

Minutes
Board of Trustees Meeting
University of Central Florida
September 28, 2006

Chair Richard A. Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the Student Union on the University of Central Florida campus at 2:00 p.m. The following members attended the meeting:

The Honorable Judith A. Albertson
The Honorable Olga M. Calvet
The Honorable Manoj Chopra
The Honorable Patrick Christiansen
The Honorable Alan S. Florez

The Honorable Phyllis A. Klock
The Honorable Harris Rosen
The Honorable Conrad Santiago
The Honorable Mark White
The Honorable Thomas Yochum

WELCOME

Chair Nunis welcomed the board members and called for approval of the minutes of the July 27, 2006, board meeting. With no corrections requested, the minutes were approved.

Chair Nunis announced that the board had a very productive retreat on September 21 and 22 at the Ritz Carlton Orlando, Grande Lakes, which was chaired by Trustee Patrick Christiansen and effectively facilitated by Kenneth A. “Buzz” Shaw from the Association of Governing Boards. Christiansen reported that much progress was made and that the board members found the retreat very useful. Christiansen announced that in response to a discussion at the retreat, a copy of AGB’s *Effective Leadership: A Guide for Board Members of Public Colleges and Universities* was sent to the board members.

Chair Nunis called upon President Hitt for opening remarks.

REMARKS:

President Hitt began his remarks by thanking Trustee Christiansen for his leadership on the retreat and Vice President and Chief of Staff, Beth Barnes, for her coordination of the meeting.

He continued his remarks by indicating that the *Wall Street Journal*, like the *Sports Business Journal* and *ESPN the Magazine*, had listed the DeVos Sports Business Management Graduate program as one of the top five programs in the nation. The *Journal* article notes that the program is “headed by sports ethicist, Richard Lapchick, and stresses social issues along with business skills.”

President Hitt reported that the Orlando community had offered the Burnham Institute temporary space until it could build its permanent building. He reported that UCF had agreed to give the institute rent-free use of 14,000 sq. ft. located in the Research Park. The Florida Blood Center has offered them space as well. Its choice of a temporary location is pending; however, its move to Orlando is on schedule. He also noted that talks were underway regarding the possibility of sharing the cost of central, scientific facilities between the UCF Medical School, the Burnham Institute, the

University of Florida, MD Anderson Cancer Research, and the VA Hospital, which could result in a benefit to all concerned.

Hitt highlighted the audited Bright Futures State University System disbursements for fiscal year ending June 30, 2005, which revealed that 89% of UCF freshman students are on Bright Futures scholarships. He noted that the University of Florida is spending \$65,815,188, while UCF is in second place with \$41,377,828, a “kind of spin-proof measure of the quality of students.”

INTRODUCTIONS

President Hitt introduced the following outstanding members of the UCF family:

Dr. Leon Glebov, professor in the College of Optics and Photonics, and **Ms. Larissa Glebova**, a research scientist in the college, used their expertise in making and manipulating some of the world’s highest quality glass to create the method of etching holograms into glass that can direct light to perform specific functions. **Dr. Judith Sindlinger**, director of Undergraduate Student Services in the College of Health and Public Affairs, received the 2006 Outstanding Academic Advising Administrator Award from the National Academic Advising Association, the first UCF advising administrator to win this national award and one of only four national winners recognized this year. **Dr. Patricia Bishop**, has been selected to receive the Outstanding Mechanical Engineer award from Purdue University, recognizing alumni who have demonstrated exemplary accomplishments and leadership in industry, academia, governmental service, or other endeavors related to mechanical engineering or an affiliated profession. Dr. Hitt also introduced **Deborah Frankenbach**, administrative assistant in Human Resources, Employee of the Month for June; **Robin McCormick**, senior admissions specialist in Graduate Studies, Employee of the Month for July; and, **Renato Parente**, senior graphic designer in Graduate Studies, Employee of the Month for August.

CONSENT AGENDA

Chair Nunis called for a motion to accept the consent agenda. Trustee Yochum moved that the board accept the consent agenda as presented. The motion was seconded and members of the board concurred. The approved consent agenda included the following items:

- **BOT-1** Collective Bargaining Agreement with American Federation of State, County, and Municipal Employees, Local 79 – Ratify reopened articles of collective bargaining agreement between the American Federation of State, County, and Municipal Employees, Local 79, and the University of Central Florida Board of Trustees.
- **BOT-2** UCF Board of Trustees’ Committee Assignments – The board established committees to assist in carrying out its responsibilities. The board chair determined the membership of the committees.
- **BOT-3** Collective Bargaining Agreement with Police Benevolent Association, Inc. – Ratification of reopened articles of collective bargaining agreement between the Central Florida Police Benevolent Association, Inc., and the University of Central Florida Board of Trustees.

- **BOT-4** 2007 BOT Meeting Dates – The 2007 Board of Trustees’ meetings are scheduled as follows and subject to change pending meeting conflicts and publication of the Board of Governors’ meeting schedule:
 - January 18, 2007 – Thursday
 - March 22, 2007 – Thursday
 - May 24, 2007 – Thursday
 - July 26, 2007 – Thursday
 - September 27, 2007 – Thursday
 - November 29, 2007 - Thursday
- **EP-1** Tenure with Hire – Approval of tenure with hire for five faculty members: Dr. Thomas P. O’Neal, Dr. Anne McDonald Culp, Dr. Joseph Brennan, Dr. Penelope Canan, and Dr. Talat Shahnaz Rahman.
- **FIN-1** Minor Amendment to the 2005 Campus Master Plan - Approval of a minor amendment to the campus master plan incorporating an Arboretum Master Plan and new Policy 1.2.15. A second motion was moved by Trustee Klock to include a recreation and wellness center disc golf course. The motion was seconded and the board concurred.
- **AUD-1** Audit and Operations Review Committee Charter – Approval of the charter for the Audit and Operations Review Committee of the Board of Trustees.

FINANCE COMMITTEE REPORT

Trustee Conrad Santiago, chair of the Finance Committee, reported on the discussions in the Finance Committee:

- Update on the UCF 2005 campus master plan: counsel for the plaintiff has left the case and the plaintiff has asked for a challenge extension.
- William Merck, Vice President for Administration and Finance, gave a comprehensive presentation of the campus construction efforts. He noted that the campus is capable of handling 48,000-50,000 students. He highlighted the completion and occupation of the Engineering III building.
- Trustee White, on behalf of the student body, requested that more sidewalks be considered to address pedestrian congestion.
- Classroom capacity was discussed. It was noted that UCF was making efficient use of its existing facilities with the need for more space.
- UCF can accommodate housing 6,000 students on campus, with 4,000 students being accommodated in affiliated housing off-campus. Merck cited that a critical issue moving forward was how much of the limited land left on campus should be dedicated to housing.
- The Convocation Center project is moving forward with retail spaces being leased.
- Issues exist with the condition of the EXPO Center building. The city may become involved with the project. There is a possibility of completing the project without financing.
- The Support Agreement Fund Balances report was on target.
- The Operating Budget status was on track. All activities were within expected ranges for this time in the year.

- Opportunities are being explored to use funds in the Debt Service Reserve account of the Convocation Housing and Convocation Center projects to pay for additional parking and related roads.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

Trustee Olga Calvet, chair of the Audit and Operations Review Committee, reported on the discussions in the Audit and Operations Review Committee.

- The Audit and Operations Review Committee charter was approved outlining the purpose, authority, and organization of the committee as well as its roles and responsibilities.
- Brad Stricklin, Associate Athletic Director of Business & Finance, gave a follow-up on the UCFAA, Inc., 2004-2005 financial statements, the UCFAA, Inc., 2005-2006 budget, and 2006-2007 proposed budget. Progress was being made in all areas.
- Trustee Calvet discussed the need to ensure compliance with UCF direct support organizations. She assured that processes will be in place to ensure appropriate follow-up parameters.
- Discussions have begun regarding the possibility of hiring a compliance officer for the university.
- Director of University Audit, Amy Voelker, reported on the Internal Audit Work Plan 2006-2007 and gave an update on the recent federal audit and state review. Trustee Christiansen mentioned he'd like to see audit reports deferred to the Audit Committee for review and recommendations to the full board.
- Trustee Klock requested that internal and external audit reports be given to the board twice yearly to ensure proper controls are in place.

ADVANCEMENT COMMITTEE REPORT

Trustee Patrick Christiansen, chair of the Advancement Committee, reported on the discussions in the Advancement Committee.

- Tom Huddleston, Vice President for Marketing, Communications, and Admissions, reported on the UCF Brand Media Plan that features print, TV, radio, transit, and Web advertising.
- The number of National Merit Scholars increased from 19 to 28.
- UCF received over 21,000 Bright Futures Scholarship applications for fall and over 4,000 for summer of which 8,000 students were judged admissible.
- SAT scores have gone from 1178 last year to 1201 this year.
- President Hitt reported the percentage of UCF minority students went down this year, creating some concern.
- Football ticket sales have exceeded budget goals for the first time.
- The UCF Capital Campaign total will exceed \$300 million.
- UCF homecoming highlights were presented by Darla Olive, Director of Alumni Relations.
- An investors' council has been formed as a result of reduced membership on the Foundation Board with the goal of raising money for the university.
- Athletics facility naming rights and the sale of seats and suites are completed.

- The Convocation Center naming rights are being considered.
- On November 1, 2006, UCF and WESH-2 will be co-hosting the on-campus senatorial debate between Katherine Harris and Bill Nelson.
- Trustee Christiansen reported that Senator Ken Pruitt, the incoming president of the Senate, is a supporter of higher education.
- UCF's 2007-2008 Legislative Budget Request included 16 items, 11 of which are being considered for funding by the Board of Governors.
- The only new Public Education Capital Outlay (PECO) item approved on the 2007 Five Year Plan List was the Valencia Community College/UCF Joint Use Facility at Metro West.
- In federal news, the U.S. House of Representatives passed the FY07 Defense Appropriations Bill.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, chair of the Educational Programs Committee, reported on the discussions in the Educational Programs Committee.

- Vice Provost for Regional Campuses, David Harrison, gave a report on regional campus programs and services. He highlighted the *Direct Connect to UCF* brand campaign, a proactive initiative developed by the college presidents of UCF and its partner schools to provide guaranteed access to UCF.
- Harrison also noted the first strategic plan for regional campuses that includes expanding access and opportunity, underscoring student success, becoming the destination of choice for students, becoming a visible community leader, becoming a model for partnerships, and achieving operational excellence.
- He reported UCF now has a new, strong consortium of eleven regional campuses, all poised for growth.
- Provost Terry Hickey gave an update on the medical school dean search. Four candidates are being considered: **Dr. Deborah German, Dr. Bruce Meyer, Dr. Mark Pfeifer, and Dr. Thomas Schwenk**. All four candidates have been extended invitations for more extensive interviews on campus. Candidates will have the opportunity to meet with UCF's hospital partners, college deans, search committee members, one-on-one meetings, and will participate in an open forum for one and a half hours to speak of their views on medical education and to answer questions. Meeting schedules will be posted.

NEW BUSINESS

Chair Nunis called for any new business items to be brought before the board. With no new business items to discuss, Nunis encouraged the board and the audience to begin using *UCF*, rather than *The University of Central Florida*, in all sports arenas, to discourage the media from reducing the name of the school to *Central Florida*. *UCF*, he says, forces people to ask for the meaning of the letters.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Nunis reminded the board members of the following calendar items:

- The Board of Governors' System Coordination Committee meeting will be October 25 in the Student Union from 10:00 a.m. – 3:00 p.m. This committee, chaired by Governor Lynn Pappas, will examine options for ensuring greater coordination and cooperation among the universities, the boards of trustees, and the Board of Governors.
- The next Board of Trustees' meeting will be November 30.

With no further business to discuss, Chair Nunis adjourned the board meeting at 3:00 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary