



**Board of Trustees  
University of Central Florida  
Educational Programs Committee  
March 26, 2015, 11:00 – 11:45 a.m.  
FAIRWINDS Alumni Center  
Conference call-in phone #800-442-5794, passcode 463796**

**AGENDA**

**I. CALL TO ORDER**

**Robert Garvy**, Chair  
Educational Programs Committee

**II. ROLL CALL**

**Susan Tracy**  
Senior Administrative Assistant to the  
Executive Vice Provost

**III. MEETING MINUTES**

**Chair Garvy**

- Approval of the January 29, 2015,  
Educational Programs Committee meeting minutes

**IV. NEW BUSINESS**

- Conferral of Degrees (EPC-1)

**A. Dale Whittaker**  
Provost and Vice President for  
Academic Affairs

- 2017-18 Proposed Academic  
Calendar (EPC-2)

**Maribeth Ehasz**  
Vice President for Student  
Development and Enrollment Services  
**DeLaine Priest**  
Associate Vice President for  
Student Development and  
Enrollment Services

- Medical residency program (INFO-1)

**Deborah German**  
Vice President for Medical Affairs and  
Dean of the College of Medicine

- Provost's update

**A. Dale Whittaker**

**V. OTHER BUSINESS**



**MINUTES**  
**Educational Programs Committee**

**University of Central Florida**  
**Board of Trustees**  
January 29, 2015  
Live Oak Center  
Conference call-in #800-442-5794, passcode 463796

**CALL TO ORDER**

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 10:30 a.m. Committee members Weston Bayes, Richard Crotty, and Reid Oetjen were present. Board of Trustees Chair Olga Calvet was present.

**MINUTES**

The minutes from the November 20, 2014, meeting were approved as written.

**NEW BUSINESS**

Proposal to Establish a New Type I Campus (EPC-1)

A. Dale Whittaker, Provost and Vice President for Academic Affairs, provided background information regarding the proposed UCF Downtown campus. This campus will allow UCF to develop an innovative living and learning environment that capitalizes on the economic, social, and cultural activity of downtown Orlando. The Proposal to Establish a New Type 1 Campus outlines plans for UCF Downtown and the academic programs proposed for that location to accommodate student and program growth. A motion to recommend the approval in concept for the Board of Governors of the State University System of Florida Proposal to Establish a New Type I Campus was approved.

Garvy acknowledged the provost and his staff for the comprehensive report and the extensive work that went into it. Whittaker recognized those who contributed to the proposal for his or her efforts.

Benchmarking (INFO-1)

M. Paige Borden, Assistant Vice President for Institutional Knowledge Management, provided benchmarking data related to the percentage of undergraduate student credit hours taught by instructor type and also presented a comparison of institutional student to faculty ratios.

Faculty Hires Presentation (INFO-2)

Whittaker provided information on the 100 new faculty members UCF is hiring using performance funding. These hires will help to close the gap in areas of high enrollment and to grow faculty in areas of strategic emphasis. The university has launched a national campaign to attract the best faculty prospects, to help raise the university's level of recognition beyond the state, and to communicate a long-term commitment to building UCF's tenure-track faculty.

Whittaker thanked Grant Heston, Associate Vice President for Communications and Public Affairs, and his communications and marketing team for leading the faculty hires media campaign.

Provost's Update

Whittaker provided the following updates.

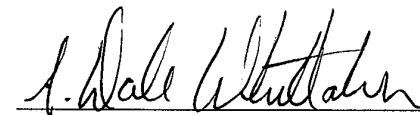
- **Faculty Cluster Initiative** – It is anticipated that 30-35 proposals will be received from groups of faculty, and approximately 40 percent of the 100 new faculty positions will be allocated to the Faculty Cluster Initiative. A majority of these will go for faculty in areas of strategic emphasis.
- **International Year of Light** – The United Nations has recognized the importance of raising global awareness of light-based technologies by proclaiming 2015 as the International Year of Light. This is an excellent opportunity for CREOL.

Whittaker expressed UCF's collective grief over the passing of Dr. Charles Townes who was the inventor of the laser and namesake of UCF's Townes Laser Institute.

- **International Consortium for Advanced Manufacturing Research Center** – The Osceola Campuses International Consortium for Advanced Manufacturing Research Center's \$110 million research proposal to the Department of Defense has been selected as one of three finalist proposals.
- **COACHE Survey** – UCF is in the process of conducting a Harvard-based faculty survey on attitudinal climate and engagement called the COACHE (Collaborative on Academic Careers in Higher Education) survey. This instrument surveys the work life, work satisfaction, and engagement of faculty. The results of this survey will be used to guide UCF's policies and practices.
- **SACSCOC reaffirmation** – The Southern Association of Colleges and Schools Commission on Colleges reaffirmation report is progressing with drafts of 50 percent of the standards completed and with the selection of a Quality Enhancement Plan in its final stages.

Trustee Garvy adjourned the meeting at 11:40 a.m.

Respectfully submitted:



A. Dale Whittaker  
Provost and Vice President  
for Academic Affairs

3-12-15

Date

ITEM: EPC-1

**EDUCATIONAL PROGRAMS COMMITTEE**  
*University of Central Florida*

**SUBJECT:** Conferral of Degrees

**DATE:** March 26, 2015

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**PROPOSED BOARD ACTION**

Concurrence: Conferral of degrees at the Spring 2015 commencement ceremonies.

**BACKGROUND INFORMATION**

UCF expects to award the following degrees at the Spring 2015 commencement ceremonies on May 7-9, 2015:

6,674	baccalaureate degrees
1,050	master's degrees
<u>134</u>	doctoral and specialist degrees
<b>7,858</b>	<b>Total</b>

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**Supporting documentation:** Registrar's Graduation Count

**Prepared by:** Amy Swinford, Senior Administrative Assistant to the Vice President and Chief of Staff

**Submitted by:** John C. Hitt, President

## UCF Spring 2015 Commencement

Note: Procession of graduates begins 20 minutes prior to each ceremony.

\*Projected Attending (Baccalaureate only) is an estimate based on 70% attending rate

College	Baccalaureate					Master's				Doctorate			
	Intent to graduate	Projected* attending	Picked-up cap and gown	Head-count	Degree award	Intent to graduate	Indicated attending	Picked-up cap and gown	Head-count	Intent to graduate	Indicated attending	Picked-up cap and gown	Head-count
<b>Thursday, 5/7, 9:00 a.m.</b>													
College of Arts and Humanities	676	473				78	78			3	3		
College of Engineering and Computer Science	650	455				159	159			49	49		
College of Optics and Photonics	1	1				8	8			5	5		
<b>College Totals:</b>	<b>1,327</b>	<b>929</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>245</b>	<b>245</b>	<b>-</b>	<b>-</b>	<b>57</b>	<b>57</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>1,231</b>												
<b>Thursday, 5/7, 2:30 p.m.</b>													
College of Health and Public Affairs	1,068	748				277	277			5	5		
<b>College Totals:</b>	<b>1,068</b>	<b>748</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>277</b>	<b>277</b>	<b>-</b>	<b>-</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>1,030</b>												
<b>Friday, 5/8, 9:00 a.m.</b>													
College of Sciences	1,494	1,046				101	101			30	30		
<b>College Totals:</b>	<b>1,494</b>	<b>1,046</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>101</b>	<b>101</b>	<b>-</b>	<b>-</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>1,177</b>												
<b>Friday, 5/8, 2:30 p.m.</b>													
College of Education and Human Performance	555	389				226	226			28	28		
* Education Specialists		-				13	13			-	-		
College of Nursing	322	225				29	29			5	5		
<b>College Totals:</b>	<b>877</b>	<b>614</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>268</b>	<b>268</b>	<b>-</b>	<b>-</b>	<b>33</b>	<b>33</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>915</b>												
<b>Saturday, 5/9, 9:00 a.m.</b>													
College of Business Administration	917	642				133	133			6	6		
<b>College Totals:</b>	<b>917</b>	<b>642</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>133</b>	<b>133</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>6</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>781</b>												
<b>Saturday, 5/9, 2:30 p.m.</b>													
College of Graduate Studies	-	-				2	2			-	-		
College of Medicine	296	207				10	10			3	3		
Office of Undergraduate Studies	335	235				-	-			-	-		
Rosen College of Hospitality Management	360	252				14	14			-	-		
<b>College Totals:</b>	<b>991</b>	<b>694</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>26</b>	<b>26</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>0</b>
<b>Total Students Anticipated in Attendance:</b>	<b>723</b>												
<b>Degree level ITG totals:</b>	<b>6,674</b>					<b>1,050</b>				<b>134</b>			
<b>Combined ITG submissions:</b>	<b>7,858</b>												
<b>All ceremony projected* attending:</b>	<b>5,856</b>	<b>74.5% of all ITG's</b>											
<b>Anticipated attendance - cap/gown pickup:</b>	<b>0</b>	<b>of all ITG's</b>											
<b>Headcount totals:</b>	<b>0</b>	<b>of all ITG's</b>											
<b>Undergraduate degrees awarded:</b>	<b>0</b>	<b>of all UGRD ITG's</b>											

ITEM: EPC-2

**EDUCATIONAL PROGRAMS COMMITTEE**  
*University of Central Florida*

**SUBJECT:** 2017-18 Proposed Academic Calendar

**DATE:** March 26, 2015

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**PROPOSED BOARD ACTION:**

Approval of 2017-18 UCF academic calendar.

**BACKGROUND INFORMATION:**

The Board of Governors requires that the Board of Trustees approve the university's academic calendar. The attached 2017-18 calendar developed by the UCF Academic Calendar Committee has been approved by Provost Whittaker and will be submitted to the Board of Governors for final approval to ensure compliance with the guidelines for academic calendars established in Rule 6C-8.001.

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**Supporting documentation:** 2017-18 Proposed Academic Calendar

**Prepared by:** Maribeth Ehasz, Vice President for Student Development and Enrollment Services  
DeLaine Priest, Associate Vice President for Student Development and Enrollment Services

**Submitted by:** A. Dale Whittaker, Provost and Vice President for Academic Affairs

**Educational Programs Committee - ITEMS**

Academic Calendar Committee

University of Central Florida  
Proposed and Recommended Academic Calendar 2017-2018

EVENT	Fall 2017	Spring 2018	SU A (6 wks) 2018	B (6 wks) 2018	C (12 wks) 2018	D (9 wks) 2018	Holidays
Classes Begin	21-Aug	8-Jan	14-May	25-Jun	14-May	14-May	Labor Day Monday 9/4/2017
Add Deadline	24-Aug	11-Jan	17-May	28-Jun	17-May	17-May	Veterans Day Friday 11/10/2017
Drop Deadline	25-Aug	12-Jan	18-May	29-Jun	18-May	18-May	Thanksgiving Thurs-Sat 11/23-11/25
Academic Activity or Attendance Due	30-Aug	17-Jan	23-May	5-Jul	23-May	23-May	MLK Monday 1/15/2018
Withdraw Date	30-Oct	21-Mar	7-Jun	19-Jul	3-Jul	20-Jun	Spring Break Mon-Sat 3/12-3/17
Last Day of Class	2-Dec	23-Apr	22-Jun	3-Aug	3-Aug	13-Jul	Memorial Day Monday 5/28/2018
Study Day	-	24-Apr	-	-	-	-	4th of July Wednesday 7/4/2018
Final Exams	12/4-12/9	4/25-5/1	-	-	-	-	
Grades Due	13-Dec	4-May	27-Jun	8-Aug	8-Aug	18-Jul	
Degree Conferral Date	15-Dec	3-May	4-Aug	4-Aug	4-Aug	4-Aug	
Certifications	15-Dec	7-May	10-Aug	10-Aug	10-Aug	10-Aug	
Commencement	12/15-12/16	5/3-5/5	4-Aug	4-Aug	4-Aug	4-Aug	
Number of Class Days	78	77	29	29	58	43	
Number of Final Exam Days	6	6	-	-	-	-	
Total Number of Instructional Days	84	83	29	29	58	43	
<b>Grand Total Number of Instructional Days</b>	<b>225</b>						
Total Instructional Days*	Fall 2017	Spring 2018	SU A (6 wks) 2018	B (6 wks) 2018	C (12 wks) 2018	D (9 wks) 2018	
August	9.5	-	-	-	-	-	
September	22.5	-	-	-	-	-	
October	24	-	-	-	-	-	
November	20.5	-	-	-	-	-	
December	7.5	-	-	-	-	-	
January	-	18.5	-	-	-	-	
February	-	22	-	-	-	-	
March	-	19	-	-	-	-	
April	-	22.5	-	-	-	-	
May	-	1	13	-	13	13	
June	-	-	16	5	21	21	
July	-	-	-	21	21	9	
August	-	-	-	3	3	0	
Totals	84	83	29	29	58	43	
Class Meeting Days**	Fall 2017	Spring 2018	A (6 weeks)	B (6 weeks)	C (12 weeks)	D (9 weeks)	
M-W-F	42	42	17	18	34	26	
M-T-W-R	58	57	23	23	46	34	
M-T-W-R-F	71	70	29	29	58	43	
M-W	29	28	11	11	22	17	
T-R	29	28	12	12	23	16	
M T	14	14	5	6	11	8	
W	15	15	6	5	12	8	
R	15	14	6	6	12	9	
F	14	14	6	6	12	9	
S#	14	14	6	6	12	9	
	14 (7)	14 (7)	-	-	-	-	

\* Does include final exam days

Holidays: 9/4, 11/10, 11/23, 11/24, 1/15, 3/12-3/17 (Spring Break), 5/28, 7/4

\*\* Does not include final exams

# Saturday is counted as one-half an instructional day