



**Board of Trustees
Finance and Facilities Committee Meeting**

November 19, 2015

11:00 - Noon

NorthView

Conference call in phone number 800-442-5794, passcode 463796

AGENDA

- | | |
|---|---|
| I. CALL TO ORDER | Alex Martins
<i>Chair, Finance and Facilities Committee</i> |
| II. ROLL CALL | Tracy D. Slavik
<i>Coordinator, Administrative Services
for Administration and Finance Division</i> |
| III. NEW BUSINESS | Chair Martins |
| <ul style="list-style-type: none">• Revisions to Florida Solar Energy Center Rules 6C7-8.007 and 6C7-8.010 and Repeal of Rule 6C7-8.008 (FFC-1) | William F. Merck II
<i>Vice President for Administration and Finance and Chief Financial Officer</i>
W. Scott Cole
<i>Vice President and General Counsel</i>
Youndy Cook
<i>Deputy General Counsel</i> |
| <ul style="list-style-type: none">• 2016-17 Tuition and Fees (FFC-2) | William F. Merck II
Tracy Clark
<i>Associate Provost for Budget, Planning, and Administration and Associate Vice President for Finance</i>
Maribeth Ehasz
<i>Vice President for Student Development and Enrollment Services</i> |

- Boutique Hotel ([FFC-3](#))
William F. Merck II
W. Scott Cole
- Broadband Spectrum Incentive Auction ([FFC-4](#))
William F. Merck II
Grant Heston
Vice President for Communications and Marketing

IV. OTHER BUSINESS Chair Martins

V. CLOSING COMMENTS Chair Martins

ITEM: FFC-1

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: Revisions to Florida Solar Energy Center Rules 6C7-8.007 and 6C7-8.010 and Repeal of Rule 6C7-8.008

DATE: November 19, 2015

PROPOSED COMMITTEE ACTION

Approve the attached amendments to existing Florida Solar Energy Center rules.

BACKGROUND INFORMATION

The Florida Administrative Procedures Act requires that amendments to rules be approved by the Board of Trustees. The board is requested to approve amendments to Florida Solar Energy rules 6C7-8.007 Solar Thermal PV Equipment Testing Standards and 6C7-8.010 Solar Thermal and Photovoltaic System Standards and Certification and to repeal 6C7-8.008 Solar Thermal Collector and PV Module Certification.

Supporting documentation: Chapter 8 UCF Rules:

Attachment A: 6C7-8.007 Solar Thermal PV Equipment Testing Standards

Attachment B: 6C7-8.010 Solar Thermal and Photovoltaic System Standards and Certification

Attachment C: 6C7-8.008 Solar Thermal Collector and PV Module Certification

Prepared by: Youndy C. Cook, Deputy General Counsel

Submitted by: W. Scott Cole, Vice President and General Counsel

Attachment A

6C7-8.007 Solar Thermal and PV Equipment ~~Testing~~ Standards.

(1) The Solar Equipment Testing and Standards Program shall apply to solar thermal and PV equipment submitted for testing and evaluation by manufacturers, distributors, or retailers (herein called the “Seller”). Equipment that converts sunlight directly into useful thermal or heat energy shall be designated as thermal collectors. Equipment that converts sunlight directly into useful electrical energy shall be designated as photovoltaic (herein called “PV”) modules. The procedures and requirements for participating in the program shall be those described in FSEC Standard 101-15 ~~401-10~~, “Operation of the Solar Thermal Collector Certification Program” (September 2015) (~~January 2010~~), and FSEC Standard 201-10, “Operation of the Photovoltaic Module Performance Certification Program” (January 2010), whichever is applicable. A copy of each of these standards is incorporated in this regulation by reference.

(2) Solar thermal collector and solar thermal system certifications issued by the Solar Rating & Certification Corporation™ (SRCC) shall be deemed to comply with the solar thermal collector and solar thermal system standards of the Florida Solar Energy Center. ~~The standards for solar thermal collectors shall be those described in FSEC Standard 102-10, “Test Methods and Minimum Standards for Certifying Solar Thermal Collectors” (January 2010). The standards for PV modules shall be those described in FSEC Standard 202-10, “Test Method for Photovoltaic Module Power Rating” (January 2010). A copy of each of these standards is incorporated in this rule by reference. Sellers are required to meet these standards and have a Label of Certification in accordance with FSEC Standard 101-10 or FSEC Standard 201-10, whichever is applicable, in order to sell certified solar thermal collectors or PV modules in Florida.~~

(3) ~~The criteria for testing the performance of solar thermal collectors and systems shall be those described in FSEC Standard 102-10 and FSEC Standard 105-10, “Solar Thermal System and Components Test Protocols” (January 2010) is herein incorporated by reference.~~ The criteria for testing the performance of PV modules shall be those described in FSEC Standard 202-10.

(4) Results of tests, as described in ~~FSEC Standard 102-10, FSEC Standard 105-10 and~~ FSEC Standard 202-10, conducted by organizations other than the Center may be accepted by the Center when the testing organization meets the requirements and criteria of FSEC Standard 101-15 ~~401-10~~, ~~FSEC Standard 103-10~~, “Operation of the Solar Thermal Systems Certification Program” (September 2015) (~~January 2010~~), ~~incorporated herein by reference~~, or FSEC Standard 201-10, “Operation of the Photovoltaic Equipment Certification Program”, ~~incorporated herein by reference~~, whichever is applicable. The Center may refuse to accept test results from other testing organizations which do not meet these criteria.

Rulemaking Authority 377.705, 1001.74 FS. Law Implemented 377.705, 1001.74 FS. History—New 5-5-10. Amended

Attachment B

6C7-8.010 ~~Solar Thermal and~~ Photovoltaic System Standards and Certification.

The ~~Solar Thermal and~~ PV System Certification Program applies to systems required by this regulation to be submitted to the Center by the Seller for evaluation and approval. Requirements for approval shall be those described in ~~FSEC Standard 104-10, "Florida System Standards for Design and Installation of Solar Thermal Systems" (January 2010) or FSEC Standard 203-10, "Procedures for Photovoltaic System Design Review and Approval" (January 2010), whichever is applicable.~~ A copy of this standard ~~each of these standards~~ is incorporated in this regulation by reference.

(1) The System Approval Certificate will include but ~~is not be~~ limited to:

- (a) Identification of the primary and alternate major components of the system.
- (b) A diagram of the system.

(2) As a condition of receiving the System Approval Certificate, the Seller shall submit specifications and application information pertaining to major components of the system, ~~and an owner's manual describing installation, operation and maintenance for the system and its major components.~~

(3) The contents and format of the System Approval Certificate may be revised as deemed necessary by the Center.

Rulemaking Authority 377.05, 1001.74 FS. Law Implemented 377.05, 1001.74 FS. History—New 5-5-10. Amended _____

Attachment C

6C7-8.008 Solar Thermal Collector and PV Module Certification.

(1) The Center shall provide the artwork for a Label of Certification to the Seller of a solar thermal collector that has met the requirements of FSEC Standard 101-10 and for which there are acceptable performance results, subject to compliance with the provisions of FSEC Standard 102-10. Contents of the Label of Certification shall include but not be limited to:

- (a) Certification that the collector meets the minimum standards of the Center.
- (b) A solar thermal collector performance rating in accordance with FSEC Standard 102-10.
- (c) A measure of the solar thermal collector's gross area.

(2) The Center shall provide the artwork for a Label of Certification to the Seller of PV modules that have been tested in compliance with the provisions of FSEC Standard 202-10. Contents of the label shall include PV module performance rating in accordance with FSEC Standard 201-10.

(3) As a condition of displaying a Label of Certification on a solar thermal collector or PV module documentation, the Seller must have received the artwork for the Label of Certification from the Center for that same model thermal collector or PV module, and shall only apply that Label of Certification to that specific model of the thermal collector or PV module.

(4) The contents and format of the artwork for the Label of Certification may be revised as deemed necessary by the Center.

Rulemaking Authority 377.705, 1001.74 FS. Law Implemented 377.705, 1001.74 FS. History--New 5-5-10. Repealed

ITEM: FFC-2

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: 2016-17 Tuition and Fees

DATE: November 19, 2015

PROPOSED COMMITTEE ACTION

Approve no increase to the tuition and fees included in the schedule below for the 2016-17 academic year, effective Fall 2016.

	<u>Undergraduate</u>	<u>Graduate</u>
Tuition ¹	\$ 105.07	\$ 288.16
Tuition differential	44.20	-
Out-of-state fee	511.06	785.15
Financial aid fee ¹	5.16	14.40
Non-resident financial aid fee	25.55	39.25
Transportation Access fee	9.10	9.10
Activity and Service fee	11.67	11.67
Athletic fee	14.32	14.32
Health fee	10.84	10.84
Technology fee ¹	5.16	14.40
Capital improvement fee	6.76	6.76

¹ Undergraduate tuition, effective for Fall 2016, will be established by the legislature in Spring 2016. The financial aid and technology fees are contingent upon the established tuition rate.

Supporting documentation: None

Prepared by: Tracy Clark, Associate Provost for Budget, Planning, and Administration and Associate Vice President for Finance
Maribeth Ehasz, Vice President for Student Development and Enrollment Services

Submitted by: William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer

ITEM: FFC-3

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: Boutique Hotel

DATE: November 19, 2015

PROPOSED COMMITTEE ACTION

Approve the agreement for a boutique hotel on campus.

Supporting documentation: Overview of UCF Hotel and Conference Center (Attachment A)
UCF Hotel Rendering One (Attachment B)
UCF Hotel Rendering Two (Attachment C)
UCF Hotel Plans (Attachment D)

Prepared by: John C. Pittman, Associate Vice President for Administration and Finance,
Debt Management
W. Scott Cole, Vice President and General Counsel

Submitted by: William F. Merck II, Vice President for Administration and Finance and
Chief Financial Officer

UCF Hotel & Conference Center

Project Summary

November 5, 2015

The UCF Hotel will be a hotel that is designed with the operating efficiencies of an upscale full service branded hotel, yet with an emphasis on the desirable attributes of a destination boutique hotel. The hotel design specifically addresses the needs of UCF in accommodating its visitors and dignitaries, as well as the corporate traveler with affiliations to the businesses surrounding the UCF campus. Importantly, the hotel staff will provide a personalized level of service that will enrich the experience for all hotel, conference and special event guests.

The hotel will be intimate, warm and inviting; a sanctuary within the hustle and bustle of the campus and Alafaya Trail. Lush landscaping will help to enhance the visitor's arrival, and views of the courtyard entertainment area from the front desk will be noteworthy. The ground floor will be open and engaging, yet with defined areas for gathering, relaxing, dining and event functions. The conference facilities, which include a large ballroom capable of being subdivided into five sections, is complemented by four additional meeting rooms plus a boardroom. Lobby seating areas, a coffee shop and a lobby lounge provide opportunities for casual meetings and social gatherings. The 12,000 square feet of exterior entertainment areas are enclosed by a landscaped perimeter wall that provides visual and acoustic separation from the adjacent streets, allowing for outdoor events of all sizes and types.

The conference facilities can accommodate up to 700 in a meeting configuration and 350 for banquet events. Catering for the conference facilities is provided from the central kitchen, which will be located adjacent to the full service three-meal restaurant that looks out over the event lawn and pool area. Controlled access surface parking for 200 cars will be provided on site.

The room floors are defined by ample corridors, recessed room entries and high ceilings. The 135 rooms will be configured to address the individual traveler (king rooms), small families (double queen rooms), larger families (adjoining king and double queen rooms), and executives (suites). Housekeeping is provided with appropriate service rooms on each floor, allowing for minimal disruption while rooms are serviced.

The exterior design of the hotel, yet to be finalized, will be complementary to the architectural style of the campus. The building will be inviting and intimate in scale, presenting itself as a quiet destination within the activity zones that surround it. Approval of the final design by UCF is a requirement of the development agreement.

Attached are the site plan, the ground floor plan, upper floor plans and individual room plans.

UCF Hotel & Conference Center

The Hotel Experience

General:

The hotel will be operated as an independent boutique hotel. The affiliation to UCF will be apparent, yet understated. The design of the facility will be unique yet comfortable. And the staff will be engaging yet unassuming.

The Guest Experience:

The guest, whether they be overnight, conference, meeting, wedding or dining, will always feel that they are important and welcome.

The Lobby:

The design of the ground floor will provide an immediate awareness of the location for each of the functional areas. Elevators to the room floors are directly across the lobby from the front desk with easy access to the porte cochere entry as well as to the pool and outdoor function space. The lobby will have hard surface flooring complemented by areas of plush carpeting that delineate circulation from relaxation. Full height glazing will allow natural light to flood the interior and provide vistas to the courtyards. Sun shading, canopies and overhangs will control solar gain. Specific attention to acoustics will result in a feeling of quiet calm, not urban bustle.

Rooms:

Attention to detail will be a cornerstone of the design. Rooms will be well appointed and dignified. Rich carpet, high ceilings and quality furnishings will provide a warm place to relax and enjoy a peaceful night's sleep. Ceramic tile and glass panels dominate the baths. The room floor corridors are wide and elegantly lit, with recessed entries.

Conference, Meetings, Banquets and Special Events:

The facility is being designed to accommodate large and small events alike, both indoors in the formal meeting rooms and outdoors in the multiple event areas. Emphasis has been placed on the ability to accommodate pre-function as well as post-function gatherings. The conference facilities will be flexible with the ability to accommodate functions of various sizes and needs at the same time. All meeting rooms will include state of the art audio visual accommodations.

Amenities:

The hotel will have a full service three-meal restaurant designed to be comfortable and inviting for breakfast & lunch, but intimate for dinner. It will be complemented by a large lobby lounge and a coffee shop, all on the ground floor. Exterior seating areas will be adjacent to each of these venues. The guest will have easy access to the exterior pool, outdoor courtyards, and indoor exercise facility.

Reservation Systems:

In addition to on site marketing, sales and reservation personnel the management company will utilize an easy to access, browser friendly web page with state of the art internet marketing and bookings. Management will work with UCF to provide blocks of rooms in conjunction with UCF events and conferences.

Project Team Members

Developer:

KUD International is the developer. KUD has prior experience with UCF, having completed the Knight's Plaza projects, including CFE Arena and The Towers. KUD International is a subsidiary of Kajima Corporation, one of the world's largest construction, engineering and development companies with net assets of over \$3 billion. KUD has specific area hospitality experience, having recently completed the 1500 room Bonnet Creek Hilton and Waldorf Astoria project. KUD is excited to have this opportunity to continue to serve UCF.

Ownership:

KUD will be the co-managing partner in the ownership entity. KUD will be joined by Brooksville Development Company, an Orlando based developer that was also KUD's partner in Bonnet Creek. The limited partner will be Atlantic American Partners, a Florida based equity investor.

Management:

KUD and Brooksville will oversee the management of the hotel operator, Charlestowne Hotels. Charlestowne is an operator of 37 hotels, primarily in the southeastern United States. Charlestowne has specific expertise in managing hotels and conference centers on or near university campuses.

Design:

Baker Barrios will serve as KUD's architect on the project. Baker Barrios has designed projects for several major flags as well as for independent boutique hotels, including the Alford Inn at Rollins College. Baker Barrios has also completed several projects on the UCF campus (UCF Engineering III, UCF Business Administration II, UCF Teaching Academy, UCF Morgridge International Reading Center), and has worked with KUD on projects in the past.

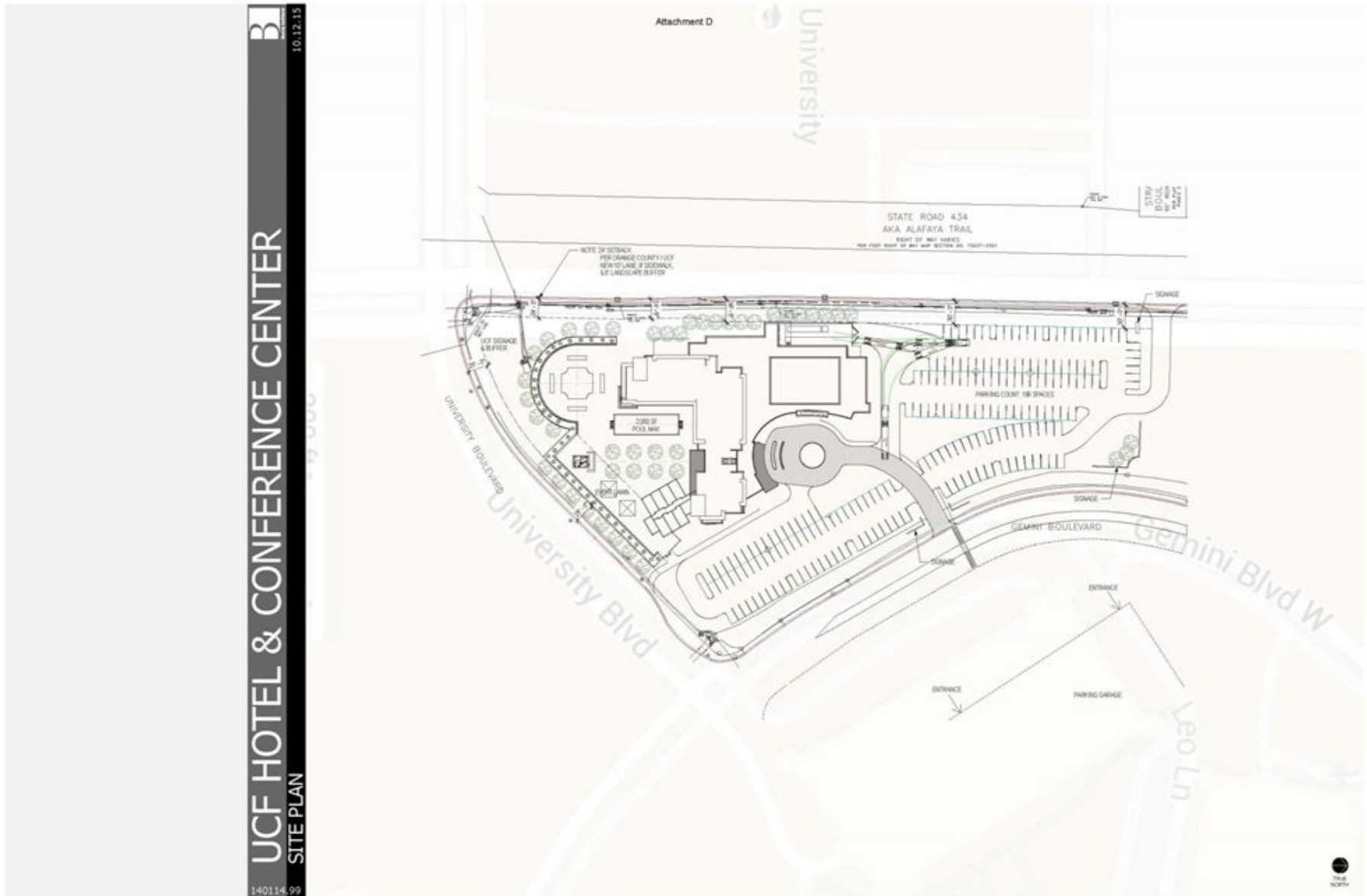
Construction:

KUD will use its sister company, Batson-Cook Construction, to construct the hotel. Batson-Cook is a major southeast US contractor that is also owned by Kajima USA. Batson-Cook has significant central Florida expertise, and recently completed the SkyHouse residential project in downtown Orlando. Batson-Cook will competitively bid the components of the project to pre-qualified trade contractors from the Orlando area.

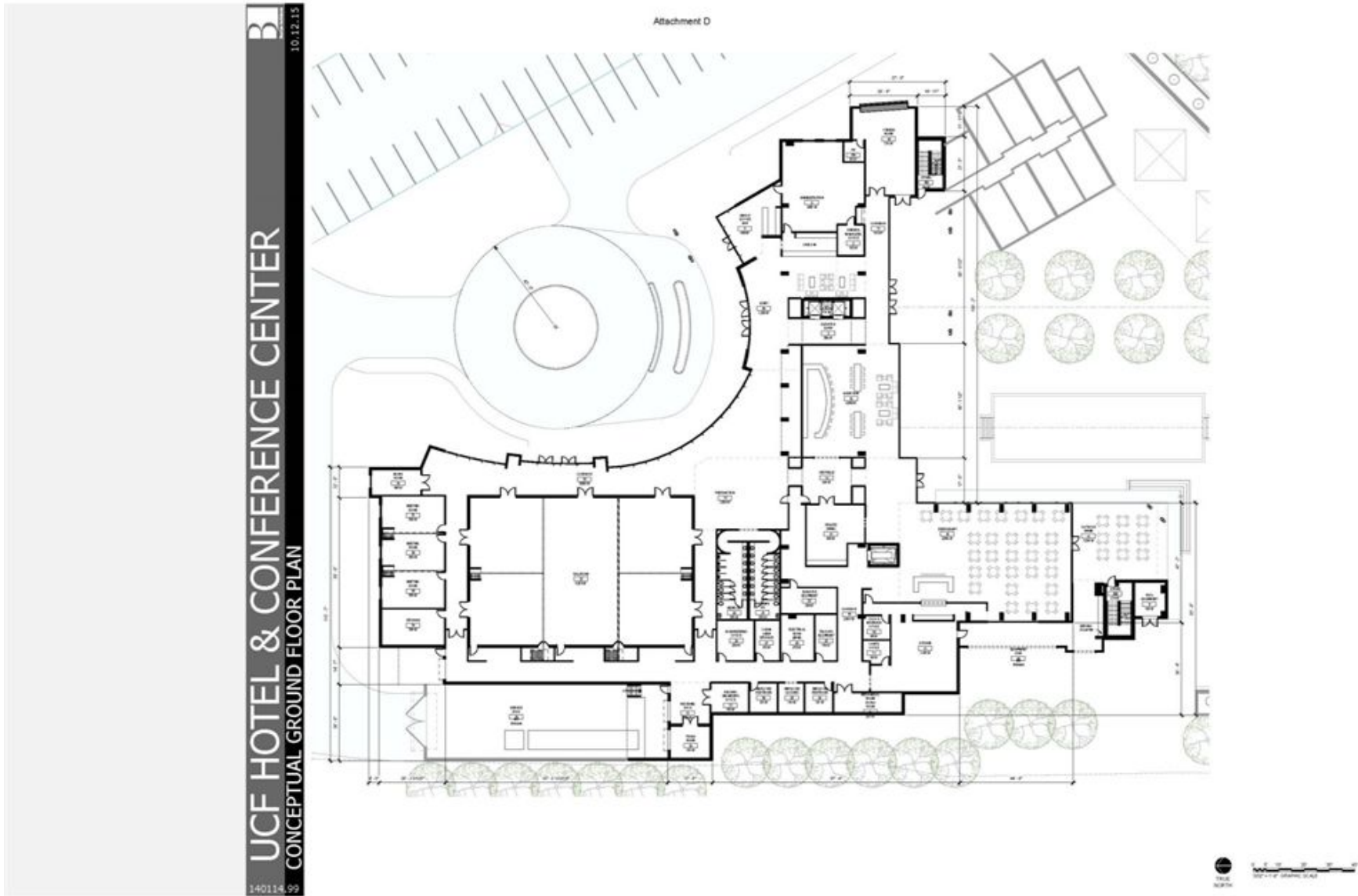
Attachment B







UCF HOTEL & CONFERENCE CENTER
SITE PLAN
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10.12.15

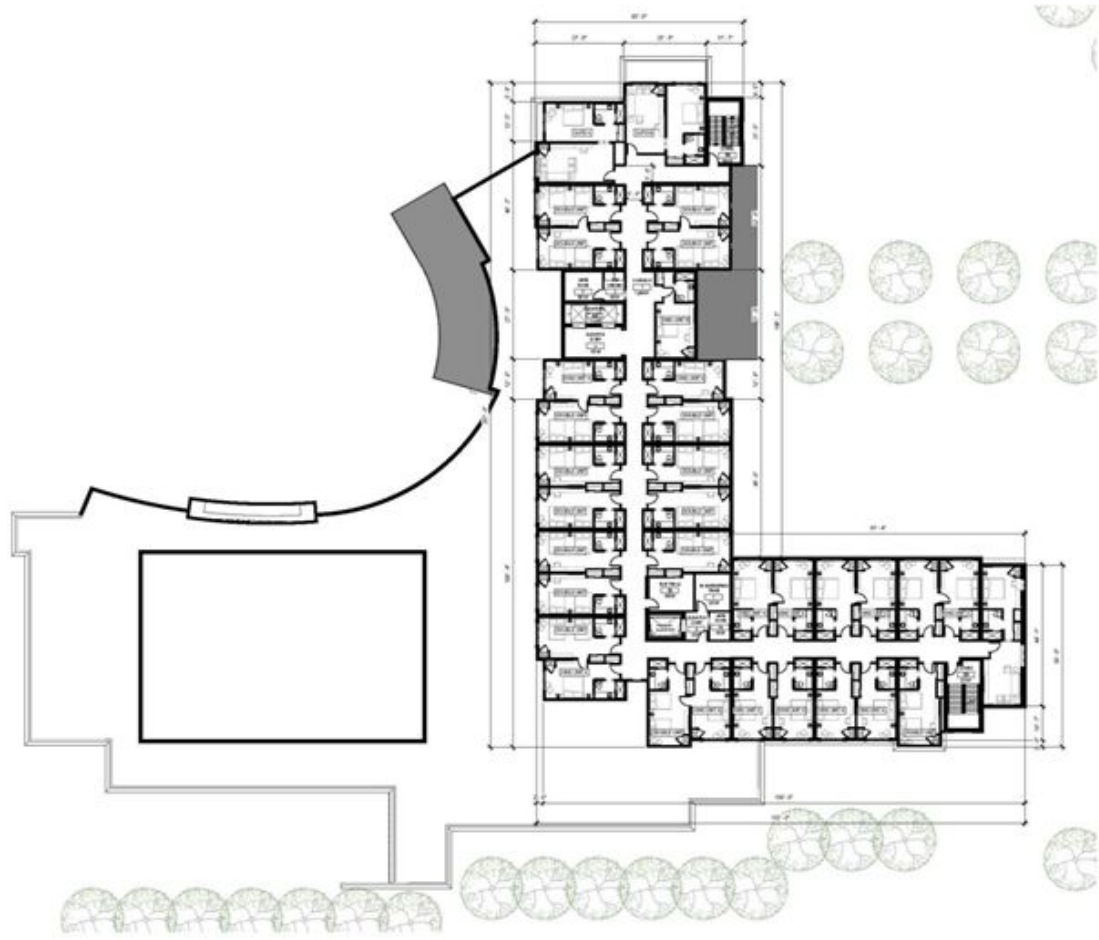


UCF HOTEL & CONFERENCE CENTER
CONCEPTUAL FLOOR PLAN LEVELS 2-4

B
10.12.15

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Attachment D



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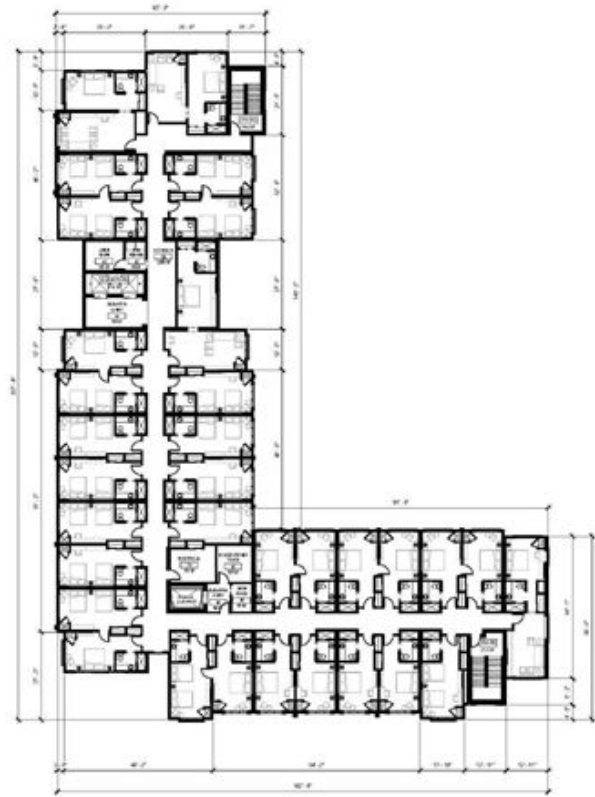
UCF HOTEL & CONFERENCE CENTER

CONCEPTUAL FLOOR PLAN LEVEL 5

B

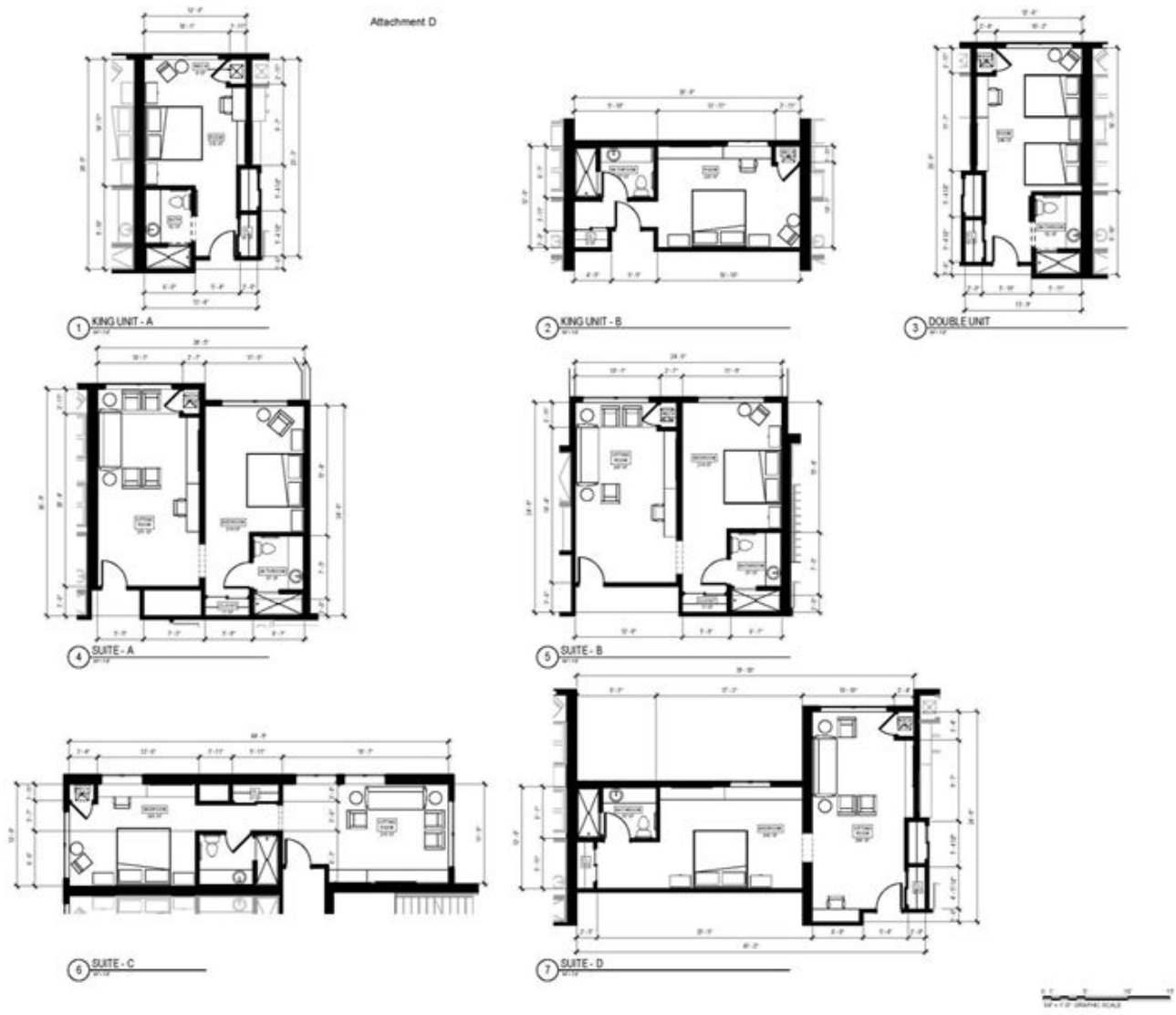
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Attachment D



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10.12.15
UCF HOTEL & CONFERENCE CENTER
CONCEPTUAL UNIT PLANS
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Attachment D



ITEM: FFC-4

**University of Central Florida
Board of Trustees
Finance and Facilities Committee**

SUBJECT: Broadband Spectrum Incentive Auction

DATE: November 19, 2015

PROPOSED COMMITTEE ACTION

Approval that UCF will not enter the Broadband Spectrum Incentive Auction.

BACKGROUND INFORMATION

The Federal Communications Commission is launching a reverse auction in 2016 where the FCC will offer a bid to select television stations for purchase of broadband spectrum.

A joint meeting of the Advancement Committee and Finance and Facilities Committee was held on October 22, 2015, to discuss the auction parameters. Following further review, it was recommended that UCF not enter the Broadband Spectrum Incentive Auction.

Supporting documentation: None

Prepared by: Karen Monteleone, Associate Director, Board Relations

Submitted by: Grant Heston, Vice President for Communications and Marketing