

Minutes
Board of Trustees Meeting
University of Central Florida
March 16, 2017

Chairman Marcos Marchena called the meeting of the Board of Trustees to order at 1:00 p.m. in the *FAIRWINDS* Alumni Center on the UCF Orlando campus.

Marchena reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

WELCOME

Marchena welcomed the board members and called on Rick Schell, Associate Corporate Secretary, to call the roll. Schell determined that a quorum was present.

The following board members attended the meeting: Chairman Marcos Marchena, Vice Chair Robert Garvy, Ken Bradley, Clarence Brown, Joseph Conte, Ray Gilley, Keith Koons, Beverly Seay, David Walsh, and William Yeargin. Trustees Alex Martins and John Sprouls attended via teleconference.

PUBLIC COMMENT

There were no requests for public comment.

MINUTES

Marchena called for approval of the January 13, 2017; February 15, 2017; and February 24, 2017; meeting minutes, which were approved.

Marchena indicated that President John C. Hitt was not feeling well and that A. Dale Whittaker, Provost and Executive Vice President, would give his report. Marchena called on Whittaker for remarks and introductions.

REMARKS

Whittaker thanked Trustee Garvy and his family for their generous gift to create the Garvy Center for Student-Athlete Nutrition.

Whittaker announced that marketing has begun for Legacy Pointe at UCF, the university's retirement community planned for the McCulloch and Old Lockwood Roads area.

INTRODUCTIONS

Whittaker congratulated the following students, faculty, and staff members for their accomplishments.

A. Order of Pegasus–Class of 2017

The Order of Pegasus is the highest recognition the university gives to outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service.

Doctoral Degree:

Jacqueline Babb, College of Medicine
Emily Herrington, College of Science
Madeline Marks, College of Sciences

Master's Degree:

Whitney Watkins, College of Education and Human Performance

Bachelor's Degree:

Sandeep Bala, College of Medicine
Austin Burns, College of Medicine
Lauren Gandy, College of Sciences and College of Arts and Humanities
Barbara Mendez-Campos, College of Health and Public Affairs
Catherine Ninah, College of Engineering and Computer Science
Rima Suleiman, College of Sciences

B. Faculty

Marcy Verduin, Associate Dean for Students and Professor of Psychiatry in the College of Medicine, was recently elected to serve a three-year term as a member of the Board of Regents for the American College of Psychiatrists. This is an honorary society for psychiatrists who have demonstrated excellence in the field of psychiatry and have achieved national recognition in clinical practice, research, academic leadership, or teaching.

Paula Kohler, Executive Director of the Florida Center for Students with Unique Abilities and Professor of Exceptional Education, was recently awarded the national Patricia L. Sitlington Research Award. This honor is given by the Division on Career Development and Transition to an individual who has contributed to the field of transition through a body of research in the field.

A University of Central Florida team of scholars, led by Amelia Lyons, has been awarded a \$290,000 contract from the National Cemetery Administration, an agency of the Veterans

Administration. Lyon's team will bring the stories of veterans that are buried in the Florida National Cemetery to life for a new generation of students. UCF is one of three universities across the nation selected to launch the NCA's Veterans Legacy Program.

The University of Central Florida was ranked number 19 in LendEDU's study on the Top 50 College Financial Literacy Programs. Alicia Keaton, Director of Student Financial Assistance; with Karemah Manselle, Associate Director; and Yee Lui, Assistant Director; are credited for the work that has led the university to become a leader in the field of student financial literacy.

C. Employees of the Month

The Employee of the Month for November was Angela Leary, an administrative assistant at the Regional Campus in Daytona.

The Employee of the Month for January was Josefina Rosario, a senior admissions specialist in the Office of Undergraduate Admissions.

OLD BUSINESS

Marchena called on Deborah German, Vice President for Medical Affairs and Dean of the College of Medicine, who presented a report on the UCF Lake Nona Medical Center.

Marchena presented the following item for the board to approve. Trustee Bradley recused himself due to a potential conflict of interest.

- BOT-1 The UCF Lake Nona Medical Center—A motion was made and passed with 11 votes for and Bradley abstaining, approving the name of UCF Lake Nona Medical Center.

Marchena presented the following item separately for the board to approve. Trustee Bradley recused himself due to a potential conflict of interest.

The Prime Lease between the University of Central Florida and UCF Academic Health, Inc., a direct support organization—A motion was made and passed with 11 votes for and Bradley abstaining, ratifying the Prime Lease between the University of Central Florida and UCF Academic Health, Inc.

Marchena presented the following items together for the board to ratify. Trustee Bradley recused himself due to a potential conflict of interest. A motion was made and passed with 11 votes for and Bradley abstaining, ratifying the following four agreements:

The Second Amended and Restated Limited Liability Company Agreement of Central Florida Health Services, LLC between UCF Academic Health, Inc. and Columbia Park Healthcare System, Inc.;

The Development Agreement by and among UCF Academic Health, Inc., a direct support organization of the University of Central Florida and its College of Medicine, Columbia Park Healthcare System, Inc., Central Florida Health Services, LLC, and a Development Manager;

The Ground Sublease by and between UCF Academic Health, Inc. and Central Florida Health Services, LLC; and

The Management Agreement by and between Central Florida Management Services, LLC and Central Florida Health Services, LLC.

A motion was made and passed with 11 votes for with Bradley abstaining, ratifying all four agreements.

Marchena presented the following item for the board to approve. Trustee Bradley recused himself due to a potential conflict of interest.

Delegation of authority to the president and chairman jointly who would have to agree to any minor modifications that might be necessary to any of the agreements—A motion was made and passed with 11 votes for and Bradley abstaining, approving the delegation of authority to the president and chairman, and with the stipulation that they must concur with any minor modifications that might be necessary to any of the agreements.

REPORTS

Marchena called on Julie Stroh, Senior Associate Vice President for Alumni Engagement and Annual Giving, who introduced Helen Stubbs, senior consultant with Gallup, who gave a presentation on the following.

- INFO-1 UCF Gallup Presentation

ADVANCEMENT COMMITTEE REPORT

Clarence Brown, Chair of the Advancement Committee, reported the highlights from the committee meeting held earlier in the day.

- Michael Morsberger, Vice President for Alumni Relations and Development and CEO, UCF Foundation, presented three namings of facilities in recognition of the gifts made by the donors. He provided an update on the progress of the IGNITE campaign, including the \$5 million commitment by Ken Dixon approved by the board last month. His team is nearing the \$300 million mark in the campaign, the fiscal year's target for attainment. Morsberger reported on the campaign roll-out events in Atlanta and Washington, D.C. He reported that more than 2,000 faculty and staff members participated in the *I Believe* campaign fundraiser with a collective commitment of over \$1 million in support to UCF.

- Dan Holsenbeck, Senior Vice President for University Relations, reported on congressional and legislative activities, including the proposed state budget. He informed the board that March 28, 2017, is designated as UCF Day at the Capital.
- Grant Heston, Vice President for Communications and Marketing, provided an update since the board's decision in late 2015 not to participate in the WUCF TV spectrum auction. He showed a video about the UCF Gather luncheon that was held on campus in February.

Brown presented the following items for board approval.

- ADV-1 Naming of the John Euliano Park—A motion was made and unanimously passed by the board to approve naming the baseball stadium as John Euliano Park.
- ADV-2 Naming of the Garvy Center for Student-Athlete Nutrition—A motion was made and passed by the board, with Garvy abstaining due to a potential conflict, to approve naming the center for student-athlete nutrition the Garvy Center for Student-Athlete Nutrition.
- ADV-3 Naming of the Dr. Phillips Academic Commons—A motion was made and unanimously passed by the board to approve naming of the Dr. Phillips Academic Commons at UCF Downtown.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, reported the highlights from the committee meeting held earlier in the day.

- A. Dale Whittaker, Provost and Executive Vice President, reported on the Conferral of Degrees at the Spring 2017 commencement ceremonies on May 4, 5, and 6.
 - 6,664 baccalaureate degrees
 - 1,112 master's degrees
 - 163 doctoral and specialist degrees
 - 7,939 Total
- Maribeth Ehasz, Vice President for Student Development and Enrollment Services, and DeLaine Priest, Associate Vice President for Student Development and Services, presented the 2019-20 Academic Calendar, which was approved by the committee and the provost. The calendar will be submitted to the Board of Governors for final approval.
- Elizabeth Klonoff, Vice President for Research and Dean of the College of Graduate Studies, and Elizabeth Dooley, Dean of the College of Undergraduate Studies and Vice Provost for Teaching and Learning, presented information on four new degrees.
 - Ph.D. in Big Data Analytics
 - Ph.D. in Integrative Anthropological Sciences

- B.A. and B.S. Degrees in Nonprofit Management
- B.S. Degree in Environmental Studies
- Whittaker and M. Paige Borden, Associate Provost for Academic Program Quality and Associate Vice President for Institutional Knowledge Management, reviewed the 2015-16 UCF Annual Accountability Report required by the Board of Governors. They sought approval, if necessary, to include non-material data that is yet to be supplied by the staff of the Board of Governors.
- Borden reported on the Classification of Instructional Programs (CIP) code changes.
- Borden reported on the New Instructional Site-Valencia College East and the university's plans to expand its partnership with Valencia College by adding criminal justice programming at the Valencia College East campus and at Valencia College's School of Public Safety. The locations must be approved by the Southern Association of Colleges and Schools Commission on Colleges. The required prospectus is under development and will be submitted to the Commission for review by July 1, 2017.
- Whittaker highlighted the accomplishments of Humberto Campins, a Pegasus Professor of Physics and Astronomy in the College of Sciences. His research area is astronomy, and his research is funded by NASA and by the National Science Foundation. He is a co-investigator on NASA's OSIRIS-Rex sample return mission to a near-Earth Asteroid. He is also a co-investigator in UCF's new Center for Lunar and Asteroid Surface Science funded by NASA's Solar System Exploration Research Virtual Institute. Campins was the lead of one of two teams to discover water ice and organics on the surface of an asteroid. Campins gave a presentation on UCF's Planetary Exploration.
- Whittaker updated Trustees on UCF's latest *U.S. News and World Report* graduate school rankings, which placed 22 programs in the top 100. Whittaker also reported on the opening of the new Siemens Digital Grid Lab in the College of Engineering and Computer Science, which features cutting-edge technology used by many private and public utilities to manage the nation's power systems. He gave a brief update on his visit to South by Southwest E-D-U to give a report on UCF's unique digital learning program and the student success UCF is seeing among its students taking blended or fully online courses.

FINANCE AND FACILITIES COMMITTEE REPORT

Alex Martins, Chair of the Finance and Facilities Committee, attending via teleconference, asked Garvy to report highlights from the committee meeting held on February 22, 2017, and earlier in the day.

- Youndy Cook, Deputy General Counsel, reported on a revision to existing University Regulation UCF-7.130 Administration and Finance; Purchasing.
- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, and Sandra Sovinski, Associate General Counsel, reported on an agreement between UCF and International Consortium for Advanced Manufacturing Research (ICAMR). The 2016-17 state appropriations included a recurring appropriation of \$5 million to UCF in support of ICAMR. The agreement sets forth terms and conditions for ICAMR's expenditure of the appropriated funds reflecting the intent set forth in the legislative budget request.

- Merck and John C. Pittman, Associate Vice President for Administration and Finance, Debt Management, reported that the UCF Foundation requested approval to refund \$7,965,000 of outstanding loans with BB&T Bank, subject to Merck's and Pittman's review of the new rate to determine the savings to the university.
- Merck and Jennifer Cerasa, Associate General Counsel, reported on the UCF Downtown Purchase and Sale Agreement for the acquisition of property located at 500 West Livingston Street for the development of the UCF Downtown campus.

Garvy presented the following item for board approval.

- FF-1 UCF Convocation Corporation Transfer of Funds—A motion was made and unanimously passed by the board approving the UCF Convocation Corporation to transfer during 2017-18 up to \$650,000 as an unrestricted gift to the university or to a direct support organization.
- FF-2 UCF Foundation Refunding of Debt—A motion was made and passed by the board with 11 for, with Marchena's recusing himself due to a potential conflict of interest, approving the UCF Foundation's request to refund \$7,965,000 of outstanding loans with BB&T subject to review by Merck and Pittman.
- FF-3 UCF Downtown Purchase and Sale Agreement—A motion was made and unanimously passed by the board approving the Purchase and Sale Agreement for the acquisition of property located at 500 West Livingston Street in downtown Orlando for the development of the UCF Downtown campus.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

William Yeargin, Chair of the Nominating and Governance Committee, reported highlights from the committee meeting held on January 27, 2017, and the committee meeting held earlier in the day.

- Scott Cole, Vice President and General Counsel, reported on the modification to the Presidential Selection Process and Leadership Statement and new Board Policy on Request for and Release of Direct Support Organization Records. He noted that the committee temporarily tabled reviewing the Presidential Authority Guidelines because the topic is being considered by the Board of Governors.
- Cole requested approval for awarding an Honorary Doctor of Public Service degree for Kareem Abdul-Jabbar.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- EP-1 Conferral of Degrees—Approval of the conferral of degrees at the Spring 2017 commencement ceremonies
- EP-2 2019-20 Academic Calendar—Approval of the 2019-20 UCF academic calendar
- EP-3a Ph.D. in Big Data Analytics—Approval of a Ph.D. in big data analytics
- EP-3b Ph.D. in Integrative Anthropological Sciences—Approval of a Ph.D. in integrative anthropological sciences
- EP-3c B.A. and B.S. Degree in Nonprofit Management—Approval of a B.A. and B.S. degree in nonprofit management
- EP-3d B.S. Degree in Environmental Studies—Approval of a B.S degree in environmental studies
- EP-4 2015-16 UCF Annual Accountability Report to the Board of Governors—Approval of the 2015-16 Annual Accountability Report to the Board of Governors with permission to include non-material data that is to be supplied by the staff of the Board of Governors
- EP-5 Classification of Instructional Programs Code Changes—Approval of the CIP code changes related to program terminations and consolidation
- FF-4 Revision to University Regulation UCF-7.130 Administration and Finance; Purchasing—Approval of the amendments to existing University Regulation UCF-7.130 Administration and Finance; Purchasing
- FF-5 Agreement between UCF and ICAMR—Approval of the agreement between UCF and International Consortium for Advanced Manufacturing Research (ICAMR)
- FF-6 UCF Finance Corporation Renewal of Letter of Credit—Approval for the UCF Finance Corporation to renew a three-year Letter of Credit with Fifth Third Bank backing \$51,315,000 of outstanding bonds for the Burnett School of Biomedical Sciences research facility located on the Health Sciences Campus at Lake Nona
- NG-1 Presidential Selection Process and Leadership Statement—Approval of revisions to the Presidential Selection Process and accompanying Leadership Statement
- NG-2 Board Policy on Request for and Release of Direct Support Organization Records—Approval to adopt a board policy to address the release of direct support organization records

- NG-3 Kareem Abdul-Jabbar Honorary Doctor of Public Service Degree—Approval of an Honorary Doctor of Public Service degree for Kareem Abdul-Jabbar

NEW BUSINESS

Marchena referred the board members to the trustee self-assessment form and attendance record for 2016 included in their meeting materials. He asked that the board members complete the forms and return them to Rick Schell.

Garvy expressed his concern about the attacks on free speech on college campuses. He requested that UCF’s free speech code be reviewed. Marchena asked Cole to analyze UCF’s existing policy to determine whether any changes should be recommended. SDES, Academic Affairs, and Educational Programs Committee were asked to work with Garvy to bring a report to the Educational Programs Committee to determine if any changes are recommended.

ANNOUNCEMENTS AND ADJOURNMENT

Marchena announced the following upcoming meetings:

UCF Day at the Capitol	March 28, 2017 (Tallahassee) Please contact Rick Schell if you plan to attend.
Board of Governors meetings	March 29-30, 2017 (Florida A&M University)
UCF Teaching Hospital Presentation to the Board of Governors	March 29, 2017 – 5:00 p.m. (Board of Governors meeting in Tallahassee) Please contact Rick Schell if you plan to attend.
AGB National Conference on Trusteeship	April 2-4, 2017 (Hilton Anatole, Dallas) Please contact Rick Schell if you plan to attend.
Conferral of Honorary Doctor of Philosophy in Public Service Degree to Prince Mohammad bin Fahd bin Abdulaziz Al Saud	April 14, 2017 – 1:30 p.m. (FAIRWINDS Alumni Center)
Commencement Ceremonies	May 4, 5, and 6, 2017 (CFE Arena)

Board of Trustees meeting

May 18, 2017
(*FAIRWINDS* Alumni Center)

Marchena adjourned the board meeting at 3:09 p.m.

Respectfully submitted: _____ Date: _____
A. Dale Whittaker
Provost and Executive Vice President