

Minutes
Board of Trustees Meeting
University of Central Florida
November 14, 2013

Chair Olga Calvet called the meeting of the Board of Trustees to order at 1:00 p.m. in the Live Oak Center on the UCF Orlando campus.

The following board members attended the meeting: Trustees Clarence Brown, Richard Crotty, Alan Florez, Robert Garvy, Marcos Marchena, Reid Oetjen, John Sprouls, and Melissa Westbrook. Trustee Ray Gilley attended via teleconference.

WELCOME

Calvet reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

She welcomed the board members and called on **Dr. Rick Schell**, Associate Corporate Secretary, to call the roll. Schell announced that a quorum was present.

Calvet called for approval of the September 26, 2013, board meeting minutes, which were approved as written.

Calvet congratulated **Dr. John C. Hitt** for receiving two community awards this week. At its mid-Florida Business Hall of Fame Awards ceremony, Junior Achievement of Central Florida presented Dr. Hitt with its Laureate Award. And, the NILE Foundation will honor Dr. Hitt with its Global Vision and Education Award for his many efforts in making UCF a beacon of cultural change and understanding in Central Florida.

Calvet called on President Hitt for remarks and introductions.

REMARKS

Hitt announced that the UCF women's soccer team claimed the first American Athletic Conference championship in women's soccer. He congratulated the team for its outstanding performance.

Hitt reported that the No. 3 seeded UCF men's soccer team defeated the No. 6 seeded Memphis team in the opening round of the American Athletic Conference Championship and will advance to the semifinals against the No. 2 seeded University of Connecticut. He congratulated the team on its performance.

In football news, Hitt announced that after Saturday's 19-14 win over Houston, UCF remained the last unbeaten team in the American Athletic Conference. The Knights' national rankings jumped to No. 15 in the Associated Press Poll and No. 19 in the *USA Today* Coaches' Poll.

Hitt also reported that UCF recently secured the trademarks for the terms “America’s Leading Partnership University” and “America’s Partnership University.”

Hitt thanked the trustees who would be attending the Board of Governors’ inaugural Trustee Summit in Miami on November 20, and he expressed his appreciation for their participation and support.

INTRODUCTIONS

A. Faculty and Staff

Hitt recognized and congratulated the following individuals for their accomplishments.

Richard “Josh” Murdock, a junior in the Burnett Honors College majoring in mechanical engineering, was selected as a 2013-14 Astronaut Scholarship recipient. The award, with its \$10,000 prize, was created to ensure that the U.S. maintains its leadership in science and technology by supporting outstanding science and engineering students.

Ian Turgeon, Zach Berry, and Dr. Francisca Yonekura have been awarded the Wiche Cooperative for Educational Technologies Outstanding Work award for Obojobo, their e-learning system. The system was created by UCF’s Center for Distributed Learning as a platform for the widespread sharing across the university of online instructional components.

The Leadership Enhancement Program is a successful program coordinated by the Office of Diversity Initiatives under the direction of Interim Director Barbara Thompson.

Hitt congratulated this year’s LEP members who were in attendance:

Lacey Carter
Angela Edwards-Johnson
Monique Gregory
Joy Kittredge
Usha Lal
Rebecca Morales
Patsy Moskal
Judith Ramos
Maureen Vance
Doshie Walker
Anjella Warnshuis
Chelsea Worthington

Hitt announced that **Helen Donegan**, Vice President for Community Relations, was recently awarded vice president *emerita* status. Hitt presented her with a plaque, and he thanked her for her service to his office and to the university.

B. Employee of the Month

The Employee of the Month for October was **Tashina Walters**, an office manager in the Center for Distributed Learning.

The Employee of the Month for November is **Missy Anderson**, program assistant for Undergraduate Admissions.

INFORMATION

INFO-1 New Committee and Direct Support Organization Assignments

INFO-2 2012-13 UCF Annual Report

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- **CL-1 2010-13 Goal Accomplishments** – Approval of the 2010-13 goal accomplishments documented by the University Audit Office.
- **CL-2 Performance Unit Plan Payments for the 2010-13 Cycle** – Approval of the Performance Unit Plan Payments earned by participants for the 2010-13 cycle for accomplishment of the three-year performance measures set by the Board of Trustees on November 10, 2010.
- **CL-3 2013-16 Performance Incentive Measures and Goals** – Approval of the 2013-16 Performance Incentive Measures and Goals for the president and senior officers.
- **CL-5 2013-16 Performance Unit Plan Awards** – Approval of the 2013-16 Performance Unit Plan awards.
- **CL-6 Article 13: Workday, Work Period, and Overtime and Article 29: Wages of the Collective Bargaining Agreement with the Central Florida Police Benevolent Association** – Ratification of the reopened articles of the collective bargaining agreement between the University of Central Florida Board of Trustees and Central Florida Police Benevolent Association.
- **CL-7 Collective Bargaining Agreement Between University of Central Florida Board of Trustees and the American Federation of State, County, and Municipal Employees** – Ratification of the Collective Bargaining Agreement between the University of Central Florida Board of Trustees and the American Federation of State, County, and Municipal Employees.

- **EP-1 Conferral of Degrees** – Concurrence with the conferral of degrees at the Fall 2013 commencement ceremonies.
- **FF-1 Minor Amendment to 2010 Campus Master Plan – Facilities Support Building** – Approval of a minor amendment to the University of Central Florida Master Plan to construct a two-story, 9,000 sq. ft. facilities support building.
- **FF-2 Minor Amendment to 2010 Campus Master Plan – Facilities and Safety Warehouse Building** – Approval of a minor amendment to the University of Central Florida Campus Master Plan to construct 6,800 sq. ft. of building and dock space adjacent to the existing Facilities and Safety Warehouse.
- **FF-3 Minor Amendment to 2010 Campus Master Plan – Greenhouse Building** – Approval of a minor amendment to the University of Central Florida Campus Master Plan to construct a 1,000 sq. ft. greenhouse in the arboretum.
- **FF-4 Renewal of Capital Projects Line of Credit for UCFAA** – Approval of new terms for the UCFAA continuing line of credit with Fifth Third Bank.
- **FF-5 Request to Amend Established Market Tuition Rate** – Approval of the request to amend an established market-tuition rate.
- **FF-6 2014-15 Performance Funding Model, Board of Trustees Choice Metric** – Approval of the 2014-15 Performance Funding Model, Board of Trustees Choice Metric.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- **Dr. Dan Holsenbeck**, Vice President for University Relations, reported that the president spoke at the Seminole County delegation meeting last week about UCF's priorities for the 2014 legislative session. He noted that Dr. Hitt will be speaking at the Orange County delegation meeting next week and at the Central Florida delegation meeting later in November.
- **Robert Holmes**, Vice President for Alumni Relations and Development and Foundation CEO, reported on homecoming activities hosted by the Alumni Association.
- Holmes congratulated Trustee Marchena for being the recipient of the *Service to UCF* award at the annual Black and Gold Gala.
- **Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions, reported that fall enrollment was 59,777 and that recruitment for Fall 2014 was underway.
- Harms reported that fundraising for WUCF TV is on the rise. The committee requested a more detailed overview of current donor participation compared to the pro formas that were presented prior to the purchase of the station.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Alan Florez, Vice Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no report for the committee.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, noted the items approved in the consent agenda and presented highlights from the committee meeting held earlier in the day. He also reported that the committee met on October 23, 2013, and provided highlights of that meeting.

Sprouls presented the following item for board approval.

- **CL-4 Report on the Assessment of the President's Performance and Recommendation for Compensation.** A motion was made and passed unanimously to approve CL-4.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, noted the items approved in the consent agenda and reported the highlights from the committee meeting earlier in the day.

- Garvy reported on a series of meetings he had with UCF students regarding their overall experience at UCF.
- **Dr. Diane Chase**, Executive Vice Provost, provided an overview of the academic program review process. A summary of the review will be submitted to the Florida Board of Governors in December 2013.

FINANCE AND FACILITIES COMMITTEE REPORT

Marcos Marchena, Chair of the Finance and Facilities Committee, noted the items approved in the consent agenda and reported on the committee meeting held earlier in the day.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Ray Gilley, Chair of the Nominating and Governance Committee, announced that there was no report for the committee.

STRATEGIC PLANNING COMMITTEE REPORT

Florez, Chair of the Strategic Planning Committee, announced that there was no report for the committee.

ANNOUNCEMENTS AND ADJOURNMENT

Calvet announced the following upcoming meetings:

Trustee Summit 2013	November 20 (Florida International University)
Board of Governors meeting	November 20-21 (Florida International University)
Board of Trustees teleconference	December 4 (TBA)
Holiday Gathering	December 4 (Burnett House, 6:00-8:00 p.m.)
Board of Governors meeting	January 15-16, 2014 (Florida Gulf Coast University)
Board of Trustees meeting	January 23, 2014 (Live Oak Center)
AGB 2014 National Conference on Trusteeship	April 12-14, 2014 (Orlando)

Calvet adjourned the board meeting at 1:31 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary