



**MINUTES**  
**Educational Programs Committee**

**University of Central Florida**  
**Board of Trustees**  
November 20, 2014  
*FAIRWINDS* Alumni Center  
Conference call-in #800-442-5794, passcode 463796

**CALL TO ORDER**

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 10:30 a.m. Committee members Weston Bayes, Richard Crotty, and Reid Oetjen were present. Committee member Ray Gilley attended via teleconference. Board of Trustees Chair Olga Calvet was present.

**MINUTES**

The minutes from the September 25, 2014, meeting were approved as written.

**NEW BUSINESS**

Conferral of Degrees (EPC-1)

Diane Z. Chase, Executive Vice Provost for Academic Affairs, requested approval for the Fall 2014 conferral of degrees. A motion to recommend the conferral of degrees was approved.

2013-14 UCF Annual Accountability Report to the Board of Governors (EPC-2)

M. Paige Borden, Assistant Vice President for Institutional Knowledge Management, provided an overview of the annual accountability report to the Florida Board of Governors. Chase requested approval of the 2013-14 UCF Annual Accountability Report to the Board of Governors. A motion to recommend the annual accountability report was approved.

Program Review Policy Revisions (EPC-3)

Chase stated that a Board of Governors' regulation requires that each university establish and publish clearly defined policies and procedures for reviewing academic degree programs to ensure continuous program improvement. The Board of Governors requires the university to provide them with a copy of revised policies and procedures. Minor revisions to UCF's process were made to allow the existing policy and procedures to continue beyond the 2007-14 cycle and to articulate the longstanding practice whereby certain activities are conducted by the provost or designee. A motion to recommend UCF's revised policies and procedures to the Board of Trustees was approved.

2013-14 Program Review Results Summary (INFO-1)

Chase provided a brief overview of the academic program review process. The results summary of the 2013-14 program reviews that was distributed to the committee included strengths, weaknesses, and recommendations for each program that was reviewed. The results summary of the program reviews will be submitted to the Florida Board of Governors in December.

Centers and Institutes Review Results (INFO-2)

Chase shared the results of the reviews of three UCF centers and institutes that took place this past fall. She stated that the university is working towards integrating the center and institute reviews with academic program reviews whenever feasible to maximize synergies and minimize duplication of effort.

2012-13 Academic Program Review Recommendation Implementation Status (INFO-3)

Jose Fernandez, Dean of the College of Arts and Humanities; Michael Frumkin, Dean of the College of Health and Public Affairs; and Michael Johnson, Dean of the College of Sciences, reported on the implementation status of the recommendations made for the programs that were reviewed in each of their respective colleges in 2012-13. They each provided examples of the changes that have taken place as a result of those reviews.

Chase thanked Heidi Watt, Director of Accreditation and Quality Assurance, for her efforts in coordinating the program review process.

2014 Funding Summary (INFO-4)

M.J. Soileau, Vice President for the Office of Research & Commercialization, presented a summary of UCF's 2014 sponsored funding including submissions and awards, highest funded units, biggest drops in funding, and the effects of the Florida High Tech Corridor Council Matching Grants Program.

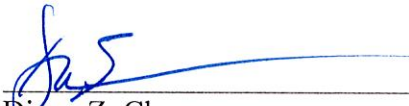
UCF College of Medicine Graduate Medical Education Program Update (INFO-5)

Deborah German, Vice President for Medical Affairs and Dean of the College of Medicine, reported that the UCF College of Medicine launched a residency program in internal medicine this year in partnership with the Osceola Regional Medical Center and the Orlando VA Medical Center. The residency program has been accredited by the Accreditation Council for Graduate Medical Education for 60 residents over three years.

Provost's Update

Due to time restraints, the provost's update was deferred.

Trustee Garvy adjourned the meeting at 12:25 p.m.

Respectfully submitted:  \_\_\_\_\_  
Diane Z. Chase  
Executive Vice Provost

1/10/15  
\_\_\_\_\_  
Date