing the President or his designee to approve changes in state university student fees, which are currently being approved by the Board of Trustees.
- **FIN-2- Approval of the financial transition plan.** A motion passed approving the financial transition plan reviewed by the staff of the Chief Financial Officer with a planned transition date of July 1, 2003, and also delegating to the president or his designee the authority to modify the plan in consultation with the staff of the Chief Financial Officer of the state.
- **FIN-3- Acceptance of the 2002 audited financial statements for the Department of Intercollegiate Athletics.** A motion passed accepting the audited financial statements for fiscal year 2002 for the Department of Intercollegiate Athletics.
- **FIN –4 – Adoption of the UCF Orlando campus master plan.** A motion passed adopting the University of Central Florida Orlando campus master plan for the period 2000 through 2010, which was approved by the Board at the May 16, 2002, meeting. Since the plan was approved on May 16, minor modifications have been made in response to comments from two public hearings, several additional meetings with local citizens, and review by state and local agencies. The current plan envisions construction of new roads and buildings and establishment of conservation zones on the 1,415-acre campus. In addition, it calls for, among other things, classroom, laboratory, dormitory, and student activity buildings at the center of the campus, an expanded regional shuttle-bus service, and a landscaped mall.

ANNOUNCEMENTS

In his closing comments, Chairman Nunis welcomed Michael Mullens, chair of the UCF Faculty Senate to the board. He announced that the next meeting is March 27, 2003, on the UCF Orlando campus. President Hitt suggested to the chair that there be a progressive dinner and tour of campus facilities before the next meeting. And, finally, a motion was unanimously passed requesting Chairman Nunis and President Hitt to prepare the appropriate paperwork or plaque thanking former UCF Trustee Ava Parker for her service to the board.

The meeting was adjourned at 4:05 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary