



**MINUTES**  
**Educational Programs Committee**  
**University of Central Florida**  
**Board of Trustees**  
March 26, 2015  
*FAIRWINDS* Alumni Center  
Conference call-in #800-442-5794, passcode 463796

**CALL TO ORDER**

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 11:11 a.m. Committee members Weston Bayes, Richard Crotty, and Reid Oetjen were present. Committee member Ray Gilley attended via teleconference. Board of Trustees Chair Olga Calvet was present.

**MINUTES**

The minutes from the January 29, 2015, meeting were approved as written.

**NEW BUSINESS**

Conferral of Degrees (EPC-1)

Dale Whittaker, Provost and Vice President for Academic Affairs, requested approval for the Spring 2015 conferral of degrees. A motion to recommend the conferral of degrees was approved.

2017-18 Proposed Academic Calendar (EPC-2)

Maribeth Ehasz, Vice President for Student Development and Enrollment Services, and DeLaine Priest, Associate Vice President for Student Development and Enrollment Services, presented the 2017-18 academic calendar for approval. Priest noted that spring break for the academic year 2017-18 was scheduled for the same week as Valencia College to accommodate students who attend both institutions. The calendar meets the minimum requirement of classroom instruction days per state regulations, and it was reviewed and approved by the UCF Academic Calendar Committee. A motion to approve the 2017-18 Academic Calendar was unanimously approved.

Medical residency program – Deborah German, Vice President for Medical Affairs and Dean of the College of Medicine, presented an overview of the medical education process beginning with the four-year undergraduate medical education program through the completion of all of the graduate medical education requirements.

German discussed data that reflects a slightly higher number of graduate medical education students than medical residency slots in Florida and stated that a statewide effort to increase the number of medical residency slots is currently underway.

Provost's Update

Whittaker provided the following updates.

- **Faculty recognition** - Whittaker introduced Dr. Stella Sung, professor of music in the School of Visual Arts and Design, director of the Center for Research and Education in


Arts, Technology, and Entertainment (CREATE) at the Downtown Center for Emerging Media and a UCF Pegasus Professor. Sung spoke briefly about her history at UCF as well as about some of the projects she is currently working on.

- **Academic affairs reorganization** – Whittaker presented the reorganization of the Office of Academic Affairs. It was restructured to better serve the university’s mission and more clearly define its functions. He will continue to explore the relationship of undergraduate studies with the area of teaching and learning, as well as consider a recommendation in the report from the John Gardner Institute for Excellence in Undergraduate Education to elevate undergraduate studies to a college.
- **Update on searches** – Three deans searches are currently underway. The search for the dean of the College of Education and Human Performance is in the final stages of the selection process. The search committee for the dean of the College of Nursing will be inviting four candidates to campus during the month of April. The search committee for the dean of undergraduate studies will begin interviewing candidates on April 1.
- **New faculty hires** – Of the 100 additional new faculty hires, 70 positions have been filled or are in the later stages of selection or interviewing and 30 positions are still open.
- **UCF Downtown** – The Master Plan and updated Academic Return on Investment for UCF Downtown will be on the Florida Board of Governors’ June 2015 meeting agenda. The educational site plan will be prepared to go to the Florida Board of Governors’ Strategic Planning Committee prior to its September meeting. Updates on the UCF Downtown project can be found on the Web at: [ucf.edu/downtown](http://ucf.edu/downtown).

Whittaker also noted that student, faculty, and staff forums were held within the last two weeks to give university personnel the opportunity to express ideas and ask questions regarding UCF Downtown.

- **University budget and performance funding** – The University Budget Committee has compiled a draft budget that is built on the premise that state funding will be similar to last year.
- **Florida Advanced Manufacturing Research Site** – Whittaker informed the committee about the status of the Photonics Research Institute for Sustainable Manufacturing (PRISM) project. UCF is one of three finalists for a \$110 million Department of Defense award to develop an Integrated Photonics Institute for Manufacturing Innovation. UCF has joined with more than 100 industry partners and four primary research university collaborators to develop the proposal. If awarded, PRISM will be housed in the Advanced Manufacturing Center being established in Osceola County. The project has received support from many in Central Florida’s political delegation in Washington, and the Florida state senate has a placeholder for state funding for the project. Whittaker thanked MJ Soileau, Michael Macedonia, and Winston Schonfield for their leadership in this project.

Trustee Garvy adjourned the meeting at 11:51 a.m.

Respectfully submitted:   
A. Dale Whittaker  
Provost and Vice President  
for Academic Affairs

5/6/15  
Date