



MINUTES
Educational Programs Committee
University of Central Florida
Board of Trustees

May 31, 2016
FAIRWINDS Alumni Center
Conference call-in #800-442-5794, passcode 463796

CALL TO ORDER

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 9:15 a.m. Committee members Ken Bradley, Chris Clemente, Keith Koons, and Beverly Seay were present. Also present were Board of Trustees Chairman Marcos Marchena and trustees Clarence Brown III, Joseph Conte, Alex Martins, David Walsh, and William Yeargin.

MINUTES

The minutes from the March 24, 2016, and May 31, 2016, meetings were approved as written.

NEW BUSINESS

Tenure Recommendations (EPC-1)

Dale Whittaker, Provost and Executive Vice President, reviewed the promotion and tenure process. During this year's process, President Hitt and Provost Whittaker reviewed tenure applications and recommended that nineteen candidates be approved for tenure. A motion to approve the 2016 tenure recommendations was unanimously approved.

2016-17 UCF Work Plan (EPC-2)

Paige Borden, Associate Provost for Academic Program Quality and Associate Vice President for Institutional Knowledge Management, reviewed an update of UCF's 2016-17 Work Plan that will be presented in June to the Florida Board of Governors. With the understanding that additional minor updates or modifications may be made to the plan, a motion to recommend the 2016-17 University Work Plan to the Board of Trustees was approved.

Amendment to University Regulation UCF-2.032 Textbook Adoption (EPC-3)

Youndy Cook, Deputy General Counsel, requested approval to amend University Regulation UCF-2.032. This year, the Florida Legislature amended the underlying statute on textbook affordability, requiring some changes in the university's procedures. The law now addresses instructional materials as well as textbooks. All references to textbooks in the regulation are therefore amended to also refer to instructional materials.

The law now requires that textbook and instruction material adoption deadlines are at least 50 days prior to the first day of class for each term. The law also requires that the posting of textbook and instructional material orders is placed by the adoption deadline on the bookstore Web site 45 days prior to the first day of class for each term. The committee unanimously approved the amendment as presented.

Provost's Update

Whittaker provided the following updates.

- **Faculty Recognition** – Whittaker introduced Ayman Abouraddy, an associate professor in the College of Optics and Photonics. Abouraddy is a UCF scientist who has a passion for teaching and whose research is playing a critical role in shaping a \$317 million U.S. Department of Defense program through smart fibers. This program could expand the function of clothing to include monitoring our health, sensing the environment, and harvesting energy.
- **ICAMR (International Consortium for Advanced Manufacturing Research)** – Whittaker stated that the Osceola County Board of Commissioners approved \$15 million over the next five years for programming and research development at the Florida Advanced Manufacturing Research Center.
- **Strategic Plan** – Whittaker thanked the board for its involvement and commitment to the Collective Impact Strategic Plan.
- **2016-17 UCF Work Plan** – Whittaker commented that UCF is embedding the work plan and its metrics into the university and State University System reporting mechanisms as key performance indicators, performance funding metrics, and preeminence metrics.
- **Path to Preeminence – Five-year Plan** – Whittaker said that the five-year plan to move from emerging preeminence to preeminence will be presented to the UCF Board of Trustees at its July meeting and to the Board of Governors at its September meeting.
- **New Leadership Hires** – Whittaker recognized three new leaders: Jeff Moore, Dean of the College of Arts and Humanities; Paula Kohler, Executive Director of the Florida Center for Students With Unique Abilities; and Thad Seymour, Vice Provost for UCF Downtown.
- **UCF Downtown** – On-campus presentations and in-person interviews for the design and construction team finalists for the new academic building and renovation of the Center for Emerging Media will take place on June 17.
- **Vice President for Research and Dean of Graduate Studies Search** – Whittaker stated that four final candidates came to campus for interviews during May. The search will be narrowed down to one or more candidates who will be invited for a second visit in June.
- **Faculty Cluster Initiative** – Whittaker said that five faculty positions have been secured for the six inaugural interdisciplinary clusters. He also stated that a second round of two to four new clusters for 2017-18, with approximately 10-20 new faculty positions is expected.
- **University Budget Committee** – Whittaker said that the University Budget Committee allocated approximately \$24 million to invest in growing UCF's faculty, supporting that growth through infrastructure and research technology, student support initiatives including financial aid, and building and technology security.
- **Summer Enrollment** – Whittaker noted that approximately 39,000 students will be enrolled during the summer terms.

Foundations of Excellence (INFO-1)

Dr. Jeff Jones, Vice Provost for Regional Campuses, presented updates on the Foundations of Excellence transfer initiative. Jones serves as the Co-Chair of the Foundations of Excellence Executive Council, alongside Maribeth Ehasz, Vice President for Student Development and Enrollment Services.

The Foundations of Excellence initiative is a multi-year, university-wide process, with more than 200 UCF administrators, faculty members, staff members, students, and external partners serving on specific action-driven teams. The process is designed to shape the university's culture to better accommodate transfer students. UCF aims to increase the academic readiness, retention rates, completion rates, and other success measures among transfer students.

The first year involved an intensive self-study that examined transfer policies, practices, and procedures. From this work, 118 recommendations were made for institutional improvements that could lead to higher levels of transfer student success. This year—the second year—is focused on developing implementation plans for these recommendations, which have been prioritized around philosophy, communication, curriculum alignment, transfer credit evaluation, transfer orientation, transfer engagement, and academic success. In implementing specific action items in each of these areas, UCF plans to transform its environment by offering the best practices and policies that support the academic success, learning, satisfaction, and graduation rates of its transfer students.

Trustee Garvy adjourned the meeting at 11:15 a.m.

Respectfully submitted:



A. Dale Whittaker
Provost and Executive Vice President

7/12/2016

Date