



Board of Trustees  
Finance and Facilities Committee Meeting  
Live Oak Event Center  
July 25, 2013

**MINUTES**

**CALL TO ORDER**

Trustee Olga M. Calvet, chair of the Finance and Facilities Committee, called the meeting to order at 10:45 a.m. Committee members Robert Garvy, Reid Oetjen, and Melissa Westbrook were present. Committee member John Sprouls attended via teleconference. Trustee Richard Crotty was present.

**MINUTES APPROVAL**

The minutes of the March 21, 2013, Finance and Facilities Committee meetings were approved as submitted.

**NEW BUSINESS**

Northview Update (INFO-1)

William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, reported that the board had previously approved a direct support organization (DSO) as a vehicle for financing the Northview project. Northview management is currently working to finance the project without using our DSO vehicle. Merck will give an update on this project at the next committee meeting.

Five-year Capital Improvement Plan (FFC-1)

Lee Kernek, Associate Vice President for Administration and Finance, reviewed the five-year capital improvement plan for 2014-15 through 2018-19. The plan is required to be updated each year and submitted to the Board of Governors. The update identifies projects that will be included in the three-year Public Education Capital Outlay list. The plan also identifies projects that are proposed for inclusion in the five-year capital improvement plan, as well as items to be included in the 2014-15 Appropriations Authorization Bill, including projects funded by bonds, projects sponsored by direct support organization, and projects requiring general revenue to operate. The committee unanimously approved the five-year capital improvement plan.

UCF Athletics Association 2013-14 Budget review

Brad Stricklin, Senior Associate Athletics Director and CFO for UCFAA, reviewed the 2013-14 UCFAA budget.

Amend Payment Schedule for UCFAA Loan to the University (FFC-3)

Merck reported that UCFAA had received several loans from the University to enhance the athletic program, and in 2009 those loans were consolidated into one loan. With the expected move to the BIG EAST Conference last fall, the university allowed UCFAA to amend the loan payment schedule in order to adequately prepare during the 2013 fiscal year for the conference move. The BIG EAST Conference has now become the American Athletic Conference (AAC). The beginning revenue distributions from the AAC are significantly lower than what was expected from the BIG EAST Conference. This past year, ticket sales, donations, and student credit hours were down, and Brighthouse Networks payments were lower. Therefore, UCFAA requested permission to make the interest payment and a lower debt service payment than previously scheduled. The committee unanimously approved UCFAA to amend the payment schedule and to pay the interest due and up to \$300,000 on the principal.

Release of Unrestricted Golden Knights Corporation Revenues (FFC-2)

Merck reviewed the proposed release of revenues above budgeted obligations from the Golden Knights Corporation to the UCF Athletics Association for 2012-13. The committee unanimously approved the release of unrestricted Golden Knights Corporation revenues.

Direct Support Organizations' Quarterly Financial Reports ended March 31, 2013 (INFO-2)

Merck reported that the DSO's 2012-13 third-quarter financial reports ended March 31, 2013, were provided as information items.

2013-14 Direct Support Organizations' Budgets (FFC-4)

Merck presented the 2013-14 Direct Support Organizations' Budgets to the committee for approval, which the committee unanimously approved.

Chair Calvet adjourned the Finance and Facilities Committee meeting at 11:45 a.m.

Respectfully submitted: \_\_\_\_\_

William F. Merck II  
Vice President for Administration and Finance  
and Chief Financial Officer

\_\_\_\_\_ Date