

REVISED*
Minutes
Board of Trustees Meeting
University of Central Florida
May 23, 2013

Chair Michael J. Grindstaff called the meeting of the UCF Board of Trustees to order at 1:08 p.m. in the Live Oak Center on the UCF Orlando campus.

The following board members attended the meeting: Trustees Jim Atchison, Richard Crotty, Alan Florez, Robert Garvy, Marcos Marchena, Reid Oetjen, Beverly Seay, and Melissa Westbrook. Trustee Ray Gilley ***and Olga Calvet** attended via teleconference.

WELCOME

Grindstaff reminded the board that the meeting was covered by the Florida Sunshine Law and that members of the public and press were invited to attend.

He welcomed the board members and requested that the roll be called. A quorum was present.

He called for approval of the March 21, April 22, and May 15, 2013, board meeting minutes, which were approved as written.

REMARKS

President John C. Hitt announced that three trustees were leaving the board, Dr. Ida Cook, Harris Rosen, and Meg Crofton.

Dr. Cook served on the board for the four years that she chaired the Faculty Senate. Hitt presented her with a plaque and thanked her for her service to the university.

Charter trustee Harris Rosen was recently awarded *trustee emeritus* status by the board. Hitt thanked Rosen, who was unable to attend the meeting.

Hitt thanked trustee Meg Crofton, who was also unable to attend the meeting.

Hitt welcomed three new board members. **Beverly Seay** is vice president and general manager of global professional services at CAE Integrated Enterprise Solutions; **Dr. Reid Oetjen** is the chair of the UCF Faculty Senate; and **Melissa Westbrook** is the president of the UCF Student Government Association. Hitt presented each with a gold Pegasus pin and welcomed them to the board.

Hitt referred the board members to the New America Foundation's report, "The Next Generation University," which was included in their meeting materials. He noted that the foundation had included UCF among five other nationally prominent universities as representatives of the next generation of universities. These universities are continuing their commitment to world-class research while enrollment and graduation rates increase even as state funding decreases.

Hitt reported that 36 members of the charter class of the UCF College of Medicine graduated on May 17. The ceremony, held in The UCF Venue, was the culmination of the start-up stage of the UCF College of Medicine.

Hitt stated that Governor Rick Scott had congratulated the UCF Business Incubator Program for being named the 2013 Incubator Network of the Year by the National Business Incubation Association. Hitt also indicated that the governor had sent the trustees a letter in this regard.

Hitt announced that the March 18 emergency response at Tower I challenged the UCF community to respond promptly, to ensure the safety of UCF's community, and to act with compassion for UCF's students. He further stated that, thanks to the efforts of so many dedicated staff and faculty members, he was confident that the university had met that challenge. Hitt noted that students had shown their appreciation with thank-you signs hanging from their Tower 1 windows. Photographs of those signs were on display at the meeting. Hitt further reported that parents, relatives, and friends of students in UCF's residence halls had commended the university's actions. He also thanked Subway in the Student Union that had responded by providing food and beverages to students who had been evacuated from Tower I.

On behalf of the UCF family, Hitt extended the university's appreciation to the UCF police officers, counselors, Housing and Residence Life staff members, and News and Information staff members who had participated in the response.

Hitt announced that he had directed that a comprehensive review be conducted of the Tower I incident. He noted that the UCF team working on the task is headed by Al Harms, Vice President for Strategy, Marketing, Communications, and Admissions, with the goal of providing a detailed, after-action-review report. An independent review board from the community has also agreed to participate. Members of this board are the following:

- Val Demings, retired Orlando police chief
- Dave Freeman, manager of the Orange County Office of Emergency Management
- Dr. Stephen Holmes, Associate Vice President of Academic Initiatives, UCF Regional Campuses
- Sharlea Robbins, a student in Tower I, and
- John Sprouls, Executive Vice President and Chief Administrative Officer for Universal Parks and Resorts and a UCF trustee.

INTRODUCTIONS

Hitt recognized the following members of the UCF community for their accomplishments.

A. Students

Fred Kittinger introduced this year's legislative scholars and thanked them for their service. In attendance were **Kevin Craig, Joyce Delgado, Anthony Duarte, Megan Kizzort, Vanessa Lewis, Yoe Lopez, Kelly Quintero, and Brian Sullivan.**

B. Faculty

Dr. Richard Eastes, an assistant professor and research scientist with UCF's Florida Space Institute, and Ray Lugo, director of the institute, were awarded a \$55 million NASA grant to build and launch into space an instrument that will provide unprecedented imaging of the Earth's upper atmosphere. The award is the largest single grant in UCF's history, and UCF will become the first Florida university to lead a NASA mission. Hitt congratulated Eastes and Lugo.

The Pegasus Professor Award is UCF's most prestigious faculty honor, distinguishing extraordinary contributions to the UCF community through teaching, research, and service. This year, seven faculty members were presented this award. Hitt recognized and congratulated the following recipients who attended the meeting.

Dr. Robin W. Roberts is a professor in the College of Business Administration and is the Al and Nancy Burnett Eminent Scholar Chair in the Kenneth G. Dixon School of Accounting. He is an internationally recognized leader in accounting ethics and public-policy research, and he has worked tirelessly to make UCF's accounting Ph.D. program one of the top 10 in the nation.

Dr. Lisa Dieker is a professor in the College of Education. From her work in helping to create TeachLive, a virtual classroom simulation system, to leading the Lockheed Martin/UCF Academy, which is responsible for helping scientists become classroom teachers, Dr. Dieker is known as a change agent who leads by example.

Dr. Deborah Beidel is a professor of clinical psychology in the College of Sciences. Her research has earned more than \$7 million in contract and grant funding in just six years as she continues to find ways to help people cope with anxiety disorders.

Dr. James D. Wright is a professor of sociology in the College of Sciences and the director of the UCF Institute for Social and Behavioral Sciences. Dr. Wright's work in the area of poverty and homelessness is regarded as required reading for anyone studying sociology, and his research has gained national recognition.

C. Employee of the Month

The Employee of the Month for April was **Richard Berwanger**, a senior maintenance superintendent for Housing and Residence Life.

The Employee of the Month for May was **Janki Maraj**, an administrative assistant for the College of Arts and Humanities.

D. CFE Federal Credit Union

Hitt welcomed representatives from the CFE Federal Credit Union, which has acquired the naming rights of the UCF Arena. It will now be known as CFE Federal Credit Union Arena. Hitt introduced **Joe Melbourne**, president and CEO of CFE Federal Credit Union, and invited him to speak. Melbourne was accompanied by **Mary Lynn Williams**, Chair of the Board; **Kevin Miller**, Senior Vice President and General Counsel; and **Katie Thomason**, Director of UCF Development at CFE Federal Credit Union.

INFORMATION

Grindstaff noted two information items.

- **INFO-1 New Committee Assignments and Direct Support Organization Assignments**
- **INFO-2 Naming of UCF Arena**

CONSENT AGENDA

Grindstaff read the consent agenda items into the record. A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- **EP-1 Equity Accountability Program** – Approval of Florida Equity Accountability Program Reports 2013.
- **EP-2 2013 Tenure Recommendations** – Approval of tenure for faculty members whose names are recommended on the list.
- **EP-3 UCF 2013-14 Work Plan** – Approval of UCF 2013-14 Work Plan.
- **EP-4 Revision of UCF’s Academic Program Review Policies and Procedures, 2007-14** – Approval of UCF’s revised Academic Program Review Policies and Procedures, 2007–14.
- **FF-1 2013-14 College of Medicine Self-insurance Program Budget** – Approval of the 2013-14 Self-insurance Program budget presented by the College of Medicine.
- **FF-2 2013-14 College of Medicine Faculty Practice Plan Budget** – Approval of the 2013-14 College of Medicine Faculty Practice Plan budget presented by the College of Medicine.
- **FF-3 2013-14 University Operating Budget** – Approval of the University Operating Budget.
- **FF-4 University Depositories** – Approval of the following: depositories into which university funds may be deposited, authorizing the president or his designee to transfer funds between depositories, and designating university employees to sign checks for payment of university obligations.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- **Robert Holmes**, Vice President for Alumni Relations and Development and CEO of the UCF Foundation, gave an update on foundation activities.
- Holmes introduced **Heather Junod**, Director for The UCF Fund, who provided an overview of KNIGHTS GIVE 50, a virtual campaign event taking place via computer, smart phones, or tablets over a 50-hour period starting Tuesday, June 11, 2013.
- **Fred Kittinger**, Associate Vice President for University Relations, provided a legislative update on the budget. The overall State University System operating budget increased 3.8 percent, or \$314 million over the current year base funding after adding back the \$300 million lost in last year's budget. The state funded the first generation college matching grant program at \$5.3 million. For the education enhancement trust fund, UCF was funded at \$29.8 million. For education general activities, UCF was funded at \$102.4 million.
- **Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions, reported that Zenaída Gonzales played a key role in UCF's winning several prizes on three projects at the Central Florida Chapter of the Public Relations Association. Harms noted that Gonzales wrote the script for the NBC show highlighting the graduation of the UCF College of Medicine's first class.
- Harms reported that UCF has projected an increase of 10 percent for incoming freshmen and is expected to meet the target of 60,000 students.
- Harms reported that the Bright Futures scholarships program has increased the minimum SAT score to 1170 for Medallion Scholars, starting in Fall 2014.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Jim Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no report for the committee, which would next meet on June 21, 2013, in Room 243, Millican Hall, at 1:00 p.m.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, welcomed new committee members Oetjen and Seay. He noted the items approved in the consent agenda and reported the highlights from the committee meeting earlier in the day.

- **Dr. Tony Waldrop**, Provost and Executive Vice President, reported on the Equity Accountability Program. He noted the progress made toward improving diversity during 2011-12, and he called attention to the steps taken to achieve 2012-13 employment goals.
- Waldrop and **Dr. Paige Borden**, Assistant Vice President for Institutional Knowledge Management, reported on the UCF 2013-14 Work Plan.
- **Dr. Diane Chase**, Executive Vice Provost, reported on the program review policy revisions that include the requirement to review baccalaureate program lower-level prerequisites to ensure compliance with common state-approved prerequisites and, when applicable, to review a program's limited-access status to determine if such status is still warranted. The rest of the policy remains unchanged from its last update in November 2011.
- **Dr. Deborah German**, Vice President for Medical Affairs and Dean of the College of Medicine, provided an update on the progress of the college.

- Waldrop advised that the search for a dean for the College of Engineering and Computer Sciences had been completed. An offer was made and accepted by **Dr. Michael Georgiopoulos**. He also advised of a national search for a vice provost for regional campuses. **Dr. J. Jeffrey Jones**, from Indiana University South Bend, was hired to lead the UCF regional campuses. He will begin July 1, 2013.

FINANCE AND FACILITIES COMMITTEE REPORT

Jim Atchison, Vice Chair of the Finance and Facilities Committee, noted the items approved in the consent agenda, and he reported highlights from the committee meeting earlier in the day.

Atchison presented the following items for board approval.

- **FF-5 2013-14 Tuition and Fees, and Amendments to University Tuition and Fee Regulations UCF-9.001 and UCF-9.006** – The original motion to approve 2013-14 Tuition and Fees, and Amendments to University Tuition and Fee Regulations UCF-9.001 and UCF-9.006 was introduced and amended. The amended motion was made and passed by the board approving the 2013-14 Tuition and Fees, and Amendments to University Tuition and Fee Regulations UCF-9.001 and UCF-9.006. The approval was based upon the assumption that the proposed 1.7 percent tuition increase was automatic and non-discretionary. However, if the 1.7 percent tuition increase is later determined to be discretionary, the board members will reconvene to discuss the increase. The motion passed nine to one.
- **FF-6 2013-14 Capital Outlay Budget** – A motion was made and passed by the board approving the university's 2013-14 capital outlay budget and authorizing the president to make necessary adjustments to that budget.
- **FF-7 UCF Investments Policy Amendment** – A motion was made and passed by the board approving revisions to the operating-funds supplement to the UCF Investment Policy.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Ray Gilley, Chair of the Nominating and Governance Committee, noted that he was unable to attend his committee's meeting, and he requested Grindstaff to report on the highlights of the meeting held earlier in the day.

Grindstaff stated that the board meeting of April 22, 2013, was held via teleconference for the purpose of issuing honorary doctoral degrees for Joe Lewis, Founder and Chairman, Tavistock Group, Doctor of Medical Service; Dr. Michael M. Crow, President, Arizona State University, Doctor of Humane Letters; and William Jefferson Clinton, former President, United States, Doctor of Humane Letters.

STRATEGIC PLANNING COMMITTEE REPORT

Alan Florez, Chair of the Strategic Planning Committee, announced that there was no report for the committee and that a committee meeting date had not yet been established.

ANNOUNCEMENTS AND ADJOURNMENT

Grindstaff announced the following upcoming meetings:

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| Golden Anniversary Celebration | June 8 (UCF Arena) |
| Board of Governors meeting | June 18-20 (University of South Florida) |
| Board of Trustees meeting | July 25 (Live Oak Center) |

Grindstaff adjourned the board meeting at 2:08 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary