



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees Meeting**  
**Educational Programs Committee**  
**November 15, 2018**  
**9:30 a.m. – 10:15 a.m.**  
**FAIRWINDS Alumni Center**  
**Conference call in phone number 800-442-5794, passcode 463796**

**AGENDA**

**I. CALL TO ORDER**

Robert Garvy  
*Chair, Educational Programs Committee*

**II. ROLL CALL**

Gwen Ransom  
*Executive Administrative Assistant to  
Dr. Paige Borden*

**III. MEETING MINUTES**

- [Approval of September 27, 2018 Educational Programs Committee meeting minutes](#)

Robert Garvy

**IV. NEW BUSINESS**

- Conferral of Degrees ([EPC-1](#))
- Civic Literacy - Graduation Requirement ([INFO-1](#))
- Provost Update

Elizabeth A. Dooley  
*Provost and Vice President for Academic Affairs  
Professor, College of Community Innovation and Education*

Keisha Hoerrner  
*Associate Vice Provost for Curriculum and Academic Success  
Associate Dean, College of Undergraduate Studies*

Elizabeth A. Dooley

**V. OTHER BUSINESS**



UNIVERSITY OF CENTRAL FLORIDA

**MINUTES  
Board of Trustees  
Educational Programs Committee  
September 27, 2018  
Fairwinds Alumni Center**

**CALL TO ORDER**

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 9:02 a.m. Committee members Ken Bradley, Danny Gaekwad, Beverly Seay, and Bill Self were present. Trustee Boloña joined the meeting in progress. Trustees Joseph Conte, John Lord and William Yeargin were also present.

**MINUTES**

The July 19, 2018, meeting minutes were approved as written.

**NEW BUSINESS**

**Tenure with Hire (EPC-1)**

Elizabeth Dooley, Interim Provost, presented the list of faculty members suggested for tenure with hire. Each year, faculty members that have been hired with tenure earned at their previous institution; as well as those having tenure as part of the hiring package, are considered for tenure based on UCF's requirements. A motion to recommend approval of tenure with hire received unanimous approval.

**New Degree Programs (EPC-2a-2b)**

Elizabeth Klonoff, Vice President for Research and Dean of Graduate Studies presented proposed new degree program, Ph.D. in Aerospace Engineering. A motion to recommend the proposed new degree program in aerospace engineering received unanimous approval.

Keisha Hoerrner, Associate Dean, College of Undergraduate Studies presented proposed new degree program, Bachelor of Science in Materials Science and Engineering. A motion to recommend the proposed new degree program in materials science and engineering received unanimous approval.

**Credit Hours Exception Requirement – Bachelor of Science in Materials Science and Engineering**

Keisha Hoerrner requested approval for a credit hours exception for the proposed new degree program, Bachelor of Science in Materials Science and Engineering. A motion to recommend approval of the credit hours exception received unanimous approval.

**SUS Textbook and Instructional Materials Affordability Annual Report (EPC-4)**

Elizabeth Dooley requested approval of the SUS Textbook and Instructional Materials Affordability Annual Report as required by House Bill 7019, which requires each university to submit an annual report by September 30 of each year. A motion to recommend approval received unanimous approval.

**2017-18 Academic Program Review (INFO-1)**

Paige Borden presented information on the 2017-18 Academic Program Review cycle, which included four colleges. This review consolidates the strengths, weaknesses, and recommendations for improvement.

**Provost's Update**

Dooley provided an update on the following university topics: National Merit Scholars, UCF Online, Catalog and Curriculum Management Upgrades.

- **Faculty Spotlight (INFO-2)**

Interim Provost Dooley introduced Dr. Pam Wisniewski, Assistant Professor, Computer Science, College of Engineering and Computer Science. Dr. Wisniewski does research in Human Computer Interaction Social Computing, Privacy, Social Media, Digital Youth and Assistive Technologies for Aging Populations. She presented information on her recent research project regarding teens learning and coping with a changing social media world and online risks.

Chairman Garvy adjourned the meeting at 10:23 a.m.

Reviewed by:

\_\_\_\_\_  
Robert A. Garvy  
Chair, Educational Programs Committee

\_\_\_\_\_  
Date

Respectfully submitted by:

\_\_\_\_\_  
Grant J. Heston  
Associate Corporate Secretary

\_\_\_\_\_  
Date

**ITEM: EPC-1**

**EDUCATIONAL PROGRAMS COMMITTEE**  
*University of Central Florida*

**SUBJECT:** Conferral of Degrees

**DATE:** November 15, 2018

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**PROPOSED BOARD ACTION**

Approval of Conferral of degrees: Fall 2018 commencement ceremonies.

**BACKGROUND INFORMATION**

UCF expects to award the following degrees at the Fall 2018 commencement ceremonies on December 14 and 15, 2018:

4,955	baccalaureate degrees
723	master's degrees
<u>91</u>	doctoral and specialist degrees
<b>5,769</b>	<b>Total</b>

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**Supporting documentation:** Attachment A: Graduation Count

**Prepared by:** Brian Boyd  
University Registrar  
Student Development and Enrollment Services

**Submitted by:** Elizabeth A. Dooley  
Provost and Vice President for Academic Affairs  
Professor, College of Community Innovation and Education

## UCF Fall 2018 Commencement

Attachment A - Conferral of Degrees - Graduation Count

College	Bachelors	Masters	Doctorates	College Totals
College of Arts and Humanities	439	84	2	525
College of Business Administration	784	104	0	888
College of Community Innovation and Education	717	234	12	963
College of Engineering and Computer Science	507	127	47	681
College of Graduate Studies	0	14	0	14
College of Health Professions and Sciences	547	54	0	601
College of Medicine	172	14	2	188
College of Nursing	146	26	7	139
College of Optics and Photonics	5	6	3	14
College of Sciences	1,043	29	18	1,090
College of Undergraduate Studies	263	0	0	263
Rosen College of Hospitality Management	332	31	0	363
<b>Degree level totals:</b>	<b>4,955</b>	<b>723</b>	<b>91</b>	<b>5,769</b>

**ITEM: INFO-1**

**EDUCATIONAL PROGRAMS COMMITTEE**

*University of Central Florida*

**SUBJECT:** Civic Literacy

**DATE:** November 15, 2018

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For information only.

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**Submitting documentation:** Attachment A – Civic Literacy Requirement

**Prepared by:** Keisha Hoerrner  
Associate Vice Provost for Curriculum and Academic Success  
Associate Dean, College of Undergraduate Studies

**Submitted by:** Elizabeth A. Dooley  
Provost and Vice President for Academic Affairs  
Professor, College of Community Innovation and Education

Attachment A

# Civic Literacy Requirement

Dr. Keisha L. Hoerner  
Associate Vice Provost for Curriculum and Academic Success  
Division of Teaching and Learning



## State Law: 1007.25 (4)

**(4) Beginning with students initially entering a Florida College System institution or state university in the 2018-2019 school year and thereafter, each student must demonstrate competency in civic literacy. Students must have the option to demonstrate competency through successful completion of a civic literacy course or by achieving a passing score on an assessment.** The State Board of

Education must adopt in rule and the Board of Governors must adopt in regulation at least one existing assessment that measures competencies consistent with the required course competencies outlined in paragraph (b). The chair of the State Board of Education and the chair of the Board of Governors, or their respective designees, shall jointly appoint a faculty committee to:

(a) Develop a new course in civic literacy or revise an existing general education core course in American History or American Government to include civic literacy.

(b) Establish course competencies and identify outcomes that include, at a minimum, an understanding of the basic principles of American democracy and how they are applied in our republican form of government, an understanding of the United States Constitution, knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-governance, and an understanding of landmark Supreme Court cases and their impact on law and society.



# BOG Regulation 8.006

- BOG approved 8.006 in March
- Competency is demonstrated through
  - Advanced Placement or College-Level Examination Program exams
  - Successful completion of one of two GEP courses
  - Passing of the civic literacy exam
- Baccalaureate degree-seeking students entering an SUS fall 2018 or later are required to demonstrate competency in civic literacy
- SUS and FCS faculty members proposed multiple pathways for students to demonstrate competency

# Options for Students

<b>Credit-By- Exam Options</b>	
Advanced Placement Government & Politics: United States exam	Minimum score of 3
Advanced Placement United States History exam	Minimum score of 4
CLEP American Government exam	Minimum score of 50

<b>GEP Course Options</b>	
AMH 2020 – U.S. History: 1877 - Present	
POS 2041 – American National Government	

<b>Non-Credit Exam Option</b>	
Modified US Citizenship & Immigration Services Naturalization Test - Civics	Minimum score of 60

# Learning Outcomes

- Understanding of the basic principles and practices of American democracy and how they are applied in our republican form of government
- An understanding of the United States Constitution and its application
- Knowledge of the founding documents and how they have shaped the nature and functions of our institutions of self-government
- An understanding of landmark Supreme Court cases, landmark legislation, and landmark executive actions and their impact on law and society

# Fall 2018 Students: Communication Plan

- Students were informed of new graduation requirement
  - 2018-2019 Undergraduate Catalog
  - New Student Orientation – advising sessions
  - College of Undergraduate Studies website
  - Fall semester advising appointments
  - Email communication from the Registrar's Office
  - Appears as a requirement on students' degree audits and Pegasus Path plans
- Multiple communications to academic advisors
- Focus is to ensure students are aware of requirement and informed of best options to fulfill the requirement

# Students are Fulfilling the Requirement



## **Mazen Youness**

- First student to successfully pass the Civic Literacy exam
- FTIC student – Fall 2018
- Pre-Business Undecided major

# Discussion

