

## **Educational Programs Committee Charter**

### **1. Mission**

The Educational Programs Committee will provide strategic input and oversight on policies and issues related to the University of Central Florida's academic mission.

### **2. Overall Purpose and Objectives**

The Educational Programs Committee is appointed by the University of Central Florida Board of Trustees with the responsibility to provide strategic input to the provost and president to ensure that curricular and co-curricular educational programs, student life, support services, faculty personnel appointments and promotion systems, academic policies and procedures, academic budget, information technology, library resources, learning resources, and assessment systems are of high-quality and that they support and strengthen the institution's mission, strategies, and academic priorities

2.1 In concert with the president and provost, the Educational Programs Committee reviews and, when appropriate, approves and recommends to the University Board of Trustees:

- academic mission statements
- strategic and long-range academic plans
- academic program reviews
- proposals for new bachelor's, master's, and doctoral programs
- proposals for terminating bachelor's, master's, and doctoral programs
- admission, progression, retention, and graduation results
- academic year calendar
- the awarding of tenure
- policies important to the success of the educational, research, and service missions of the university

2.2 The Educational Programs Committee also works closely with academic affairs and marketing, communications, and admissions to help enhance local, national, and international awareness of educational, research, and service programs at the university

### **3. Authority**

The board authorizes the committee to:

- 3.1 perform activities within the scope of its charter
- 3.2 engage advisers as it deems necessary to carry out its duties

#### **4. Organization (Membership and Meetings)**

Membership and meetings shall be as follows:

- 4.1 The chair of the board will appoint the chair and members of the committee.
- 4.2 The committee will consist of at least five members.
- 4.3 Members will serve on the committee until their resignation or replacement by the chair of the board.
- 4.4 A majority of the members of the committee will constitute a quorum for the transaction of business.
- 4.5 Meetings will be held not less than four times per year.
- 4.6 The committee will maintain written minutes of its meetings.
- 4.7 The committee may request special reports from members of the university or DSO management on topics that may enhance its understanding of their activities and operations as it relates to the committee's mission.

#### **5. Governance**

The committee will:

- 5.1 evaluate its own performance, both of individual members, and collectively, on a regular basis
- 5.2 assess the achievement of the committee's duties specified in the charter and report findings to the board
- 5.3 review the committee charter as necessary and discuss any required changes with the board
- 5.4 ensure that any changes to the charter are approved by the board

#### **Adoption of Charter**

I HEREBY CERTIFY that the University of Central Florida Board of Trustees adopted this charter at its regularly scheduled meeting on \_\_\_\_\_ 2008.

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Secretary  
University of Central Florida Board of Trustees