

**Minutes  
Board of Trustees Meeting  
University of Central Florida  
March 22, 2018**

Chairman Marcos Marchena called the meeting of the Board of Trustees to order at 1:09 p.m. in the *FAIRWINDS* Alumni Center on the UCF Orlando campus.

He reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

**WELCOME**

Marchena welcomed the board members and called on Rick Schell, Associate Corporate Secretary, to call the roll. Schell determined that a quorum was present.

The following board members attended the meeting: Chairman Marcos Marchena, Vice Chair Robert Garvy, Ken Bradley, Joseph Conte, Nicholas Larkins, Alex Martins, Beverly Seay, William Self, David Walsh, and William Yeargin. Trustee John Sprouls attended via teleconference call.

**PUBLIC COMMENT**

Tareck Leonard addressed the board regarding the UCF presidential selection process and his concerns about a lack of transparency and involvement of student and faculty.

**MINUTES**

Marchena called for approval of the January 18, March 9, and March 13, 2018, meeting minutes, which were approved.

Marchena called on President John C. Hitt for remarks and introductions.

**REMARKS**

Hitt thanked Marchena for his leadership in bringing the search for his successor to a successful conclusion and invited Marchena to comment on the search process.

Marchena discussed the search and thanked the candidates who submitted themselves to a public and rigorous process. He expressed his appreciation to the search committee, participants, and staff for their assistance throughout a complicated process. He invited the board and community to attend President-elect Dale Whittaker's confirmation at the Board of Governors meeting on the morning of March 29. Trustee Martins thanked Marchena for his leadership, the transparency, and expeditious manner in which the search was held.

Hitt congratulated the Provost and Executive Vice President, Dale Whittaker. Hitt stated that it had been a pleasure working with him for the past three-and-a-half years. He also commented that he looked forward to continuing that cordial relationship as they create an orderly transition over the next three months.

He announced that two of trustees were leaving the board. He called on trustee Clarence Brown for special recognition, noting that Brown's last meeting was in January after five years of service as a member of the board. He thanked Brown for his contributions to the university. Hitt and Marchena presented Brown with a certificate of appreciation.

Hitt announced that trustee Nicholas Larkins was leaving the board after serving his year of service as a representative of the Student Government Association. He thanked Larkins for his contributions to the university. Hitt and Marchena presented Larkins with a certificate of appreciation.

## **INTRODUCTIONS**

Hitt congratulated the following members of the UCF community.

### A. Order of Pegasus–Class of 2018

The Order of Pegasus is the highest recognition the university gives to outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service. The following recipients were in attendance.

#### Doctoral Degree Honorees

Carissa Baker, College of Arts and Humanities  
Daniel Franklin, College of Sciences  
Ahmad Qasem, College of Medicine

#### Bachelor's Degree Honorees

Ana Beltran, College of Arts and Humanities  
Anthony Catotti, College of Business Administration and  
College of Education and Human Performance  
Paul Gill, College of Sciences  
Heather Holman, College of Medicine and College of Education and Human Performance  
Jeslin Kera, College of Medicine  
Nicholas Larkins, College of Health and Public Affairs  
Maria Pennella, College of Health and Public Affairs  
Bailey Ranson, College of Nursing  
Lindsey Webb, College of Engineering and Computer Science  
Matthew Wright, College of Engineering and Computer Science

## B. Legislative Scholars

Hitt introduced Dan Holsenbeck, Senior Vice President for University Relations, who addressed the board about this year's group of legislative scholars. Holsenbeck then introduced Fred Kittinger, Senior Associate Vice President for University Relations, who introduced the legislative scholars in attendance. They were: Jorge Alfonso, Quinton Arrington, Madison Beatty, Taylor Brasseur, Natalie Caballero, Robert Hill, Kristopher Justs, Melissa Mitchum, Christian Rodriguez, Myj Saintyl, Raven Sansbury, Alex Storer, Ariel Thweatt, Kelley Truong, and Amberly Vinas. Those recognized but unable to attend were: Mishka Brice, Keihysha Cenord, Timothy Hill, Ashton Holland, Alice Neira, Kurstin Phelps, and Carolin Raud.

Legislative scholars Robert Hill and Madison Beatty along with Representative Amber Mariano presented the Florida House and Florida Senate proclamations commending President John C. Hitt, faculty, staff, and students of UCF for the extraordinary accomplishments made by the university. President Hitt was recognized as one of the most innovative university presidents in America and as such, January 24, 2018, was recognized as University of Central Florida Day in the State of Florida. The Senate resolution recognized the more than 26 years of transformative leadership provided by President Hitt and the development of UCF as a major metropolitan research university of global impact by his leadership.

## C. Faculty

Rebecca Bennett, College of Business Administration, was recognized as a fellow of the Society for Industrial and Organizational Psychology, which honors distinguished psychologists who have made an unusual and outstanding contribution to their fields of study. She joined the UCF College of Business Department of Management in 2016.

Demetrios Christodoulides was the recipient of the Optical Society of America's 2018 Max Born Award. The award is presented to a person who has made an outstanding theoretical or experimental contribution to physical optics. He is the Cobb Family Endowed Chair and Pegasus Professor of Optics at the College of Optics and Photonics.

Jonathan Kibble, College of Medicine, was selected as the American Physiology Society's 2018 Arthur C. Guyton Educator of the Year Award recipient. He will receive the award at the society's national meeting in April. Kibble joined the college 2008, and he was appointed assistant dean for medical education in 2010.

## D. Employee of the Month

The Employee of the Month for January was Iris Rios, an administrative assistant in Interdisciplinary Studies in the College of Undergraduate Studies, who has been with UCF for 10 years.

The Employee of the Month for February was Aracelis Nieves, an administrative assistant in First Year Advising and Exploration, Student Development and Enrollment Services, who has been with UCF for four years.

Hitt asked Marchena for the immediate consideration of consent agenda item NG-7, *Emeritus* Confirmation.

Marchena called on Trustee Yeargin, chair of the Nominating and Governance Committee, who stated that NGC-7 *Emeritus* Confirmation had been unanimously approved by the committee meeting held earlier in the morning.

Yeargin introduced Deputy Chief Carl Metzger and Deputy Chief Brett Meade. Metzger read a proclamation designating Richard Beary as Chief *Emeritus*.

Yeargin presented the following item for board approval.

- NG-7 *Emeritus* Confirmation—A motion was unanimously approved to award the title of Chief *Emeritus* to Chief Richard Beary for his accomplishments during his tenure as Chief of Police.

Yeargin invited Beary to join Hitt and Marchena for the presentation of the proclamation.

## **REPORTS**

Marchena called on Holsenbeck who gave an informational report on the following item.

- INFO-1 Legislative Update
- INFO-2 Research Park Update—Holsenbeck reported on Research Park then introduced Joe Wallace, Executive Director of the Central Florida Research Park, who gave a presentation.

Marchena introduced Trustee Robert Garvy, who gave an informational report on the following item.

- INFO-3 Presidential Transition Update

## **COMPENSATION AND LABOR COMMITTEE REPORT**

John Sprouls, Chair of the Compensation and Labor Committee, announced that the committee had not held a meeting since its meeting on March 13 and had nothing further to report.

## **EDUCATIONAL PROGRAMS COMMITTEE REPORT**

Robert Garvy, Chair of the Educational Programs Committee, reported the highlights from the committee meeting held earlier in the day.

- Whittaker reported on EPC-1 Conferral of Degrees for the Spring 2018 commencement ceremonies on May 3, 4, and 5, which was unanimously approved by the committee and placed on the consent agenda as EP-1. The number of degrees expected to be conferred are as follows:
  - 6,936 baccalaureate degrees
  - 1,228 master's degrees
  - 196 doctoral and specialist degrees
  - 8,360 Total
- Maribeth Ehasz, Vice President for Student Development and Enrollment Services, and DeLaine Priest, Associate Vice President of Student Success, provided an update on the 2019-20 UCF Academic Calendar (EPC-2a), which was previously approved. They reported that modifications were necessary to align with the fall start dates for UCF Downtown and UCF partner Valencia College. The 2020-21 UCF Academic Calendar (EPC-2b) was also presented. Both items were unanimously approved by the committee and placed on the consent agenda as EP-2.
- Elizabeth Klonoff, Vice President for Research & Commercialization, presented and reported on three new graduate programs (EPC-3a, EPC-3b, and EPC-3c) and Elizabeth Dooley, Vice Provost for Teaching and Learning and Dean of the College of Undergraduate Studies, presented and reported on the new undergraduate program (EPC-3d). All were unanimously approved by the committee and placed on the consent agenda.
  - EPC-3a–Doctorate in Social Work (EP-3a)
  - EPC-3b–Ph.D. degree in Strategic Communications (EP-3b)
  - EPC-3c–Master of Science Degree in Emergency and Crisis Management (EP-3c)
  - EPC-3d–Bachelor of Arts and Bachelor of Science Degrees in Emergency Management (EP-3d)
- Whittaker and Thomas Cavanagh, Vice Provost for Digital Learning, presented information and background on the Digital Learning Course Redesign Initiative (INFO-1).
- Paige Borden, Associate Provost for Academic Program Quality and Associate Vice President for Institutional Knowledge Management, reported on the 2015-16 Academic Program Review Recommendation Implementation (INFO-2). She provided the board with an update on the recommendations' tracking sheet and requested enhancements related to completion estimate. Klonoff provided an update report on the status of the 24 recommendations for the College of Graduate Studies–Modeling and Simulation MS and Ph.D. programs.
- Whittaker provided an update on various university items. INFO-3 Faculty Spotlight- Melanie Coathup, Professor of Medicine, College of Medicine, provided a faculty spotlight presentation on new medical devices and materials (INFO-3).
- He reported on State College of Florida Notice of Intent-New Baccalaureate Degree (INFO-4). He stated that the State College of Florida, Manatee-Sarasota submitted a notice of intent to develop a proposal for offering a new baccalaureate degree program. Section 1007.33, Florida Statutes requires that state universities and regionally accredited independent colleges and universities be notified. Objections or an alternative proposal will be considered by the State Board of Education in making its decision to approve or deny a Florida College System institution's proposal. Whittaker reported that UCF does

not object to the State College of Florida, Manatee-Sarasota's intent to develop a Bachelor of Applied Science degree in Supervision and Management.

- He provided an update on the current academic reorganization and the names of two new colleges and a new interdisciplinary, inter-college school. They are the College of Health Professions and Sciences, which will become part of the Academic Health Sciences Center; the College of Community Innovation and Education; and the Nicholson School of Communication and Media. Select programs from the College of Community Innovation and Education and Nicholson School of Communication and Media will relocate to UCF Downtown when it opens in fall 2019. The establishment of these new colleges and school will take effect on July 2.
- He updated the committee on UCF's progress toward state preeminence and performance funding, including the shifting focus to 4-year graduation rates. New rounding rules by the Florida Board of Governors also could cause UCF to lose its first-year retention and six-year graduation preeminence threshold, and leadership is closely watching this issue.
- He updated the committee on UCF's new management of the Arecibo Observatory in Puerto Rico. Arecibo is the world's largest fully operational radio telescope, and UCF has been awarded \$20.15 million by the National Science Foundation to maintain and operate the telescope with its partners Universidad Metropolitana and Yang Enterprises. The transition will happen next month.

## **FINANCE AND FACILITIES COMMITTEE REPORT**

Alex Martins, Chair of the Finance and Facilities Committee, reported highlights from the committee meeting held on February 21, and earlier in the day.

- Martins reported that the following informational items were presented at the February 21, 2018, committee meeting.
  - Whittaker and Joel Hartman, Vice President for Information Technologies and Resources and Chief Information Officer, presented a summary of the Technology Fee Report (INFO-1).
  - Christina Tant, Assistant Vice President and University Controller, presented the UCF Investments Quarterly Report for the quarter that ended December 31, 2017 (INFO-2).
  - Tant presented the University Operating Budget Report for the quarter that ended December 31, 2017 (INFO-3).
- Tom Cavanagh, Vice Provost for Digital Learning, and Dorcas Wilkinson, Senior Associate Vice President for Advancement, Administration, discussed the UCF Foundation's plan to acquire the L3 Building in Research Park. The Foundation will use its funds to purchase the building and make the necessary capital improvements. The UCF Center for Distributed Learning will lease from the Foundation approximately 30,000 square feet for five years, using funds currently in held reserves, and the center will relocate the majority of its staff to that space. The UCF Online Connect Center also will occupy an additional 2,500 square feet in the building. This item will be brought back before the committee when more details have been finalized.

Martins reported the highlights from the committee meeting held earlier in the day.

- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, and John C. Pittman, Associate Vice President for Administration and Finance, Debt Management, reported on UCF Finance Corporation Unrestricted Funds Transfer (FFC-1) requesting to transfer an amount not to exceed \$800,000 as an unrestricted gift to the university from the UCF Finance Corporation. The transfer will allow for the necessary repairs at Spectrum Stadium prior to the start of the 2018 football season. The committee item was unanimously approved.
- Klonoff and Sandra M. Sovinski, Senior Associate General Counsel, presented the Registration to do Business in Puerto Rico (FFC-2), which approves the University of Central Florida doing business in Puerto Rico, including taking whatever actions are necessary for UCF to apply for eligible tax exemptions in Puerto Rico to facilitate UCF's operation of the Arecibo Observatory. The committee unanimously approved the resolution.

Martins presented the following items for board approval.

- FF-1 UCF Finance Corporation Unrestricted Funds Transfer—A motion was unanimously approved for the UCF Finance Corporation to transfer an amount not to exceed \$800,000 as an unrestricted gift to the university.
- FF-2 Registration to do Business in Puerto Rico—A motion was unanimously approved the registration of the University of Central Florida Board of Trustees to do business in Puerto Rico, including taking whatever actions are necessary for UCF to apply for eligible tax exemptions in Puerto Rico to facilitate UCF's operation of the Arecibo Observatory.

### **NOMINATING AND GOVERNANCE COMMITTEE REPORT**

William Yeargin, Chair of the Nominating and Governance Committee, reported the highlights from the committee meeting held earlier in the day.

- Yeargin reported that the following items were unanimously approved and placed on the consent agenda with exception to NGC-7 *Emeritus* Confirmation, which was removed from the consent agenda to be heard and unanimously approved earlier in the meeting.
  - NGC-1 Jeb Bush, Honorary Doctor of Public Service Degree
  - NGC-2 Buddy Dyer, Honorary Doctor of Public Service Degree
  - NGC-3 James Heekin, Honorary Doctor of Public Service Degree
  - NGC-4 Teresa Jacobs, Honorary Doctor of Public Service Degree
  - NGC-5 Thomas Kuntz, Honorary Doctor of Public Service Degree
  - NGC-6 Carolyn Roberts, Honorary Doctor of Public Service Degree

- NGC-8 New University Regulations UCF-3.0177 Promotion of Non-tenure-earning Instructional Designers
- NGC-9 Amendments to UCF-3.035 University Closings Due to Emergency Conditions

### **CONSENT AGENDA**

Marchena read the consent agenda items into the record. NG-7, Emeritus Confirmation was removed from the consent agenda. A motion was unanimously approved to accept the consent agenda, as revised.

- EP-1 Conferral of Degrees—Approval of the conferral of degrees at the Spring 2018 commencement ceremonies
- EP-2a 2019-20 Academic Calendar—Approval of the 2019-20 academic calendar
- EP-2b 2020-21 Academic Calendar—Approval of the 2020-21 academic calendar
- EP-3a Doctorate in Social Work—Approval of a new doctorate degree program in social work
- EP-3b Ph.D. Degree in Strategic Communications—Approval of a new Ph.D. degree program in strategic communications
- EP-3c Master of Science Degree in Emergency and Crisis Management—Approval of a new master’s degree program in emergency and crisis management
- EP-3d Bachelor of Arts and Bachelor of Science Degrees in Emergency Management—Approval of new degree programs-Bachelor of Arts and Bachelor of Science degrees in emergency management
- NG-1 Governor Jeb Bush, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for Governor Jeb Bush
- NG-2 Buddy Dyer, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for Buddy Dyer
- NG-3 James Heekin, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for James Heekin
- NG-4 Teresa Jacobs, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for Teresa Jacobs
- NG-5 Thomas Kuntz, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for Thomas Kuntz



- NG-6 Carolyn Roberts, Honorary Doctor of Public Service Degree—Approval of an honorary doctor of public service degree for Carolyn Roberts
- NG-8 New University Regulations UCF-3.0177 Promotion of Non-tenure-earning Instructional Designers—Approval of new University of Central Florida Regulation UCF-3.0177 Promotion of Non-tenure-earning Instructional Designers
- NG-9 Amendments to UCF-3.035 University Closings Due to Emergency Conditions—Approval of amendments to University of Central Florida Regulation UCF-3.035 University Closures Due to Emergency Conditions

**NEW BUSINESS**

Marchena referred the board to the following informational item.

- INFO-4 Board Committee and Direct Support Organization Assignments

**ANNOUNCEMENTS AND ADJOURNMENT**

Marchena announced the following upcoming meetings:

Board of Governors meeting	March 28-29, 2018 (University of North Florida)
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AGB 2018 National Conference on Trusteeship Please let Rick Schell know if you are interested in attending.	April 22-24, 2018 (San Francisco)
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Marchena directed the board’s attention to the 2018 Seminole County “Boy Scout Golden Eagle Dinner” that will honor President Hitt on April 23. He asked that any board members interested in attending contact Rick Schell.

Commencement	May 3-5, 2018 (CFE Arena)
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Board of Governors meeting	May 8, 2018 (Conference call)
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President and Mrs. Hitt’s Appreciation Reception	May 9, 2018 (CFE Arena)
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Board of Trustees meeting	May 24, 2018 (FAIRWINDS Alumni Center)
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Marchena adjourned the board meeting at 3:00 p.m.

Respectfully submitted: \_\_\_\_\_ Date: \_\_\_\_\_

John C. Hitt  
Corporate Secretary

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