



**Board of Trustees  
Finance and Facilities Committee Meeting  
October 7, 2015  
8:30 a.m.  
President’s Boardroom, Millican Hall, 3<sup>rd</sup> Floor  
Conference call in phone number 800-442-5794, passcode 463796**

**REVISED AGENDA**

- |  |  |
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| <b>I. CALL TO ORDER</b>  | Alex Martins<br><i>Chair, Finance and Facilities Committee</i>   |
| <b>II. ROLL CALL</b>   | Tracy D. Slavik<br><i>Coordinator, Administrative Services<br/>for Administration and Finance Division</i>   |
| <b>III. NEW BUSINESS</b>   | Chair Martins  |
| <ul style="list-style-type: none"><li>• Campus Food Service Agreement (FFC-1)</li></ul>  | William F. Merck II<br><i>Vice President for Administration and Finance<br/>and Chief Financial Officer</i><br>Curt Sawyer<br><i>Associate Vice President for Administration<br/>and Finance</i> |
| <ul style="list-style-type: none"><li>• Direct Support Organizations’ 2014-15<br/>Fourth-Quarter Financial Reports (INFO-1)<ul style="list-style-type: none"><li>– UCF Athletic Association and<br/>UCF Stadium Association</li><li>– UCF Convocation Corporation</li><li>– UCF Finance Corporation</li><li>– UCF Foundation</li><li>– UCF Research Foundation</li></ul></li></ul> | William F. Merck II<br>John C. Pittman<br><i>Associate Vice President for Administration<br/>and Finance, Debt Management</i>  |
| <ul style="list-style-type: none"><li>• Hotel Update Discussion</li></ul>  | William F. Merck II  |

- Investment Update Discussion William F. Merck II
- UCF Police and Safety Presentation (INFO-2) William F. Merck II  
Richard Beary  
*Associate Vice President and  
Chief of Police*  
Brett Meade  
*Deputy Chief of Police*

**IV. OTHER BUSINESS** Chair Martins

**V. CLOSING COMMENTS** Chair Martins

ITEM: FFC-1

University of Central Florida  
Board of Trustees  
Finance and Facilities Committee

**SUBJECT:** Campus Food Service Agreement

**DATE:** October 7, 2015

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**PROPOSED COMMITTEE ACTION**

Approve a 10-year negotiated agreement with Aramark, the university's current food service provider.

**BACKGROUND INFORMATION**

The current food service contract is a multi-year agreement with Aramark that commenced in 2006, and it has mutually-agreeable five-year extensions that could take it to 2026. With the next extension decision due in September 2016, the university is able to negotiate a 10-year agreement with Aramark instead of two five-year agreements. An extension has been negotiated that consolidates the food service program at UCF, guarantees significant capital dollars to renovate and expand the Student Union, and offers a best-in-class comprehensive financial package.

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**Supporting documentation:** None

**Prepared by:** Curt Sawyer, Associate Vice President for Administration and Finance

**Submitted by:** William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer

ITEM: INFO-1

University of Central Florida  
Board of Trustees  
Finance and Facilities Committee

**SUBJECT:** Direct Support Organizations' 2014-15 Fourth-Quarter Financial Reports

**DATE:** October 7, 2015

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For information only.

Finance and Facilities Committee - New Business

UCF Athletic Association and UCF Stadium Corporation  
Consolidated Statement of Operations  
For the year ended June 30, 2015

	UCF Athletic Association	UCF Stadium Corporation	Combined	UCF Athletic Association	UCF Stadium Corporation	Combined	Variance to Budget		UCF Athletic Association	UCF Stadium Corporation	Combined	Variance to Prior Year	
	Actual 2014-15	Actual 2014-15	Actual 2014-15	Budget 2014-15	Budget 2014-15	Budget 2014-15	Favorable (Unfavorable)		Actual 2013-14	Actual 2013-14	Actual 2013-14	Favorable (Unfavorable)	
<b>Operating revenues</b>													
Athletic events, including premium seating	\$ 12,531,643	\$ 1,609,730	\$ 14,141,373	\$ 12,157,233	\$ 1,590,714	\$ 13,747,947	\$ 393,426	2.86 %	\$ 16,068,701	\$ 1,595,635	\$ 17,664,336	\$ (3,522,963)	(19.94)%
University allocations	24,444,307	-	24,444,307	23,670,463	-	23,670,463	773,844	3.27 %	22,471,540	-	22,471,540	1,972,767	8.78 %
Sponsorship	3,297,650	500,000	3,797,650	3,207,684	500,000	3,707,684	89,966	2.43 %	3,072,541	500,000	3,572,541	225,109	6.30 %
Contributions <sup>1</sup>	2,249,757	2,192,055	4,441,812	2,271,706	195,000	2,466,706	1,975,106	80.07 %	2,084,859	325,000	2,409,859	2,031,953	84.32 %
Other	503,014	613,572	1,116,586	505,935	660,000	1,165,935	(49,349)	(4.23)%	558,351	681,135	1,239,486	(122,900)	(9.92)%
<b>Total operating revenues</b>	<b>43,026,371</b>	<b>4,915,357</b>	<b>47,941,728</b>	<b>41,813,021</b>	<b>2,945,714</b>	<b>44,758,735</b>	<b>3,182,993</b>	<b>7.11 %</b>	<b>44,255,992</b>	<b>3,101,770</b>	<b>47,357,762</b>	<b>583,966</b>	<b>1.23 %</b>
<b>Operating expenses</b>													
Scholarships	7,067,172	-	7,067,172	7,141,089	-	7,141,089	73,917	1.04 %	6,898,905	-	6,898,905	(168,267)	(2.44)%
Employee compensation	16,552,307	-	16,552,307	16,460,626	-	16,460,626	(91,681)	(0.56)%	15,783,025	-	15,783,025	(769,282)	(4.87)%
Sport operations	7,399,037	-	7,399,037	6,428,302	-	6,428,302	(970,735)	(15.10)%	10,431,373	-	10,431,373	3,032,336	29.07 %
Support operations	7,530,039	-	7,530,039	7,715,351	-	7,715,351	185,312	2.40 %	6,617,139	898,927	7,516,066	(13,973)	(0.19)%
Other	2,654,407	292,992	2,947,399	2,672,953	300,909	2,973,862	26,463	0.89 %	1,011,634	-	1,011,634	(1,935,765)	(191.35)%
<b>Total operating expenses</b>	<b>41,202,962</b>	<b>292,992</b>	<b>41,495,954</b>	<b>40,418,321</b>	<b>300,909</b>	<b>40,719,230</b>	<b>(776,724)</b>	<b>(1.91)%</b>	<b>40,742,076</b>	<b>898,927</b>	<b>41,641,003</b>	<b>145,049</b>	<b>0.35 %</b>
<b>Net operating income</b>	<b>1,823,409</b>	<b>4,622,365</b>	<b>6,445,774</b>	<b>1,394,700</b>	<b>2,644,805</b>	<b>4,039,505</b>	<b>2,406,269</b>	<b>59.57 %</b>	<b>3,513,916</b>	<b>2,202,843</b>	<b>5,716,759</b>	<b>729,015</b>	<b>12.75 %</b>
<b>Nonoperating revenues (expenses)</b>													
Net transfers (to Stadium Corp) from UCFAA	(874,221)	874,221	-	(874,221)	874,221	-	-	-	(1,279,544)	1,279,544	-	-	-
Transfer from UCF Convocation Corp <sup>2</sup>	-	2,600,000	2,600,000	-	-	-	2,600,000	-	-	-	-	2,600,000	-
Interest income	370	168,667	169,037	28,500	170,000	198,500	(29,463)	(14.84)%	12,146	150,060	162,206	6,831	4.21 %
Interest expense	(194,643)	(1,974,721)	(2,169,364)	(240,000)	(2,037,485)	(2,277,485)	108,121	4.75 %	(158,445)	(2,022,334)	(2,180,779)	11,415	0.52 %
<b>Total nonoperating expenses</b>	<b>(1,068,494)</b>	<b>1,668,167</b>	<b>599,673</b>	<b>(1,085,721)</b>	<b>(993,264)</b>	<b>(2,078,985)</b>	<b>2,678,658</b>	<b>128.84 %</b>	<b>(1,425,843)</b>	<b>(592,730)</b>	<b>(2,018,573)</b>	<b>2,618,246</b>	<b>129.71 %</b>
<b>Net increase from operations</b>	<b>\$ 754,915</b>	<b>\$ 6,290,532</b>	<b>\$ 7,045,447</b>	<b>\$ 308,979</b>	<b>\$ 1,651,541</b>	<b>\$ 1,960,520</b>	<b>\$ 5,084,927</b>		<b>\$ 2,088,073</b>	<b>\$ 1,610,113</b>	<b>\$ 3,698,186</b>	<b>\$ 3,347,261</b>	
<b>Debt service</b>													
Total principal and interest payments	\$ 807,539	\$ 3,509,721	\$ 4,317,259	\$ 775,000	\$ 3,622,485	\$ 4,397,485	\$ 80,226	1.82 %	\$ 1,047,495	\$ 3,287,334	\$ 4,334,829	\$ 17,570	0.41 %

<sup>1</sup> Fundraising contributions include approximately \$2 million in capital gifts received for the construction of the Student Athlete Leadership Center and approximately \$200,000 for debt service on the stadium and leadership center debt. These amounts were not included in the 2014-15 budget.

<sup>2</sup> The UCF Stadium Corporation received a gift from the UCF Convocation Corporation for the construction of the East Side Club expansion project (Carl Black & Gold Cabana). The East Side Club project had an initial budget of \$2.6 million with \$1,558,666 in construction completed as of June 30, 2015. The construction expenditures related to this project are not shown on the above Consolidation Statement of Operations Report.

Finance and Facilities Committee - New Business

UCF Convocation Corporation  
Statement of Operations  
For the year ended June 30, 2015

	2014-15				2013-14			
	Actual	Budget	Variance Favorable (Unfavorable)		Actual	Budget	Variance Favorable (Unfavorable)	
<b>Housing Operations</b>								
<b>Revenues</b>								
Apartment rentals	17,543,618	\$ 17,742,868	\$ (199,250)	(1.1)%	\$ 16,735,800	\$ 17,542,290	\$ (806,490)	(4.6)%
Parking	1,036,388	1,036,388	-	0.0 %	1,036,388	1,036,388	-	0.0 %
Other	73,126	130,500	(57,374)	(44.0)%	138,388	129,500	8,888	6.9 %
<b>Total revenues</b>	<b>18,653,132</b>	<b>18,909,756</b>	<b>(256,624)</b>	<b>(1.4)%</b>	<b>17,910,576</b>	<b>18,708,178</b>	<b>(797,602)</b>	<b>(4.3)%</b>
<b>Total expenses</b>	<b>5,712,963</b>	<b>6,294,315</b>	<b>581,352</b>	<b>9.2 %</b>	<b>5,967,576</b>	<b>6,510,100</b>	<b>542,524</b>	<b>8.3 %</b>
<b>Net increase from housing operations</b>	<b>12,940,169</b>	<b>12,615,441</b>	<b>324,728</b>	<b>2.6 %</b>	<b>11,943,000</b>	<b>12,198,078</b>	<b>(255,078)</b>	<b>(2.1)%</b>
<b>Retail Operations</b>								
<b>Total revenues</b>	<b>1,810,078</b>	<b>1,844,358</b>	<b>(34,280)</b>	<b>(1.9)%</b>	<b>1,705,993</b>	<b>1,772,157</b>	<b>(66,164)</b>	<b>(3.7)%</b>
<b>Total expenses</b>	<b>564,751</b>	<b>519,827</b>	<b>(44,924)</b>	<b>(8.6)%</b>	<b>542,588</b>	<b>568,754</b>	<b>26,166</b>	<b>4.6 %</b>
<b>Net increase from retail operations</b>	<b>1,245,327</b>	<b>1,324,531</b>	<b>(79,204)</b>	<b>(6.0)%</b>	<b>1,163,405</b>	<b>1,203,403</b>	<b>(39,998)</b>	<b>(3.3)%</b>
<b>Arena Operations</b>								
<b>Revenues</b>								
Event related <sup>1</sup>	4,380,759	7,331,987	(2,951,228)	(40.3)%	5,748,732	6,396,175	(647,443)	(10.1)%
Premium seating and sponsorship	1,301,905	1,259,086	42,819	3.4 %	1,353,599	1,359,000	(5,401)	(0.4)%
Rental income	2,764,874	2,764,874	-	0.0 %	2,723,691	2,729,052	(5,361)	(0.2)%
University support	1,400,000	-	1,400,000	-	2,500,000	2,285,575	214,425	9.4 %
Other	529,757	513,831	15,926	3.1 %	573,238	513,493	59,745	11.6 %
<b>Total revenues</b>	<b>10,377,295</b>	<b>11,869,778</b>	<b>(1,492,483)</b>	<b>(12.6)%</b>	<b>12,899,260</b>	<b>13,283,295</b>	<b>(384,035)</b>	<b>(2.9)%</b>
<b>Expenses</b>								
Direct event <sup>1</sup>	3,380,809	5,938,431	2,557,622	43.1 %	4,701,472	5,033,900	332,428	6.6 %
Operating and indirect event	3,323,568	3,686,906	363,338	9.9 %	3,320,568	3,259,200	(61,368)	(1.9)%
Direct premium seating	263,719	236,529	(27,190)	(11.5)%	504,626	796,572	291,946	36.7 %
Transfer to UCF Stadium Corp <sup>2</sup>	2,600,000	-	(2,600,000)	-	-	-	-	-
<b>Total expenses</b>	<b>9,568,096</b>	<b>9,861,866</b>	<b>293,770</b>	<b>3.0 %</b>	<b>8,526,666</b>	<b>9,089,672</b>	<b>563,006</b>	<b>6.2 %</b>
<b>Net increase from arena operations</b>	<b>809,199</b>	<b>2,007,912</b>	<b>(1,198,713)</b>	<b>(59.7)%</b>	<b>4,372,594</b>	<b>4,193,623</b>	<b>178,971</b>	<b>4.3 %</b>
<b>Net increase from total operations</b>	<b>14,994,695</b>	<b>15,947,884</b>	<b>(953,189)</b>	<b>(6.0)%</b>	<b>17,478,999</b>	<b>17,595,104</b>	<b>(116,105)</b>	<b>(0.7)%</b>
<b>Debt service</b>								
Total principal and interest payments	14,156,308				\$ 16,204,440			

<sup>1</sup> Ticket sales, event production expenses, and ancillary income are below budget due to underperforming concerts and the cancellation of the contract with the Orlando Predators.

<sup>2</sup> In January 2015, the Convocation Corporation transferred a gift of \$2,600,000 in surplus funds to the UCF Stadium Corporation to finance the construction of the East Side Club Project (Carl Black and Gold Cabana).

Finance and Facilities Committee - New Business

UCF Finance Corporation  
Statement of Operations  
For the year ended June 30, 2015

	2014-15				2013-14			
	Actual	Budget	Variance Favorable (Unfavorable)		Actual	Budget	Variance Favorable (Unfavorable)	
<b>Revenues</b>								
University transfers	\$ 2,608,366	\$ 2,593,459	\$ 14,907	0.6 %	\$ 2,664,091	\$ 2,600,400	\$ 63,691	2.4 %
Interest	17,569	7,000	10,569	151.0 %	12,640	14,000	(1,360)	(9.7)%
<b>Total revenues</b>	<u>2,625,935</u>	<u>2,600,459</u>	<u>25,476</u>	<u>1.0 %</u>	<u>2,676,731</u>	<u>2,614,400</u>	<u>62,331</u>	<u>2.4 %</u>
<b>Expenses</b>								
Operating	24,614	16,500	(8,114)	(49.2)%	18,310	26,603	8,293	31.2 %
Interest	2,430,951	2,437,791	6,840	0.3 %	2,492,373	2,418,000	(74,373)	(3.1)%
Debt related	170,370	146,168	(24,202)	(16.6)%	171,993	179,900	7,907	4.4 %
<b>Total expenses</b>	<u>2,625,935</u>	<u>2,600,459</u>	<u>(25,476)</u>	<u>(1.0)%</u>	<u>2,682,676</u>	<u>2,624,503</u>	<u>(58,173)</u>	<u>(2.2)%</u>
<b>Net decrease from operations</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>		<u>\$ (5,945)</u>	<u>\$ (10,103)</u>	<u>\$ 4,158</u>	
<b>Debt Service</b>								
Total principal and interest payments	\$ 3,725,951				\$ 3,732,373			

Finance and Facilities Committee - New Business

UCF Foundation  
Statement of Operations  
For the year ended June 30, 2015

	2014 - 15				2013 - 14			
	Actual	Budget	Variance Favorable (Unfavorable)		Actual	Budget	Variance Favorable (Unfavorable)	
<b>Revenues</b>								
Unrestricted gifts, fees, and investment earnings	\$ 4,880,667	\$ 4,809,292	\$ 71,375	1.5%	\$ 6,349,216	\$ 5,244,889	\$ 1,104,327	21.1%
Real estate operations	1,750,633	1,612,750	137,883	8.5%	1,893,316	1,846,371	46,945	2.5%
University and other related support	9,359,549	9,163,807	195,742	2.1%	7,788,816	9,017,506	(1,228,690)	(13.6)%
<b>Total revenue</b>	<u>15,990,849</u>	<u>15,585,849</u>	<u>405,000</u>	<u>2.6%</u>	<u>16,031,348</u>	<u>16,108,766</u>	<u>(77,418)</u>	<u>(0.5)%</u>
<b>Expenses</b>								
Academic and university support	1,724,025	1,580,405	(143,620)	(9.1)%	1,511,625	1,618,055	106,430	6.6%
Development, alumni relations, and operations	13,232,785	14,005,444	772,659	5.5%	12,640,738	14,490,711	1,849,973	12.8%
<b>Total expenses</b>	<u>14,956,810</u>	<u>15,585,849</u>	<u>629,039</u>	<u>4.0%</u>	<u>14,152,363</u>	<u>16,108,766</u>	<u>1,956,403</u>	<u>12.1%</u>
<b>Net increase from total operations</b>	<u>\$ 1,034,039</u>	<u>\$ -</u>	<u>\$ 1,034,039</u>	<u>-</u>	<u>\$ 1,878,985</u>	<u>\$ -</u>	<u>\$ 1,878,985</u>	<u>-</u>
<b>Debt Service</b>								
Total principal and interest payments	\$ 3,395,656				\$ 3,479,257			



**UCF Research Foundation  
Statement of Operations  
For the year ended June 30, 2015**

	2014-15				2013-14			
	Actual	Budget	Variance Favorable (Unfavorable)		Actual	Budget	Variance Favorable (Unfavorable)	
<b>Revenues</b>								
Operating revenue <sup>1</sup>	\$ 6,657,388	\$ 6,814,000	\$ (156,612)	(2.3)%	\$ 5,659,993	\$ 6,054,469	\$ (394,476)	(6.5)%
Management fees and other	335,590	346,000	(10,410)	(3.0)%	270,228	281,290	(11,062)	(3.9)%
<b>Total revenues</b>	<u>6,992,979</u>	<u>7,160,000</u>	<u>(167,021)</u>	<u>(2.3)%</u>	<u>5,930,221</u>	<u>6,335,759</u>	<u>(405,538)</u>	<u>(6.4)%</u>
<b>Expenses</b>								
<b>Total operating expenses</b>	<u>6,753,380</u>	<u>6,650,500</u>	<u>(102,880)</u>	<u>(1.5)%</u>	<u>5,428,184</u>	<u>6,028,469</u>	<u>600,285</u>	<u>10.0 %</u>
<b>Net increase from operations</b>	<u>\$ 239,599</u>	<u>\$ 509,500</u>	<u>\$ (269,901)</u>	<u>(53.0)%</u>	<u>\$ 502,037</u>	<u>\$ 307,290</u>	<u>\$ 194,747</u>	<u>63.4 %</u>

<sup>1</sup> Operating includes royalties, contributions, rents, conferences, unit residuals, and consortiums.

ITEM: INFO-2

University of Central Florida  
Board of Trustees  
Finance and Facilities Committee

**SUBJECT:** UCF Police and Safety Presentation

**DATE:** October 7, 2015

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For information only.

# UCF POLICE DEPARTMENT

Finance and Facilities Committee Meeting  
October 7, 2015



## MISSION STATEMENT

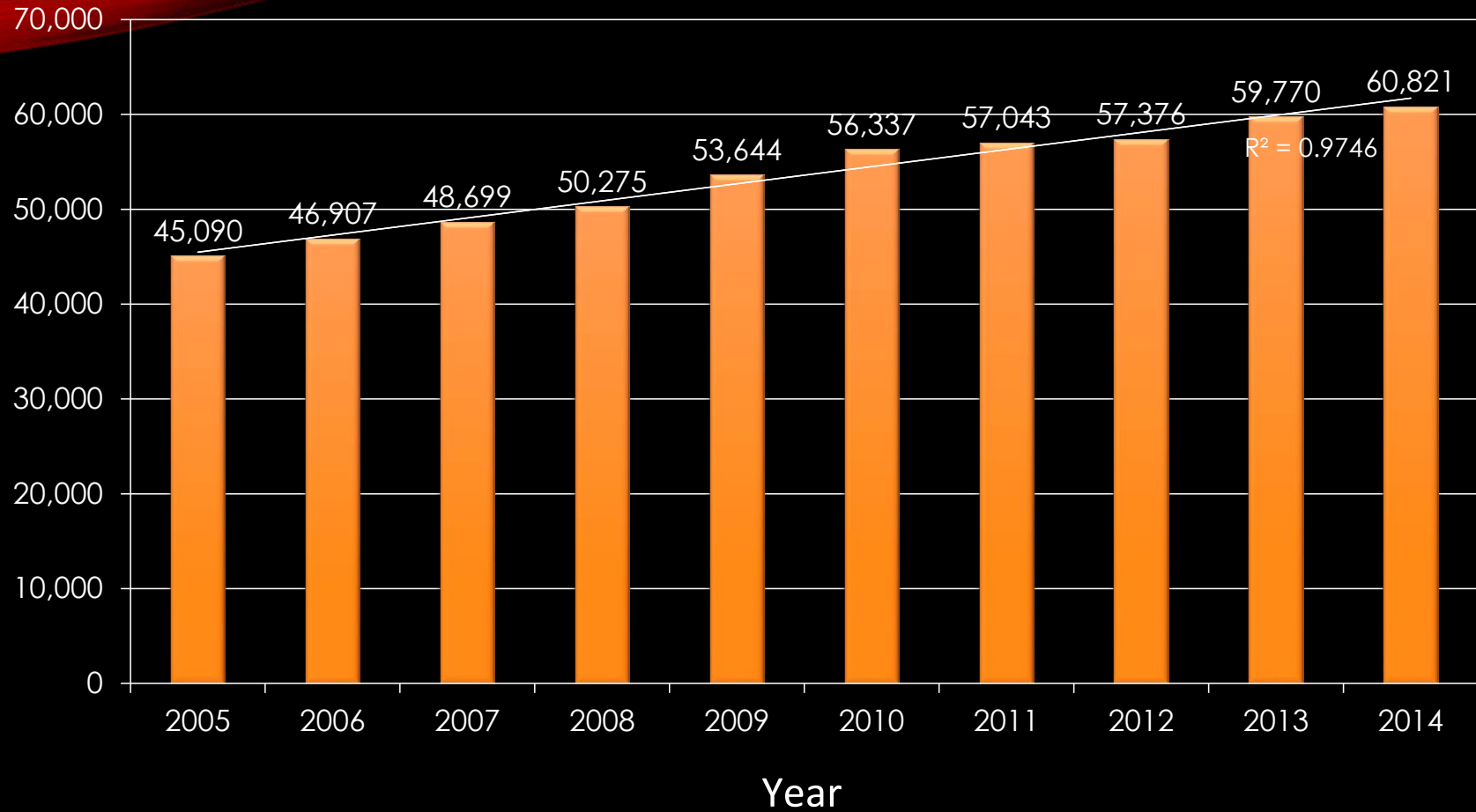
- To reduce crime and the fear of crime by providing a safe environment for our students, faculty, staff and visitors and the safeguarding of constitutional guarantees.

# WHO WE ARE

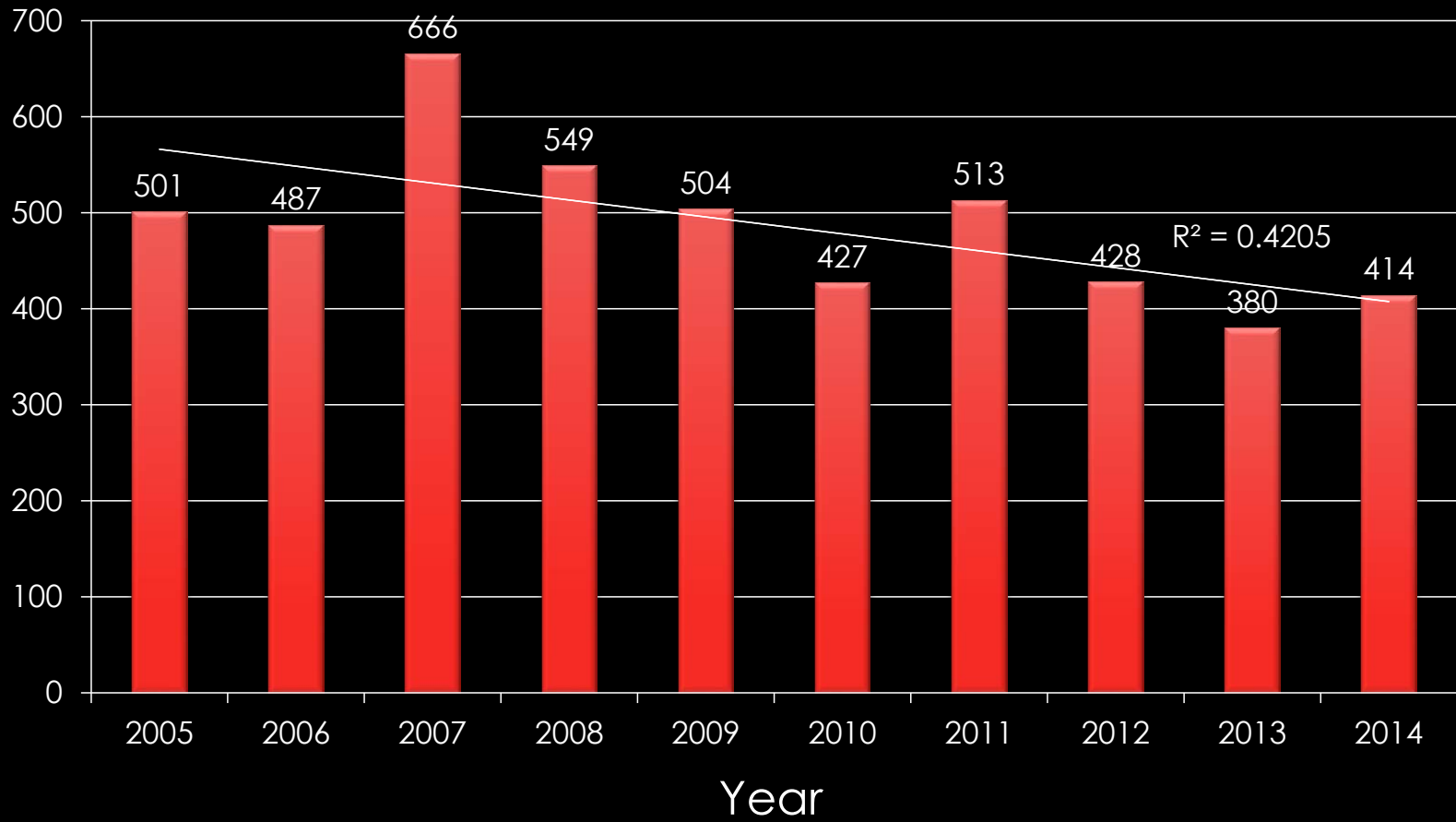
- Sworn Officers: 66
  - Command Staff, Patrol Division, and Criminal Investigations Division
- Civilian Staff: 57
  - Dispatchers, Community Service Officers, Student Escort Patrol Service, Victim Services, Records Division, and Administrative Staff



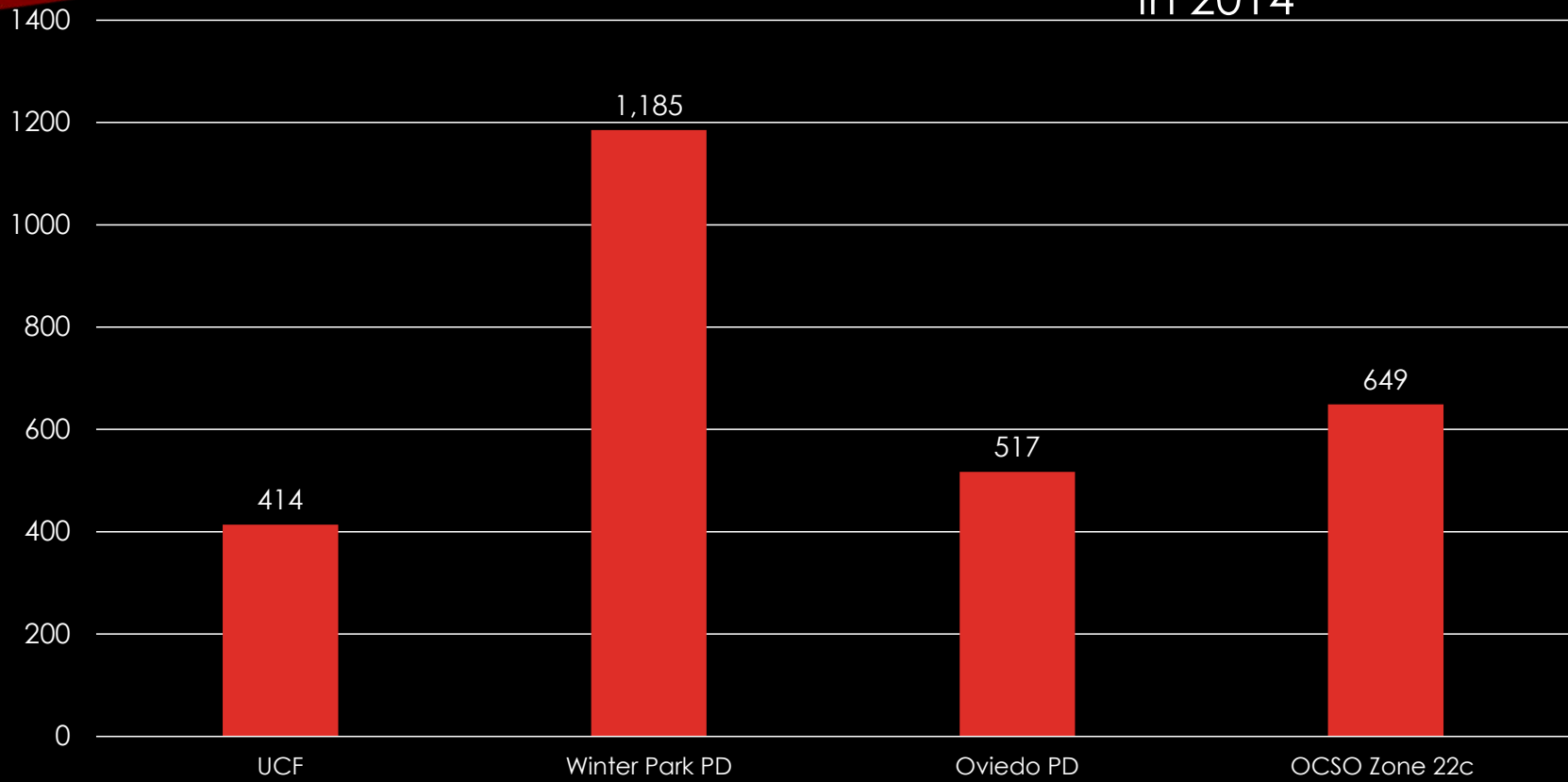
## University Student Population



## University of Central Florida Part 1 Crimes

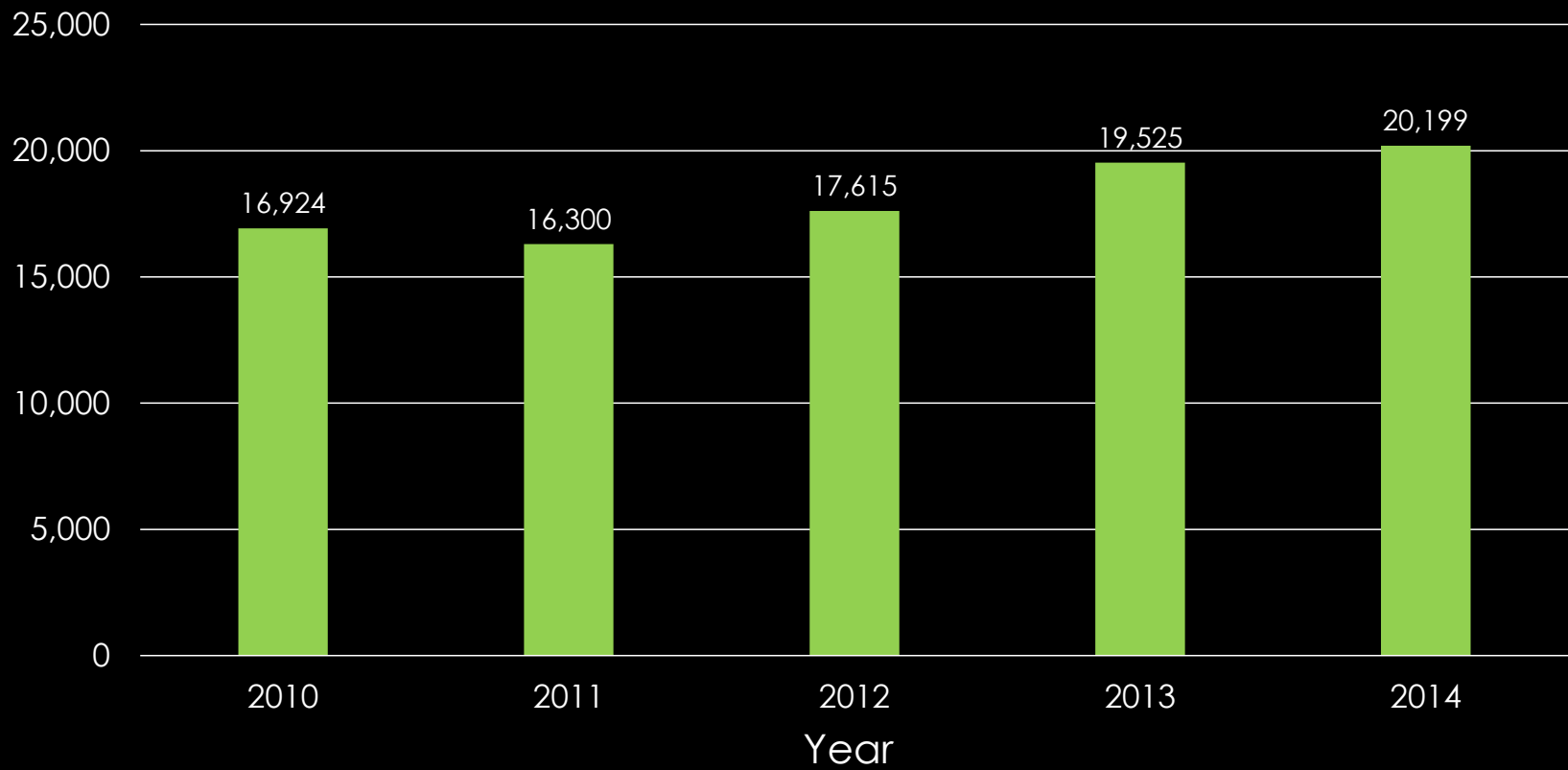


## Part 1 Crimes for the Surrounding Areas in 2014





## UCF Police Department Calls For Service



## DIVERSITY

- UCF PD hosted Fair and Impartial Policing classes taught by Dr. Lorie Fridell from USF. Campus community partners were invited to participate in the command-level section of the course (for lieutenants and above), where the partners were able to provide input and gain insight.
- This year 12 officers attended Crisis Intervention Team training. 100 percent of UCF PD officers will be CIT trained by the end of 2015, making it the largest agency in the region to achieve this standard.
- 21 SAFE women's self-defense sessions were conducted this year with 442 participants.
- UCF PD continued to assist with new student orientations.
- UCF PD contributed more than 75 personnel hours, and the department raised more than \$10,000, to support the Special Olympics.

## PARTNERSHIPS

- UCF PD partnered with the Orange County Sheriff's Office in the SNAP (Sector 2 Noise and Alcohol Patrol) program. With SNAP, UCF PD and OCSO units respond to noise complaints in the Alafaya area of Orange County and patrol areas that frequently have alcohol-related problems.
- UCF PD continued its partnership with the Orange County Drug Free Coalition to receive funding for DUI Saturation Patrols and alcohol-compliance checks, which allows more officers on the road in order to lower DUIs in the area.
- The UCF PD comprehensive traffic safety program has earned recognition in the state, as the department placed in the top three of the state university agencies for reducing crashes and improving overall traffic safety at the university.

- The UCF PD joined a regional Joint Homicide Investigative Team, which combined seven full-time Orlando Police Department detectives with detectives from nine smaller agencies, including a detective from UCF PD, to provide higher quality investigative services to the UCF community.



## VICTIM SERVICES

- Victim Services fostered outstanding community partnerships with both campus and community agencies to ensure that students were provided with the best possible services and resources.
- Victim Services partnered with USF, the Orlando Police Department, and the Victim Service Center of Orange County on the new BarTab bystander intervention program for area bartenders and bar staff.
- Victim Services provided “Not Anymore” prevention education to 19,000 incoming students, addressing sexual, dating, and domestic violence; stalking; and bystander intervention in compliance with the 2014 Violence against Women Act (VAWA) amendments.
  - This course enhanced the previous “Unless There’s Consent” module with additional topics. The program since its inception in 2010 has reached 63,601 students.

# PROJECTS

- **TASER AXON Cameras** – Every officer has been issued a body camera system to record patrol incidents, resulting in an accurate record of law enforcement and citizen encounters and providing solid evidentiary value.
- **UCF PD E-Citation** – UCF PD was awarded a \$47,000 grant from the Florida Department of Transportation for the purchase of equipment to implement an electronic submission process for Uniform Traffic Citations. This process will create a paperless, direct submission to the Clerk of the Court.
- **LPR (License Plate Reader)** – Will assist in identifying specific vehicles.
- **Café** – Partnership with the Seminole County Sheriff's Office regarding mobile dispatch and report writing.
- **UCF Downtown Campus** – Partnership with the Orlando Police Department and Valencia College security.
- **Diversity and Recruiting** – UCF PD is actively recruiting to fill attrition positions and newly authorized positions.
- **2015 Active Shooter Response Training** – Multi-agency, multi-discipline first-responder training for a large-scale active shooter scenario.