

**Minutes
Board of Trustees Meeting
University of Central Florida
September 25, 2014**

Chair Olga Calvet called the meeting of the Board of Trustees to order at 1:05 p.m. in the Fairwinds Alumni Center on the UCF Orlando campus.

The following board members attended the meeting: **Chair Olga Calvet, Weston Bayes, Clarence Brown, Richard Crotty, Alan Florez, Ray Gilley, Marcos Marchena, Alex Martins, Reid Oetjen, Beverly Seay, and John Sprouls.**

WELCOME

Calvet reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

She welcomed the board members and called on **Rick Schell**, Associate Corporate Secretary, to call the roll. Schell noted that a quorum was present.

Calvet called for approval of the May 22, July 24, July 31, and September 5, 2014, meeting minutes, which were approved.

Calvet called on **President John C. Hitt** for remarks and introductions.

REMARKS

Hitt welcomed the Chancellor of Florida's State University System, **Marshall Criser**, who addressed the board. Criser presented a certificate of thanks to Hitt for participating in the TEAM project. Hitt thanked Criser for his leadership and support of Florida's universities.

Hitt announced that UCF ranked third in the "Up and Coming" category in the 2015 *U.S. News & World Report's* "Best Colleges" guidebook. UCF is the only Florida "Up and Coming" school this year. The University of Maryland-Baltimore County and Arizona State University were ranked one and two, respectively.

Hitt reported that on September 16 in Washington D.C. UCF joined with ten partner schools to kick off the University Innovation Alliance, which is focused on helping low income and first generation students earn high quality four-year degrees from research-intensive universities.

INTRODUCTIONS

Hitt congratulated the following UCF faculty and staff members.

A. Faculty

Dr. Deborah German is the recipient of the Alma Dea Morani, M.D. Renaissance Woman Award, a national award that recognizes an outstanding woman physician or scientist who has furthered the practice and understanding of medicine and who challenges the status quo with a passion for learning. She will officially receive the award at a special presentation in Orlando on October 22.

UCF earned five research grants worth approximately \$2 million dollars from the Defense University Research Instrumentation Program, placing UCF among the top three award recipients in the nation. UCF joined the University of Illinois and Rutgers University as the only universities in the nation to receive five grants. Faculty members who received these awards are **Dr. Leonid Glebov** and **Dr. Sasan Fathpour** from the College of Optics and Photonics and **Dr. Gregory Welch** from the College of Nursing.

The Leadership Enhancement Program 2014-15 is a successful program coordinated by the Office of Diversity and Inclusion under the direction of Interim Director **Barbara Thompson**. Thompson introduced the LEP scholars, and Hitt congratulated this year's LEP members who were in attendance. They were

Baiyun Chen

Brittany Blount

Jenna Nobili

Jennifer Elliott

Kallie Reyes

Lisa Cruz

Rhodney Browdy

Rupert Neish, II

SueAnn Mann

Traci Milbuta

Vanessa Lopez-Littleton

Vanessa Cogswell

B. Employee of the Month

The Employee of the Month for June was **Cynthia Almanzar**, a Senior Financial Aid Specialist in the Office of Student Financial Assistance.

The Employee of the Month for July was **Eric Nielsen**, a Senior Computer Technician in Regional Campuses Administration.

The Employee of the Month for August was **Carmen Brach**, an Administrative Assistant for Environmental Health and Safety.

The Employee of the Month for September was **Jorge Olmedo**, a Medical Staff Credentialing Manager for Health Services.

REPORTS

Calvet introduced **Dr. Joel Hartman**, who gave a report on distributed learning at UCF.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- **EP-1 Tenure with Hire**—Approval of Tenure With Hire.
- **EP-2 Equity Accountability Program**—Approval of Florida Equity Report 2014.
- **FF-1 Direct Support Organizations’ Budget**—Approval of the 2014-15 operating budgets for the following DSOs: Golden Knights Corporation, UCF Athletics Association, UCF Convocation Corporation, UCF Finance Corporation, UCF Foundation, and UCF Research Foundation.
- **FF-2 Release of Unrestricted Golden Knights Corporation Revenues**—Approval of the release of revenues above budgeted obligations from the Golden Knights Corporation to the University of Central Florida Athletics Association for 2014-15.
- **FF-3 Market Tuition Proposals**—Approval of the request to establish market tuition rates.
- **FF-4 Amendment to 2010 Campus Master Plan for Academic Support Facility (Colbourn Hall)**—Approval of the request for a minor amendment to the University of Central Florida Campus Master Plan to construct an approximately 75,336 gross-square-foot and 50,224 net-square-foot academic support facility.
- **FF-5 Amendment to 2010 Campus Master Plan for New Chilled Water Plant**—Approval of the request for a minor amendment to the University of Central Florida Campus Master Plan to construct an approximately 14,700 gross-square-foot and 9,800 net-square-foot chilled water plant.
- **FF-6 Refinancing of the UCF Convocation Corporation Series 2005A Certificates of Participation**—Approval to refinance the UCF Convocation Corporation Series 2005A Certificates of Participation.
- **FF-7 Delegating Authority to the President of the University**—Approval to amend the resolution adopted by the University of Central Florida Board of Trustees on July 29, 2004, titled “Resolution of University of Central Florida Board of Trustees Delegating Authority to the President of the University” item (7) which states “Establish the internal academic calendar of the university within general guidelines of the Board of Governors” to read “Establish the internal academic calendar of the university within general guidelines of the Board of Governors to

include university holidays that may be in addition to state holidays or other university closings that are deemed by the president to be in the best interests of the university.”

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Ray Gilley, Vice Chair of the Educational Programs Committee, noted the items approved in the consent agenda, and he reported the highlights from the committee meeting earlier in the day.

- **Dr. A. Dale Whittaker**, Provost and Vice President for Academic Affairs, reported that ten faculty members had been recommended for tenure with hire.
- Whittaker also gave an update on the Equity Accountability Program.
- He reported on the State University System Annual Status Report on Market Tuition, which will be provided to the Florida Board of Governors in November 2014.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- **Dr. Dan Holsenbeck**, Vice President for University Relations, gave a legislative update. He also reported that UCF will serve as an early voting site.
- **Robert Holmes**, Vice President for Alumni Relations and Development and Foundation CEO, gave a fundraising update and advised that UCF had secured an additional \$29 million in cash, pledges, and oral commitments since the last report to the board in July 2014.
- Holmes stated that funding for the Wayne Densch Center for Student-Athlete Leadership had been finalized and ground-breaking is planned for December.
- **Grant Heston**, Vice President for Marketing and Communications, reported on the continued success of WUCF with both community support and viewership exceeding goals for the past three fiscal years.
- Heston noted that News and Information and University Marketing continue to strengthen the UCF brand.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Alan Florez, Vice Chair of the Audit, Operations Review, Compliance, and Ethics Committee, noted highlights of the August 22, 2014, committee meeting.

- **Robert Taft**, Chief Audit Executive, provided an overview on three external audits by the Florida Auditor General.
- **Rhonda L. Bishop**, Chief Compliance and Ethics Officer, gave a presentation on the new UCF integrity line, an anonymous and confidential reporting line.
- Bishop provided an update on the review of the university’s conflict of interest and commitment disclosure process policies and procedures.

- Bishop outlined the recently approved university Policy 2-700 reporting misconduct and protection from retaliation.
- Bishop reported that the NCAA performed an academic performance program review of student-athletes.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, announced that the committee met on August 5, and September 5, 2014, and he reported highlights from those meetings.

- **Marvin Pyles**, Associate Vice President and Chief Human Resources Officer, reported on the process of the annual presidential performance and compensation review cycle.
- Pyles reported on the collective bargaining agreements that had been reached with the Central Florida Police Benevolent Association and with the American Federation of State, County, and Municipal Employees.
- **Sherry Andrews**, Associate General Counsel, reported on the collective bargaining agreement reached with the United Faculty of Florida.

FINANCE AND FACILITIES COMMITTEE REPORT

Marcos Marchena, Chair of the Finance and Facilities Committee, noted the items approved in the consent agenda, and he reported the highlights from the committee meeting held on August 5, 2014, and earlier in the day.

He presented the following items for board approval.

- **FF-8 Golden Knights Corporation East Side Club and Athletic Leadership Center Debt**—A motion was made and unanimously passed by the board approving the Golden Knights Corporation request to issue debt up to \$8,000,000 via a 15-year bank loan to construct (a) a premium seating and club lounge on the east side of the football stadium bowl and (b) The Wayne Densch Center for Student-Athlete Leadership adjacent to the football stadium on the east side.
- **FF-9 Florida Advanced Manufacturing Research Center**—A motion was made and unanimously passed by the board approving the construction and operation of the Florida Advanced Manufacturing Research Center to (1) further the research mission of the University of Central Florida by promoting high-technology research and innovation to accelerate advancement in smart sensor development and manufacturing, and (2) foster economic diversification by establishing a vibrant advanced sensor and other advanced manufacturing industry center in Osceola County.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Calvet announced the following upcoming meetings:

Diversity Breakfast	October 13, 2014 (Student Union)
Board of Governors meetings	November 5-6, 2014 (Florida Atlantic University)
Board of Trustees meeting	November 20, 2014 (Fairwinds Alumni Center)

Calvet adjourned the board meeting at 2:03 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary