

Minutes
Board of Trustees Meeting
University of Central Florida
November 30, 2006

Chair Richard A. Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the Student Union on the University of Central Florida campus at 2:00 p.m. The following members attended the meeting:

The Honorable Judith A. Albertson	The Honorable Harris Rosen
The Honorable Olga M. Calvet	The Honorable Conrad Santiago
The Honorable Manoj Chopra	The Honorable Richard Walsh
The Honorable Patrick Christiansen	The Honorable Al Weiss
The Honorable Alan Florez	The Honorable Mark White
The Honorable Phyllis A. Klock	The Honorable Thomas Yochum

WELCOME

Chair Nunis welcomed the board members and called for approval of the minutes of the September 28, 2006, meeting and the October 12, 2006, special telephone conference call meeting. One minor spelling correction was noted on page 005 in item 1 of the September 28, 2006, minutes under the Finance Committee Report. The board approved the minutes with this one correction.

Chair Nunis called upon President John Hitt for opening remarks.

REMARKS:

President Hitt began his remarks by announcing to the board that in response to discussions at the board retreat, a copy of *The Leadership Imperative*, the AGB's report on the state of the presidency in American higher education, was included in their meeting materials. He also announced the upcoming Association of Governing Board's conference in Phoenix to be held March 3-6, 2007, and encouraged the board members to attend. He continued his remarks by noting that a copy of the 2006-2007 President's Leadership Council booklet was also included in the meeting materials. He expressed his pride in the service these fine student ambassadors provide to the President's Office and to the university. And, finally, he congratulated the Burnett Honor's College Service Learning Program for being lauded as a "leading example in the nation."

INTRODUCTIONS

President Hitt introduced the following outstanding members of the UCF family: **Dr. Rick Schell**, former vice provost and dean of Undergraduate Studies, who has been promoted to vice provost for Academic Affairs; **Dr. Alison Morrison-Shetlar**, former director of the Faculty Center for Teaching and Learning, who will become the interim dean of Undergraduate Studies; and, **Dr. Deborah German**, who has been appointed

dean of the UCF College of Medicine. He also congratulated the UCF Employee of the Month for September, **Emily Boyd DeAarmas** (not present), a program assistant in the Burnett Honors College, and the UCF Employee of the Month for October, **Meg Beepath**, a custodial worker in Physical Plant. And, finally, he concluded his introductions by congratulating **Dr. Nancy Marshall**, Assistant Chief of Staff, for completing her doctorate in higher education administration.

CONSENT AGENDA

Chair Nunis called for a motion to accept the consent agenda. Trustee Walsh moved that the board accept the consent agenda as amended. The motion was seconded by Trustee Albertson and members of the board concurred. The amended consent agenda included the following items:

- **BOT-1** Conferral of Degrees – Concurrence for conferral of degrees at the Fall 2006 commencement ceremonies:
 - 2,877 Baccalaureate Degrees
 - 568 Master’s Degrees
 - 105 Doctoral and Specialist Degrees
 - 3,550 Total
- **BOT-2** Amending and Restating the Amended and Restated Bylaws of the UCF Athletics Association, Inc. – Approval of the proposed amendments to the existing Amended and Restated Bylaws of the UCF Athletics Association, Inc. (UCFAA).
- **BOT-3** Revision of Language in Presidential Compensation Report – Approval to revise the language in the presidential compensation report submitted by McConnell & Company and approved by the Board of Trustees at the board meeting held on July 27, 2006.
- **BOT-4** Presidential Short-term Goals for 2006-2007 – Approval of President Hitt’s short-term goals for 2006-2007. These goals will be used as a primary factor in the board’s consideration of the president’s annual salary increase.
- **FIN-1** Revised Capital Projects List – Approval of the amended and revised lists of projects requiring legislative authority to sell bonds, to be financed and constructed by a Direct Support Organization (DSO), or requiring General Revenue funds to operate and maintain. The amended list will now include the Academic Performance Center.
- **FIN-3** Exclusive Tax-deferred Compensation Plan for Executive Vice President and Provost – Approval of a resolution authorizing the adoption of an exclusive benefit plan to provide tax deferral of compensation as authorized by the president for the executive vice president and provost of the University of Central Florida.

- **FIN-4** Debt Management Policy – Adoption of the amended Debt Management Guidelines for the university. On page 1, section 2a, of the guidelines, language will be added requiring that in the future when debt is considered for financing capital projects, such financing proposals will go to the Finance Committee before they are brought before the full board for approval.
- **FIN-5** Minor Amendment to the 2005 Campus Master Plan – Authority granted to request approval for the removal of Wetland 13 (0.51 acres) from the St. John’s River Water Management District for the purpose of constructing recreational playing fields.

GENERAL BUSINESS

Chair Nunis called on Trustee Patrick Christiansen to present the first committee report.

ADVANCEMENT COMMITTEE REPORT

Trustee Patrick Christiansen, chair of the Advancement Committee, reported highlights from the Advancement Committee:

- Greg Schuckman, UCF’s liaison in Washington, D.C., reported that there have been changes in both the House and the Senate and the Democrats will be in control in both. Florida currently has seven Democrats in its delegation. He noted that Congresswoman Corrine Brown will chair the railroad subcommittee, Senator Bill Nelson will chair the NASA oversight committee, Congressman Allen Boyd will serve on the appropriations committee, and Congressman Ric Keller will be the ranking person on the higher education committee.
- Twenty-three proposals are being considered as part of an annual democratic process to determine federal priorities for funded projects.
- Most appropriation bills will be deferred until March of 2007.
- Dan Holsenbeck, Vice President for University Relations, reported that the Florida House of Representatives has named representatives to serve as council chairs: Joe Pickens will chair the Schools and Learning Council, Dean Cannon will chair the Economic Expansion and Infrastructure Council, Andy Gardiner will chair the Government Efficiency and Accountability Council, and David Rivera will chair the Rules and Calendar Council.
- Daniel Webster is the new Senate majority leader.
- The Florida legislative session on insurance will be held in January.
- UCF representatives will make presentations to the local delegations. Dean Deborah German will present highlights of the UCF College of Medicine and all trustees are invited to attend. A calendar of these events will be provided by Dan Holsenbeck, Vice President for University Relations.
- Trustees Pat Christiansen and Alan Florez and Florida Board of Governors member Tico Perez are being appointed to serve on Florida higher education transition teams for Governor-elect Charlie Crist.

- Vice President Huddleston reported that branding is not exclusive to UCF and that UF and USF are now using the technique in their marketing programs.
- UCF will partner with Orange County and the Orange County Convention Center for a 60-second commercial during the Capital One Bowl game.
- There are 400 National Merit Scholars in the state of Florida. Fifty have applied to UCF this year compared to 26 applicants last year.
- Freshman applications are up 20%.
- SAT scores for UCF are averaging 1200.
- Trustee Al Weiss, chair of the UCF Capital Campaign, announced that the campaign total reached an outstanding \$356 million. Trustee Weiss thanked the board, the president, Vice President Bob Holmes, and the faculty for their support of this campaign.
- Trustee Olga Calvet will speak on behalf of UCF's campaign success at the national meeting of the Association of Governing Boards in January.
- UCF supports the University of Florida's one-year pilot proposal to charge a \$500 per semester per student fee that has been approved by the Florida Board of Governors.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

Trustee Olga Calvet, chair of the Audit and Operations Review Committee, reported on the discussions in the Audit and Operations Review Committee.

- Brad Stricklin, UCFAA Associate Athletics Director, presented the UCF Athletics Association financial statements for the fiscal year ending June 30, 2006, and reported a vast improvement from the previous year's report. He addressed the reconciliation of ticket sales and the tape backup of accounting data. He announced that the current system does not allow for tape restoration. Athletics' staff members are in the process of installing a new accounting system to address that problem.
- John Pittman, Financial Manager, Administration and Finance, reported on the UCF Convocation Corporation and the UCF Golden Knights Corporation financial statements for the fiscal year ending June 30, 2006. Satisfaction for the report was expressed all around.
- Rocky Yearwood, Chief Financial Officer, UCF Foundation, Inc., reported on the UCF Foundation budget for Fiscal Year 2006-2007 with comparative year-to-date figures. He reported that the IRS audit is almost complete after approximately one year. The preliminary report is positive; however, he noted that it will cost the university \$100,000 to complete.
- Amy Voelker, Director, University Audit, updated the board on upcoming presentations on quality assessment.
- The board thanked the staff members for bringing the new committee up to speed and for their help in raising the board's comfort level when it comes to this very important area of operation at the university.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, chair of the Educational Programs Committee, reported on the discussions in the Educational Programs Committee.

- Maribeth Ehasz, Vice President for Student Development and Enrollment Services, made a regional campus student services presentation that included a video-conference with a diverse student panel from UCF Brevard. Highlights of the presentation included the regional campus services and support, transition activities, student involvement, Student Government Association access for regional campuses, UCF community participation with the regional campuses, and on-line access to counseling and health services, the Student Academic Resource Center, and Career Services and Experiential Learning. The presentation ended with ideas for future regional campus enhancements.
- 2006-2007 UCF Enrollment Planning Process was presented by Sandra Archer, Interim Director of University Analysis and Planning Support, and highlighted the need for enrollment projections, the current approach to generating FTE projections, the overall university headcount and FTE results, and future plans. She announced that an enrollment planning workgroup, appointed by Provost Terry Hickey, has been charged with coordinating development of UCF's enrollment vision through 2025.
- A SACS wrap-up was given by Denise Young, Associate Vice President of Planning and Evaluation in Academic Affairs, who reported that UCF's accreditation is being reaffirmed in December at the 2006 Southern Association of Colleges and Schools' annual meeting here in Orlando. Approximately twenty UCF participants are on the program. Dr. Young has been invited to remain as staff person on the program planning committee for the 2007 SACS annual meeting.
- Provost Terry Hickey provided an update on the collaboration with the Hubbs-SeaWorld Research Institute, which will provide a physical presence on its campus for UCF's Ph.D. program in conservation biology.

FINANCE COMMITTEE REPORT

Trustee Conrad Santiago, chair of the Finance Committee, reported on the discussions in the Finance Committee and followed with the presentation of two items for board approval:

- Scott Cole, Vice President and General Counsel, gave a brief update on the challenge to the UCF 2005 Campus Master Plan. He reported that a brief had been filed by the plaintiff that had been answered by UCF. Cole reported that he was confident of a positive outcome. He also noted that the plaintiff filed a motion with the Department of Community Affairs requesting that all projects under construction be stopped until the appeals process was concluded. For this motion to be successful, the plaintiff would have to win the appeal. Cole reported that such an outcome was very unlikely.

- William Merck, Vice President for Administration and Finance, presented the support agreement fund balances for review and Vanessa Fortier, Director, University Budget, presented the operating budget status report. There were no significant items requiring committee discussion.
- A campus construction update was given by Vice President Merck and included the following projects: Housing Tower IV, Convocation Center and surrounding retail space, future event parking, football stadium, psychology building, CREOL expansion, Gemini Boulevard realignment, and Parking Garage V.
- **FIN-2 Naming of the UCF police department building *The Mario Jenkins Police and Public Safety Facility*** – The following amended motion was moved by Trustee Phyllis Klock and seconded by Trustee Harris Rosen and the board unanimously concurred:

Whereas, the Board wishes to reaffirm its prior actions in honoring the memory of Officer Mario Jenkins in an enduring manner—one that would not be subject to the potential uncertainties surrounding the current public service building and;

Whereas, the Board recognizes and deeply appreciates the service and sacrifice of all of the members of the UCF law enforcement community and their families, and wishes to honor that service in a meaningful manner;

Therefore, the Board requests that a proposal to accomplish our objective of honoring all law enforcement be devised by appropriate officials to include representatives from law enforcement, and be brought back to the Board for approval. Among the concepts to be considered would be a memorial to be situated in front of the public service building or in another significant location.

- **FIN-6 UCF Convocation Corporation Event Parking Garage Funding** – A motion was moved by Trustee Thomas Yochum and seconded by Trustee Olga Calvet approving the UCF Convocation Corporation substitution of a letter of credit for the debt service cash reserves being held by the Trustee for the Convocation Center project and approving the UCF Convocation Corporation to use the debt service cash reserves not to exceed \$14 million to construct a 700-space event parking garage and related infrastructure.

OLD BUSINESS

Chair Nunis called on Trustee Patrick Christiansen to give a board of trustees' retreat update. Trustee Christiansen referenced a summary report of consensus actions from the retreat prepared by Buzz Shaw indicating a list of deliverables. President Hitt has assigned university representatives to the various action items and Trustee Christiansen has designated trustees to oversee various deliverables. The board will not be meeting in December; therefore, progress made on these deliverables will be reported at the January 2007 meeting.

NEW BUSINESS

President Hitt announced that on Monday, December 11, 2006, UCF will confer an honorary degree on Rita Bornstein, former president of Rollins College. He invited the board members to attend this commencement exercise and any other commencement ceremonies they may be available to attend on December 11 and 12, 2006.

President Hitt also brought before the board the provost's request to change the designation of the School of Nursing to the College of Nursing. He reported that in all likelihood, nursing will become part of the academic life sciences program at Lake Nona and the college status would fit well with the new medical school. It was the consensus of the board to change the status of the School of Nursing to the College of Nursing. The board agreed that the responsibility for changing the status of a school to a college would be left with the president until it reaches the new materiality standard that is to be developed. All agreed that when the president makes those decisions, he would inform the board.

ANNOUNCEMENTS AND ADJOURNMENT

The next board of trustees' meeting will be January 18, 2007.

With no further business to discuss, Chair Nunis adjourned the board meeting at 3:07 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary