

**Minutes
Board of Trustees Meeting
University of Central Florida
October 25, 2001**

Chairman Richard Nunis called the meeting of the Board of Trustees to order in the Key West Ballroom of the Student Union at 1:30 p.m. The following members attended the meeting:

The Honorable Judith Albertson	The Honorable Ava Parker
The Honorable Olga Calvet	The Honorable Marco Peña
The Honorable Patrick Christiansen	The Honorable Harris Rosen
The Honorable Geraldine Ferris	The Honorable Conrad Santiago
The Honorable Richard Lee	The Honorable Richard Walsh
The Honorable Richard Nunis	The Honorable Thomas Yochum

Nunis welcomed the board members and called upon President John Hitt for opening comments.

REMARKS

Dr. Hitt discussed the likelihood of budget cutbacks in the wake of the state's shortfall in revenue. He indicated that we would not know the actual figures until after the special legislative session; however, in preparation for cuts to current funding, he has asked all units to trim their budgets by 8% without cutting academic classes.

He indicated that Interim Chancellor Blackwell has issued a revised enrollment plan for 2002-03 that shows UCF receiving 27% of the state's FTEs, an increase that ranks UCF third in the SUS in the number of funded FTEs. He also note that because of our growth, we project our space needs through 2005-2006 to cost more than \$200 mm. and to exceed the needs of any other SUS institution. He reported that he has discussed this situation with the governor, Chancellor Blackwell, and Secretary Horne, and he urged the board to be active in lobbying for a more rational allocation of resources for UCF in the years ahead.

He also discussed the Bright Futures scholarship program and the requirements for each level of scholarship and reported that 3,000 UCF freshmen received a Bright Futures award this fall.

He briefly discussed the American Association of University Professors (AAUP) Statement on Academic Freedom, requested that the board read it, and consider endorsing it as a good statement of policy at a future meeting.

He called on Vice President Daniel Holsenbeck to introduce Ed Schons, Director of University Economic Development, who recently received the 2001 Eunice Sullivan Economic Development Professional Award from the Florida Economic Development Council.

Dr. Hitt also discussed the recent *Gainesville Sun* editorial: *Criser's 'realities,'* which deals with higher education governance, and commented that we need to continue working with our local legislative delegation and to form effective coalitions around the state.

REPORTS

The following reports were presented to the board:

Student Development and Enrollment Services, presented by Thomas Huddleston, Vice President. He discussed the SDES mission of building and maintaining quality enrollment and adding value to the student experience at UCF, discussed various SDES programs, and pointed out that enrollment quality, student retention, customer satisfaction, and student success result in recurring revenue for the university.

Commission on the Status of Racial and Ethnic Minorities, presented by Jose Fernandez, chairperson of the committee. A product of a 1998 presidential initiative, the commission investigated the status of racial and ethnic minorities at UCF and reiterated UCF's desire to champion racial and ethnic diversity, inclusivity, and pluralism. The board commended the president and the university for its commitment to diversity and discussed the findings of the commission. Chairman Nunis suggested the topic be discussed again at future meetings.

BUSINESS MEETING

The Board approved the minutes of the September 25th meeting and briefly discussed the format of the minutes. The consensus was that minutes that summarize discussion and action are preferable to detailed minutes.

The following Board of Trustees' general business was conducted.

- **BOT-1:** The bylaws were revised with the addition to Article IV Section 4.3 of *and fulfilling other duties as assigned by the Board*, and to Article VI Section 6.1 of *at the discretion of the chair, meetings may be held by teleconference*. The board unanimously accepted the revisions.
- **BOT-2:** The Conflict of Interest Policy was revised to add to item 4: *If a conflict arises in the course of conducting business, trustees should recuse themselves from participating in decisions to seek or secure business with the board or the university. And, If a conflict arises in the course of conducting university or board business, trustees should recuse themselves from participating in decisions related to conflict of interest*. The board unanimously accepted the revisions.
- **BOT-3:** The annual calendar of recurring items and future meeting dates was distributed and the Chair recommended bi-monthly meetings beginning January 2002. He also suggested that the July and November meetings be held by conference call. The board unanimously approved the calendar.
- **BOT-4:** The board unanimously approved the motion suggested by Dr. Hitt to name the Faculty Center for Teaching and Learning after its former director, Karen L. Smith, whose outstanding contribution was cut short by her untimely death.

- **BOT-5:** The board was asked to propose \$4 million in local initiatives for possible funding in the 2002-2003 legislative budget. A list of projects amounting to \$6 million was suggested to the board for consideration. After discussion about the projects, the board unanimously approved the following requests, with the stipulation that the figures be adjusted so that the total request would be \$4mm. But, the board agreed that the funding request for the Accelerated Nursing Program should remain at \$500,000:
 - \$500,000 – Trustee Professorships
 - \$500,000 – Trustee Graduate Fellowships
 - \$250,000 – National Merit Scholars Initiative (cut from \$500,000)
 - \$500,000 – Accelerated Nursing Program
 - \$500,000 – Phase II Space Research Partnership
 - \$500,000 – Technology Entrepreneurship (Incubation)
 - \$500,000 – Bioscience Enhancement
 - \$500,000 – Phase II: Nanoscience and Technology
 - \$500,000 – Simulation, Modeling, and Information Sciences

Chairman Nunis also asked board members to prioritize their list of approved projects and return them to Beth Barnes.

Educational Programs

Dr. Gerri Ferris, Educational Programs Committee chair, reported that the committee had discussed UCF athletics during their morning meeting. Steve Sloan, UCF Athletic Director, then reported on the invitation for the UCF football program to join the Mid-American Conference in the fall of 2002. She presented the following item to the board and action was taken as indicated:

- **EP-1: MAC Conference Affiliation.** The board unanimously approved the UCF football MAC Conference affiliation.

Finance

Conrad Santiago, chair of the Finance Committee, suggested to Chairman Nunis that items FIN-1 and FIN-4 need not be reported since these items had been discussed at length during the morning's committee meeting. Chair Santiago then presented the following items to the board and board action was taken as indicated:

- **FIN-2: Fees**
 - a. **Activity and Service Fee Increase.** The Finance Committee recommended increasing the student activity and service fees from \$6.95 to \$8.09 per credit hour to staff and operate the new student recreation and wellness center scheduled to open January 2002. The Board unanimously approved the motion.

- b. UCF ID Card.** The Committee recommended changing the \$10 one-time fee for the student identification card to a \$10 annual fee. The motion also gave the Finance Committee the option to change the name of the ID card to accurately reflect its actual purpose. The motion carried with one abstention.
- c. Potential Fees–Transportation and Technology.** This item was mentioned for information only purposes and will be handled at a future date.
- FIN-3: Security Recommendations.** On behalf of the Finance Committee, Vice President William Merck reported the following security actions that have been taken as a result of the September 11th tragedy:

 - a.** police focus groups are being formed to discuss student safety
 - b.** an outside consultant will be contacted to complete a vulnerability assessment
 - c.** students are being consulted regarding on campus safety
 - d.** safe resident halls are being enhanced
 - e.** older buildings are being wired to enable building wide announcements
 - f.** camera surveillance on campus is being considered
 - g.** police department emergency response teams are in place on campus
 - h.** response procedures are in place to contain areas with the threat of hazardous substances

Advancement

Patrick Christiansen, chair of the Advancement Committee, distributed information related to the upcoming special session of the State Legislature with a listing of the legislators and their e-mail addresses. He urged the board to make personal calls and send e-mail messages to lend support to the house and senate members for legislative efforts. Dr. Hitt reminded the board to thank the delegation for their efforts on behalf of UCF.

Dr. Nunis adjourned the business meeting at 4:20 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary