

**Minutes**  
**Board of Trustees Organizational Meeting**  
**University of Central Florida**  
**August 3, 2001**

President John C. Hitt called the organizational meeting of the Board of Trustees to order in the Key West Ballroom of the Student Union at 10:00 a.m. The following members were present:

The Honorable Judith Albertson  
The Honorable Olga Calvet  
The Honorable Geraldine Ferris  
The Honorable Phyllis Klock  
The Honorable Richard Lee  
The Honorable Richard Nunis

The Honorable Ava Parker  
The Honorable Marco Peña  
The Honorable Conrad Santiago  
The Honorable Richard Walsh  
The Honorable Thomas Yochum

**COMMENTS**

President Hitt welcomed the new Board members and introduced members of the UCF staff. He discussed the basic operating rules of the board. He indicated that we should adopt a style in which there are no surprises by working through the board chair and keeping each other informed. He also encouraged the board to be enthusiastic and effective lobbyists for the devolution of powers to the university Boards of Trustees. He mentioned government in the Sunshine and open records requirements, which will be discussed by an attorney at the orientation on August 21<sup>st</sup> and 22<sup>nd</sup>, and he discussed the newly established tuition policy voucher.

He also made the following announcements:

- ?? trustees have been given access to the Web under <http://www.ucf.edu/bot/> for posting documents, agendas, etc.
- ?? e-mail accounts have been established for each member
- ?? the president's boardroom will be available as a home base for trustees visiting campus until a business suite is established
- ?? subscriptions to the Association of Governing Board's *Trustee* magazine, the *Chronicle of Higher Education*, and *Pegasus*, the alumni magazine, have been ordered for each member
- ?? parking hang-tags will be provided that permit parking in any space other than one marked *handicapped* or *reserved*
- ?? official campus ID cards will be issued
- ?? both group and individual pictures will be taken of the inaugural board
- ?? board members will receive invitations to events throughout the year such as commencement exercises, the ice cream social, football games, the annual Homecoming Spirit Splash, and the President's Appreciation Dinner

**ELECTION OF OFFICERS**

Richard Nunis was elected the first chair of the board and Thomas Yochum was elected vice chair.

### **ESTABLISHMENT OF COMMITTEE STRUCTURE**

As corporate secretary, President Hitt recommended a lean committee structure. The board agreed on the following committees:

- ?? Educational Programs, which is concerned with the academic and student life of the university, athletics, and strategic planning
- ?? Finance, which includes budgets and buildings and grounds
- ?? Advancement, which includes development, fund raising, public relations, community relations, alumni, and our legislative effort

Chairman Nunis requested that an outline of these committees to be sent to the members via e-mail. The board decided that members could serve on more than one committee. John Hitt suggested that members be given the opportunity to attend all meetings even if they are not formally on the committee.

### **CONFERRING OF DEGREES**

Chairman Nunis called for a motion to approve the conferral of degrees at the summer UCF commencement ceremonies. The motion was seconded, and the members of the board concurred.

### **CONSIDERATION OF MEETING DATES**

The board agreed that the first official meeting would begin with a dinner at the Burnett House on the evening of September 25<sup>th</sup>, followed by a business meeting at 9:00 a.m. on September 26<sup>th</sup>.

### **OTHER BUSINESS**

Chairman Nunis suggested that the members contact Dean McFall, Director, UCF News and Information, at 407-823-2502, when they are contacted by the press, and pointed out that the chair should be the official spokesperson for the board.

### **ADJOURNMENT**

Chairman Nunis adjourned the organizational meeting at 11:15 a.m.



Respectfully submitted: \_\_\_\_\_  
John C. Hitt, Corporate Secretary