

Minutes
Special Board of Trustees' Committee Chairs Meeting
Telephone Conference Call
University of Central Florida
July 3, 2008

Chair Richard Walsh called the meeting of the Board of Trustees' committee chairs to order via telephone conference in the President's Board Room located in Millican Hall on the University of Central Florida campus at 9:05 a.m.

The following committee chairs attended the meeting via telephone conference call:

The Honorable Judith Albertson	The Honorable Phyllis Klock
The Honorable Olga Calvet	The Honorable Conrad Santiago
The Honorable Alan Florez	

The following board members attended the meeting via telephone conference call:

The Honorable Manoj Chopra	The Honorable Harris Rosen
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WELCOME AND PURPOSE

Beth Barnes, Vice President and Chief of Staff and Associate Corporate Secretary, called roll and announced that a quorum was present.

Chair Walsh stated that the purpose of the meeting was to discuss revisions to the Board of Governors' *Regulation on University Board of Trustees Powers and Duties*. He explained that two formal letters were submitted to the Board of Governors' staff responding to the first draft of the regulation. One letter was sent by Florida State University and the other by the University of Central Florida, outlining the concerns of their boards of trustees. He stated that UCF's comments were well received by the BOG staff and the much-improved, revised regulation was attached.

BUSINESS MEETING

Scott Cole, Vice President and General Counsel, reviewed the attached revised Board of Governors' *Regulation on University Board of Trustees Powers and Duties* with the BOT committee chairs and members. He highlighted the substantive regulation line items that indicated that the BOG did address most of the trustees' concerns, which are consistent with those of all the general counsels, and that the board members agreed upon some additional revisions. The revisions were to be forwarded immediately to the chancellor and to Vikki Shirley, General Counsel to the Board of Governors.

- (7)(a) *Prior to acquiring any real property, whether by purchase, donation or gift, for the establishment of an instructional or research site, each board of trustees must obtain approval for acquisition from the Board of Governors.*

The board members agreed the wording of this line item was somewhat ambiguous. They asked that the general counsels consider rewriting the item with more narrowly focused clarifying language.

- (7)(b) *Each board of trustees shall have the authority to acquire real and personal property and contract for the sale and disposal of same, and approve and execute contracts for purchase, sale, lease, license, or acquisition of commodities, goods, equipment, contractual services, leases of real and personal property, and construction. The acquisition may include purchase by installment or lease-purchase. Such contracts may provide for payment of interest on the unpaid portion of the purchase price. Real property acquired with private institutional funds shall be titled in the name of the university board of trustees.*

The board agreed that the word “private” should be removed from the last line of item (7) (b) and that the line should read: *Real property acquired with local university funds shall be titled in the name of the university board of trustees.*

ANNOUNCEMENTS

President John Hitt announced that UCF had set another record for research funding at \$122 million. He also noted that UCF will not be accepting any more freshman FTICs than last year, but that transfer student enrollment will increase by 300. According to Hitt, the university’s enrollment has been handled well in light of the governor’s guidelines. He also stated that Maribeth Ehasz, Vice President for Student Development and Enrollment Services, reported that the summer headcount was up almost 5% and that credit hour production was up about 8%, even with a declining budget. Hitt complimented the faculty and staff for doing a great job with the resources available.

ADJOURNMENT

Chair Walsh thanked everyone for participating. Since there was no further business to discuss, the special conference call meeting was adjourned at 9:28 a.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary