

Minutes
Board of Trustees Meeting
University of Central Florida
March 25, 2004

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 1:00 p.m. The following members attended the meeting:

The Honorable Judith Albertson	The Honorable Phyllis Klock
The Honorable Brian Battles	The Honorable Richard Lee
The Honorable Olga Calvet	The Honorable Conrad Santiago
The Honorable Arlen Chase	The Honorable Richard Walsh
The Honorable Patrick Christiansen	The Honorable Thomas Yochum
The Honorable Geraldine Ferris	

BUSINESS MEETING

Chairman Nunis welcomed the board members and called for approval of the minutes of the January 22nd meeting. The minutes were approved as written.

On behalf of the board, Chairman Nunis extended condolences to Jesse Wallace, Senior Broadcast Engineering Technologist, on the recent loss of his wife. Wallace has been a member of the board team since the first meeting.

Chairman Nunis presented a certificate of recognition for extraordinary service to Trustee Brian Battles, president of the UCF Student Government Association, who served by virtue of his office and whose term ended with this board meeting. Battles will be succeeded by Student Body President-elect, Kevin Peters.

Chairman Nunis called upon President John Hitt for opening comments.

REMARKS

Chairman Nunis and President Hitt congratulated Kirk Speraw, basketball head coach, his assistant coaches, Tom Schuberth, Craig Brown, and Dwight Evans, and the UCF men's basketball team for its successful season by donning wigs in honor of Dexter Lyons, the team's star forward, who is known for his unique hairstyle. The Golden Knights finished the season with a 25-6 record and a berth in the NCAA basketball tournament. In addition, President Hitt recognized George O'Leary, head football coach, and Steve Orsini, athletics director.

President Hitt continued by reporting that the total number of students registered for Spring 2004 is 40,207, an increase of 7.02% from this time last year. Applications for the Fall 2004 freshmen class are currently running 9% higher than this time last year and UCF is expecting to enroll about 35 National Merit Scholars this fall.

President Hitt announced that the university is negotiating for a study of the feasibility of building a medical school on the UCF campus. He reported that at the last Board of Governor's meeting, the medical education board retained a consultant who reported that the anticipated physician shortage will be greater than can be met by our current medical schools in the State of Florida.

During his State of the University address on March 1, President Hitt highlighted UCF's success in growing its enrollment while attracting top-notch students. In a summary of that presentation, Hitt shared the following UCF successes with the board:

- fall enrollment growth reached 41,685
- full-time vs. part-time enrollment increased
- total FTE vs. funded FTE students increased
- FTIC applications are on the rise
- average SAT scores are currently 1176 vs. 1144 in Fall 1999
- average GPA is 3.9 vs. 3.5 in Fall 1999
- number of National Merit Scholars increased to 33 from 19 in Fall 1999
- full-time first-year retention rate has gone up to 84%
- new fall honors FTICs reached 503 with an average SAT of 1329 and GPA of 4.25
- Burnett Honors College reached an enrollment of 1,563 as compared to New College whose fall enrollment was 671
- number of programs and degrees produced per year continues to grow
- 236 new faculty hired for 2003-2004 academic year
- research awards totaled \$88.8 million dollars
- number of alumni memberships and donors increased
- Foundation assets equaled \$135 million dollars
- students reported their university experience at UCF as positive

President Hitt announced that NASA Administrator Sean O'Keefe met with federal lawmakers and UCF officials to discuss building a shared-services center for the space agency at the Central Florida Research Park. U.S. Senator Bill Nelson encouraged NASA to choose the Research Park adjacent to UCF as the site of this center. NASA could decide on a site this month and plans to open the center by October 2005.

Hitt recognized the following awardees for their outstanding service: **Linda Chapin**, former Chairman of Orange County and now director of UCF's Metropolitan Center for Regional Studies, was the first woman awarded the James B. Greene award by the Metro Orlando Economic Development Commission for her contribution to the economic development of central Florida; and, **Leila Nodarse**, a UCF alumna, was recently honored by *The Orlando Business Journal* as its 2004 Business Woman of the Year. The

American Association of Colleges for Teacher Education awarded UCF's College of Education the Best Practice Award for Collaboration with Community Colleges for its program, *Creating Opportunities and Resources for Educators*, a 2 + 2 partnership between UCF and Valencia Community College in Osceola County. Recognized were **Dr. Silvia Zapico**, provost of the Valencia's Osceola campus, and **Mark Munas**, director of professional development for the Osceola County School District. The second award from the association was for the outstanding dissertation awarded to **Dr. Michelle Gill**, assistant professor of Educational Studies in the College of Education. And, lastly, **Carroll Parrott Blue**, professor of digital media, along with Kristy Kang, is the recipient of the first-ever 2004 Sundance Online Film Festival Jury Award in the New Forms Gallery category.

In addition, President Hitt proudly announced that two honors students, **Ankur Datta** and **Rebecca Lynn Hayman**, have been awarded the prestigious National Science Foundation Graduate Fellowship for 2004 and that honors student, **Christopher Subich**, was one of 310 undergraduate sophomores and juniors in the United States who was awarded a nationally competitive Barry M. Goldwater Scholarship this year.

INTRODUCTIONS

President Hitt recognized **Oscar Rivera**, a Research and Mentoring Program student, who was named the Student Social Worker of the Year for the State of Florida by the state chapter of the National Association of Social Work. In addition, he introduced the Order of Pegasus Class of 2004. The Order of Pegasus is the highest recognition the university gives outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service. Graduate students included **Haydee Cuevas**, **Franklyn Williams (deceased)**, and **Lisa Wall**. Undergraduate students included **Marshal Blessing**, **Andrei Boyarshinov**, **Anne Cecil**, **Laura Creegan**, **Helen Gelber**, **Barry Kudrowitz**, **Alexis Misyko**, **Amanda Ramos**, **Charles Reuter**, and **Gabrielle Wolf**.

And, finally, President Hitt recognized the fine efforts of our dedicated University Support Personnel System staff: **Sheree Morgan**, senior administrative assistant to Vice President Bill Merck, Administration and Finance, the January Employee of the Month; **Vicky Anderson**, office manager, School of Optics, the February Employee of the Month; and **Betty Calton**, administrative assistant, Student Health Services, the March Employee of the Month.

GENERAL BUSINESS

- **BOT-1 – Personnel Rules** – A motion passed approving the amendments to university rule 6C7-3.0123, which sets forth the guidelines for the conduct of any layoff at the university; rule 6C7-3.0133, which sets forth the grievance procedure for university support staff employees for grievances involving violations of rule, policy, or procedure; and rule 6C7-3.0191, which sets forth university standards for discipline and termination for cause of University Support Personnel System

employees; and approving rule 6C7-3.033 a new rule providing for a predetermination and appeal procedure for support staff employees who have regular status. The motion was amended to approve only rules 6C7-3.0123, 6C7-3.0133, and 6C7-3.0191 and to defer new rule 6C7-3.033. The text of the new rule was not available to all members of the board for review. This rule will be an agenda item at the next scheduled board meeting.

Advancement Committee

Trustee Patrick Christiansen, chair of the Advancement Committee, reported that there were no action items to bring before the full board at this meeting. For information only, Trustee Christiansen reported that Fairwinds Credit Union has committed \$1 million toward the establishment of the Fairwinds Alumni Center allowing the UCF Alumni Association to exceed its goal of \$4,900,000 for the center. In addition, he gave a brief legislative update from a report presented in the morning session by Dr. Dan Holsenbeck, vice president for University Relations. Initial appropriation bills are being considered and budgets could be passed next week. The most significant appropriation for UCF concerned a possible \$33 million in enrollment growth funding. In addition, the governor's proposed budget includes authorization for a tuition increase of 7.5% for state universities and no general revenue budget cuts. Trustee Christiansen mentioned the Tallahassee fly-in that took place in March, at which UCF had a fairly significant presence and the Washington fly-in that is scheduled for May 4-6, 2004.

Education Programs Committee

Trustee Geraldine Ferris, chair of the Education Programs Committee, discussed the following committee items:

- **EP-1a- Nonprofit Management Master's Degree Proposal** – A motion passed approving the proposed master's program in Nonprofit Management. This program will allow UCF faculty members and students to engage in extensive partnership activities with the nonprofit community, which consists of over 2,000 public charities and 600 nonprofit organizations in Central Florida.
- **EP-1b- Economics Ph.D. Degree Proposal** – A motion passed approving the proposed Ph.D. program in Economics with an emphasis on environmental economics that affect an expanding metropolitan region, including water resource and transportation issues. This is the only program in the state with a focus on environmental economics. The department has nine faculty members who are well known in environmental economics, making them the largest concentration of faculty members with this area of expertise in the state. This program will go before the Florida Board of Governors for final approval.

- **EP-1c- Sociology Ph.D. Degree Proposal** – A motion passed approving the proposed Ph.D. program in Sociology with an emphasis on applied sociology and specializations in crime, domestic violence, social inequality, and urban and environmental sociology. This doctoral program is expected to attract full-time and part-time students who will seek academic careers, as well as employment outside the academy. The approved proposal will be forwarded to the Florida Board of Governors for final approval.

Trustee Ferris reported that the Ph.D. in Conservation Biology was approved by the Florida Board of Governors.

- **EP-2- Tenure Recommendations** – A motion passed approving tenure for 23 faculty members. The UCF tenure process requires that faculty members must obtain tenure by the end of their sixth year of employment. The tenure procedure requires review by the department promotion and tenure committee, the department chair, the college promotion and tenure committee, the dean of the college, the University Promotion and Tenure Committee, the provost, and the president. Their recommendations are then submitted to the UCF Board of Trustees for final approval.
- **EP-3- Tenure with Hire** – A motion passed approving tenure with hire for Dr. Neal C. Gallagher, professor, Electrical and Computer Engineering Department. Gallagher, dean of the College of Engineering at Colorado State University for the past five years, has been appointed dean of the College of Engineering and Computer Science. A few new faculty members are hired each year with tenure without going through the formal university tenure process. Department faculty members and the university’s administration must be in favor of offering these faculty members tenure. Normally, those faculty members hired with tenure have earned tenure at their previous institutions and more than meet UCF’s requirements for tenure.
- **EP-4- Conferral of Degrees** – Concurrence was unanimously given for the conferral of the following degrees at the Spring 2004 commencement ceremonies on April 30 and May 1:

3,804 baccalaureate degrees
818 master’s degrees
<u>95</u> doctoral degrees
4,717 total

Trustee Ferris referenced a presentation given by Julia Pet-Armacost, assistant vice president for Academic Affairs, entitled *Getting to AAU: What Would It Take?* This presentation continues the series of reports on the ways UCF evaluates and benchmarks quality. The report provided information on how UCF fares on key measures from two rankings designed to evaluate university quality—one that focuses on

undergraduate education and one that focuses on graduate education and research. The key conclusions drawn from this report are that UCF is:

- fairly competitive on undergraduate measures and quality of incoming students
- not as good on the graduate program and research measures
- not competitive in funding in that:
 - expenditures per student very low
 - student-to-faculty ratio very high
- reputation lags behind our quality and impacts peer rating score
- AAU not within our grasp with current resources

In terms of comparison measures, President Hitt suggested we ought to be asking the questions, “What should we be doing to improve our quality?” and “What could we do to help the university facilitate economic development?” He also suggested our next step should be to compare other SUS institutions with UCF. Trustee Olga Calvet asked, “How do we improve the quality of our programs?” and “What do we do to make our programs competitive?” Chairman Richard Nunis suggested that the presentation include a summary with points that can be shared in Tallahassee.

Finance Committee

Trustee Conrad Santiago, chair of the Finance Committee, discussed the following committee items:

Trustee Santiago reported that in the morning committee, William Merck, vice president for Administration and Finance, gave an update on the challenged UCF Master Plan. He reports that a resolution of the issue could come from the governor and his cabinet some time in April. Trustee Santiago referenced the very well received 2002-2003 audited financial statements that were given an unqualified opinion from the Auditor General. President Hitt and Trustee Santiago congratulated Linda Bonta and her team on “a clean and first rate report.”

- **FIN-1- Retirement Plans Resolution** – A motion passed approving a resolution authorizing the adoption of a FICA alternative plan and special pay plan. The resolution authorizes the establishment of two personnel programs for university employees. The first program, the FICA alternative plan, allows employees who are not covered in an existing retirement plan to redirect amounts currently paid for FICA to a UCF retirement plan. The second program, the special pay plan, allows payments for leave balances to be contributed to a qualified pension plan. Both plans benefit the university and the employee. The resolution also allows each plan to be revised as needed by the president of the university.

NEW BUSINESS

President Hitt announced that the administration’s bargaining team presented a proposal for a 3.14% raise package to the United Faculty of Florida that would be retroactive to December 1, 2003, for in-unit faculty members and in-unit A&P personnel. Since that offer was not accepted by the UFF, at this time they are moving forward with the distribution of raise pools only for out-of-unit faculty members, out-of-unit administrative and professional employees (A&P), and university support personnel (USPS) with an effective date of December 1.

Chairman Nunis announced that the board would be receiving a report from Vice President Beth Barnes presented by the Florida Council of 100 entitled *We Must Do Better: Moving Florida's State University System to the Next Level in Quality and Accessibility*. He encouraged the trustees to read it and announced that the report would be discussed at the May 13th board meeting.

Chairman Nunis also announced that President Hitt has asked Jacob Stuart and the Chamber of Commerce to get involved in our season ticket sales to fill our stadium. He asked the members of the board to support this year’s kick-off luncheon by buying and filling a table. Chairman Nunis announced he wants to fill the room. The date of the luncheon has not yet to be established. Trustee Yochum committed to buying three tables and Trustee Walsh committed to buying four tables.

ANNOUNCEMENTS

Chairman Nunis announced the next meeting would be held on May 13, 2004.

The meeting was adjourned at 3:30 p.m.

Respectfully submitted:  Date: _____
John C. Hitt
Corporate Secretary