



Board of Trustees
Finance and Facilities Committee Meeting
President's Boardroom, Millican Hall, 3rd floor
December 4, 2013

MINUTES

CALL TO ORDER

Trustee Marcos Marchena, chair of the Finance and Facilities Committee, called the meeting to order at 8:32 a.m. Committee member Reid Oetjen was present. Committee members John Sprouls and Robert Garvy attended via teleconference. Trustee Olga Calvet attended via teleconference.

MINUTES APPROVAL

The minutes of the September 26, 2013, October 16, 2013, and November 14, 2013, Finance and Facilities Committee meetings were approved as submitted.

NEW BUSINESS

UCF 2012-13 Annual Accountability Report (FFC-1)

Diane Z. Chase, Executive Vice Provost, reported that per Board of Governors' regulations, the UCF Annual Accountability Report must be approved by the Board of Trustees before being submitted to the Board of Governors. M. Paige Borden, Assistant Vice President for Institutional Knowledge Management, summarized the report and gave highlights of pertinent information. The committee unanimously approved the UCF 2012-13 Annual Accountability Report.

UCF Housing Presentation (INFO-1)

Maribeth Ehasz, Vice President for Student Development and Enrollment Services, and Jeff Novak, Director of Housing, gave a presentation of the ways SDES is working to meet occupancy requirements for UCF and affiliated housing.

UCF Investments Quarterly Report Ended September 30, 2013 (INFO-2)

Tracy Clark, Associate Vice President for Administration and Finance and Controller, reviewed the investments quarterly update as of September 30, 2013.

UCF Key Financial Ratios (INFO-3)

Clark reviewed the key financial ratios as of June 30, 2013.

University Operating Budget Report ended September 30, 2013 (INFO-4)

Clark reported that the University Operating Budget Report ended September 30, 2013, was provided as an information item.

Direct Support Organizations' 2013-14 First-Quarter Financial Reports (INFO-5)

Merck reported that the DSOs' 2013-14 first-quarter financial reports ended September 30, 2013, were provided as information items.

University and DSO Debt Report (INFO-6)

Merck reported that the University and DSO Debt Report was provided as an information item.

2014 Finance and Facilities Committee Meeting Dates (INFO-7)

Chair Marchena reported that the 2014 Finance and Facilities Committee meeting dates were provided as an information item.

Chair Marchena adjourned the Finance and Facilities Committee meeting at 10:15 a.m.

Respectfully submitted: _____

William F. Merck II
Vice President for Administration and Finance
and Chief Financial Officer

_____ Date