

Minutes
Board of Trustees Meeting
University of Central Florida
September 17, 2009

Chair Richard Walsh called the meeting of the Board of Trustees to order at 1:00 p.m. in the Florida Solar Energy Center in Cocoa, FL. The following members attended the meeting:

The Honorable Judith Albertson	The Honorable Micky Grindstaff
The Honorable Olga Calvet	The Honorable Phyllis Klock
The Honorable Patrick Christiansen	The Honorable Brian Peterson
The Honorable Ida Cook	The Honorable Conrad Santiago
The Honorable Alan Florez	The Honorable Thomas Yochum

WELCOME

Chair Walsh welcomed the board and called for approval of the minutes of the July 23, 2009, meeting. With the notation of one scrivener's error, the minutes were approved.

Chair Walsh called on President Hitt for opening remarks and introductions.

REMARKS AND INTRODUCTIONS

President Hitt began his remarks with an update for the Fall 2009 term.

- Enrollment exceeded expectations at 53,917. Of these students,
 - 45,698 were undergrads, a number that probably places UCF first in the nation,
 - and 8,219 were graduate students, a number that probably places UCF fourteenth in the nation.
- UCF may be the fourth largest public university in the nation.
- A significant reason for this growth is the continued increase in the retention rate of undergraduates. That rate exceeded 87% this year, compared to 73% at state-university peer institutions across the country.
- The freshmen average SAT score is 1225, compared to the national average of 1016 and the Florida average of 995.
- The freshmen average GPA is 3.8, compared to last year's average of 3.75.
- The Burnett Honors College enrolled 509 freshmen, who had an
 - average SAT score of 1373, compared to last year's average of 1370
 - and an average weighted GPA of 4.14 compared to last year's 4.1.
- UCF ranks second in the state and in the top 50 in the nation in the number of new National Merit Scholars with 55.

- Minority enrollment has increased. The percentage of enrollment by minority is:
 - Hispanic 14.83%
 - African American 9.45%
 - Asian 5.66%.
- As of the Summer 2009 commencement, UCF has awarded 193,828 degrees.

Hitt reported that the University of Central Florida's national reputation continues to grow. *U.S. News & World Report's* 2010 "America's Best Colleges" guide ranks UCF among the top five universities to watch. Hitt announced that UCF, which ranked number seven on the list last year, is the only Florida school listed in the category "Top Up-and-Coming Schools." This category recognizes universities that "recently made the most promising and innovative changes in academics, faculty, students, campus, or facilities."

Hitt also announced that UCF received special recognition in the category "Great Schools, Great Prices" for being in the top 20 of universities for students graduating with the least amount of debt. UCF was also ranked in this category last year.

Hitt recognized **Dr. Jeanne Miller**, associate professor in the College of Education, who retired this year. Dr. Miller, who has taught at UCF since 1974, was the first education professor at the UCF-Cocoa campus. Dr. Miller taught graduate and undergraduate courses, as well as supervised student teachers in the public schools. Hitt thanked her for her excellent service to the university and to the community, and he offered her congratulations on her retirement.

Hitt requested a moment of silence in honor of the passing of Dr. Myles Brand, the first university president to serve as president of the National Collegiate Athletic Association.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board concurred with the following actions:

- **BOT-1 2010 Board of Trustees Meeting Dates** – For information only, a list of the 2010 Board of Trustees' scheduled meetings. These dates are subject to change pending publication of the Board of Governors' meeting schedule.
- **COMP-1 Compensation and Labor Committee Report and Recommendations** – Approval of the Compensation and Labor Committee's report on the Performance Unit Plan and the recommendation to endorse payments to participants.
- **EP-1 New Degree Program Proposals** – Approval of a Master of Science in Real Estate and a Bachelor of Science in Athletic Training.
- **EP-2 Tenure with Hire** – Approval of tenure with hire for listed faculty members.

- **FP-1 Policy on Use of Bright House Networks Stadium** – Approval of the policy on the use of the Bright House Networks Stadium.
- **GOV-2 Third Amended and Restated Bylaws** – Approval of the revisions to the UCF Board of Trustees Bylaws.

ADVANCEMENT COMMITTEE REPORT

Trustee Micky Grindstaff, acting chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- Due to the absence of the committee chair, the discussion of the Board of Trustees' self-assessment document was tabled for the next meeting.
- Dan Holsenbeck, Vice President for University Relations, presented a university and government relations update.
- Robert Holmes, Vice President for Alumni Relations and Development, presented a year-end philanthropy report.
- Al Harms, Vice President for Strategy, Marketing, Communications, and Admissions, gave an update on fall enrollment, quality of students, and retention.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

Trustee Olga Calvet, chair of the Audit and Operations Review Committee, reported the highlights from the committee meeting of August 11, 2009.

- Amy Voelker, Director of University Audit, presented the committee with the University Audit Fiscal Year 2009-10 work plan.
- Voelker discussed a summary of changes to the Institute of Internal Auditors Standards for the Professional Practice of Internal Auditing.
- Lin Huff-Corzine, Associate Vice Provost for Faculty Affairs, and Douglas Backman, Director of the Office of Compliance, briefed the committee on the new Web-based conflict-of-interest process for faculty members.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

Trustee Thomas Yochum, chair of the Compensation and Labor Ad Hoc Committee, reported the highlights from the committee meeting of August 17, 2009.

- Trustee Yochum discussed revisions to the Performance Unit Plan for the president and other senior officers.
- The committee reviewed and approved the 2006-09 performance goal accomplishments documented by the University Audit Office and set new goals for the 2009-12 plan.
- Yochum announced that funding of the 2006-09 performance awards was deferred due to current economic conditions.
- The committee approved funding the awards for two retired vice presidents.

- James V. Koch, President Emeritus at Old Dominion University in Virginia, evaluated Hitt's presidential performance. A copy of the review was distributed to the board members.
- Yochum reported that there were no recommendations for changes in compensation for President Hitt at President Hitt's request.
- The committee completed the study of vice presidential compensation that revealed two under-funded vice presidential positions. The under-funding has been addressed.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- Trustee Albertson presented two new degree proposals: a Master of Science in Real Estate and a Bachelor of Science in Athletic Training, which were approved in the consent agenda.
- Albertson noted the candidates hired with tenure that were approved in the consent agenda.
- Patricia Bishop, Vice Provost and Dean for the College of Graduate Studies, gave a presentation on professional science master's degree programs in Florida.
- Maribeth Ehasz, Vice President for Student Development and Enrollment Services, reviewed UCF's student disciplinary system.
- Terry Hickey, Provost and Executive Vice President, discussed the proposed School of Visual Arts and Design, scheduled to open in 2010.

FACILITIES PLANNING COMMITTEE REPORT

Trustee Pat Christiansen, chair of the Facilities Planning Committee, reported the highlights from the June 22, 2009, committee meeting:

- Trustee Christiansen announced that the policy on the use of Bright House Networks Stadium was approved in the consent agenda.
- Christiansen reported that the board has approved the construction of Parking Garage VI, which will provide 1,300-1,400 additional parking spaces. The garage financing will go before the Board of Governors for approval at its upcoming meeting.
- Christiansen reported that residence hall security will be discussed at the next Facilities Planning Committee meeting.

FINANCE COMMITTEE REPORT

Trustee Conrad Santiago, chair of the Finance Committee, reported the highlights from the committee meeting of August 26, 2009.

- Trustee Santiago gave an update on the Golden Knights Corporation release of funds to UCFAA..
- William Merck, Vice President for Administration and Finance and Chief Financial Officer, reported that financial dashboard indicators would be periodically reviewed with the committee. Chair Walsh recommended modifications to the financial dashboard indicators to show target versus actual performance.
- Merck reported that UCF adopted the Board of Governor's regulations on debt management with minor modifications tailored to the university. The committee will periodically review the debt management guidelines.
- Merck reported that UCF's investment policy would be periodically brought to the committee for review and modification.
- Merck reported that the university's cash balance has been divided into four pools for investment purposes. A sub-committee of the Finance Committee will be working with the Bogdahn Group to review investment alternatives.
- Vanessa Fortier, Associate Vice President for Administration and Finance, reviewed the status of the university budget as of June 30, 2009.
- Merck gave a support agreement fund balances report and stated that UCF currently has reserves that are 8.6 times the maximum annual debt service. The bond insurer requires 2.0 times the maximum annual debt.

GOVERNANCE STRUCTURE AND PROCESS REVIEW AD HOC COMMITTEE REPORT

Trustee Patrick Christiansen, chair of the Governance Structure and Process Review Ad Hoc Committee, reported the highlights from the committee meeting of September 2, 2009.

- Trustee Christiansen reported on the Third Amended and Restated Bylaws of the UCF Board of Trustees approved in the consent agenda. Amendments include the following:
 - Section 6.1--the chair will appoint vice chairs for each committee
 - Section 6.6--ex officio members shall not be considered in determining a quorum
 - Section 7.4--the board may consider and vote on items not included in any agenda.

NOMINATING COMMITTEE REPORT

Trustee Phyllis Klock, chair of the Nominating Committee, reported that the committee had not met since the last board meeting.

ANNOUNCEMENTS AND ADJOURNMENT

President Hitt announced that *Baseball America* ranked this year's UCF recruiting class as fourth in the nation.

Chair Walsh announced that the next Board of Governors meeting is scheduled for September 23-24, 2009, at the University of South Florida.

The Board of Trustees Retreat will be October 30, 2009, in the conference room of the UCF *FAIRWINDS* Alumni Center.

The next Board of Trustees meeting will be November 19, 2009, in the Live Oak Center on the UCF Orlando campus.

Chair Walsh thanked the Florida Solar Energy Center and Brevard Community College staff members for hosting the UCF Board of Trustees. He announced that a tour of the FSEC facilities would immediately follow the meeting. President Hitt thanked Nancy Marshall, Assistant Chief of Staff, and Ana Petkov, Director of Constituent Relations, for their leadership in organizing the visit to FSEC.

Chair Walsh adjourned the board meeting at 1:48 p.m.

Respectfully submitted:


John C. Hitt
Corporate Secretary

Date:

11/2/09