

Minutes
Board of Trustees Meeting
University of Central Florida
March 14, 2007

Vice Chair Thomas Yochum called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the Student Union on the University of Central Florida campus at 2:00 p.m. The following members attended the meeting:

The Honorable Judith A. Albertson	The Honorable Richard Nunis
The Honorable Olga M. Calvet	The Honorable Harris Rosen
The Honorable Manoj Chopra	The Honorable Conrad Santiago
The Honorable Patrick Christiansen	The Honorable Mark White
The Honorable Alan Florez	The Honorable Richard Walsh
The Honorable Phyllis A. Klock	The Honorable Thomas Yochum

CONSENT AGENDA

Vice Chair Yochum made a motion that the board accept the consent agenda as submitted. The motion was seconded and members of the board concurred. The consent agenda included the following items:

- **BOT-1 Conferral of Degrees --** Concurrence for conferral of degrees at the Spring 2007 commencement ceremonies:
4,678 Baccalaureate Degrees
885 Master's Degrees
213 Doctoral and Specialist Degrees
5,776 Total
- **BOT-2 University of Central Florida Board of Trustees' Committee Assignments** – For information only, the board received a revised list of committee assignments reflecting a newly established ad-hoc committee, the Governance Structure and Process Review Committee, with the following individuals serving on the committee: Patrick Christiansen, Chair, Phyllis Klock, Vice Chair, Judy Albertson, and Harris Rosen. Richard Walsh will serve as an ex-officio member of the committee and Scott Cole will act as staff support. Trustee Alan Florez will replace Trustee Christiansen as chair of the Advancement Committee.

GENERAL BUSINESS

Vice Chair Yochum called on Trustee Pat Christiansen to present the first committee report.

ADVANCEMENT COMMITTEE REPORT

With no action items to report, Trustee Patrick Christiansen, chair of the Advancement Committee, reported highlights from the committee meeting:

- The Florida House of Representatives recommended fully funding the first year of medical school operation of both FIU and UCF.
- The legislative budget reports show a shortfall in a two-year period of almost one billion dollars.
- The Tallahassee fly-in will take place on March 21, 2007.
- FTIC (first-time-in-college) applications for 2007 are up by 13 percent for the fall and 11 percent for the summer over this time last year, Vice President Tom Huddleston reported.
- Transfer applications for 2007 are up by 5 percent for the fall and almost 50 percent for the summer over this time last year.
- National Merit applications for Fall 2007 are up 20 percent over this time last year.
- Eighty-five guidance counselors attended the on-campus OverKnight Showcase February 11-12 at the Progress Energy Welcome Center.
- Marketing has won numerous awards for its use of integrative communications building UCF's reputation, image, and awareness with its brand identity campaign.
- Vice President Robert Holmes reported the annual fund reached \$31 million in charitable contributions from 10,700 donors year-to-date.
- The Athletics campaign fund will end March 1 rather than June 30 for the purpose of assigning priority point standings for seat selection in the new UCF football stadium
- Athletics annual support is already \$990,000 ahead of last year's ending sum. Athletics giving has gone from \$700,000 to \$3.1 million in four years, and by year's end, the total is estimated to reach \$4 million.
- Rob Shoss, from Performance Enhancement Group, Ltd., presented the favorable results of the 2006 Alumni Attitude Study. A total of 4,861 surveys, containing 85-90 variables, were distributed.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

Trustee Olga Calvet, chair of the Audit and Operations Review Committee, reported on the discussions in the committee meeting:

- The IT (Information Technology) Crisis Management report will be presented at the May Board of Trustees meeting, according to Amy Voelker, Director, University Audit. The report will cover a plan for preparedness and recovery should a data breach occur at the university.
- Growth and return on investment for the Foundation will also be discussed at the Advancement Committee meeting in May.

- In answer to the board's request for an operations review of DSOs on campus, two reports were presented by John Pittman, Director, Financial Services, Administration and Finance: UCF Convocation Corporation structure and operations and UCF Golden Knights Corporation structure and operations with particular emphasis on the financial structure and the flow of funds for the convocation center and football stadium projects.
- In addition to the fund flow diagram, Pittman's handouts showed the membership of the board of directors for each DSO.
- Trustee Calvet reported that updated forecast reports will be presented to the board indicating a comparison between original forecasted projections and the updated forecasted projections to better monitor ongoing projects.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, chair of the Educational Programs Committee, reported on the discussions in the committee meeting and followed with the presentation of one item for board approval:

- Two program review presentations were given for information purposes only:
 - Dean Eric Van Stryland gave a report on the 2005-2006 Program Review of the College of Optics and Photonics. Report highlights include the following:
 1. This is the first college in the country devoted to optics. It is nationally and internationally known as CREOL (The Center for Research and Education in Optics and Lasers).
 2. Optics is an enabling, pervasive technology in the home, in the economy, in medicine, and in national defense.
 3. CAOS (CREOL Association of Optics Students) is a model for students to organize themselves and do outreach. Graduate Student Success is recognized through the K-12 graduate research fellowships for placing students in classrooms with teachers and encouraging students to become interested in science and mathematics.
 4. A summary of the program review recommendations include enhancing the Optics M.S. and Optics Ph.D. programs.
 5. As an example of successful partnerships, Dean Van Stryland referenced the Florida High Technology Corridor.
 - John Schell, Vice Provost, Academic Affairs, presented highlights of the the 2005-2006 Interdisciplinary Studies program review:
 1. The program moved to the Office of Undergraduate Studies in Spring 2006.
 2. The advisory council consists of 14 members from 5 colleges.
 3. The program has an interdisciplinary curriculum.
 4. The program focuses on its student advising.

Summary recommendations from the program review included:

5. enhancing the Liberal Studies M.A. and M.S. Degrees
 6. enhancing the Liberal Studies B.A. and B.S. Degrees
 7. eliminating the Social Sciences B.S. Degree
- **EP-1 Tenure with Hire** – The board approved tenure with hire for Dr. Deborah German who joined UCF as the founding dean of the College of Medicine on December 1, 2006. She received her bachelor's degree in chemistry from Boston University and her medical degree from Harvard Medical School. Dr. German's tenure will be in the College of Medicine and will reflect her clinical discipline, rheumatology, when the appropriate department is formed. She was previously a Petersdorf Scholar in Residence at the Association of American Medical Colleges in Washington, D.C., and senior associate dean of medical education at the Vanderbilt University School of Medicine. The president and provost strongly supported her tenure with hire.

FINANCE COMMITTEE REPORT

Trustee Conrad Santiago, chair of the Finance Committee, reported on the discussions in the committee meeting and followed with the presentation of two items for board approval:

- Scott Cole, Vice President and General Counsel, gave an update on the ongoing challenge to the UCF 2005 campus master plan. The petitioner has filed for an expanded reply brief and UCF is waiting on the court's ruling.
 - The Finance Committee held a workshop to review documents required by UCF debt management guidelines for the buildings at the Health Sciences Campus at Lake Nona. This detailed package of materials included a draft of the resolution that both the DSO board of directors and the UCF Board of Trustees will sign approving the debt issuance and authorizing the university to request Board of Governors' approval of the debt issuance.
 - Trustee Calvet recommended that the board receive a list of all of the board of directors' members of all DSOs on campus.
 - By approximately April 2, the board will receive materials in preparation for the April 9 teleconference meeting scheduled to approve the debt issuance materials and associated resolutions.
 - The Support Agreement Fund Balances Report shows the actual coverage ratio at 7.3 percent with no significant issues related to that report.
 - The operating budget reflects revenues and expenditures are within expected ranges for this point in the year.
- **FIN-1 Capital Improvement Trust Fund Plan** – The board approved the Capital Improvement Trust Fund (CITF) Plan for future allocations. Florida statute requires consultation with the Student Government Association regarding CITF-funded projects. A student committee was appointed by SGA President Mark White in the early fall of 2006 to create a CITF plan that would set a

direction for the future. The Board of Governors' staff encouraged early planning since there was optimism about submitting CITF priorities with this year's five-year capital improvement plan. The plan includes enhancing and expanding indoor and outdoor recreational facilities, a self-sustaining dental clinic in the Health Center, and a new Career Services and Experiential Learning building. The estimated funding for each project is based on anticipated enrollment increases. At the time the actual allocation amounts are released by the Board of Governors, the Student Government Association will be consulted on where to increase or decrease funding. In addition, the 2006-2007 SGA President's CITF report will be reviewed for guidance on specific project recommendations.

Trustee Dick Nunis recommended that a workshop be planned to discuss the location and allocation of funds for these different projects. Trustee Santiago will notify the board of the date and time of this workshop.

- **FIN-2 Minor Amendments to the 2005 Campus Master Plan** – The board approved the following two minor amendments to the 2005 Campus Master Plan:
 1. A motion was made by Trustee Chopra, and members of the board concurred, to grant authority to request approval for the removal of Wetland 13 (0.52 acres) from the St. John's River Water Management District for the purpose of constructing recreational playing fields. Intramural athletic fields are being developed on the south side of the campus to support the strong and growing student recreational sports program.
 2. A second motion was made by Trustee Nunis, and members of the board concurred, to approve the elimination of .44 acres of an existing conservation easement located north of the convocation center and replace the easement with a .45 acre site located immediately north of the existing easement.

MINUTES

Chair Walsh called for approval of the minutes of the January 18, 2007, meeting. There were two non-substantive corrections made. With no further corrections, the board approved the minutes as submitted.

Chair Walsh called upon President John Hitt for opening remarks.

REMARKS:

President Hitt began his remarks by acknowledging Trustee Mark White for his year of service as president of the Student Government Association and as a member of the board. Hitt thanked him for his excellent service to the university and presented him with a framed certificate of appreciation.

President Hitt also acknowledged Trustee Dick Nunis for six years of service as charter member and chair of the UCF Board of Trustees. Hitt thanked him for his leadership in guiding the board from its infancy to maturity and extended his appreciation for Nunis' energy and dedication and said that he hoped Nunis would continue to serve as a trustee for a long time to come. Hitt presented him with the board's original gavel, a plaque acknowledging his service to the board, and a gift-boxed commemorative gavel.

Hitt announced that UCF was one of ten universities in the United States identified by the American Association of State Colleges and Universities and The Education Trust as being successful in graduating Hispanic students. The AASCU named UCF as one of 18 colleges and universities nation-wide to participate in a new program entitled *Core Commitments, Educating Students for Personal and Social Responsibility*. He introduced **Dr. Nancy Stanlick**, Assistant Professor of Philosophy, who coordinated a team of faculty members that designed the successful program. The program encourages both student integrity and civic engagement and builds on the existing UCF Ethics Task Force and its highly successful service-learning program.

INTRODUCTIONS

Hitt continued his remarks by announcing the recipients of the 2007 Order of Pegasus. He noted that the Order of Pegasus is the highest recognition the university gives outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service. He introduced the **Order of Pegasus Class of 2007**:

Graduate Recipient:

Christopher "Kit" Fuhrman, molecular biology and microbiology, Burnett College of Biomedical Sciences, and a former member of the President's Leadership Council (PLC).

Undergraduate Recipients:

Brandie J. Hollinger, School of Nursing, College of Health and Public Affairs, the new Student Government Association president and a member of the PLC.

Rachel A. Wasserman, marketing, College of Business Administration, and a member of the PLC.

Zephyr H. Wilkins, English language arts education, College of Education

Recipients not able to attend the meeting:

Nicola A. Johnson, counselor education, College of Education.

Renee E. Bleczynski, elementary education, College of Education

Naomi C. Brownstein, mathematics and actuarial science, College of Sciences, and a member of the PLC.

Courtney A. Douglass, hospitality management, Rosen College of Hospitality Management.

David L. Givens, philosophy and religious studies, College of Arts and Humanities, and a member of the PLC.

Cassandra M. Long, political science: international relations, College of Sciences, and a member of the PLC.

Meghan A. NeSmith, molecular biology and microbiology, Burnett College of Biomedical Sciences.

Ana L. Suarez, marketing, College of Business Administration.

Evelyn C. Tonn, political science, international relations, College of Sciences, and a member of the PLC (introduced during lunch).

Julie A. Zimmerman, advertising and public relations, College of Arts and Humanities, and a member of the PLC.

He introduced the following outstanding members of the UCF family: **Dr. William Bozeman**, professor of Educational Leadership in the College of Education, was recognized by the Southern Regional Council on Educational Administration with its Lifetime Achievement Award. Through his teaching, research, and scholarship and his consulting for a variety of educational practitioners, schools, and school districts, Dr. Bozeman has made a lasting impact on the field of educational administration; **Dr. Martin Richardson**, holder of a Trustee Chair, is the principal investigator of the newly-funded Laser Technology Center within the Florida Photonics Center of Excellence that is part of Governor Bush's Centers of Excellence program. Dr. Richardson, who is also the Northrop Grumman Professor of X-Ray Photonics in CREOL in the College of Optics and Photonics, led a UCF team in capturing a \$4.5 million award. Provost Terry Hickey provided matching funds that will enable the hiring of five new faculty members who will develop new laser technologies for medical, manufacturing, and defense applications; and **Jennifer Wright**, Assistant Director of the Student Academic Resource Center, was recognized by the Golden Key International Honor Society as Regional Advisor of the Year for her outstanding service and leadership.

Continuing with his introductions, President Hitt stated that the **Leadership Enhancement Program** is a very successful leadership program for women and people of color. Coordinated by the Office of Diversity Initiatives, it was established in 1996 as a consortium among UCF, Brevard Community College, and Daytona Beach Community College. He explained that UCF was the only institution to continue this employee program after the state grant that funded it was discontinued. He announced the members of this year's class: **Alia M. Asi, Amy E. Buford, Karemah S. Campbell, Dr. Linda K. Colding, Joanne McCully, Kathryn A. Mitchell, Idella B. Pauldo, Valda E. Ramdial, Dr. Linda I. Rosa-Lugo, Lisa M. Vaughn, and Dr. Diana L. Weidman.** He

also recognized **Dr. Valarie King**, the program's director. And, finally, Hitt introduced the Employee of the Month for January, **Kristi Bartlett**, an administrative assistant in the Office of News and Information, who was not able to attend today's meeting.

And, in his final remarks, President Hitt extended sincere condolences to **Dr. Ruth Marshall**, the director of the Office of Instructional Resources and a member of the Board of Trustees' team, for the loss of her father last month; to **Trustee Calvet** and her family for the loss of her mother-in-law last month; and, to **Vice President Bob Holmes**, whose father passed away earlier this month. He also extended get well wishes to **Charles Cooper**, the associate director of engineering in the Office of Instructional Resources and a member of the BOT team, who had quadruple by-pass surgery last month and is doing well.

COMMENTS AND REPORTS

President Hitt introduced Trustee Mark White who gave a brief final report on the status of the Student Government Association, its agencies, and its current student leaders.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Walsh, on behalf of the board, thanked Trustee Patrick Christiansen for his leadership on the Advancement Committee. Trustee Christiansen will chair the newly established ad hoc committee, the Governance Structure and Process Review Committee. Trustee Alan Florez will replace Trustee Christiansen as chair of the Advancement Committee.

Chair Walsh announced that there would be a teleconference board meeting on Monday, April 9, 2007, in the President's Boardroom, and that the next regularly scheduled board meeting will be Thursday, May 24, 2007.

And, finally, he announced that the Labor Committee would meet in closed session following the board meeting in the Pensacola Boardroom.

With no further business to discuss, Chair Richard Walsh adjourned the board meeting at 2:55 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary