

**Minutes
Board of Trustees Meeting
University of Central Florida
November 10, 2010**

Chair Rick Walsh called the meeting of the Board of Trustees to order at 1:00 p.m. in the Live Oak Center on the UCF Orlando campus.

The following members attended the meeting: Trustees Albertson, Atchison, Calvet, Cook, Gilley, Grindstaff, Kilbride, Klock, Mantilla, Webster, and Yochum.

WELCOME

Chair Walsh welcomed the board members and called for approval of the September 23, 2010, board meeting minutes, which were approved as written.

Chair Walsh called on President John Hitt for remarks and introductions.

REMARKS

President Hitt congratulated **Congressman-elect Dan Webster** on his victory in the recent election and thanked him for all he has done for the university.

President Hitt announced that with the official release of the Fall 2010 enrollment numbers from across the nation, UCF is now the second largest university in the country.

Hitt announced that UCF was recognized by the United States Department of Education as a national Center of Excellence for Veteran Students' Success. The award comes with a three-year, \$339,000 grant. Student Development and Enrollment Services will use the grant to create a 3,400 square-foot Veterans Academic Resource Center, featuring enrollment support, financial aid, academic advising, counseling, and career information for UCF veteran students.

Hitt announced that UCF's football program hit a milestone when the Knights earned their first ever Top 25 ranking in both the Associated Press and USA Today Coaches polls. The Knights entered the Coaches Poll at number 23 and the AP poll at number 25.

INTRODUCTIONS

Hitt recognized the following faculty members for their accomplishments.

Dr. Reed Noss, Davis-Shine Professor of Biology, was awarded the Wilburforce Foundation's 2010 Conservation Leadership Award for exceptional leadership in the conservation movement.

Dr. Shin Tson Wu, professor in CREOL, the College of Optics & Photonics, received the Optical Society of America's 2010 Fraunhofer Prize at its October annual meeting.

Jennifer Hartman, an event planner in the Student Union, was the Employee of the Month for September.

Hitt asked the audience to join him in congratulating all of these outstanding members of the UCF family.

CONSENT AGENDA

Chair Walsh announced that **COMP-6 Board of Trustees and United Faculty of Florida – Collective Bargaining Impasse Resolution**, would be deleted from the consent agenda since both parties have initialed a contract settlement.

A motion was made to accept the amended consent agenda, and members of the board approved the following actions.

- **COMP-1 Report on the Assessment of the President's Performance and Recommendations for Compensation** – Approval of the committee's report on the assessment of the president's performance and the committee's recommendations for compensation.
- **COMP-2 2010-13 Performance Incentive Measures and Goals** – Approval of the 2010-13 Performance Incentive Measures and Goals for the president and vice-presidents.
- **COMP-3 2010-13 Performance Unit Plan Awards** – Approval of the 2010-13 Performance Unit Plan awards.
- **COMP-4 2007-10 Goal Accomplishments Documented by the University Audit Office** – Review and approval of the 2007-10 goal accomplishments documented by the University Audit Office.
- **COMP-5 Performance Unit Plan Payments for the 2007-10 Cycle** – Approval of the Performance Unit Plan payments earned by participants for the 2007-10 cycle.
- **COMP-7 Exclusive Benefit Plan for the Provost** – Approval of a revised resolution that authorizes an exclusive benefit plan to provide tax deferred contributions as authorized by the president for the provost.

- **EP-1– Conferral of Degrees** – Concurrence with the conferral of degrees at the Fall 2010 commencement ceremonies:

3,640 baccalaureate degrees
 772 master’s degrees
110 doctoral and specialist degrees
4,522 Total Degrees

- **EP-2 – 2010 UCF Annual Report to the Board of Governors** - Approval of the 2010 UCF Annual Report to the Florida Board of Governors.
- **EP-3 – Classification of Instructional Programs Code Actions** - Approval of the Classification of Instructional Programs code changes to the academic degree inventory.
- **EP-4 – Revision of UCF Regulation 3.001, Non-Discrimination; Affirmative Action Programs** - Approval of the revision to Regulation UCF-3.001, Non-Discrimination; Affirmative Action Programs, to include gender identity and gender expression as categories that are protected from discrimination.
- **FP-1 – 2011 Facilities Planning Committee Meeting Dates** – For information only, the board was given a list of the 2011 Facilities Planning Committee meeting dates, subject to change:
- **FIN-4 – UCF’s Revised Debt Management Guidelines** – Adoption of UCF’s revised debt management guidelines.
- **FIN-5 – 2011 Finance Committee Meeting Dates** – For information only, the board was given a list of the 2011 Finance Committee meeting dates, subject to change.

ADVANCEMENT COMMITTEE REPORT

Trustee Dan Webster, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- A UCF grant proposal was submitted to the Department of Energy to partner with SEMATECH on a half-billion dollar project to manufacture photovoltaic cells. If the project is funded, it could generate 4,000 jobs in Central Florida and 80,000 jobs in the state.
- UCF’s student diversity profile has reached 35 percent.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

There was no report from the Audit and Operations Review Committee.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, Chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- Dr. Patricia Bishop, Vice Provost and Dean of the College of Graduate Studies, presented highlights from the National Research Council study on doctoral programs in the United States.
- Dr. Diane Chase, Executive Vice Provost, provided a summary of the 2009-10 academic program review process. A summary of the 2009-10 program review results will be submitted to the Florida Board of Governors in December.
- Chase gave a status report on the implementation of the recommendations from the 2002-03 program review.

FACILITIES PLANNING COMMITTEE REPORT

Trustee Michael J. Grindstaff, Chair of the Facilities Planning Committee, reported the highlights from the committee meeting of October 27, 2010.

- The campus-wide cell tower is active with three carriers in place, and negotiations with a fourth carrier are underway.
- Closing took place on the purchase of the Quadrangle Building in October 2010. This medical office building located at 3400 Quadrangle Boulevard in Orlando will be the home of Pegasus Health.
- Due diligence continues for the Bennett Building located in Research Park. Further information about this purchase will be brought back to the full board.
- UCF will partner with Valencia Community College on a classroom building in Osceola County.
- Lee Kernek, Associate Vice President for Administration and Finance, gave a construction project update for the Orlando Campus and the Health Sciences Campus at Lake Nona.
- David Norvell, Director for Sustainability and Energy Management, gave a presentation on UCF's energy conservation efforts.

FINANCE COMMITTEE REPORT

Trustee Olga Calvet, Chair of the Finance Committee, presented the following items for board approval.

- **FIN-1 Parking Garage VII Design Authorization** – A motion was made and passed approving the expenditure of funds to begin design work for a 1,080-space parking garage to be located next to the Academic Village.
- **FIN-2 On-campus Housing Expansion and Other Capital Improvements** – A motion was made and passed approving a financing plan to borrow up to \$55 million for an on-campus housing expansion in Academic Village and Greek Park, the construction of a chiller plant to serve the Academic Village facilities, and other capital improvements to existing housing units.
- **FIN-3 Greek House Construction and Budget** – A motion was made and passed approving the construction of a 40-bed Greek house as part of an expansion of Greek Park.

Trustee Calvet reported the highlights from the Finance Committee meeting of October 27, 2010.

- Tracy Clark, University Controller, reviewed the university's draft 2009-10 financial statements.
- Representatives from the UCF Athletics Association, the UCF Convocation Corporation, and the UCF Foundation reviewed their organization's fourth-quarter financial reports.
- Trustee Calvet suggested that DSOs establish consistent formats for their financial reports to include a variance column to assist with year-to-year comparisons.

GOVERNANCE COMMITTEE REPORT

There was no report from the Governance Committee.

STRATEGIC PLANNING COMMITTEE REPORT

Trustee Phyllis Klock, Chair of the Strategic Planning Committee, reported the highlights of the Strategic Planning Committee meeting of November 2, 2010.

- The committee reviewed the draft Strategic Planning document and announced that the strategic plan will be discussed at the Board of Trustees Retreat on December 2, 2010.
- Trustee Klock thanked Trustee Ida Cook and Dr. Manoj Chopra for their substantial participation in the continuing productive discussions with the Faculty Senate.

NEW BUSINESS

There was no new business.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Walsh made the following announcements:

The Facilities Planning Committee and the Finance Committee will be consolidating as of January 2011. Changes in four other committees will require modification of their committee charters and updates of the University of Central Florida Board of Trustees' Bylaws.

Trustee Ida Cook acknowledged the dedication of the Veterans Commemorative Site and the opening of the Partnership III Building on campus. Chair Walsh thanked Al Harms, Vice President for Strategy, Marketing, Communications, and Admissions, for taking the lead on the Veterans Commemorative Site.

The next Board of Governors meeting is scheduled for January 19-20, 2011, at the University of West Florida, Pensacola.

The next Board of Trustees meeting will be January 27, 2011, in the Live Oak Center on the UCF Orlando campus.

Chair Walsh adjourned the board meeting at 1:38 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary