



Board of Trustees  
Finance and Facilities Committee Meeting  
President's Boardroom, Millican Hall, 3<sup>rd</sup> floor  
October 16, 2013

## MINUTES

### CALL TO ORDER

Trustee Olga M. Calvet, chair of the Finance and Facilities Committee, via teleconference called the meeting to order at 8:30 a.m. Committee members Marcos Marchena and Reid Oetjen were present. Committee member John Sprouls attended via teleconference.

### NEW BUSINESS

#### Minor Amendment to the 2010 Campus Master Plan – Facilities Support Building (FFC-1)

Lee Kernek, Associate Vice President for Administration and Finance, reviewed the plan to construct a two-story, 9,000 square-foot Facilities Support Building to replace two pre-engineered steel buildings. This building will provide support space for the operations and maintenance personnel servicing the southern sector of the main campus. The amendment constitutes a minor amendment that needs only Board of Trustees approval for adoption, which the committee unanimously approved.

#### Minor Amendment to the 2010 Campus Master Plan – Facilities Support Building (FFC-2)

Kernek reviewed the plan to construct a 6,800 square-foot building and dock space adjacent to the existing Facilities and Safety Warehouse. The department of Facilities and Safety is in need of additional highly accessible, low-cost warehousing and storage space to support current operational demands, provide additional space for revenue-generating programs, and reduce or eliminate the need for off-campus warehouse storage. The amendment constitutes a minor amendment that needs Board of Trustees approval for adoption, which the committee unanimously approved.

#### Minor Amendment to the 2010 Campus Master Plan – Greenhouse Building (FFC-3)

Kernek reviewed the plan to construct a 1,000 square-foot greenhouse in the Arboretum. The multi-use structure will support education, research, and outreach functions in the Arboretum and Biology Department, and it will provide space for nursery propagation for the Arboretum and Department of Landscape and Natural Resources. The amendment constitutes a minor amendment that needs Board of Trustees approval for adoption, which the committee unanimously approved.

#### Draft 2012-13 University Audited Financial Statements review (INFO-1)

Tracy Clark, Assistant Vice President and Controller, reviewed the draft 2012-13 audited financial statements.

Chair Calvet adjourned the Finance and Facilities Committee meeting at 9:00 a.m.

Respectfully submitted: \_\_\_\_\_

William F. Merck II  
Vice President for Administration and Finance  
and Chief Financial Officer

\_\_\_\_\_ Date