



Finance and Facilities Committee Meeting

Sep 10, 2020 2:30 PM - 4:00 PM EDT

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**Board of Trustees
Finance and Facilities Committee
Virtual Meeting
September 10, 2020, 2:30 – 4:00 p.m.**

Livestream:

<https://ucf.webex.com/ucf/onstage/g.php?MTID=e6432d39dbca5bdc08842a23526f522c8>

Conference call number: 1-408-418-9388, access code: 132 465 6220#

AGENDA

- | | |
|---|---|
| 1. Call to order | Alex Martins, <i>Chair, Finance and Facilities Committee</i> |
| 2. Roll Call | Elizabeth Hamilton, <i>Assistant Vice President For Strategic Initiatives</i> |
| 3. Minutes of the August 12, 2020 meeting | Chair Martins |
| 4. Reports | Chair Martins |
| Discussion | COO/CFO Update
<i>Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer</i>
<i>Joseph Trubacz, Interim Vice President for Finance And Chief Financial Officer</i> |
| 5. New Business | Chair Martins |
| INFO-1 | 2019-20 Fixed Capital Outlay Budget Update
<i>Misty Shepherd</i>
<i>Duane Siemen, Interim Associate Vice President for Facilities and Safety</i> |
| FFC-1 | 2020-21 Fixed Capital Outlay Budget
<i>Misty Shepherd</i>
<i>Duane Siemen</i> |

INFO-2

2019-20 University Carryforward Year-End Update
Joseph Trubacz
Kristie Harris, Associate Vice President for
Financial Affairs

FFC-2

2020-21 University Carryforward Spending Plan
Joseph Trubacz
Kristie Harris

6. Adjournment

Chair Martins



UNIVERSITY OF CENTRAL FLORIDA

Board of Trustees
Finance and Facilities Committee Meeting
August 12, 2020
Virtual Meeting

MINUTES

CALL TO ORDER

Trustee Alex Martins, chair of the Finance and Facilities Committee, called the meeting to order at 8:30 a.m. Committee members Danny Gaekwad, Caryl McAlpin, Harold Mills, and David Walsh attended by teleconference. Board of Trustees Chair Beverly Seay attended by teleconference. Trustees Joseph Conte, Joseph Harrington, and Michael Okaty attended by teleconference.

MEETING MINUTES

The minutes of the June 17, 2020 Finance and Facilities Committee (FFC) meeting were unanimously approved as submitted.

REPORTS

Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer, provided the committee with a brief operational update.

UCF gained national attention last month through measures taken to adapt the campus environment in an effort to slow the spread of the COVID-19 virus as faculty and students return. Classroom seating has been moved or roped off to accommodate proper social distancing and reduce capacity. Touchless features have been installed on doors and restroom facilities, upgraded filters for air flow systems, installed a quarter of a mile in Plexiglass and for certain high-density buildings begun installing UV light sanitation systems. Signage regarding proper hand hygiene and mask wearing has been hung throughout campus. Enhanced cleaning schedules provide for more frequent cleaning of restrooms and high-touch points as well as nightly disinfecting of all classrooms and hundreds of new hand sanitizing and disinfectant wipe stations throughout campus.

Students began moving in last Friday, August 7th. UCF's reopening plan stipulated testing requirements for all students entering on-campus residence halls. Testing provided at Garage A this weekend was successful. Students moved through testing smoothly and parents and students expressed positive feedback on social media.

The Student Union expansion and renovation project has been completed and will open Friday, August 14th. The expansion provides additional seating capacity along with new food options like Huey Magoo's, KnightStop and Starbucks. The facility is also home to a new suite with offices and a senate chamber for the Student Government Association.

The Celeste Hotel is planning a September opening. The hotel is a private/public partnership – UCF leased land near the main entrance of campus to the developer who constructed the hotel and provided for surrounding landscaping. This partnership will provide accommodations for visiting faculty and scholars, as well as provide additional options for conference and meeting space.

Annual parking decals that are set to expire August 31st have been extended through the end of December.

In June 2019, UCF concluded the ITN process for a new shuttle service contract and the committee approved the selection of Groome Transportation. On August 24th, a new fleet of 61 shuttles will roll out with UCF branded wraps. This new 10-year contract is expected to save approximately \$2.4 million annually over the incumbent's proposal. The shuttles will follow normal fall schedules but on-board capacity will be limited to 20 percent. Since on-campus classes are reduced, it is expected that this safety measure will have minimal to no impact on wait times. Shuttles will be cleaned every evening with an EPA-registered disinfectant fogger and drivers will be supplied and trained to wipe surfaces throughout the day. In line with UCF policy, face coverings will be required of all riders and drivers. Drivers are required to submit a self-check for symptoms before beginning any shift.

Additionally, UCF Student Government has partnered with Parking & Transportation Services to create a survey for students to determine how best to meet riders' expectations.

Joseph Trubacz, Interim Vice President for Financial Affairs and Chief Financial Officer, provided the committee with a brief financial update.

UCF is closely monitoring fall enrollment with 68% of classes being offered online. Summer tuition, non-resident fees, and differential tuition were up \$7.2 million from last summer. Fall student headcount and student credit hours are up from this time last fall. As of Monday, August 10th, student headcount is up 2.3% at 65,327 and student credit hours are up 2.6% at 710,336.

Students successfully started moving into UCF Housing on August 7th. The deadline was extended for students with on-campus housing to opt out of their housing contracts after the final fall schedules were posted, providing students and their families with flexibility to make informed decisions. Because many rooms were transitioned from double to single occupancy, about 452 beds were removed from UCF's inventory. In addition, 82 rooms are reserved as COVID isolation spaces on the main campus, with a total of 161 across all managed properties. Based on pre-COVID inventory, maximum occupancy is 93.64% due to the reduced number of beds for single occupancy and isolation spaces. As of Monday, August 10th, Fall housing occupancy is at 83.28% of total beds and housing applications continue to be accepted as they are received. Housing has also contracted with Brailsford and Dunlavy to review opportunities for efficiencies and management optimization to reduce costs.

Disbursement of CARES Act funding for the second round of student financial aid has been completed. Through both rounds of funding, UCF awarded \$21,277,937 to 24,329 students who met eligibility criteria and completed an application stating their need for support. The maximum award was \$950 for Pell-eligible students and \$900 for non-Pell eligible students for both rounds. UCF posted the required 45-day report on CARES student funding on the university's coronavirus website on July 7, 2020. As of July 31st, the university has expended \$7.7 million in CARES institutional funds to support housing and meal plan refunds and awards to students. Plans are underway to expend the remaining funds on student refunds and financial assistance, remote instruction support, COVID-19 response, and campus preparedness and technology. UCF sent the required quarterly report to United States Department of Education on July 10th. Of the \$3.7 million in Minority-Serving Institution funding, which is awarded to UCF as a Hispanic Serving Institution, a large portion of these funds— about \$2.5 million —will be used to provide grants to students during the fall semester.

The first meeting of the newly reconstituted University Budget Committee was held on August 5th. The committee is co-chaired by Trubacz and Provost Michael Johnson, and members from various areas of the university have been appointed, including a diverse group of representatives from faculty, staff, senior leadership, and students. The committee will help to ensure that the university budget is governed by a more inclusive and transparent process and that the university allocates resources strategically, as outlined by UCF's goals and objectives. The committee also will be responsible for recommending the reallocation of strategic investment funds once there is greater certainty related to state funding and student credit hours. A two-hour retreat on the university budget is scheduled for August 21st to help committee members develop a deeper understanding of UCF's financial position, obligations, and opportunities.

UCF carried forward into FY21 \$182.1 million in unspent carryforward from FY20. Of the FY20 carryforward, units received all encumbered and contractually-obligated carryforward, and all faculty-designated carryforward. Units will also receive up to 50 percent of their committed carryforward from their approved plans, after those plans are reviewed and approved by the Provost and the President. The other 50 percent of committed carryforward (up to \$26.2 million) will be held centrally until more is known about state funding and enrollment revenue. UCF also carried forward into FY21 \$49.8 million in newly generated carryforward from unspent E&G funds in FY20. After excluding \$7.3 million in legislatively protected funding (\$3.7 million for College of Medicine, \$2.9 million for Florida Center for Students with Unique Abilities, and \$726,000 for Florida High Tech Corridor), the remaining \$42.5 million of this funding will be used to pay for the new ERP system. The 2020-21 E&G Carryforward Spending Plan, along with the results of the 2019-20 E&G Carryforward Spending Plan, will be presented to FFC and Board of Trustees (BOT) at the September 10th meetings for approval.

An open forum was held on July 29th for the campus community to give an overview of the Enterprise Resource Planning (ERP) system project. UCF has contracted with Moran Consulting to assist in the selection and contract negotiations with vendors for the ERP software. Vendor demos from Oracle and Workday are occurring this week and next week. The university community has been invited to participate in the online demos and provide feedback on the vendors. With assistance from Moran, and input from the university community, the Business Owners' Council will formally evaluate each vendor's software and will make a recommendation to the Executive Steering Committee in early September. Scope, staffing, and backfill plans are being finalized for the implementation partner; that selection will also be made

in early September. The selected software vendor and implementation partner will be announced at the September 10th FFC meeting and final contracts will be brought to the October 14th FFC meeting and October 22nd BOT meeting.

FY21 Finance and Facilities Committee Annual Plan (INFO-1)

In response to trustee feedback, the Board Office, in coordination with the President's Office and committee staff, drafted a template for all committees to use in developing plans for strategic discussions, informational presentations, and actionable items that come before the committees on an annual basis. The draft template was presented to all committee chairs for their input and direction on strategic discussions to address in FY21.

The annual plan, in addition to the university's mission statement, includes a summary of the Finance and Facilities charter and committee priorities for FY21. These priorities include the monitoring of emerging issues. The plan also outlines the type of agenda items that can be placed on committee agendas including those for discussion, information, and motion items. The annual plan also details what is expected to be brought before the committee during the course of FY21. The annual plan is a dynamic document that will be updated on a regular basis but it is intended to provide the committee with a guide for what the committee's annual items of approval and discussion will be over the course of the fiscal year. Committee input will be sought over the course of the fiscal year.

NEW BUSINESS

Post-Investigation Action Plan Implementation Update (FFC-1)

Kristie Harris, Associate Vice President for Financial Affairs, provided the committee with an update on the tasks assigned to the Finance team. Harris stated that items 12, 13, 14, 16, 31, 32, 37, 46, and 57 have been completed. With approval of these items, all items on the Post-Investigation Action Plan for which FFC has oversight have been completed.

The committee unanimously approved the completion of items 12, 13, 14, 16, 31, 32, 37, 46, and 57 from the Post-Investigation Action Plan.

UCF Foundation Debt Refinancing (FFC-2)

Trubacz and Glen Dawes, Associate Vice President and Chief Financial Officer, UCF Foundation presented the committee with two opportunities for possible debt savings for the UCF Foundation regarding the Series 2009 Promissory Note and Series 2018 Promissory Note. The Foundation requested approval to move forward with refinancing the Series 2009 Note as a taxable note and the Series 2018 Note as a tax-exempt note, both at a reduced rate (to be locked after approval), resulting in annual debt service savings and no extension to the life of either notes.

The Series 2009 Notes were originally issued for the purpose of refinancing the Research Pavilion, Institute of Simulation and Training, and Orlando Tech Center Buildings. The Notes consisted of a \$12,640,000 tax exempt Note and a \$7,385,000 Taxable Note. The Taxable Note was paid off on October 1, 2017 and currently only the Tax-Exempt Note is outstanding. The

Tax-Exempt Note is currently outstanding in the aggregate principal amount of \$9,775,000 and matures annually through 2025 at an interest rate of 4.96 percent and is callable at any time without a call premium. The 2009 Note is secured solely by a mortgage on the properties.

Truist has proposed a taxable rate of 2.39 percent which will result in \$120,000 - \$130,000 in annual savings. Over the remaining 6-year life of the note, the total annual savings are expected to be \$650,000 and present value savings are estimated at \$605,000.

The Series 2018 Notes were for the purpose of the acquisition of the L3 Building (now Digital Learning) located in Central Florida Research Park. The Series 2018 has an outstanding balance of \$5,792,000 and a final maturity of October 1, 2038. The Note has an interest rate of 3.93% but is subject to a "Put" on any date on or after December 11, 2029. The Series 2018 Note has a call premium of 2 percent prior to January 1, 2024. Like the Series 2009 Note, the Series 2018 Note is secured solely by a mortgage on the property.

Based on initial discussion with Truist, the Foundation may be able to save approximately \$30,000 to \$40,000 annually through July 1, 2029 and \$360,000 through July 1, 2029 (12/11/2029 Put Date). The debt would be issued under the same provisions as on the existing bonds.

The committee unanimously approved the UCF Foundation Debt Refinancing.

UCF Convocation Corporation Management Agreement with UCF Athletics Association (FFC-3)

Shepherd provided a brief overview of the UCF Convocation Corporation (UCFCC), which was created by the UCF BOT to provide a vehicle for the financing of new facilities to meet university needs for large convocation space and to provide additional student housing. To accomplish this, the university entered into a long-term ground lease with the DSO created to be coterminous with the outstanding debt issuance. In 2018 the debt was refinanced and in effect paid the original debt thereby terminating the ground lease. The land and all improvements on it reverted to the direct ownership of the university. UCFCC still holds the debt and the university continues to pledge all revenue generated from the arena and the additional student housing to the UCFCC for repayment of the debt to fulfill its obligations.

Currently under the Operating Agreement, the arena is managed by UCFCC through a general manager and staff employed under a PEO (or professional employment organization). At this time, it is the desire of the UCFCC board and UCFAA to enter into an agreement for UCFAA to manage the athletic facilities, the arena, including The Venue. The agreement would be coterminous with the outstanding debt, which is set to mature in 2036, Since the agreement is longer than five years, it requires approval by the BOT.

The transition of management to UCFAA is estimated to save approx. \$1.5 million annually related to building and landscape maintenance and improvements in utility consumption, provide the opportunity for UCFAA to generate greater revenues, and reduce university risk of liability by eliminating PEO arrangement and allowing UCF facilities to maintain the building consistent with UCF policy and standards.

Trustee Mills asked why the initial decision was made to externally manage the UCFCC and pay \$1.5 million extra for management of staff. Shepherd responded that the savings will occur through economies of scale by folding the management and maintenance of the UCFCC into existing UCF structures. Mills asked that other self-contained islands be identified for future savings and efficiency.

Martins added that the UCFCC was originally created as a financing tool to build the arena and create housing. Putting the arena operations under Athletics gives them opportunity to maximize and leverage revenue across all athletics facilities and provide additional revenue. Trustee McAlpin added that she was happy with the direction of this agreement and impressed with Athletics operations.

The committee unanimously approved the UCF Convocation Corporation Management Agreement with UCF Athletics Association.

First Amendment to Ground Lease Agreement Between Knights Crossing Student Housing, LLC and CaPFA Capital Corp, 2000F (FFC-4)

Shepherd presented for approval the First Amendment to Ground Lease Agreement Between Knights Crossing Student Housing, LLC and CaPFA Capital Corp. In 2000, the University of Central Florida Foundation, Inc. entered into a ground lease agreement with Capital Projects Finance Authority (CaPFA) to finance and construct student housing projects, Knights Crossing and The Pointe at Central.

The Foundation wishes to amend this ground lease to extend the term and permit the refinance of the Student Housing Revenue Bonds. This refinance is expected to provide interest cost savings and restore surplus revenue payments to UCF starting in March 2022 and is expected to be in the \$2 million - \$4 million range. This range could be negatively impacted if the properties incur significant additional operating costs related to COVID or other unanticipated expenses.

Jennifer Cerasa, Senior Associate Legal Counsel and Legal Counsel for the Foundation, added that the Foundation only owns the ground for Knights Crossing, which is leased to the third party, CaPFA. CaPFA owns the building, which will revert to Foundation for ownership once the lease term is finished. CaPFA is refinancing the bonds and UCF is the third-party beneficiary. Mold remediation put the bonds into default several years ago. Once this default occurred in 2011, the Foundation stopped receiving ground lease payments. This amendment does not extend the terms of the ground lease, but it does delete the bond insurer requirement. The bonds also do not exist past the time of the ground lease; the bonds will be paid off before ground lease ends in 2034.

Trustees Gaekwad and McAlpin had questions regarding the structure of the agreement and the payments to the UCF Foundation, including whether a repair and maintenance reserve would be instituted. Dawes responded that it would. Dawes gave a brief history of the current ground lease agreement and clarified the financial terms of the amended agreement.

Trustee Gaekwad suggested that a team to look at existing contracts be convened, particularly with respect to the university's existing assets. Chair Seay agreed that this should be developed as an emerging issue task force.

Trustee Okaty asked whether the second mortgage behind the mold remediation would also be refinanced and if it was being paid at full face value, including accrued interest. Dawes responded that it would.

Trustee Walsh had a question regarding whether there were any added restrictions in the university's long term use or strategic decisions made about the use of the housing. Cerasa said there were none.

Trustee Conte had questions regarding the bond refinancing process that CaPFA is undergoing since the university is a party to the refinance. Dawes went into detail regarding the investment rating.

The committee unanimously approved the First Amendment to Ground Lease Agreement Between Knights Crossing Student Housing, LLC and CaPFA Capital Corp, 2000F.

Sightlines Facilities Annual Condition Assessment Report (INFO-2)

Shepherd and Duane Siemen, Interim Associate Vice President for Facilities and Safety, gave a brief overview of the Sightlines Facilities Annual Condition Assessment Report. Shepherd explained that UCF Facilities has been contracting with Gordian, a leading facilities management firm, to perform annual building condition assessments and evaluate efficiency of facilities operations. The work product from Gordian assists the Facilities team in making strategic recommendations on where and how best to invest in the university's physical assets. The Sightlines report will now be presented annually to FFC.

Shepherd introduced Peter Reeves, Vice President of Member Services, to present Gordian's findings. The report compared UCF to two peer groups: Research I institutions in the Southeastern US and the Florida State University System. The scope was limited to E&G space on UCF's main campus, Lake Nona, Downtown Campus, and Rosen College and emphasized the interactions between space, capital investment, and operations. Key observations from the report include:

- The significant addition of new space on campus over the last 10 years, which has been driven by gains in enrollment and lower space per student compared to other SUS and R1 schools.
- The low and declining historical investment into existing buildings, at a time when building renewal needs are increasing in many of the oldest spaces on campus.
- Increased efficiency in facilities operations, despite the increasing need and limited capital investment into existing space.

Trustee Walsh asked whether privatizing facilities operations and maintenance was utilized by any of the peers modeled in the report. Reeves responded that certain institutions have used a third party, and that the effectiveness depends on what is trying to be optimized, such as service levels, cost, control, and other factors.

Chair Seay asked why UCF's energy costs were so high, given that it has on-site generators and newer buildings that are more energy efficient. Shepherd answered that leased equipment from Duke Energy contributes to the overall cost and that Facilities has conducted studies regarding savings from purchasing equipment rather than leasing it, as well as better building utilization during off-peak hours. Reeves added that UCF's energy consumption compared to peers is impressive and has led to cost avoidance. Seay then asked about the possibility of a solar farm to increase cost savings. Shepherd responded that a study on the solar farm is slated to come before FFC on October 14th.

McAlpin brought up the question of UCF's strategic plan and how these strategies would align. UCF President Alexander Cartwright responded that a refresh of the strategic plan is in process and that a roadmap timeline with deliverables will be created in the next few months.

Investment Program Structure (INFO-3)

Danta White, Assistant Vice President and University Controller, introduced Dave West, a senior consultant with &Co, to present UCF's investment program structure and managed pool program. The investment objectives of the University for invested funds are to provide for safety of capital, liquidity of funds, and investment income, in that order. The optimization of investment returns shall be secondary to the requirements for safety and liquidity. In addition to funds invested in the authorized State Treasurer's Special Purpose Investments Account (SPIA) and State Board of Administration's Local Government Investment Pool (SBA), excess funds may be divided in four different pools for the structured portfolio:

- Pool I is designated as cash reserves for operational expenses;
- Pool II is designated to cover the University's medium-term requirements such as debt service for the next year;
- Pool III is considered excess cash reserves that may be invested in longer-term investments (up to seven years); and
- Pool IV is considered excess cash reserves that may be invested in longer-term investments (beyond five years). Safety and optimization of investment returns may be the investment objectives of funds invested in Pool IV only (liquidity is secondary).

After West's presentation, Martins commented that UCF's investment program structure has held up in every instance through several challenging periods.

University Quarterly Investments Report Ended June 30, 2020 (INFO-4)

The University Quarterly Investments Report is provided to trustees quarterly for information purposes only and updated committee members on the university's investment portfolio for the quarter ended June 30, 2020

The committee had no questions regarding the University Quarterly Investments Report.

Contract Prepayment Guidelines (INFO-5)

Due to time constraints, the presentation of the Contract Prepayment Guidelines was moved to the September 10 FFC meeting.

INFO-6 Potential Opportunity for UCF Research Foundation to Establish a Geospace Research Program, with Employees and Site in California

Elizabeth Klonoff, Vice President for Research and Dean of the College of Graduate Studies, informed the committee of an opportunity for the UCF Research Foundation to incorporate between five and twelve scientists into the university's faculty to establish a Geospace research program in California. Approval is being sought through the UCF BOT Educational Programs Committee for the UCF Research Foundation to potentially register to do business in California, pending successful navigation of the threshold issues. No filings for registration will result but the preliminary approval will support the dedication of resources to fully investigate and create detailed proposals for mitigation and management of the threshold issues. Thereafter, the matter will be brought back to FFC and the BOT for more specific consideration and approval to move forward.

SRI International (SRI), a nonprofit California corporation founded by Stanford University in 1946, operates a Center for Geospace Studies, reported as a worldwide leader in several research fields related to the broad subject of space physics. The Geospace group has a diverse pool of scientists who have played a pivotal role in the Space Science academic community, both nationally and internationally. Certain strategic business decisions by SRI are reported to have led to the potential opportunity for transfer of some or all of the Geospace researchers, and their sponsored research, to UCF, via the UCF Research Foundation.

Trustee Gaekwad asked for more clarification on the issue. Klonoff responded that these scientists have about \$30 million in grants and that all of the costs of the scientists would be funded by these grants, which augments the university's scope in terms of the space program. Martins asked whether the funding for the scientists would come from grants. Klonoff responded that it would. There would be no net cost to the university once the site is up and running – any cost would be identified in the future.

Gaekwad asked what would happen if the researchers no longer had funding to support them. Klonoff replied that the researchers' salaries are dependent on their funding.

Walsh asked whether a strategy was being developed regarding research targets and whether this decision should be delayed until one was established. Cartwright responded that this opportunity complements UCF's existing research program. Klonoff added that space has always been a top research area for UCF and this addition would augment the existing research.

Trustee Harrington commented that UCF is at a competitive disadvantage if it does not do business in other jurisdictions.

The committee had no objections to no objection to the UCF Research Foundation seeking to do business in CA for this purpose.

Martins adjourned the Finance and Facilities Committee meeting at 10:47 a.m.

Reviewed by:

Alex Martins
Chair, Finance and Facilities Committee

Date

Respectfully submitted:

Janet Owen
Associate Corporate Secretary

Date



CFO and COO Update

Finance and Facilities Committee
September 10, 2020

Enrollment Update

FY 21 Fiscal Impact of COVID on Enrollment Trends

	Summer 2020 Credit Hours				Rate per SCH		Financial Impact
	7/1/2019	6/29/2020	SCH Diff	% SCH Diff	FL Resident	Non-FL Resident	
FTIC	124,190	143,548	19,358	15.6%	\$ 149.27	\$ 660.33	\$ 3,878,879
Transfer	139,142	152,748	13,606	9.8%	\$ 149.27	\$ 660.33	2,726,316
Graduate	32,061	33,735	1,674	5.2%	\$ 288.16	\$ 785.15	<u>565,576</u>
	295,393	330,031	34,638	11.7%			\$ 7,170,771
	Fall 2020 Credit Hours				Rate per SCH		Financial Impact
	08/26/2019	08/24/2020	SCH Diff	% SCH Diff	FL Resident	Non-FL Resident	
FTIC	356,244	377,012	20,768	5.8%	\$ 149.27	\$ 660.33	\$ 4,161,409
Transfer	324,721	326,518	1,797	0.6%	\$ 149.27	\$ 660.33	360,076
Graduate	64,769	67,078	2,309	3.6%	\$ 288.16	\$ 785.15	<u>780,116</u>
	745,734	770,608	24,874	3.3%			\$ 5,301,601



CARES Act Funds

Coronavirus Aid, Relief, and Economic Security (CARES) Act

Institutional Funds - \$25.5M

- Student refunds - \$10.2M
- Financial assistance - \$4.7M
- Instructional and technology support for remote instruction - \$6.1M
- COVID-19 response and campus preparedness - \$4.1M
- **Available for allocation as of August 2020 - \$0.4M**

Student Support - \$25.5M

- \$25.5M awarded to 24,521 eligible students as of September 2020

Minority-Serving - \$3.8M

- Student peer education and well-being programs - \$0.4M
- **Available for allocation as of August 2020 - \$3.4M**

Housing Update



FY21 Financial Impact of COVID on Housing Occupancy

	Academic/ Greek	Towers	Rosen	NorthView	UnionWest	Total
Total Bookings	3509	1734	315	448	391	6397
Full Capacity	4608	1992	384	594	640	8218
Occupancy by Full Capacity	76.15%	87.05%	82.03%	75.42%	61.09%	77.84%
Reduced Capacity	4042	1952	376	582	622	7574
Occupancy by Reduced Capacity	86.81%	88.83%	83.78%	76.98%	62.86%	84.46%

FY21 Financial Impact of COVID on Housing Occupancy

- **Projected Lost Revenues:**
 - **Summer 2020** – Summer rental revenues began the year \$1.5M down due to closures over the summer of 2020.
 - **Fall** – Fall rental revenues are projected to be \$2.8M lower than originally projected due to 452 Double to Single room conversions, 82 isolation spaces, and projected occupancy shortfalls.
 - **Spring** – Spring rental revenues are projected to be \$1.5M lower than originally projected due to 452 Double to Single room conversions, 82 isolation spaces, and improved occupancy.
 - **Summer 2021** - Rental revenues are projected to be materially in line with original projections
 - **Other Revenues** – Misc. revenues for cancellations, late fee's, conferences and events are projected to be \$1.3M less than originally projected primarily due to reduced conference/event revenues and reduced management fee's on managed housing properties (NorthView/UnionWest)

FY21 Financial Impact of COVID on Housing Occupancy

- **Projected Expense Reductions:**
 - **Salaries and Benefits** – Compensation is projected to decrease by \$1.8M due to the elimination of Residence Hall Auxiliary Patrol (RHAP) services, and 25 positions not being filled.
 - **Services and Supplies** – Operating services and supplies are projected to decrease by \$1.1M from the total in FY 2020 primarily due to the elimination of cable TV service, reductions in travel and training, the elimination of budgeted vehicle purchases, and a reduction of all other operating expenses by 10%.
 - **Construction Transfers** – The original budgeted transfer of \$1.3M towards the University's ResNet infrastructure improvement is being deferred into future years.

Education & General Funds

FY 21 – 6 percent Release Holdback Estimates

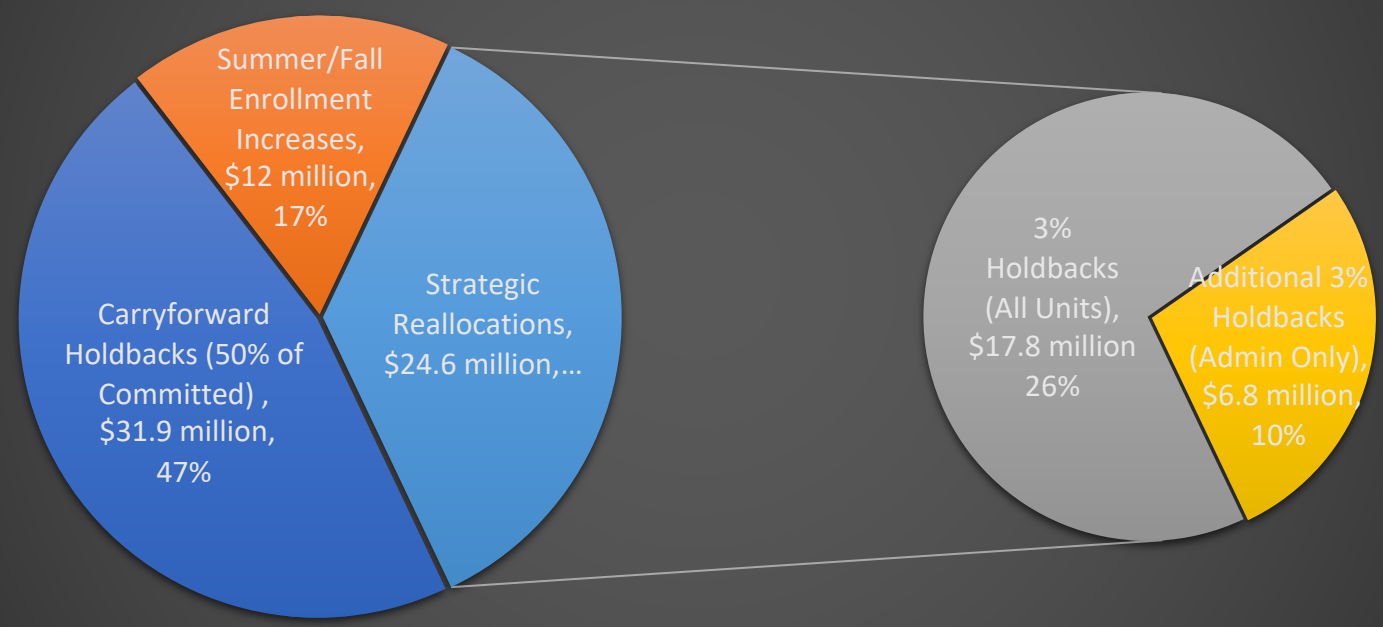
General Revenue and Lottery	UCF-Main	UCF-Medical	Florida Center for Students with Unique Abilities
FY 21 E&G – Post Veto/Before Holdback	\$321,996,318	\$30,920,583	\$8,984,565
- Calculated 6% Holdback	(\$19,319,779)	(\$1,855,235)	(\$539,074)
- Plus Student Financial Aid	\$858,405	-	-
- Plus Risk Management Ins.	\$3,014,591	-	-
FY 21 E&G Post Veto/After Holdback	\$306,549,535	\$29,065,348	\$8,445,491

KEY OBSERVATIONS:

1. Holdback effective July 1, 2020
2. Calculated on recurring general revenue and lottery only
3. Most likely permanent to the university's base
4. Student Financial Aid and Risk Management Insurance held harmless from the holdback
5. Contingent upon change in statute that must happen before year end
6. Does not take into account any additional budget adjustments from the State

FY 21 – Strategic Investment Funds Available

Strategic Investment Funds Available \$68.5 million



Parking Update



Dining Services Update

Bookstore Update



Other Campus Vendors

UCF BOARD OF TRUSTEES
Finance and Facilities Committee
September 10, 2020

Title: 2019-20 Fixed Capital Outlay Budget Update

Background:

The 2019-20 Fixed Capital Outlay Budget was approved by the Board of Trustees in September 2019. An update was presented in October 2019 that incorporated a Board of Governors recommendation to fund the Howard Phillips Hall and Biological Sciences Building renovations from carryforward. This agenda item provides an update of budget and expenditures for the 2019-20 Fixed Capital Outlay Budget Update as presented in October 2019.

Issues to be Considered:

The 2020-21 Fixed Capital Outlay Budget will be presented to the Board of Trustees at this committee meeting in accordance with Board of Governors direction. The budget will contain continuing projects from this update, plus any new planned projects for 2020-21.

Alternatives to Decision:

N/A

Fiscal Impact and Source of Funding:

N/A

Recommended Action:

For information only.

Authority for Board of Trustees Action:

Florida Statute 1013.61

Contract Reviewed/Approved by General Counsel:

N/A

Committee Chair or Chair of the Board approval:

Chair Martins has approved adding this item to the agenda.

Submitted by:

Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer

Supporting Documentation:

Attachment A: 2019-20 Fixed Capital Outlay Budget Update

Facilitators/Presenters:

Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer
Duane Siemen, Interim Associate Vice President for Facilities & Safety

UNIVERSITY OF CENTRAL FLORIDA
2019-20 Fixed Capital Outlay Budget Update
June 30, 2020

Project Title	Funding Source ¹	Initially Approved Project Cost ²	Cost Revisions	Revised Project Cost	Expenditures To Date	Available at 6/30/20
NEW CONSTRUCTION / EXPANSION						
New						
Roth Athletic Center Interior Buildout	Athletic Donations	\$ 9,978,750	\$ (450,750)	\$ 9,528,000	\$ (4,089,249)	\$ 5,438,751
New cell tower and equipment building with fenced enclosure for distributed antenna system	Auxiliary / E&G Carryforward	1,000,000	(13,748)	986,252	(659,857)	326,395
In Progress						
Partnership IV and V	PECO FY14-17	42,000,000	-	42,000,000	(39,456,007)	2,543,993
John C. Hitt Library Expansion and Renovation Phase I	CITF FY13-18	38,772,476	-	38,772,476	(38,599,453)	173,023
John C. Hitt Library Renovation Phase II	CITF FY18-20	42,978,312	-	42,978,312	(5,644,227)	37,334,085
Roth Athletic Center Building Shell	Athletic Donations / Auxiliary	2,423,131	167,962	2,591,093	(2,355,339)	235,754
Dr. Phillips Academic Center	PECO FY16-17	20,000,000	-	20,000,000	(19,873,908)	126,092
Dr. Phillips Academic Center	Donations / Auxiliary / E&G Carryforward FY20 (furniture only)	25,850,900	-	25,850,900	(25,613,594)	237,306
Dr. Phillips Academic Center	Auxiliary	20,000,000	529,100	20,529,100	(19,267,287)	1,261,813
Downtown Central Energy Plant	Auxiliary	12,751,829	-	12,751,829	(12,357,559)	394,270
Downtown Infrastructure	Auxiliary	9,782,138	(665,425)	9,116,713	(7,563,552)	1,553,161
Downtown Student Center	Auxiliary	5,400,000	-	5,400,000	(5,350,383)	49,617
Downtown Parking Garage	Auxiliary	14,614,858	573,304	15,188,162	(14,049,730)	1,138,432
CREOL Phase II Expansion	Auxiliary / Contracts & Grants / PECO	7,726,560	136,980	7,863,540	(7,163,684)	699,856
Student Union Expansion Phase II	Auxiliary / Activity and Service Fees	5,784,385	(71,911)	5,712,474	(5,119,650)	592,824
Student Union Expansion Phase III and IV	Auxiliary / Activity and Service Fees	12,230,841	784,576	13,015,417	(9,629,339)	3,386,078
In Close Out or Closed						
Chemical Storage Facility (Warehouse)	E&G Carryforward FY19	2,000,000	(1,956,418)	43,582	-	43,582
Research I	PECO FY10-11 / Aux / C&G / E&G Carryforward FY16 (utility infrastructure) Auxiliary / E&G (\$13k campus infrastructure utility meter)	53,571,853	-	53,571,853	(53,571,853)	-
Student Health Center Addition	Auxiliary	3,994,573	(95,966)	3,898,607	(3,898,607)	-
Parking Garage C Expansion (Global Garage)	Auxiliary	8,832,922	(979,920)	7,853,002	(7,853,002)	-
Trevor Colbourn Hall	Auxiliary / PECO	38,745,100	(404,526)	38,340,574	(38,340,574)	-
District Energy IV Plant	Auxiliary	14,591,896	(1,328,369)	13,263,527	(13,263,527)	-
Roth Athletic Center Relocate Utilities	Auxiliary	2,000,000	-	2,000,000	(1,773,123)	226,877
RENOVATIONS						
HVAC						
College of Science Replacement of HVAC and Control System	E&G PO&M / PECO	1,500,000	28,095	1,528,095	(102,409)	1,425,685
Visual Arts Building Renovation / HVAC	E&G Carryforward FY18	1,800,000	-	1,800,000	(125,441)	1,674,559
College of Business Replace HVAC Control System	E&G PO&M / E&G Carryforward FY18	1,000,000	(42,525)	957,475	(82,242)	875,233
Millican Hall HVAC Renovation/Replacement Phase I	E&G Carryforward FY18	1,500,000	-	1,500,000	(85,026)	1,414,974
Roof Replacement						
John T. Washington Center and Breezeway Roof Replacement	Auxiliary	2,000,000	279,636	2,279,636	(102,977)	2,176,659
The Venue at UCF Sports and Entertainment Arena Roof Replacement	Convocation Corp DSO / Auxiliary	1,000,000	(345,768)	654,232	(654,232)	-
Communication and Media Building Replace Roof Section	E&G PO&M / PECO	2,000,000	(1,609,964)	390,036	(307,298)	82,738
Building Automated Systems						
CREOL Lab Air Automated Systems Upgrades	Auxiliary	1,100,000	(1,100,000)	-	-	-
MAE/OM Laboratory Building Automated Systems Upgrades	E&G Carryforward FY18	1,150,000	(1,150,000)	-	-	-
MAE/OM Laboratory Building Automated Systems Upgrades	E&G Carryforward FY18	800,000	-	800,000	(29,201)	770,799
CREOL Building Automated Systems Upgrades	E&G Carryforward FY18	750,000	-	750,000	-	750,000
Building Automated System Upgrades Miscellaneous Under \$1M	Auxiliary	2,822,000	(2,408,500)	413,500	(25,347)	388,153

Project Title	Funding Source ¹	Initially Approved Project Cost ²	Cost Revisions	Revised Project Cost	Expenditures To Date	Available at 6/30/20
Other Renovation Projects						
Mathematical Sciences Renovation	E&G Carryforward FY18	1,000,000	(188,605)	811,395	(811,395)	-
Remodel, Renovation, Maintenance, Repair and Site Improvement	PECO FY17-18	3,826,824	-	3,826,824	(2,689,455)	1,137,370
Remodel, Renovation, Maintenance, Repair and Site Improvement	PECO FY18-19	5,499,731	-	5,499,731	-	5,499,731
Communication and Media building renovation	Auxiliary	5,750,000	114,746	5,864,746	(5,621,942)	242,804
Spectrum Stadium Rust Remediation Hot Spot	Stadium Corp DSO / Finance Corp DSO	1,055,354	30,000	1,085,354	(1,027,270)	58,083
Technology Fee Projects	Technology Fee	2,000,000	(1,453,551)	546,449	(546,449)	-
Communication and Media Building Rooftop Units Replacement	E&G Carryforward FY16	912,676	-	912,676	(821,408)	91,268
Critical Security Upgrades	E&G Carryforward FY18	1,000,000	(311,828)	688,172	(20,601)	667,571
Stadium Audio Visual Enhancements	Intercollegiate Athletics / Auxiliary	5,759,875	-	5,759,875	(5,723,204)	36,671
Utilities Infrastructure	E&G Carryforward FY18	1,266,600	(1,266,600)	-	-	-
Renovation for biology growth chamber and specimen storage	E&G Carryforward FY18 / Auxiliary	1,128,932	691,268	1,820,199	(1,247,773)	572,426
Stadium Enhancements	Auxiliary	1,448,683	(1,448,683)	-	-	-
Bioscience Building Renovation	E&G Carryforward FY19	21,600,000	(21,600,000)	-	-	-
Information Technology Network Upgrades	E&G Carryforward FY18	1,250,000	(317,799)	932,201	-	932,201
Howard Phillips Hall Renovation	E&G Carryforward FY19	12,400,000	(12,400,000)	-	-	-
FCO MAINTENANCE & REPAIRS (DEFERRED MAINTENANCE)						
Nicholson School of Communication Roof Recoating	PECO	1,150,000	-	1,150,000	(66,764)	1,083,236
Various Roof Work Under \$1M Each	PECO / Auxiliary	1,700,000	(726,017)	973,983	(448,243)	525,741
Deferred Maintenance Miscellaneous Items Under \$1M Each	E&G Carryforward FY18	13,115,000	-	13,115,000	(1,679,575)	11,435,425
Campus Storm Water Work Various Locations	E&G Carryforward FY18	1,250,000	-	1,250,000	(446,349)	803,651
Utility Building Replace Campus Transit Chilled Water Distribution Pipe with HDPE or Ductile Iron Pipe Phase I	E&G Carryforward FY18	1,300,000	-	1,300,000	(295,134)	1,004,866
John C. Hitt Library Boiler Replacement	E&G Carryforward FY18	1,285,000	-	1,285,000	(83)	1,284,917
GRAND TOTAL		\$ 498,151,199	\$ (49,001,206)	\$ 449,149,992	\$ (358,453,323)	\$ 90,696,670

¹ Funding Sources include any updates subsequent to the initial Board of Trustees budget approval.

² Initially Approved Project Cost is per the 2019-20 Fixed Capital Outlay Budget Update presented to the Finance and Facilities Committee on October 16, 2019.

UCF BOARD OF TRUSTEES
Finance and Facilities Committee
September 10, 2020

Title: 2020-21 Fixed Capital Outlay Budget

Background:

Pursuant to Florida Statute 1013.61, *Annual Capital Outlay Budget*, each university's Board of Trustees must adopt an annual capital outlay budget that designates proposed expenditures by project. The 2020-21 Fixed Capital Outlay Budget (Attachment A) has been prepared in accordance with Board of Governors Regulation 14.003, *Fixed Capital Outlay Projects – University Budgeting Procedures*, and related instructions, guidelines, and standard formats.

Issues to be Considered:

The university board of trustees-ratified 2020-21 Fixed Capital Outlay Budget must be presented to the Board of Governors by October 1, 2020.

The Board of Governors also requires universities to obtain written certification of the fixed capital outlay budget, along with the university's operating budget and carryforward expenditure plans. The certification is to be signed by the President, Chief Financial Officer, and Board of Trustees Chair. It is an agenda item for this committee meeting along with the 2020-21 University Carryforward Spending Plan (FFC-2).

Alternatives to Decision:

1. Not approve the 2020-21 Fixed Capital Outlay Budget.
2. Recommend revisions to the 2020-21 Fixed Capital Outlay Budget.

Fiscal Impact and Source of Funding:

The 2020-21 Fixed Capital Outlay Budget represents a project plan from all sources of funding including:

1. Education and General operating funds and carryforward as represented in the university's operating budget.
2. Non-appropriated funds, such as donations and auxiliary.
3. State appropriated funds designated for capital purposes, such as Public Education Capital Outlay (PECO) and Capital Improvement Trust Funds (CITF).

Board of Trustees approval is required to proceed with projects listed on the 2020-21 Fixed Capital Outlay Budget. Project plans and the overall budget may be amended mid-year in accordance with Board of Governors Regulation 14.003 and the university's internal policies and procedures.

Recommended Action:

Recommend to the Board of Trustees approval of the 2020-21 Fixed Capital Outlay Budget as described in Attachment A.

Authority for Board of Trustees Action:

Florida Statute 1013.61

Committee Chair or Chair of the Board approval:

Chair Martins has approved adding this item to the agenda.

Submitted by:

Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer

Supporting Documentation:

Attachment A: Fixed Capital Outlay Budget

Attachment B: Fixed Capital Outlay Budget Guide

Attachment C: Capital Projects Funding Certification Forms

Facilitators/Presenters:

Misty Shepherd, Interim Vice President for Administrative Affairs and Chief Operating Officer

Duane Siemen, Interim Associate Vice President for Facilities & Safety

University of Central Florida
FIXED CAPITAL OUTLAY BUDGET for Fiscal Year 2020-21

As of July 1, 2020
(reference: Section 1013.61, F.S. and Board Reg. 14.003)

CFSP item #	Category	Project Title/Name	Description	Total Project Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
					Source	Amount				Start	Completion	
Education & General (E&G) Operating Projects												
	<i>Consolidated line item of all FCO/capitalized projects funded from E&G operating funds, pursuant to Board regulations 14.003(2)(a) and 9.001. No individual project exceeds \$1M. This is a single line item in both Operating and FCO budgets.</i>			\$ 500,000	E&G Operating	\$ 500,000	\$ -	\$ 500,000	\$ -	Not Applicable		These are current year funds to be spent in the current year.
Minor Carryforward (CF) Projects												
1-3	<i>Consolidated line item of all FCO projects with a cost of less than \$2M funded from E&G CF funds, pursuant to Board regulation 14.003(2)(b). Includes replacement of facilities less than 10,000 gross sf. This is a single line item in both Operating and FCO budgets. For a detailed listing of projects, refer to the E&G Carryforward Spending Plan (CFSP).</i>			1,400,000	E&G Carryforward	1,400,000	-	1,400,000	-	Refer to detail in Carryforward Spending Plan		
	Minor projects funded from E&G in prior years		Projects include: HVAC, building envelope, boiler replacement, fire alarm upgrades, etc.	17,540,304	Prior Year E&G	17,540,304	1,871,078	13,805,660	1,863,566	Not Applicable		These capital projects are in process and were fully-funded as of 6/30/20. New E&G carryforward generated as of 6/30/20 will not be used to fund these projects, therefore they are not reflected in the university's 2020-21 Carryforward Spending Plan.
Major Carryforward (CF) Projects												
	<i>Any FCO project funded in whole or in part from CF funds, where total individual FCO project cost exceeds \$2M, pursuant to Board regulation 14.003(2)(c).</i>											
4	Bioscience Building Renovation, Repairs, and Maintenance		HVAC and other system repairs and upgrades	5,000,000	E&G Carryforward	5,000,000	-	5,000,000	-	2020-21	2020-21	Refer to Carryforward Spending Plan
5	Chemistry Building Renovation, Repairs, and Maintenance		HVAC and other system repairs and upgrades	5,000,000	E&G Carryforward	5,000,000	-	5,000,000	-	2020-21	2020-21	Refer to Carryforward Spending Plan
6	Communication and Media Building Roof Replacement		Roof replacement, exterior masonry, and stucco wall repairs	4,500,000	E&G Carryforward	4,500,000	-	4,500,000	-	2020-21	2020-21	Refer to Carryforward Spending Plan
State Appropriated Projects												
	<i>Pursuant to Board Regulation 14.003(12)(d). All FCO projects using funds originally appropriated as FCO funds by the State of Florida, notwithstanding criteria in Board regulation 14.001. Never to be included in the operating budget. Examples, PECO and CITF.</i>											
	Partnership IV and V		Building purchase and renovation for partnership with the Department of Defense	42,000,000	PECO	42,000,000	39,456,007	2,543,993	-	2017-18	2020-21	Project-specific PECO allocation
	UCF Downtown Academic Building		Design and construction for new building	66,380,000	PECO Auxiliary Donations Prior Year E&G	20,000,000 23,739,745 16,807,317 5,832,938	64,754,789	1,625,211	-	2016-17	2020-21	Project-specific PECO allocation E&G carryforward for furniture
	WUCF TV Replace Pedestals		Replace pedestals	195,000	PECO	195,000	189,666	5,334	-	2018-19	2020-21	Project-specific PECO allocation
	WUCF TV Replace Studio Lights		Replace studio lights	327,895	PECO	327,895	250,255	77,640	-	2018-19	2020-21	Project-specific PECO allocation
	Repair, Maintenance, Renovation, Remodel (Sum of Digits)		Minor projects - repair, maintenance, renovation, remodel, site improvements	6,734,841	PECO	6,734,841	2,689,455	1,546,878	2,498,508	2017-18	2021-22	PECO funding for RMRR (sum of digits)
	Research Transgenic Animal Facility Renovation and HVAC Upgrade		Accommodate cage washer and autoclave. Replace air handling units in 180 and 181.	1,682,484	PECO C&G Prior Year E&G	1,504,629 154,736 23,119	1,427,624	254,860	-	2019-20	2020-21	PECO funding for RMRR (sum of digits)
	Communication and Media Building Replace Roof Section		Re-roof one section of the building, remove three curbs, create crickets and re-flash around AC units	390,036	PECO Prior Year E&G	332,257 57,778	307,298	82,737	-	2018-19	2020-21	PECO funding for RMRR (sum of digits)
	Nicholson School of Communication Roof		Roof recoating	1,150,000	PECO	1,150,000	66,764	1,083,236	-	2018-19	2020-21	PECO funding for RMRR (sum of digits)
	College of Science building HVAC Control System Replacement		Replace HVAC control system for College of Science building	1,528,095	PECO Prior Year E&G	1,061,700 466,395	102,409	1,425,686	-	2018-19	2020-21	PECO funding for RMRR (sum of digits)
	CREOL Bus Loop		New bus loop with canopy near garage C	836,980	Auxiliary PECO	772,674 64,306	594,775	242,205	-	2017-18	2020-21	PECO funding for RMRR (sum of digits)
	CREOL Phase II Expansion		Building addition	7,026,560	Auxiliary C&G PECO	5,817,594 1,000,000 208,966	6,568,909	457,651	-	2016-17	2020-21	PECO funding for RMRR (sum of digits)
	John Hitt Library Renovation Phase I		Expansion- Automated Retrieval Collection (ARC)	38,772,476	CITF	38,772,476	38,599,453	173,023	-	2013-14	2020-21	Project-specific CITF allocation
	John Hitt Library Renovation Phase II		Renovation of existing library spaces	42,978,312	CITF	42,978,312	5,644,227	4,080,637	33,253,448	2017-18	2024-25	Project-specific CITF allocation

Category	Project Title/Name	Description	Total Project Cost	Funding Source(s)		Funds Expended to Date	Funds to be Expended this Year	Remaining Balance	Project Timeline		Comments
				Source	Amount				Start	Completion	
Non-Appropriated Projects											
<i>Pursuant to Board Regulation 14.003(12)(e). All FCO projects that have not directly or indirectly used funds appropriated by the State. Examples include private donations, athletic revenues, federal grants, housing/parking revenue bonds, etc.</i>											
<i>For the purposes herein, please assume a threshold of \$5M or more for listing projects individually, otherwise consolidate all individual projects under \$5M into one line item.</i>											
	Downtown Parking Garage	Design and construction for new garage	15,188,162	Auxiliary	15,188,162	14,049,730	1,138,432	-	2016-17	2020-21	
	Roth Athletic Center-Interior Buildout	Buildout of addition	9,528,000	Donations	9,528,000	4,089,249	5,438,751	-	2017-18	2020-21	
	UCF Downtown Site Infrastructure	Infrastructure work to support all Downtown buildings	9,116,713	Auxiliary	9,116,713	7,563,552	1,553,161	-	2018-19	2020-21	
	Center for Emerging Media Renovation	New classrooms, offices, common areas and bathrooms	5,864,746	Auxiliary	5,864,746	5,621,942	242,804	-	2018-19	2020-21	
	Student Union Expansion	Food court renovation and expansion	5,712,474	Auxiliary	5,686,621						
				Activity & Svc Fees	25,853	5,119,650	592,824	-	2016-17	2020-21	
					5,712,474						
	Student Union Third Floor	Renovation and expansion	13,015,417	Auxiliary	8,515,417						
				Activity & Svc Fees	4,500,000	9,629,339	3,386,078	-	2016-17	2020-21	
					13,015,417						
	Downtown Central Energy Plant	Design and construct new trigeneration facility for Downtown campus	12,751,829	Auxiliary	12,751,829	12,357,559	394,270	-	2017-18	2020-21	
	Downtown Student Center	UCF Downtown Union West build-out	5,400,000	Auxiliary	5,400,000	5,350,383	49,617	-	2018-19	2020-21	
	Individual Projects under \$5M		12,007,336	Auxiliary	8,005,348						
				Donations	2,191,093	7,352,073	4,544,065	111,198	Not Applicable		Prior year E&G is for biology growth chamber and specimen storage renovation. Project also partially funded from auxiliary.
				Prior Year E&G	1,810,895						
					12,007,336						
TOTALS:			\$ 332,527,659		\$ 332,527,659	\$ 233,656,186	\$ 61,144,753	\$ 37,726,720			

Notes:

Pursuant to Regulation 14.003(3), Fixed Capital Outlay projects do not apply to those projects acquired, constructed, and owned by a Direct Support Organization or under a Public Private Partnership.
The Fixed Capital Outlay Budget may be amended, subject to the requirements described in Regulation 14.003(4).

Fixed Capital Outlay Budget Guide

The capital planning process consists of several components:

- The **Campus Master Plan** is developed every five years and provides a macro-level vision for major project priorities over a 10-year period, considering the needs identified in the University's **Educational Plant Survey** for new construction and expansion / renovation projects.
- **Facility Condition Assessment Reports** and other building analytics are used for existing structures and deferred maintenance.
- The **Capital Improvement Plan** is developed annually to request state funding for the university's priority major projects; it is informed by other capital planning documents and is a component of the university's state funding request (**Legislative Budget Request**).
- The **Fixed Capital Outlay (FCO) Budget** is developed annually; it is the culmination of these planning documents and serves as a spending plan for the fiscal year.

Florida Statute 1013.61 *Annual Capital Outlay Budget* requires the adoption of a capital outlay budget, which is referred to as the Fixed Capital Outlay (FCO) Budget. This budget is prepared in accordance with Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures* and other prescribed instructions, guidelines, and standard formats provided by the Chancellor. The Board of Governors also requires written certification of the FCO Budget by the President, Chief Financial Officer, and Board of Trustees Chair.

FCO projects are defined in Board Regulation 14.001 *Definitions*. They consist of construction that materially extends the life or materially improves functionality of space. The projects must have an expected useful life of 20 years with a project cost of more than \$100,000 (the university's capitalization policy). All projects appropriated by the state as FCO must also be included, regardless of thresholds.

The Board of Governors has provided a template for presenting the FCO budget, including the following:

- **CFSP Item #:** Projects funded from the university's available E&G carryforward balance as of July 1, 2020 are required to be reported on both the University E&G Carryforward Spending Plan – Supplemental Details (Fixed Capital Outlay Plans) and the FCO Budget. This field indicates the project's corresponding line item on the E&G Carryforward Spending Plan. The reporting should be consistent.
- **Category:** Represents the project's major funding source. Categorizing projects with multiple funding sources involves a level of judgement. Individual projects are not split into different funding category rows; therefore, the full project cost is always presented. The template does allow for projects below certain thresholds to be consolidated into single line items depending on the funding source.
- **Total Project Cost:** Anticipated hard (construction, furniture, etc.) and soft (design, permitting, etc.) costs to complete a project.
- **Funding Sources:** The FCO Budget includes projects from all funding sources, including both state and non-state. Identified funding sources must be in accordance with state statutes and Board of Governors regulations.
- **Funds Expended to Date:** Actual expenses paid as of the end of the preceding fiscal year.
- **Funds to be Expended this Year:** Projected expenditures through the end of the current fiscal year, excluding encumbrances. These amounts represent fiscal year spending authority if approved by the Board of Trustees and the Board of Governors.

- **Project Timeline:** Estimate of project start and completion dates by fiscal year.

Other related processes and procedures include:

- **Capital Project Certification:** The UCF Board of Trustees *Capital Projects Funding Policy* requires certification to be completed and signed by university senior leadership for projects exceeding \$2 million.
- **Mid-Year Amendments:** Board of Governors Regulation 14.003 *Fixed Capital Outlay Projects – University Budgeting Procedures* and the UCF Board of Trustees Policy BOT-4 *Delegation of Authority to the President* provide guidance for mid-year amendment procedures.
- **Mid-Year Updates to the Board of Trustees:** UCF Policy 3-211 *University Budget Process* provides guidance for mid-year updates of budget to actuals and projections to the Board of Trustees.



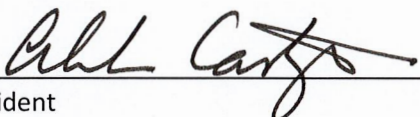
Capital Projects Funding Certification Form

This form is required as a condition for approval by the Finance and Facilities Committee and the Board of Trustees.

Project name/description: Bioscience Building Renovation, Repairs, and Maintenance

Funding source(s): \$5,000,000 E&G Carryforward 1011.45(3)(b), Florida Statutes

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.


President

8/27/2020
Date

Misty Shepherd Digitally signed by Misty Shepherd
Date: 2020.08.24 09:52:24 -04'00'
Vice President

8/24/20
Date

Joseph Trubacz Digitally signed by Joseph Trubacz
Date: 2020.08.24 09:40:13 -04'00'
Chief Financial Officer

8/24/20
Date

Scott Cole Digitally signed by Scott Cole
Date: 2020.08.24 09:28:41
-04'00'
General Counsel

8/24/20
Date



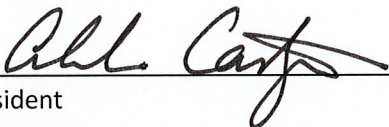
Capital Projects Funding Certification Form

This form is required as a condition for approval by the Finance and Facilities Committee and the Board of Trustees.

Project name/description: Chemistry Building Renovation, Repairs, and Maintenance

Funding source(s): \$5,000,000 E&G Carryforward 1011.45(3)(b), Florida Statutes

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.


President

8/27/2020
Date

Misty Shepherd Digitally signed by Misty Shepherd
Date: 2020.08.24 09:51:55 -04'00'

Vice President

8/24/20
Date

Joseph Trubacz Digitally signed by Joseph Trubacz
Date: 2020.08.24 09:41:22 -04'00'

Chief Financial Officer

8/24/20
Date

Scott Cole Digitally signed by Scott Cole
Date: 2020.08.24 09:28:04
-04'00'

General Counsel

8/24/20
Date



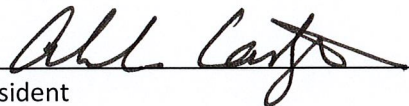
Capital Projects Funding Certification Form

This form is required as a condition for approval by the Finance and Facilities Committee and the Board of Trustees.

Project name/description: Communication and Media Building Roof Replacement

Funding source(s): \$4,500,000 E&G Carryforward 1011.45(3)(b), Florida Statutes

This is to certify that the above capital project which exceeds \$2 million has been reviewed and approved and the type of funding for the project is authorized by state law and Board of Governors Regulations.


President

8/27/2020
Date

Misty Shepherd Digitally signed by Misty Shepherd
Date: 2020.08.24 09:50:08 -04'00'

Vice President

8/24/20
Date

Joseph Trubacz Digitally signed by Joseph Trubacz
Date: 2020.08.24 09:42:11 -04'00'

Chief Financial Officer

8/24/20
Date

Scott Cole Digitally signed by Scott Cole
Date: 2020.08.24 09:27:12
-04'00'

General Counsel

8/24/20
Date

UCF BOARD OF TRUSTEES
Finance and Facilities Committee
September 10, 2020

Title: 2019-20 University Carryforward Year-End Update

Background:

Board of Governors regulation 9.007, *State University Operating Budgets*, (Attachment A) requires each board of trustees to adopt an operating budget, including an E&G Carryforward Spending Plan, for the general operation of the university as prescribed by the regulations of the Board of Governors.

The Board of Governors also requires a final report on the Carryforward Spending Plan at the end of the fiscal year. This year, this report is due to the Board of Governors on October 5.

Issues to be Considered:

Attachment B is the report of the university's uses of \$117 million in 2019-20 E&G carryforward funds, utilizing the template provided by the Board of Governors.

Alternatives to Decision:

This item is being provided for information only.

Fiscal Impact and Source of Funding:

N/A

Recommended Action:

This item is being provided for information only.

Authority for Board of Trustees Action:

N/A

Contract Reviewed/Approved by General Counsel:

N/A

Committee Chair or Chair of the Board approval:

Chair Martins has approved adding this item to the agenda.

Submitted by:

Joseph Trubacz, Interim Vice President for Finance and Chief Financial Officer

Supporting Documentation:

Attachment A: *BOG Regulation 9.007, State University Operating Budgets and Requests*

Attachment B: 2019-20 University Carryforward Year-End Update

Facilitators/Presenters:

Joseph Trubacz, Interim Vice President for Finance and Chief Financial Officer

Kristie Harris, Associate Vice President for Financial Affairs

9.007 State University Operating Budgets and Requests

(1) Each university president shall prepare an operating budget, including an Education & General (E&G) Carryforward Spending Plan, for approval by the university board of trustees in accordance with instructions, guidelines and standard formats provided by the Board of Governors.

(2) Each university board of trustees shall adopt an operating budget, including an E&G Carryforward Spending Plan, for the general operation of the university as prescribed by the regulations of the Board of Governors. The university board of trustees-ratified operating budget and E&G Carryforward Spending Plan must be presented to the Board of Governors for approval by a date established by the Chancellor. Each university president shall implement the operating budget and E&G Carryforward Spending Plan of the university as prescribed by Florida Statutes, regulations of the Board of Governors, policies of the university board of trustees, provisions of the General Appropriations Act, and data reflected within the State University System Allocation Summary and Workpapers publication.

(3) The operating budgets of each state university shall consist of the following budget entities:

(a) Education and General (E&G)- reports actual and estimated fiscal year operating revenues and expenditures for all E&G funds, including: General Revenue, Student and Other Fees Trust Fund, Educational Enhancement Trust Fund (Lottery), Phosphate Research Trust Fund, - and including the following previously-appropriated trust funds: Experiment Station Federal Grant, Experiment Station Incidental, Extension Service Federal Grant, Extension Service Incidental, UF-HSC Incidental, and UF-Health Science Center Operations and Maintenance. In addition, expenditures from university E&G carryforward funds (unexpended balances from all prior-period E&G appropriations) shall be included in the actual history fiscal year reporting. University budgeted E&G carryforward funds shall be reported in the E&G Carryforward Spending Plan Report.

1. Otherwise by law, E&G funds are to be used for E&G activities only, such as, but not limited to, general instruction, research, public service, plant operations and maintenance as defined in Board of Governors guidelines, furniture, fixtures, and equipment, student services, libraries, administrative support, minor capital projects not to exceed \$1 million per individual project, and other enrollment-related and stand-alone operations of the universities.
2. Universities shall accumulate ending E&G fund balances for activities such as those outlined in section 3(a)(4). The ending E&G carryforward balances can only be used for nonrecurring expenditures. At any time the unencumbered available balance in the E&G fund of the university board of trustees approved operating budget falls below seven (7) percent of the approved total, the university shall provide a written notification and plan to the Board of Governors to attain a seven (7) percent balance of state operating funds within the next fiscal year.

3. Each university that retains a state operating fund carryforward balance in excess of the seven (7) percent minimum shall submit an E&G Carryforward Spending Plan for its excess carry forward balance. The Carryforward Spending Plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend, if necessary, each university's E&G Carryforward Spending Plan by October 1, 2020, and each October 1 thereafter.
4. A university's E&G Carryforward Spending Plan shall include the estimated cost per planned expenditure and a projected timeline for completion of the expenditure. Authorized expenditures in an E&G Carryforward Spending Plan may include:
 - a. Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by section 1001.706(12)(d);
 - b. Completion of a renovation, repair, or maintenance project (as defined in Board Regulation 14.001) that is consistent with the provisions of section 1013.64(1), up to \$5 million per project and replacement of a minor facility that does not exceed 10,000 gross square feet in size up to \$2 million;
 - c. Completion of a remodeling or infrastructure project (as defined in Board Regulation 14.001), including a project for a developmental research school, up to \$10 million per project, if such project is survey recommended pursuant to section 1013.31;
 - d. Completion of a repair or replacement project necessary due to damage caused by a natural disaster for buildings included in the inventory required pursuant to section 1013.31;
 - e. Operating expenditures that support the university mission and that are nonrecurring; and
 - f. Any purpose specified by the university board of trustees or in the General Appropriations Act.
5. Annually, by September 30, the chief financial officer of each university shall certify the unexpended amount of funds appropriated to the university from the General Revenue Fund, the Educational Enhancement Trust Fund, and the Student and Other Fees Trust Fund as of June 30 of the previous fiscal year.
6. A University may spend the minimum carry forward balance of seven (7) percent if a demonstrated emergency exists and the plan is approved by the university's board of trustees and the Board of Governors.
- 7 Expenditures from any source of funds by any university shall not exceed the funds available. No expenditure of funds, contract, or agreement of any nature shall be made that requires additional appropriation of state funds by the Legislature unless specifically authorized in advance by law or the General Appropriations Act.
8. The following units are required to report under this budget entity:
 - State Universities
 - UF - Institute of Food and Agricultural Sciences
 - UF Health Science Center
 - USF Medical Center

FSU Medical School
UCF Medical School
FIU Medical School
FAU Medical School
FAMU-FSU College of Engineering
Florida Postsecondary Comprehensive Transition Program (UCF)

- (b) Contracts and Grants – reports actual and estimated year revenues, expenditures, and positions for university functions which are supported by foundations, various state and federal agencies, local units of governments, businesses, and industries. Universities shall comply with all applicable federal, state, local, and university regulations and guidelines as they relate to grants, contracts, and sponsored research programs.
- (c) Auxiliary Enterprises – reports actual and estimated year revenues, expenditures, and positions for self-supporting functions such as, but not limited to, parking services, housing, bookstore operations, and food services.
- (d) Local Funds – reports actual and estimated year revenues, expenditures, and positions for the following specific areas:
 1. Student Activities – revenues generated primarily from the activity and service fee each university is authorized to charge its students as a component of the mandatory fee schedule. Activities commonly supported by these revenues include student government, cultural events, student organizations, and intramural/club events.
 2. Intercollegiate Athletics – revenues generated from the student athletic fee that each university is authorized to collect as a component of the mandatory fee schedule, and from other sources including ticket sales, radio/TV, bowl games, and tournament revenues.
 3. Concession Fund – revenues generated from various vending activities located around the campuses. The university’s budget must reflect the various departments/activities on each campus which benefit from receipt of these funds.
 4. Student Financial Aid – revenues received by the university for loans, grants, scholarships, and other student financial aid. Expenditures of these funds must be reported by activities such as externally-funded loans, student scholarships, need-based financial aid, academic-based financial aid, and athletic grants/scholarships.
 5. Technology Fee – revenues generated from the technology fee that a university is authorized to charge its students as a component of the mandatory fee schedule. Proceeds from this fee shall be used to enhance instructional technology resources for students and faculty.
 6. Board-Approved Fees – student fees presented to the Board of Governors for approval by a university board of trustees that is intended to address a student need not currently being met through existing university services, operations, or another fee.
 7. Self-Insurance Programs – revenues received by the university from entities and individuals protected by the self-insurance programs. This budget must

reflect expenditures related to the administration of the self-insurance programs and the judgments or claims arising out of activities for which the self-insurance program was created.

- (e) Faculty Practice Plan – related to the activities for the state universities’ medical schools and health centers. This budget must be designed to report the monetary level of clinical activity regarding the training of students, post-graduate health professionals, and medical faculty.
- (4) The operating budgets of each university shall represent the following:
- (a) The university’s plan for utilizing the resources available through direct or continuing appropriations by the Legislature, allocation amendments, or from local sources including student tuition and fees. The provisions of the General Appropriations Act and the State University System Allocation Summary and Workpapers publication will be taken into consideration in the development and preparation of the E&G data.
 - (b) Actual prior-year revenues, expenditures (including E&G carryforward amounts expended), and positions, as well as current-year estimated revenues, expenditures, and positions. University E&G carryforward funds shall be budgeted in the E&G Carryforward Spending Plan.
 - (c) Assurance that the universities are in compliance with general legislative intent for expenditure of the appropriated state funds and with the Board of Governors’ regulations, guidelines and priorities for all funding sources

(5) Any earnings (interest, investment, or other) resulting from the investment of current-year E&G appropriations are considered to be of the same nature as the original appropriations, and are subject to the same expenditure regulations as the original appropriations. E&G earnings are not to be utilized for non-E&G related activities or for fixed capital outlay activities except as provided by law. Earnings resulting from invested E&G carryforward funds are considered to be additions to the university’s E&G carryforward balance and shall be expended in accordance with section (3)(a) of this regulation.

Anticipated earnings for the estimated year from invested E&G funds should not be included when building the detailed operating budget schedules. Estimated-year E&G earnings and planned expenditures of these funds should only be reported on the manually-prepared E&G Schedule I and Summary Schedule I reports.

(6) Any unexpended E&G appropriation carried forward to the fund balance in a new fiscal year shall be utilized in support of nonrecurring E&G activities only unless otherwise provided by law.

- (7) E&G non-recurring is defined as an expenditure that is not expected to be needed or available after a point in time. Non-recurring expenditures have distinct elements:
- (a) Time limited in nature, where an end date to a given contract or activity is known,
 - (b) There is no promise or guarantee of future funding,
 - (c) May cross multiple years, but the above two provisions apply,

(d) May address financial challenges resulting from external factors (examples could include, but are not limited to, federal government shutdown, drop in state revenue resulting in a mid-year reduction)

(8) Any amendments to the approved E&G Carryforward Spending Plan during the fiscal year shall be reported to the Board of Governors for a time period and in a format as prescribed by the Chancellor.

(9) Each university board of trustees may submit to the Chancellor's Office annually a Legislative Budget Request for operations. Such requests shall be made in accordance with the fiscal policy guidelines, formats, instructions, and schedule provided by the Chancellor.

Authority: Section 7(d), Art. IX, Fla. Const., History: New 12-6-07, Amended 11-21-13, 9-22-16, 10-30-19, Amended 5-5-2020.

Attachment B

University of Central Florida Education and General Carryforward Spending Plan Summary Update As of June 30, 2020

		University Total - E&G-Main, FCSWUA, and College of Medicine			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
1 A.	Beginning E&G Carryforward Fund Balance - July 1, 2019 :				
2	Cash	\$ 74,915,529	\$ -	\$ 74,915,529	\$ -
3	Investments	\$ 281,219,072	\$ -	\$ 281,219,072	\$ -
4	Accounts Receivable	\$ 4,411,316	\$ -	\$ 4,411,316	\$ -
5	Less: Accounts Payable	\$ 58,145,098	\$ -	\$ 58,145,098	\$ -
6	Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	\$ -
7	Beginning E&G Fund Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 302,400,819	\$ -	\$ 302,400,819	\$ -
8					
9	7% Statutory Reserve Requirement (per SB 190, 1011.45(1) F.S.)	\$ 49,108,845	\$ -	\$ 49,108,845	\$ -
10		\$ -	\$ -	\$ -	\$ -
11 E.	E&G Carryforward Fund Balance Less 7% Statutory Reserve Requirement				
12	(Amount Requiring Approved Spending Plan) :	\$ 253,291,974	\$ -	\$ 253,291,974	\$ -
13					
14 F.	* Restricted / Contractual Obligations				
15	Restricted by Appropriations	\$ 28,121,560	\$ 68,462	\$ 28,190,023	\$ 11,505,566
16	University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
17	Restricted by Contractual Obligations :	\$ -	\$ -	\$ -	\$ -
18	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
19	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
20	Campus Security and Safety Enhancements	\$ 425,289	\$ 667,000	\$ 1,092,289	\$ 1,003,431
21	Student Services, Enrollment, and Retention Efforts	\$ 229,700	\$ -	\$ 229,700	\$ 229,591
22	Student Financial Aid	\$ 750,000	\$ -	\$ 750,000	\$ 750,000
23	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 26,098,862	\$ (223,727)	\$ 25,875,135	\$ 13,180,852
24	Faculty Research and Public Service Support and Start-Up Funding	\$ 6,683,949	\$ (480,874)	\$ 6,203,075	\$ 1,712,244
25	Library Resources	\$ -	\$ -	\$ -	\$ -
26	Utilities	\$ -	\$ -	\$ -	\$ -
27	Information Technology (ERP, Equipment, etc.)	\$ 3,054,960	\$ (167,123)	\$ 2,887,837	\$ 1,900,218
28	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 9,527,053	\$ 27,615,246	\$ 37,142,299	\$ 25,404,645
29	USF St. Pete Restricted Reserve-USC Funding Guarantee	\$ -	\$ -	\$ -	\$ -
30	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
31	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ 20,024,785	\$ (20,000,000)	\$ 24,785	\$ 5,785
32	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ 240,000	\$ (101,382)	\$ 138,618	\$ 138,618
33	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
34	Total Restricted Funds : (Should agree with restricted column total on "Planned Expenditure Details" tab)	\$ 95,156,158	\$ 7,377,602	\$ 102,533,761	\$ 55,830,950
35					
36 G.	* Commitments				
37	Compliance, Audit, and Security				
38	Compliance Program Enhancements	\$ 526,800	\$ (447,430)	\$ 79,370	\$ 43,001
39	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
40	Campus Security and Safety Enhancements	\$ 2,926,145	\$ 194,431	\$ 3,120,576	\$ 2,809,881
41		\$ -	\$ -	\$ -	\$ -
42	Academic and Student Affairs	\$ -	\$ -	\$ -	\$ -
43	Student Services, Enrollment, and Retention Efforts	\$ 3,524,685	\$ (175,527)	\$ 3,349,158	\$ 2,482,880
44	Student Financial Aid	\$ 21,190,219	\$ 75,134	\$ 21,265,353	\$ 13,878,634
45	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 21,653,303	\$ (1,001,255)	\$ 20,652,048	\$ 7,276,010
46	Faculty Research and Public Service Support and Start-Up Funding	\$ 21,709,623	\$ (2,437,739)	\$ 19,271,884	\$ 6,495,042
47	Library Resources	\$ -	\$ -	\$ -	\$ -
48		\$ -	\$ -	\$ -	\$ -
49	Facilities, Infrastructure, and Information Technology	\$ -	\$ -	\$ -	\$ -
50	Utilities	\$ 6,424,760	\$ (6,424,760)	\$ -	\$ -
51	Information Technology (ERP, Equipment, etc.)	\$ 6,082,813	\$ (338,922)	\$ 5,743,891	\$ 5,709,050
52	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
53	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ 16,047,135	\$ (1,269,023)	\$ 14,778,112	\$ 1,170,637
54	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ 3,168,000	\$ (2,351,328)	\$ 816,672	\$ 691,672
55	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ 21,828,728	\$ (12,328,728)	\$ 9,500,000	\$ -
56					
57	Other UBOT Approved Operating Requirements	\$ -	\$ -	\$ -	\$ -
58	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 33,053,605	\$ 25,091,696	\$ 58,145,301	\$ 20,633,923
59					

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

University Total - E&G-Main, FCSWUA, and College of Medicine				
	BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
60 61 62 63 64 H.	Total Commitments : (Should agree with committed column total on "Planned Expenditure Details" tab)			
	\$ 158,135,816	\$ (1,413,451)	\$ 156,722,365	\$ 61,190,732
	Total Restricted and Commitment Expenditures through 6/30/20			\$ 117,021,683
	Available E&G Carryforward Balance as of June 30, 2020 :			\$ -
	\$ -	\$ 5,964,151	\$ 5,964,151	

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F and G using Board of Governors template (use worksheet tab "Planned Expenditure Detail" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amends 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that " *Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter.*" 1011.45(3) adds " *A university's carry forward spending plan shall include the estimated cost per planned expenditure and a timeline for completion of the expenditure.*" An additional tab is provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure, a completion timeline, and amount budgeted for expenditure during the current fiscal year.

**University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020**

		University E&G-Main			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
1	A. Beginning E&G Carryforward Fund Balance - July 1, 2019 :				
2	Cash	\$ 58,288,924	\$ -	\$ 58,288,924	\$ -
3	Investments	\$ 270,736,804	\$ -	\$ 270,736,804	\$ -
4	Accounts Receivable	\$ 111,593	\$ -	\$ 111,593	\$ -
5	Less: Accounts Payable	\$ 55,889,596	\$ -	\$ 55,889,596	\$ -
6	Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	\$ -
7	Beginning E&G Fund Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 273,247,725	\$ -	\$ 273,247,725	\$ -
8					
9	7% Statutory Reserve Requirement (per SB 190, 1011.45(1) F.S.)	\$ 45,199,156	\$ -	\$ 45,199,156	\$ -
10	Transfers between Units since initial approval as of 12/31/19	\$ (750,000)	\$ -	\$ (750,000)	\$ -
11	E. E&G Carryforward Fund Balance Less 7% Statutory Reserve Requirement				
12	(Amount Requiring Approved Spending Plan) :	\$ 227,298,569	\$ -	\$ 227,298,569	\$ -
13					
14	F. * Restricted / Contractual Obligations				
15	Restricted by Appropriations	\$ 10,896,848	\$ 68,462	\$ 10,965,310	\$ 5,345,059
16	University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
17	Restricted by Contractual Obligations :				
18	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
19	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
20	Campus Security and Safety Enhancements	\$ 425,289	\$ 667,000	\$ 1,092,289	\$ 1,003,431
21	Student Services, Enrollment, and Retention Efforts	\$ 229,700	\$ -	\$ 229,700	\$ 229,591
22	Student Financial Aid	\$ -	\$ -	\$ -	\$ -
23	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 26,098,862	\$ (223,727)	\$ 25,875,135	\$ 13,180,852
24	Faculty Research and Public Service Support and Start-Up Funding	\$ 1,418,554	\$ 216,986	\$ 1,635,540	\$ 579,564
25	Library Resources	\$ -	\$ -	\$ -	\$ -
26	Utilities	\$ -	\$ -	\$ -	\$ -
27	Information Technology (ERP, Equipment, etc.)	\$ 2,894,050	\$ (167,123)	\$ 2,726,927	\$ 1,805,378
28	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 9,327,981	\$ 27,615,246	\$ 36,943,227	\$ 25,205,573
29	USF St. Pete Restricted Reserve-USC Funding Guarantee	\$ -	\$ -	\$ -	\$ -
30	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
31	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ 20,024,785	\$ (20,000,000)	\$ 24,785	\$ 5,785
32	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ 240,000	\$ (101,382)	\$ 138,618	\$ 138,618
33	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
34	Total Restricted Funds : (Should agree with restricted column total on "Planned Expenditure Details" tab)	\$ 71,556,069	\$ 8,075,462	\$ 79,631,531	\$ 47,493,850
35					
36	G. * Commitments				
37	Compliance, Audit, and Security				
38	Compliance Program Enhancements	\$ 526,800	\$ (447,430)	\$ 79,370	\$ 43,001
39	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
40	Campus Security and Safety Enhancements	\$ 2,926,145	\$ 194,431	\$ 3,120,576	\$ 2,809,881
41					
42	Academic and Student Affairs				
43	Student Services, Enrollment, and Retention Efforts	\$ 3,524,685	\$ (175,527)	\$ 3,349,158	\$ 2,482,880
44	Student Financial Aid	\$ 21,190,219	\$ 75,134	\$ 21,265,353	\$ 13,878,634
45	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 20,093,910	\$ (1,699,115)	\$ 18,394,795	\$ 5,018,757
46	Faculty Research and Public Service Support and Start-Up Funding	\$ 21,693,123	\$ (2,437,739)	\$ 19,255,384	\$ 6,478,542
47	Library Resources	\$ -	\$ -	\$ -	\$ -
48					
49	Facilities, Infrastructure, and Information Technology				
50	Utilities	\$ 6,424,760	\$ (6,424,760)	\$ -	\$ -
51	Information Technology (ERP, Equipment, etc.)	\$ 6,047,972	\$ (338,922)	\$ 5,709,050	\$ 5,709,050
52	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
53	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ 16,047,135	\$ (1,269,023)	\$ 14,778,112	\$ 1,170,637
54	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ 3,168,000	\$ (2,351,328)	\$ 816,672	\$ 691,672

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

		University E&G-Main			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
55	Complete Survey-Recommended Remodeling or Infrastructure Project				
56	(Including DRS Schools) up to \$10M (SB 190)	\$ 21,828,728	\$ (12,328,728)	\$ 9,500,000	\$ -
57	Other UBOT Approved Operating Requirements				
	Other Operating Requirements (University Board of Trustees-Approved That				
58	Support the University Mission)	\$ 32,271,023	\$ 25,091,696	\$ 57,362,719	\$ 20,299,531
60	Total Commitments : (Should agree with committed column total on				
61	"Planned Expenditure Details" tab)	\$ 155,742,500	\$ (2,111,311)	\$ 153,631,189	\$ 58,582,587
62	Total Restricted and Commitment Expenditures through 6/30/20				\$ 106,076,437
63					
64	H. Available E&G Carryforward Balance as of June 30, 2020 :	\$ -	\$ 5,964,151	\$ 5,964,151	

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F and G using Board of Governors template (use worksheet tab "Planned Expenditure Detail" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amends 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter." 1011.45(3) adds "A university's carry forward spending plan shall include the *estimated cost per planned expenditure and a timeline for completion of the expenditure.*" An additional tab is provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure, a completion timeline, and amount budgeted for expenditure during the current fiscal year.

Carryforward Spending Plan Summary Update
 Detail- University Main E&G

Commitment Type	Final Description	BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20
A. Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)				
Restricted_Contractual	BOT Course redesign	809,659	-	809,659
	BRIDG/IMEC investment in research	4,500,000	-	4,500,000
	Conference room furniture	15,200	-	15,200
	Consultation Contract with CapTrust	50,000	(50,000)	-
	Deferred Maintenance	-	20,000,000	20,000,000
	Deferred Maintenance	-	8,150,000	8,150,000
	Digital Learning: BOT Course redesign project	196,382	-	196,382
	Facilities rental - annual contract	3,144	-	3,144
	Legal expenses	2,733,165	-	2,733,165
	Lake Nona Cancer Center Building Infrastructure	625,038	(625,038)	-
	Non-recurring marketing and technology for WUCF FM	33,692	-	33,692
	Police vehicle leases	-	140,284	140,284
	State vehicle (3-5 year lease)	247,520	-	247,520
	UCF branding and marketing	114,181	-	114,181
Restricted_Contractual Total		9,327,981	27,615,246	36,943,227
B. Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)				
Committed	Accreditation & Site Visits	4,500	(4,500)	-
	Adjust 7% escrow reserve departments for the additional budget given to UCF in SU	(112,029)	-	(112,029)
	Adjust plan changes to zero	(792,880)	-	(792,880)
	Administration Division Website Design	10,000	-	10,000
	Campus Safety Initiatives	506	-	506
	Campus-wide Diversity Cultural Survey	16,695	-	16,695
	Candidate travel for vacant position	4,029	-	4,029
	Compliance Program Improvements - Environmental Health & Safety	195,604	-	195,604
	Consulting for President's Office	53,546	-	53,546
	Consulting services for GrowFL Strategic Research Program	4,097	-	4,097
	Database for Economic Impact Studies	7,648	-	7,648
	Deferred Maintenance	-	7,000,000	7,000,000
	Digital Learning: BOT Course redesign project	85,491	-	85,491
	Downtown campus opening expenses	573,780	-	573,780
	E&G interest added January through June 2020	-	5,964,151	5,964,151
	Employee training related travel and travel to Puerto Rico to perform an audit of Arc	5,000	-	5,000
	Equipment Rental for Campus Wide events	8,700	-	8,700
	External Vendor to conduct a Board of Governors required 5-year Compliance Progr	30,000	-	30,000
	External Vendor to create an online, Sr. Leadership Code of Conduct/Ethics Certifica	10,000	-	10,000
	Florida Economic Development Council Sponsorship	25,000	-	25,000
	Florida Inventors Hall of Fame Sponsorship	9,000	-	9,000
	Funding removed from renovations and transferred to Provost and Central Reserve	12,400,000	-	12,400,000
	Innovation District Start Up Funding	94,904	-	94,904
	Leadership coaching stipends and one-time performance pay for marketing team	-	-	-
	Legal Fees	10,000	1,003,645	1,013,645
	Marketing materials for OIE Trainings, Workshops & Let's Be Clear Campaign	8,150	-	8,150
	Marketing Materials to be used for Office of Diversity Marketing campaign upon cor	3,649	-	3,649
	Metro Orlando Defense Task Force - community partners contribution to support th	5,000	-	5,000
	Misc Non-recurring expenditures: work orders, office supplies, computer equipmen	22,968	-	22,968
	New furniture and moving expenses associated with Audit's move out of Millican Ha	10,000	-	10,000
	New furniture for OIE Conference Room	12,860	-	12,860
	Non-recurring marketing expenditures for WUCF FM	207,627	-	207,627
	Office relocation/renovation, furniture for new employees, and computers for new	72,500	-	72,500
	OPS employees - temporary employment	43,195	-	43,195
	Other Misc. non-recurring expenditures (job postings, work orders, candidate travel	3,278	-	3,278
	Professional development	3,000	-	3,000
	QEP Awards - travel support	12,945	(12,945)	-
	Quality Enhancement Program non-recurring initiative	613,898	(580,904)	32,994
	Rent and Utility expenses for the Lake Nona Incubator	212,309	-	212,309
	Reprint of UCF Code of Conduct Booklet, Integrity Line Materials, and FI Ethics Quicl	1,080	-	1,080
	Sanford Burnham facility rent	-	6,386,760	6,386,760
	Search fees associated with FHTCC President Search	26,287	-	26,287
	Spring Housing/Meal Plan Refunds	-	5,890,205	5,890,205
	State Vehicle	29,273	(1,672)	27,601
	Support, maintenance, and hosting fees for Mkinsight auditing software	13,296	-	13,296
	Technology Upgrades	200	-	200
	UCF branding and marketing	108,319	-	108,319
	UCF branding and marketing professional services	760,139	-	760,139
	Unfunded PO&M	1,483,443	2,000,000	3,483,443
	United Arts Programming Support	10,000	-	10,000
	University Insurance Policy Premiums	1,233,411	(1,233,411)	-

	University Press of Florida -SUS publisher support agreement	60,000	(40,000)	20,000
	06/30/19 Encumbrances	14,670,606	(1,279,633)	13,390,973
Committed Total		32,271,023	25,091,696	57,362,719
C. Restricted by Appropriations				
Restricted_Contractual	Advanced Manufacturing Sensor Project (BRIDG)	6,500,000		6,500,000
	BOG Team Grant	1,266,638		1,266,638
	IT Performance Funds - Engineering	1,512,798	37,455	1,550,253
	IT Performance Funds - Health Management Information Systems	606,595		606,595
	UCF Restores	1,010,817	31,007	1,041,824
Total		10,896,848	68,462	10,965,310
D. Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)				
Committed	Biology Generator cash deficit	-	131,394	131,394
	Building signage	13,638	(6,572)	7,066
	Buildout of suite 303 for marketing team	-		-
	Chemistry HVAC	-	5,000,000	5,000,000
	Classroom maintenance	174,000	64,647	238,647
	Control clinical lab classroom	35,000		35,000
	Deferred Maintenance Plan	8,150,000	(8,150,000)	-
	Downtown furniture, fixtures and equipment	6,382,243		6,382,243
	Electrical and data work- for Cyber Security cluster	30,000		30,000
	Expansion for HR Offices	100,000	(100,000)	-
	Exterior emergency lighting	-	1,000,000	1,000,000
	Facilities office space buildout	-	800,000	800,000
	Furniture, carpet, signage, classroom/office repair, office reassignment, and mainte	53,000		53,000
	Innovation Center research space renovation	25,000		25,000
	Lab renovation	165,000	246,833	411,833
	Lab renovation Biomedical Sciences room 106	16,100		16,100
	Minor renovations and security upgrades for Student Care Services in Ferrell Comm	50,000		50,000
	Renovations	63,154		63,154
	Research EF-2 Replacement/PEVCS Project	290,000		290,000
	Rosen maintenance	250,000	(250,000)	-
	Vice President Suite Renovation to provide additional workspace	250,000	14,462	264,462
	Various adjustments	-	(19,787)	(19,787)
Total		16,047,135	(1,269,023)	14,778,112
E. Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)				
Committed	Biology Building Renovation	21,600,000	(12,100,000)	9,500,000
	New Furniture For Current Space	1,778	(1,778)	-
	New space lease and furniture	226,950	(226,950)	-
Total		21,828,728	(12,328,728)	9,500,000
F. Replacement of Minor Facility (< 10,000 sqf) up to \$2M (SB 190)				
Committed	Chemical Warehouse	2,000,000	(2,000,000)	-
	College of Optics	125,000		125,000
	Facility maintenance/renovations	1,043,000	(351,328)	691,672
Total		3,168,000	(2,351,328)	816,672

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

		Florida Center for Students with Unique Abilities			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
1	A. Beginning E&G Carryforward Fund Balance - July 1, 2019 :				
2	Cash	\$ 16,617,537	\$ -	\$ 16,617,537	\$ -
3	Investments	\$ -	\$ -	\$ -	\$ -
4	Accounts Receivable	\$ -	\$ -	\$ -	\$ -
5	Less: Accounts Payable	\$ -	\$ -	\$ -	\$ -
6	Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	\$ -
7	Beginning E&G Fund Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 16,617,537	\$ -	\$ 16,617,537	\$ -
8					
9	7% Statutory Reserve Requirement (per SB 190, 1011.45(1) F.S.)	\$ 628,920	\$ -	\$ 628,920	\$ -
10		\$ -	\$ -	\$ -	\$ -
11	E&G Carryforward Fund Balance Less 7% Statutory Reserve Requirement				
12	(Amount Requiring Approved Spending Plan) :	\$ 15,988,617	\$ -	\$ 15,988,617	\$ -
13					
14	* Restricted / Contractual Obligations				
15	Restricted by Appropriations	\$ 15,988,617	\$ -	\$ 15,988,617	\$ 6,160,507
16	University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
17	Restricted by Contractual Obligations :	\$ -	\$ -	\$ -	\$ -
18	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
19	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
20	Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -
21	Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -	\$ -
22	Student Financial Aid	\$ -	\$ -	\$ -	\$ -
23	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -	\$ -
24	Faculty Research and Public Service Support and Start-Up Funding	\$ -	\$ -	\$ -	\$ -
25	Library Resources	\$ -	\$ -	\$ -	\$ -
26	Utilities	\$ -	\$ -	\$ -	\$ -
27	Information Technology (ERP, Equipment, etc.)	\$ -	\$ -	\$ -	\$ -
28	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -	\$ -	\$ -
29	USF St. Pete Restricted Reserve-USC Funding Guarantee	\$ -	\$ -	\$ -	\$ -
30	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
31	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -	\$ -	\$ -
32	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -	\$ -	\$ -
33	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
34	Total Restricted Funds : (Should agree with restricted column total on "Planned Expenditure Details" tab)	\$ 15,988,617	\$ -	\$ 15,988,617	\$ 6,160,507
35					
36	* Commitments				
37	Compliance, Audit, and Security				
38	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
39	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
40	Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -
41		\$ -	\$ -	\$ -	\$ -
42	Academic and Student Affairs	\$ -	\$ -	\$ -	\$ -
43	Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -	\$ -
44	Student Financial Aid	\$ -	\$ -	\$ -	\$ -
45	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -	\$ -
46	Faculty Research and Public Service Support and Start-Up Funding	\$ -	\$ -	\$ -	\$ -
47	Library Resources	\$ -	\$ -	\$ -	\$ -
48		\$ -	\$ -	\$ -	\$ -
49	Facilities, Infrastructure, and Information Technology	\$ -	\$ -	\$ -	\$ -
50	Utilities	\$ -	\$ -	\$ -	\$ -
51	Information Technology (ERP, Equipment, etc.)	\$ -	\$ -	\$ -	\$ -
52	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
53	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -	\$ -	\$ -
54	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -	\$ -	\$ -
55	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
56		\$ -	\$ -	\$ -	\$ -
57	Other UBOT Approved Operating Requirements	\$ -	\$ -	\$ -	\$ -
58	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ -	\$ -	\$ -	\$ -
59		\$ -	\$ -	\$ -	\$ -

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

		Florida Center for Students with Unique Abilities			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
60	Total Commitments : (Should agree with committed column total on				
61	"Planned Expenditure Details" tab)	\$ -	\$ -	\$ -	\$ -
62	Total Restricted and Commitment Expenditures through 6/30/20				\$ 6,160,507
64 H.	Available E&G Carryforward Balance as of June 30, 2020 :	\$ -	\$ -		

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F and G using Board of Governors template (use worksheet tab "Planned Expenditure Detail" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amends 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "*Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter.*" 1011.45(3) adds "*A university's carry forward spending plan shall include the **estimated cost per planned expenditure and a timeline for completion of the expenditure.***" An additional tab is provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure, a completion timeline, and amount budgeted for expenditure during the current fiscal year.

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

		UCF College of Medicine			
		BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
1 A.	Beginning E&G Carryforward Fund Balance - July 1, 2019 :				
2	Cash	\$ 9,068	\$ -	\$ 9,068	\$ -
3	Investments	\$ 10,482,268	\$ -	\$ 10,482,268	\$ -
4	Accounts Receivable	\$ 4,299,723	\$ -	\$ 4,299,723	\$ -
5	Less: Accounts Payable	\$ 2,255,502	\$ -	\$ 2,255,502	\$ -
6	Less: Deferred Student Tuition & Fees	\$ -	\$ -	\$ -	\$ -
7	Beginning E&G Fund Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 12,535,557	\$ -	\$ 12,535,557	\$ -
8					
9	7% Statutory Reserve Requirement (per SB 190, 1011.45(1) F.S.)	\$ 3,280,769		\$ 3,280,769	\$ -
10	Transfers between Units since initial approval as of 12/31/19	\$ 750,000		\$ 750,000	\$ -
11 E.	E&G Carryforward Fund Balance Less 7% Statutory Reserve Requirement				
12	(Amount Requiring Approved Spending Plan) :	\$ 10,004,788	\$ -	\$ 10,004,788	\$ -
13					
14 F.	* Restricted / Contractual Obligations				
15	Restricted by Appropriations	\$ 1,236,095	\$ -	\$ 1,236,095	\$ -
16	University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
17	Restricted by Contractual Obligations :	\$ -	\$ -	\$ -	\$ -
18	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
19	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
20	Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -
21	Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -	\$ -
22	Student Financial Aid	\$ 750,000	\$ -	\$ 750,000	\$ 750,000
23	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ -	\$ -	\$ -	\$ -
24	Faculty Research and Public Service Support and Start-Up Funding	\$ 5,265,395	\$ (697,860)	\$ 4,567,535	\$ 1,132,681
25	Library Resources	\$ -	\$ -	\$ -	\$ -
26	Utilities	\$ -	\$ -	\$ -	\$ -
27	Information Technology (ERP, Equipment, etc.)	\$ 160,910	\$ -	\$ 160,910	\$ 94,841
28	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 199,072	\$ -	\$ 199,072	\$ 199,072
29	USF St. Pete Restricted Reserve-USC Funding Guarantee	\$ -	\$ -	\$ -	\$ -
30	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
31	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -	\$ -	\$ -
32	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -	\$ -	\$ -
33	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
34	Total Restricted Funds : (Should agree with restricted column total on "Planned Expenditure Details" tab)	\$ 7,611,472	\$ (697,860)	\$ 6,913,612	\$ 2,176,593
35					
36 G.	* Commitments				
37	Compliance, Audit, and Security				
38	Compliance Program Enhancements	\$ -	\$ -	\$ -	\$ -
39	Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
40	Campus Security and Safety Enhancements	\$ -	\$ -	\$ -	\$ -
41		\$ -	\$ -	\$ -	\$ -
42	Academic and Student Affairs	\$ -	\$ -	\$ -	\$ -
43	Student Services, Enrollment, and Retention Efforts	\$ -	\$ -	\$ -	\$ -
44	Student Financial Aid	\$ -	\$ -	\$ -	\$ -
45	Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 1,559,393	\$ 697,860	\$ 2,257,253	\$ 2,257,253
46	Faculty Research and Public Service Support and Start-Up Funding	\$ 16,500	\$ -	\$ 16,500	\$ 16,500
47	Library Resources	\$ -	\$ -	\$ -	\$ -
48		\$ -	\$ -	\$ -	\$ -
49	Facilities, Infrastructure, and Information Technology	\$ -	\$ -	\$ -	\$ -
50	Utilities	\$ -	\$ -	\$ -	\$ -
51	Information Technology (ERP, Equipment, etc.)	\$ 34,841	\$ -	\$ 34,841	\$ -
52	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation (SB 190)	\$ -	\$ -	\$ -	\$ -
53	Completion of Renovation, Repair, or Maintenance Project up to \$5M (SB 190)	\$ -	\$ -	\$ -	\$ -
54	Replacement of Minor Facility (< or = 10,000 gsf) up to \$2M (SB 190)	\$ -	\$ -	\$ -	\$ -
55	Complete Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M (SB 190)	\$ -	\$ -	\$ -	\$ -
56		\$ -	\$ -	\$ -	\$ -
57	Other UBOT Approved Operating Requirements	\$ -	\$ -	\$ -	\$ -
58	Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 782,582	\$ -	\$ 782,582	\$ 334,392
59					

University of Central Florida
Education and General
Carryforward Spending Plan Summary Update
As of June 30, 2020

60
61
62
64 H.

UCF College of Medicine			
BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20	Expenditures through 6/30/20
Total Commitments : (Should agree with committed column total on "Planned Expenditure Details" tab)			
\$ 2,393,316	\$ 697,860	\$ 3,091,176	\$ 2,608,146
Total Restricted and Commitment Expenditures through 6/30/20			\$ 4,784,739
Available E&G Carryforward Balance as of June 30, 2020 :			
\$ -	\$ -	\$ -	

* Please provide supplemental detailed descriptions for these multiple-item categories in sections F and G using Board of Governors template (use worksheet tab "Planned Expenditure Detail" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amends 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that "*Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter.*" 1011.45(3) adds "*A university's carry forward spending plan shall include the **estimated cost per planned expenditure and a timeline for completion of the expenditure.***" An additional tab is provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure, a completion timeline, and amount budgeted for expenditure during the current fiscal year.

Carryforward Spending Plan Summary Update
 Detail- UCF College of Medicine

Commitment Type	Final Description	BOT Approved Updated Plan at 12/31/19	Proposed Updates to Plan 12/31/19 through 06/30/20	Proposed Adjusted Plan at 06/30/20
A. Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)				
Restricted_Contractual	Professional and Graduate Degree Excellence Program	199,072	-	199,072
Restricted_Contractual Total		199,072	-	199,072
B. Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)				
Committed	7% Escrow	(5,990)	-	(5,990)
	Gore Street Lease Payout	24,211	-	24,211
	06/30/19 Encumbrances	764,361	-	764,361
Committed Total		782,582	-	782,582
C. Restricted by Appropriations				
Restricted_Contractual	Crohn's & Colitis Research	441,591		441,591
	Professional and Graduate Degree Excellence Program	794,504		794,504
Total		1,236,095	-	1,236,095

UCF BOARD OF TRUSTEES
Finance and Facilities Committee
September 10, 2020

Title: 2020-21 University Carryforward Spending Plan

Background:

Board of Governors regulation 9.007, *State University Operating Budgets*, (Attachment A) requires each board of trustees to adopt an operating budget, including an E&G Carryforward Spending Plan, for the general operation of the university on or before September 30 in a format prescribed by the Board of Governors.

The university board of trustees-ratified operating budget and E&G Carryforward Spending Plan must be presented to the Board of Governors by October 1.

The Board of Governors also requires the universities to obtain written certification of the E&G Carryforward expenditure plan, along with the university operating budget and university fixed capital outlay budget, by the President, Chief Financial Officer, and Board of Trustees Chair (Attachment C). The annual university operating budget for 2020-21 (FFC-1) and the university fixed capital outlay budget (FFC-3) are agenda items for this committee meeting.

Issues to be Considered:

Attachment B includes details of the university's proposed uses of the total \$210 million E&G carryforward funds.

Alternatives to Decision:

1. Not approve the E&G carryforward spending plan for 2020-21.
2. Recommend alternatives for spending E&G carryforward funds for 2020-21.

Fiscal Impact and Source of Funding:

Approximately \$210 million in E&G carryforward funds will be used for these initiatives.

Recommended Action:

1. Recommend to the Board of Trustees approval of the use of \$210 million in carryforward funds as described in Attachment B.
2. Recommend to the Board of Trustees certification of the fixed capital outlay, operating, and carryforward budget information to be provided to the Board of Governors (Attachment C).

Authority for Board of Trustees Action:

Senate Bill 190 requires universities to obtain approval of annual E&G carryforward expenditure plans by their Board of Trustees and the Board of Governors. Although the senate bill does not require Board of Trustees approval or certification until 2020-21, the Board of Governors has elected to require universities to comply with its provisions in 2019-20.

Contract Reviewed/Approved by General Counsel:

N/A

Committee Chair or Chair of the Board approval:

Chair Martins has approved adding this item to the agenda.

Submitted by:

Joseph Trubacz, Interim Vice President for Finance and Chief Financial Officer

Supporting Documentation:

Attachment A: *BOG Regulation 9.007, State University Operating Budgets and Requests*

Attachment B: 2020-21 University Carryforward Spending Plan

Facilitators/Presenters:

Joseph Trubacz, Interim Vice President for Finance and Chief Financial Officer

Kristie Harris, Associate Vice President for Financial Affairs

9.007 State University Operating Budgets and Requests

(1) Each university president shall prepare an operating budget, including an Education & General (E&G) Carryforward Spending Plan, for approval by the university board of trustees in accordance with instructions, guidelines and standard formats provided by the Board of Governors.

(2) Each university board of trustees shall adopt an operating budget, including an E&G Carryforward Spending Plan, for the general operation of the university as prescribed by the regulations of the Board of Governors. The university board of trustees-ratified operating budget and E&G Carryforward Spending Plan must be presented to the Board of Governors for approval by a date established by the Chancellor. Each university president shall implement the operating budget and E&G Carryforward Spending Plan of the university as prescribed by Florida Statutes, regulations of the Board of Governors, policies of the university board of trustees, provisions of the General Appropriations Act, and data reflected within the State University System Allocation Summary and Workpapers publication.

(3) The operating budgets of each state university shall consist of the following budget entities:

(a) Education and General (E&G)- reports actual and estimated fiscal year operating revenues and expenditures for all E&G funds, including: General Revenue, Student and Other Fees Trust Fund, Educational Enhancement Trust Fund (Lottery), Phosphate Research Trust Fund, - and including the following previously-appropriated trust funds: Experiment Station Federal Grant, Experiment Station Incidental, Extension Service Federal Grant, Extension Service Incidental, UF-HSC Incidental, and UF-Health Science Center Operations and Maintenance. In addition, expenditures from university E&G carryforward funds (unexpended balances from all prior-period E&G appropriations) shall be included in the actual history fiscal year reporting. University budgeted E&G carryforward funds shall be reported in the E&G Carryforward Spending Plan Report.

1. Otherwise by law, E&G funds are to be used for E&G activities only, such as, but not limited to, general instruction, research, public service, plant operations and maintenance as defined in Board of Governors guidelines, furniture, fixtures, and equipment, student services, libraries, administrative support, minor capital projects not to exceed \$1 million per individual project, and other enrollment-related and stand-alone operations of the universities.
2. Universities shall accumulate ending E&G fund balances for activities such as those outlined in section 3(a)(4). The ending E&G carryforward balances can only be used for nonrecurring expenditures. At any time the unencumbered available balance in the E&G fund of the university board of trustees approved operating budget falls below seven (7) percent of the approved total, the university shall provide a written notification and plan to the Board of Governors to attain a seven (7) percent balance of state operating funds within the next fiscal year.

3. Each university that retains a state operating fund carryforward balance in excess of the seven (7) percent minimum shall submit an E&G Carryforward Spending Plan for its excess carry forward balance. The Carryforward Spending Plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend, if necessary, each university's E&G Carryforward Spending Plan by October 1, 2020, and each October 1 thereafter.
4. A university's E&G Carryforward Spending Plan shall include the estimated cost per planned expenditure and a projected timeline for completion of the expenditure. Authorized expenditures in an E&G Carryforward Spending Plan may include:
 - a. Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by section 1001.706(12)(d);
 - b. Completion of a renovation, repair, or maintenance project (as defined in Board Regulation 14.001) that is consistent with the provisions of section 1013.64(1), up to \$5 million per project and replacement of a minor facility that does not exceed 10,000 gross square feet in size up to \$2 million;
 - c. Completion of a remodeling or infrastructure project (as defined in Board Regulation 14.001), including a project for a developmental research school, up to \$10 million per project, if such project is survey recommended pursuant to section 1013.31;
 - d. Completion of a repair or replacement project necessary due to damage caused by a natural disaster for buildings included in the inventory required pursuant to section 1013.31;
 - e. Operating expenditures that support the university mission and that are nonrecurring; and
 - f. Any purpose specified by the university board of trustees or in the General Appropriations Act.
5. Annually, by September 30, the chief financial officer of each university shall certify the unexpended amount of funds appropriated to the university from the General Revenue Fund, the Educational Enhancement Trust Fund, and the Student and Other Fees Trust Fund as of June 30 of the previous fiscal year.
6. A University may spend the minimum carry forward balance of seven (7) percent if a demonstrated emergency exists and the plan is approved by the university's board of trustees and the Board of Governors.
- 7 Expenditures from any source of funds by any university shall not exceed the funds available. No expenditure of funds, contract, or agreement of any nature shall be made that requires additional appropriation of state funds by the Legislature unless specifically authorized in advance by law or the General Appropriations Act.
8. The following units are required to report under this budget entity:
 - State Universities
 - UF - Institute of Food and Agricultural Sciences
 - UF Health Science Center
 - USF Medical Center

FSU Medical School
UCF Medical School
FIU Medical School
FAU Medical School
FAMU-FSU College of Engineering
Florida Postsecondary Comprehensive Transition Program (UCF)

- (b) Contracts and Grants – reports actual and estimated year revenues, expenditures, and positions for university functions which are supported by foundations, various state and federal agencies, local units of governments, businesses, and industries. Universities shall comply with all applicable federal, state, local, and university regulations and guidelines as they relate to grants, contracts, and sponsored research programs.
- (c) Auxiliary Enterprises – reports actual and estimated year revenues, expenditures, and positions for self-supporting functions such as, but not limited to, parking services, housing, bookstore operations, and food services.
- (d) Local Funds – reports actual and estimated year revenues, expenditures, and positions for the following specific areas:
 1. Student Activities – revenues generated primarily from the activity and service fee each university is authorized to charge its students as a component of the mandatory fee schedule. Activities commonly supported by these revenues include student government, cultural events, student organizations, and intramural/club events.
 2. Intercollegiate Athletics – revenues generated from the student athletic fee that each university is authorized to collect as a component of the mandatory fee schedule, and from other sources including ticket sales, radio/TV, bowl games, and tournament revenues.
 3. Concession Fund – revenues generated from various vending activities located around the campuses. The university’s budget must reflect the various departments/activities on each campus which benefit from receipt of these funds.
 4. Student Financial Aid – revenues received by the university for loans, grants, scholarships, and other student financial aid. Expenditures of these funds must be reported by activities such as externally-funded loans, student scholarships, need-based financial aid, academic-based financial aid, and athletic grants/scholarships.
 5. Technology Fee – revenues generated from the technology fee that a university is authorized to charge its students as a component of the mandatory fee schedule. Proceeds from this fee shall be used to enhance instructional technology resources for students and faculty.
 6. Board-Approved Fees – student fees presented to the Board of Governors for approval by a university board of trustees that is intended to address a student need not currently being met through existing university services, operations, or another fee.
 7. Self-Insurance Programs – revenues received by the university from entities and individuals protected by the self-insurance programs. This budget must

reflect expenditures related to the administration of the self-insurance programs and the judgments or claims arising out of activities for which the self-insurance program was created.

- (e) Faculty Practice Plan – related to the activities for the state universities’ medical schools and health centers. This budget must be designed to report the monetary level of clinical activity regarding the training of students, post-graduate health professionals, and medical faculty.
- (4) The operating budgets of each university shall represent the following:
- (a) The university’s plan for utilizing the resources available through direct or continuing appropriations by the Legislature, allocation amendments, or from local sources including student tuition and fees. The provisions of the General Appropriations Act and the State University System Allocation Summary and Workpapers publication will be taken into consideration in the development and preparation of the E&G data.
 - (b) Actual prior-year revenues, expenditures (including E&G carryforward amounts expended), and positions, as well as current-year estimated revenues, expenditures, and positions. University E&G carryforward funds shall be budgeted in the E&G Carryforward Spending Plan.
 - (c) Assurance that the universities are in compliance with general legislative intent for expenditure of the appropriated state funds and with the Board of Governors’ regulations, guidelines and priorities for all funding sources

(5) Any earnings (interest, investment, or other) resulting from the investment of current-year E&G appropriations are considered to be of the same nature as the original appropriations, and are subject to the same expenditure regulations as the original appropriations. E&G earnings are not to be utilized for non-E&G related activities or for fixed capital outlay activities except as provided by law. Earnings resulting from invested E&G carryforward funds are considered to be additions to the university’s E&G carryforward balance and shall be expended in accordance with section (3)(a) of this regulation.

Anticipated earnings for the estimated year from invested E&G funds should not be included when building the detailed operating budget schedules. Estimated-year E&G earnings and planned expenditures of these funds should only be reported on the manually-prepared E&G Schedule I and Summary Schedule I reports.

(6) Any unexpended E&G appropriation carried forward to the fund balance in a new fiscal year shall be utilized in support of nonrecurring E&G activities only unless otherwise provided by law.

- (7) E&G non-recurring is defined as an expenditure that is not expected to be needed or available after a point in time. Non-recurring expenditures have distinct elements:
- (a) Time limited in nature, where an end date to a given contract or activity is known,
 - (b) There is no promise or guarantee of future funding,
 - (c) May cross multiple years, but the above two provisions apply,

(d) May address financial challenges resulting from external factors (examples could include, but are not limited to, federal government shutdown, drop in state revenue resulting in a mid-year reduction)

(8) Any amendments to the approved E&G Carryforward Spending Plan during the fiscal year shall be reported to the Board of Governors for a time period and in a format as prescribed by the Chancellor.

(9) Each university board of trustees may submit to the Chancellor's Office annually a Legislative Budget Request for operations. Such requests shall be made in accordance with the fiscal policy guidelines, formats, instructions, and schedule provided by the Chancellor.

Authority: Section 7(d), Art. IX, Fla. Const., History: New 12-6-07, Amended 11-21-13, 9-22-16, 10-30-19, Amended 5-5-2020.

Attachment B

University of Central Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2020

	<u>University E&G</u>	<u>FCSWUA</u>	<u>UCF College of Medicine</u>	<u>Grand Total :</u> <u>University Summary</u>
A. Beginning E&G Carryforward Balance - July 1, 2020 :				
Cash	\$ 279,414,106	\$ 12,575,717	\$ 11,996,558	\$ 303,986,381
Investments	\$ -	\$ -	\$ -	\$ -
Accounts Receivable	\$ 95,479	\$ -	\$ 1,345,001	\$ 1,440,480
Less: Accounts Payable	\$ 44,324,953	\$ -	\$ 1,365,069	\$ 45,690,022
Less: Deferred Student Tuition & Fees	\$ 998,620	\$ -	\$ -	\$ 998,620
B. Beginning E&G Carryforward Balance (Net of Payables/Receivables/Deferred Fees) :	\$ 234,186,012	\$ 12,575,717	\$ 11,976,490	\$ 258,738,219
C. 7% Statutory Reserve Requirement (1011.45(1) F.S.):	\$ 44,350,588	\$ 628,920	\$ 3,285,047	\$ 48,264,555
D. E&G Carryforward Balance Less 7% Statutory Reserve Requirement (Amount Requiring Approved Spending Plan) :	\$ 189,835,424	\$ 11,946,797	\$ 8,691,443	\$ 210,473,664
E. *Encumbrances				
Restricted by Appropriations	\$ -	\$ 53,920	\$ -	\$ 53,920
Compliance, Audit, and Security				
Compliance Program Enhancements	\$ 397,992	\$ -	\$ -	\$ 397,992
Audit Program Enhancements	\$ 43,228	\$ -	\$ -	\$ 43,228
Campus Security and Safety Enhancements	\$ 81,994	\$ -	\$ -	\$ 81,994
Academic and Student Affairs				
Student Services, Enrollment, and Retention Efforts	\$ 615,337	\$ -	\$ 163,773	\$ 779,110
Student Financial Aid	\$ -	\$ -	\$ -	\$ -
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 1,573,703	\$ -	\$ 470,248	\$ 2,043,951
Faculty Research and Public Service Support and Start-Up Funding	\$ 2,648,750	\$ -	\$ 19,595	\$ 2,668,345
Library Resources	\$ 88,632	\$ -	\$ -	\$ 88,632
Facilities, Infrastructure, and Information Technology				
Utilities	\$ 58,935	\$ -	\$ 14,964	\$ 73,899
Information Technology (ERP, Equipment, etc.)	\$ 3,537,142	\$ -	\$ 9,638	\$ 3,546,780
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Other UBOT Approved Operating Requirements				
Coronavirus/COVID-19 Related Expenditures (Should agree with encumbrances column total on "Details - Covid-19" tab)	\$ 168,855	\$ -	\$ -	\$ 168,855
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 6,801,995	\$ -	\$ -	\$ 6,801,995
Operating Encumbrances : (Should agree with encumbrances column totals on "Details-Operating" tab)	\$ 15,847,708	\$ 53,920	\$ 678,218	\$ 16,579,846
FCO Encumbrances : (Should agree with encumbrances column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	\$ -
Coronavirus/COVID-19 Encumbrances: (Should agree with encumbrances column totals on "Details - COVID-19" tab)	\$ 168,855	\$ -	\$ -	\$ 168,855
Grand Total Encumbrances :	\$ 16,016,563	\$ 53,920	\$ 678,218	\$ 16,748,701
F. *Restricted / Contractual Obligations				
Restricted by Appropriations	\$ 1,079,955	\$ -	\$ 310,156	\$ 1,390,111
University Board of Trustees Reserve Requirement	\$ -	\$ -	\$ -	\$ -
Restricted by Contractual Obligations :				
Compliance, Audit, and Security				
Compliance Program Enhancements	\$ 20,000	\$ -	\$ -	\$ 20,000

University of Central Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2020

	<u>University E&G</u>	<u>FCSWUA</u>	<u>UCF College of Medicine</u>	<u>Grand Total : University Summary</u>
Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ 60,000	\$ -	\$ -	\$ 60,000
Academic and Student Affairs				
Student Services, Enrollment, and Retention Efforts	\$ 122,946	\$ -	\$ -	\$ 122,946
Student Financial Aid	\$ 1,012,477	\$ 11,892,877	\$ -	\$ 12,905,354
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 27,978,458	\$ -	\$ 4,165,421	\$ 32,143,879
Faculty Research and Public Service Support and Start-Up Funding	\$ 2,903,907	\$ -	\$ 1,953,500	\$ 4,857,407
Library Resources	\$ -	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology				
Utilities	\$ -	\$ -	\$ -	\$ -
Information Technology (ERP, Equipment, etc.)	\$ 1,081,041	\$ -	\$ -	\$ 1,081,041
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ -	\$ -	\$ -	\$ -
Other UBOT Approved Operating Requirements				
Coronavirus/COVID -19 Related Expenditures (Should agree with restricted column totals on "Details - Covid-19" tab)	\$ -	\$ -	\$ -	\$ -
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 7,315,181	\$ -	\$ 150,000	\$ 7,465,181
Contingencies for a State of Emergency Declared by the Governor (SB 72)	\$ -	\$ -	\$ -	\$ -
Operating Restricted : (Should agree with restricted column totals on "Details-Operating" tab)	\$ 41,573,964	\$ 11,892,877	\$ 6,579,077	\$ 60,045,918
FCO Restricted : (Should agree with restricted column totals on "Details-Fixed Capital Outlay" tab)	\$ -	\$ -	\$ -	\$ -
Coronavirus/COVID-19 Restricted : (Should agree with restricted column totals on "Details - COVID-19" tab)	\$ -	\$ -	\$ -	\$ -
Grand Total Restricted / Contractual Funds :	\$ 41,573,964	\$ 11,892,877	\$ 6,579,077	\$ 60,045,918
G. * Commitments				
Compliance, Audit, and Security				
Compliance Program Enhancements	\$ 1,010,490	\$ -	\$ -	\$ 1,010,490
Audit Program Enhancements	\$ -	\$ -	\$ -	\$ -
Campus Security and Safety Enhancements	\$ 122,433	\$ -	\$ -	\$ 122,433
Academic and Student Affairs				
Student Services, Enrollment, and Retention Efforts	\$ 2,550,777	\$ -	\$ -	\$ 2,550,777
Student Financial Aid	\$ 11,345,113	\$ -	\$ -	\$ 11,345,113
Faculty/Staff, Instructional and Advising Support and Start-up Funding	\$ 10,279,408	\$ -	\$ -	\$ 10,279,408
Faculty Research and Public Service Support and Start-Up Funding	\$ 11,086,357	\$ -	\$ 1,434,149	\$ 12,520,506
Library Resources	\$ -	\$ -	\$ -	\$ -
Facilities, Infrastructure, and Information Technology				
Utilities	\$ 1,015,571	\$ -	\$ -	\$ 1,015,571
Information Technology (ERP, Equipment, etc.)	\$ 52,577,645	\$ -	\$ -	\$ 52,577,645
Minor Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 1,400,000	\$ -	\$ -	\$ 1,400,000
Major Carryforward Fixed Capital Outlay Projects (Board of Governors Regulation 14.003(2))	\$ 14,500,000	\$ -	\$ -	\$ 14,500,000
Other UBOT Approved Operating Requirements				
Coronavirus/COVID-19 Related Expenditures (Should agree with committed column totals on "Details - Covid-19" tab)	\$ 516,791	\$ -	\$ -	\$ 516,791
Other Operating Requirements (University Board of Trustees-Approved That Support the University Mission)	\$ 25,840,311	\$ -	\$ -	\$ 25,840,311

University of Central Florida
Education and General
Carryforward Spending Plan Summary
Approved by University Board of Trustees
Balances and Spending Plans as of July 1, 2020

Contingencies for a State of Emergency Declared by the Governor (SB 72)

Operating Commitments : (Should agree with committed column total on "Details-Operating" tab)
FCO Commitments : (Should agree with committed column total on "Details-Fixed Capital Outlay" tab)

Coronavirus/COVID-19 Commitments: (Should agree with committed column totals on "Details - COVID-19" tab)

Grand Total Commitments :

				Grand Total :	
<u>University E&G</u>	<u>FCSWUA</u>	<u>UCF College of Medicine</u>			
\$	-	\$	\$	-	\$
-		-	-		-
115,828,105		1,434,149	117,262,254		-
15,900,000		-	15,900,000		-
516,791		-	516,791		-
132,244,896		1,434,149	133,679,045		0
0		(0)	(0)		0

H. Available E&G Carryforward Balance as of July 1, 2020:

* Please provide supplemental **detailed descriptions** for these multiple-item categories in sections E, F, and G for operating, fixed capital outlay, and COVID-19 spending plans using Board of Governors templates provided (use worksheet tabs for "Details" included with this file).

Notes :

1. Florida Polytechnic University amounts include the Phosphate Research Trust Fund.
2. **2019 Senate Bill 190 amended 1011.45 F.S.** regarding university Education & General carryforward minimum reserve balances, reporting requirements, and allowable uses. 1011.45(2) states that *"Each university that retains a state operating fund carry forward balance in excess of the 7 percent minimum shall submit a spending plan for its excess carry forward balance. The spending plan shall be submitted to the university's board of trustees for review, approval, or if necessary, amendment by September 1, 2020, and each September 1 thereafter. The Board of Governors shall review, approve, and amend if necessary, each university's carry forward spending plan by October 1, 2020, and each October 1 thereafter."* 1011.45(3) adds *"A university's carry forward spending plan shall include the **estimated cost per planned expenditure and a timeline for completion of the expenditure.**"* Three additional tabs are provided with this file to allow reporting of university detailed expenditure plans for each planned expenditure or project, a completion timeline, and amount budgeted for expenditure during the reporting fiscal year.

University of Central Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Operating Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Budget				Project Timeline			
			Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020	E&G Carryforward Amount Budgeted for Expenditure During FY21	Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)
1	Audit Program Enhancements	Furniture for University Audit's move to Research Pavilion	43,228	43,228			43,228	1	1	2021
2	Campus Security and Safety Enhancements	Campus Development Agreement- Alafaya wayfinding	50,000		50,000		50,000	1	1	2021
3	Campus Security and Safety Enhancements	Classroom minor projects	26,365	26,365			26,365	1	1	2021
4	Campus Security and Safety Enhancements	Contracted Security Guards	54,500	44,500	10,000		54,500	1	1	2021
5	Campus Security and Safety Enhancements	High Risk-Mental Health Initiative	96,129	11,129		85,000	96,129	1	1	2021
6	Campus Security and Safety Enhancements	Perimeter Access Controls and Security Cameras	30,790			30,790	30,790	1	1	2021
7	Campus Security and Safety Enhancements	Professional Services	6,643			6,643	6,643	1	1	2021
8	Compliance Program Enhancements	Audit software licensing for new auditor employees	1,200			1,200	1,200	1	1	2021
9	Compliance Program Enhancements	Compliance - EHS lab safety services, fire extinguisher svcs, waster removal services & radiation monitoring services.	65,292	65,292			65,292	1	1	2021
10	Compliance Program Enhancements	Compliance - Insurance policies	51,525	51,525			51,525	1	1	2021
11	Compliance Program Enhancements	Compliance - UCER - Coad of conduct online training library	19,614	19,614			19,614	1	1	2021
		Compliance - University Compliance Ethics and Risk - Professional fees for reviews, consulting, and integrity line, all part of the compliance program	70,564	70,564			70,564	1	1	2021
12	Compliance Program Enhancements	EHS - Inventory Mgmt System	108,044	108,044			108,044	1	1	2021
13	Compliance Program Enhancements	EHS - lab coat rentals and laundering	1,829	1,829			1,829	1	1	2021
14	Compliance Program Enhancements	EHS - materials and supplies for AEDs, First Aid stations, and labs	33,400	33,400			33,400	1	1	2021
15	Compliance Program Enhancements	Legal Services	544,649	13,763		530,886	544,649	1	1	2021
16	Compliance Program Enhancements	Marketing material for UCER campus campaigns	4,970	4,970			4,970	1	1	2021
17	Compliance Program Enhancements	Membership	100	100			100	1	1	2021
18	Compliance Program Enhancements	Miscellaneous supplies	325	325			325	1	1	2021
19	Compliance Program Enhancements	New GEM Cars for Environment Health and Safety dept. to replace outdated vehicles used on campus for EHS business	19,796	19,796			19,796	1	1	2021
20	Compliance Program Enhancements	OIE & Let's be Clear campaign marketing materials	8,150			8,150	8,150	1	1	2021
21	Compliance Program Enhancements	Printing of Compliance materials to be distributed to coaches and players	1,210			1,210	1,210	1	1	2021
22	Compliance Program Enhancements	Professional training for F&A & Procurement staff; development of training for university community	121,821			121,821	121,821	1	1	2021
23	Compliance Program Enhancements	RM - Risk Mgmt System	6,380	6,380			6,380	1	1	2021
24	Compliance Program Enhancements	SACSCOC 5th year Reporting Support	75,000			75,000	40,000	2	1	2022
25	Compliance Program Enhancements	Security system for storage facility	2,391	2,391			2,391	1	1	2021
26	Compliance Program Enhancements	Training, spill kits, tablets, EHS Vehicles and GEM Cars, DX Study, Central Receiving equipment, Building 48 Intrusion upgrade, Biological Decontamination System	272,223			272,223	272,223	1	1	2021
27	Compliance Program Enhancements	University Assessment Committee Stipends	20,000		20,000		20,000	1	1	2021
28	Compliance Program Enhancements									
29	Faculty Research and Public Service Support and Start-Up Funding	3D Bio Printer	5,004	5,004			5,004	1	1	2021
30	Faculty Research and Public Service Support and Start-Up Funding	Advertising	1,320	1,320			1,320	1	1	2021
31	Faculty Research and Public Service Support and Start-Up Funding	Art In State Funds	19,000	1,750	17,250		19,000	1	1	2021
32	Faculty Research and Public Service Support and Start-Up Funding	Beckman Coulter flow cytometer extended warranty	17,500	17,500			17,500	1	1	2021
33	Faculty Research and Public Service Support and Start-Up Funding	Beckman Coulter flow cytometer service coverage	6,399	6,399			6,399	1	1	2021
34	Faculty Research and Public Service Support and Start-Up Funding	Becton Dickinson - Annual service contracts for FACS Canto and FACS ARIA flow cytometers	41,369	41,369			41,369	1	1	2021
35	Faculty Research and Public Service Support and Start-Up Funding	Bridge Program	139,201		139,201		139,201	1	1	2021
36	Faculty Research and Public Service Support and Start-Up Funding	Building Improvements	111,863	111,863			111,863	1	1	2021
37	Faculty Research and Public Service Support and Start-Up Funding	Clinical Skills Equipment refresh	200,000			200,000	100,000	2	1	2022
38	Faculty Research and Public Service Support and Start-Up Funding	Collaboration Research Project	17,157	17,157			17,157	1	1	2021
39	Faculty Research and Public Service Support and Start-Up Funding	College of Medicine Internal Awards	300,000		300,000		300,000	1	1	2021
40	Faculty Research and Public Service Support and Start-Up Funding	Computer store purchase for research related work	1,755	1,755			1,755	1	1	2021
41	69 Faculty Research and Public Service Support and Start-Up Funding	Computing	22,247	22,247			22,247	1	1	2021

42	Faculty Research and Public Service Support and Start-Up Funding	Conference/meeting room technology	14,018	14,018			14,018	1	1	2021
43	Faculty Research and Public Service Support and Start-Up Funding	Consulting	153,847	153,847			153,847	1	1	2021
44	Faculty Research and Public Service Support and Start-Up Funding	Copier Rental	203	203			203	1	1	2021
45	Faculty Research and Public Service Support and Start-Up Funding	DIRI Faculty Awards - From Associate Provost Downtown	38,151		38,151		38,151	1	1	2021
46	Faculty Research and Public Service Support and Start-Up Funding	Downtown Interdisciplinary Research Initiative project	2,500	2,500			2,500	1	1	2021
47	Faculty Research and Public Service Support and Start-Up Funding	DPT clinic equipment and supplies	59,054	59,054			59,054	1	1	2021
48	Faculty Research and Public Service Support and Start-Up Funding	Educational Services and Supplies	2,067	2,067			2,067	1	1	2021
49	Faculty Research and Public Service Support and Start-Up Funding	Existing Lease	2,400	2,400			2,400	1	1	2021
50	Faculty Research and Public Service Support and Start-Up Funding	Faculty Research Equipment	12,400	12,400			12,400	1	1	2021
51	Faculty Research and Public Service Support and Start-Up Funding	Faculty Research support	38,626	7,126		31,500	38,626	1	1	2021
52	Faculty Research and Public Service Support and Start-Up Funding	Faculty Startups	5,105,355	759,969	3,298,245	1,047,141	4,071,207	2	1	2022
53	Faculty Research and Public Service Support and Start-Up Funding	FCI RISES Cluster Support	40,150			40,150	40,150	1	1	2021
54	Faculty Research and Public Service Support and Start-Up Funding	Fellers House	111	111			111	1	1	2021
55	Faculty Research and Public Service Support and Start-Up Funding	Fisher - Microcentrifuge	6,630	6,630			6,630	1	1	2021
56	Faculty Research and Public Service Support and Start-Up Funding	Fisher - PCR system	60,017	60,017			60,017	1	1	2021
57	Faculty Research and Public Service Support and Start-Up Funding	Fisher Dept - Chromatography refrigerator	5,582	5,582			5,582	1	1	2021
58	Faculty Research and Public Service Support and Start-Up Funding	Florida Consortium of Metro Research Universities	50,000		50,000		50,000	1	1	2021
59	Faculty Research and Public Service Support and Start-Up Funding	Florida High Tech Corridor research matching grant	65,903		65,903		65,903	1	1	2021
60	Faculty Research and Public Service Support and Start-Up Funding	Graphpad Research Software	6,000	6,000			6,000	1	1	2021
61	Faculty Research and Public Service Support and Start-Up Funding	Huron Research Suite - Safety Implementation	282,426	282,426			282,426	1	1	2021
62	Faculty Research and Public Service Support and Start-Up Funding	ICRCC Editing Services	1,196	1,196			1,196	1	1	2021
63	Faculty Research and Public Service Support and Start-Up Funding	Lake Nona Cancer Center Core/Essential Research Equipment	942,711			942,711	650,000	2	1	2022
64	Faculty Research and Public Service Support and Start-Up Funding	Landscaping Services	544	544			544	1	1	2021
65	Faculty Research and Public Service Support and Start-Up Funding	Legal Services	34,205	34,205			34,205	1	1	2021
66	Faculty Research and Public Service Support and Start-Up Funding	Leica confocal microscope service/repair	6,500	6,500			6,500	1	1	2021
67	Faculty Research and Public Service Support and Start-Up Funding	Limitless Support	24,000		24,000		24,000	1	1	2021
68	Faculty Research and Public Service Support and Start-Up Funding	Miscellaneous Prior Year Encumbrances	1,383	1,383			1,383	1	1	2021
69	Faculty Research and Public Service Support and Start-Up Funding	Nano Building Fan Replacement	106,735	106,735			106,735	1	1	2021
70	Faculty Research and Public Service Support and Start-Up Funding	Nano Equipment Match Provost Equipment Program	21,514	21,514			21,514	1	1	2021
71	Faculty Research and Public Service Support and Start-Up Funding	Nano NVision40 Electron Microscope	52,350	52,350			52,350	1	1	2021
72	Faculty Research and Public Service Support and Start-Up Funding	Nano Optical Table	2,308	2,308			2,308	1	1	2021
73	Faculty Research and Public Service Support and Start-Up Funding	National Institute of Standards and Technology	5,363	5,363			5,363	1	1	2021
74	Faculty Research and Public Service Support and Start-Up Funding	New faculty support - College of Engr/Computer Science	17,195			17,195	17,195	1	1	2021
75	Faculty Research and Public Service Support and Start-Up Funding	Nicoya Life Sciences - SPR research equipment	5,218	5,218			5,218	1	1	2021
76	Faculty Research and Public Service Support and Start-Up Funding	OH Swap funds- support research mission	350,000			350,000	350,000	1	1	2021
77	Faculty Research and Public Service Support and Start-Up Funding	One Way Documentary	40,000	40,000			40,000	1	1	2021
78	Faculty Research and Public Service Support and Start-Up Funding	OPS Support	328,214		328,214		328,214	1	1	2021
79	Faculty Research and Public Service Support and Start-Up Funding	Pegasus Professorship PO Roll-Over	90	90			90	1	1	2021

80	Faculty Research and Public Service Support and Start-Up Funding	PGDE- Educational Equipment Update	200,001			200,001	200,001	1	1	2021
81	Faculty Research and Public Service Support and Start-Up Funding	PI Overhead PO Roll-Over	24,993	24,993			24,993	1	1	2021
82	Faculty Research and Public Service Support and Start-Up Funding	Postage	14	14			14	1	1	2021
83	Faculty Research and Public Service Support and Start-Up Funding	Preeminent Postdoctoral Scholar Program	2,250,000			2,250,000	750,000	3	1	2023
84	Faculty Research and Public Service Support and Start-Up Funding	Provost Equipment Match	331,961	331,961			331,961	1	1	2021
85	Faculty Research and Public Service Support and Start-Up Funding	Purified Water System Maintenance	11,272	11,272			11,272	1	1	2021
86	Faculty Research and Public Service Support and Start-Up Funding	Replacement of FCI staff IT equipment as needed; intermittent supplies	3,000			3,000	3,000	1	1	2021
87	Faculty Research and Public Service Support and Start-Up Funding	Research enterprise support - grant matches, etc.	1,507,000			1,507,000	1,507,000	1	1	2021
88	Faculty Research and Public Service Support and Start-Up Funding	Research Supplies	21,295	21,295			21,295	1	1	2021
89	Faculty Research and Public Service Support and Start-Up Funding	Research support (replace use of indirect OH for Research I)	5,800,000			5,800,000	4,500,000	2	1	2022
90	Faculty Research and Public Service Support and Start-Up Funding	Richardson Trustee	17,502	17,502			17,502	1	1	2021
91	Faculty Research and Public Service Support and Start-Up Funding	Scientific Research Equipment	55,297	55,297			55,297	1	1	2021
92	Faculty Research and Public Service Support and Start-Up Funding	Sedona Software	3,056	3,056			3,056	1	1	2021
93	Faculty Research and Public Service Support and Start-Up Funding	Sigma Aldrich - research reagents/peptides	714	714			714	1	1	2021
94	Faculty Research and Public Service Support and Start-Up Funding	Space Rental - OTC 305	128,000		128,000		32,000	3	1	2023
95	Faculty Research and Public Service Support and Start-Up Funding	Sponsored Research Major Equipment Program	41,656	41,656			41,656	1	1	2021
96	Faculty Research and Public Service Support and Start-Up Funding	Stipend for services provided by Dr. Steve Fiore (UCF); Science of Team Science initiatives, research	34,000		34,000		8,500	3	1	2023
97	Faculty Research and Public Service Support and Start-Up Funding	Tech Transfer Patent Attorneys	197,511	197,511			197,511	1	1	2021
98	Faculty Research and Public Service Support and Start-Up Funding	Telecomm	1,244	1,244			1,244	1	1	2021
99	Faculty Research and Public Service Support and Start-Up Funding	Travel	4,711	4,711			4,711	1	1	2021
100	Faculty Research and Public Service Support and Start-Up Funding	UCF Downtown Support	22,544		22,544		22,544	1	1	2021
101	Faculty Research and Public Service Support and Start-Up Funding	Various research related expenses	14,236	14,236			14,236	1	1	2021
102	Faculty Research and Public Service Support and Start-Up Funding	Video project to promote Faculty research/new BA-PhD program	20,000	20,000			20,000	1	1	2021
103	Faculty Research and Public Service Support and Start-Up Funding	Violence Against Women cluster equipment startup committed as part of Cluster Proposal.	33,075	5,575		27,500	33,075	1	1	2021
104	Faculty Research and Public Service Support and Start-Up Funding	Visiting line - Administrator through 2022	409,792		409,792		409,792	1	1	2021
105	Faculty Research and Public Service Support and Start-Up Funding	Wellness Research Center	2,658	2,658			2,658	1	1	2021
106	Faculty Research and Public Service Support and Start-Up Funding	WUCF Jazz Station	104,308			104,308	104,308	1	1	2021
107	Faculty Research and Public Service Support and Start-Up Funding	WUCF Jazz Station - Broadcasting related supplies	11,335	11,335			11,335	1	1	2021
108	Faculty Research and Public Service Support and Start-Up Funding	WUCF Jazz Station - Call center during pledge drives	891	891			891	1	1	2021
109	Faculty Research and Public Service Support and Start-Up Funding	WUCF PBS Station - Broadcasting related expenses	10,205	10,205			10,205	1	1	2021
110	Faculty Research and Public Service Support and Start-Up Funding	WUCF PBS Station - Electricity	9,520	9,520			9,520	1	1	2021
111	Faculty Research and Public Service Support and Start-Up Funding	WUCF PBS Station - Membership dues	2,625	2,625			2,625	1	1	2021
112	Faculty Research and Public Service Support and Start-Up Funding	X-ray machine maintenance	1,956	1,956			1,956	1	1	2021
113	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Administrative Conversion Unit Support	623,970		249,588	374,382	249,588	3	1	2023
114	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Advising Enhancement	1,000,000			1,000,000	1,000,000	1	1	2021
115	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Architecture Output Modernization, Emerging Media BFA, MFA Animation Program Upgrades after relocation-CAH match tech fees	20,000		20,000		20,000	1	1	2021
116	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Board Relations - Pres. Search Consulting firm	69,664	69,664			69,664	1	1	2021
117	Faculty/Staff, Instructional and Advising Support and Start-up Funding	BOT Course Redesign Initiative (CRI)	338,678	102,088		236,590	338,678	1	1	2021

118	Faculty/Staff, Instructional and Advising Support and Start-up Funding	BPO for HotSpot-UCF Health Faculty	524	524			524	1	1	2021	
119	Faculty/Staff, Instructional and Advising Support and Start-up Funding	CAH contribution for Lynda software to UCFIT	12,000		12,000		12,000	1	1	2021	
120	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Canon Copier Lease	25,980	25,980			25,980	1	1	2021	
121	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Ceballos Assistantship	17,750		17,750		17,750	1	1	2021	
122	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Central Florida Education Ecosystem Database (CFEED)	580,000		580,000		180,000	3	1	2023	
123	Faculty/Staff, Instructional and Advising Support and Start-up Funding	College Academic Departments & Faculty dues/memberships	8,263	8,263			8,263	1	1	2021	
124	Faculty/Staff, Instructional and Advising Support and Start-up Funding	College Budget Redesign Equipment	6,436	6,436			6,436	1	1	2021	
125	Faculty/Staff, Instructional and Advising Support and Start-up Funding	College Technology expenses	255,545		181,116	74,429	255,545	1	1	2021	
126	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Communications & Marketing Start-up	19,562	9,562		10,000	19,562	1	1	2021	
127	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Complete Florida Plus Program	2,043,425		2,043,425		2,043,425	1	1	2021	
128	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Computer Store Expense	285,271	285,271			285,271	1	1	2021	
129	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Computer store rollover (Software licenses and annual computer replacements)	55,189	55,189			55,189	1	1	2021	
130	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Computer store/computers	3,050	3,050			3,050	1	1	2021	
131	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Consultant for Clinical Ph.D. program Reaccreditation	1,200	1,200			1,200	1	1	2021	
132	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Consulting Services-Nemours	21,840	21,840			21,840	1	1	2021	
133	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Consulting- Workforce development	9,641	9,641			9,641	1	1	2021	
134	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Curriculum Design Services	23,500	23,500			23,500	1	1	2021	
135	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dean start-up	27,826		27,826		15,257	2	1	2022	
136	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DIRI-Downtown Interdisciplinary Research Initiative	4,966			4,966	4,966	1	1	2021	
137	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Distinguished Award - Naim Kapucu	5,000		5,000		5,000	1	1	2021	
138	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dooley - Provost Contractually committed for Summer 2020 funding	126,321		126,321		126,321	1	1	2021	
139	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DPT Cfwd/Aux hire- Faculty Clinical Assistant 3/6/21 - 6/30/21	23,650			23,650	23,650	1	1	2021	
140	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DPT Cfwd/Aux hire- Faculty Clinical Assistant VNR 7/1/20 - 3/5/21	48,388		48,388		48,388	1	1	2021	
141	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DPT Faculty Clinical Assistant Professor 9/1/20 - 6/30/21	85,333		85,333		85,333	1	1	2021	
142	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DPT Lease MOU	50,000		50,000		50,000	1	1	2021	
143	Faculty/Staff, Instructional and Advising Support and Start-up Funding	DPT Medical Secretary II	43,700			43,700	43,700	1	1	2021	
144	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Dzuiban - Provost Committed for Rosen/Tangelo Park project	40,000		40,000		40,000	1	1	2021	
145	Faculty/Staff, Instructional and Advising Support and Start-up Funding	EAB Navigate renewal	337,504		337,504		34,825	3	1	2023	
146	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Facility related expenses	59,419	59,419			59,419	1	1	2021	
147	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty COACHE Survey	50,000		50,000		50,000	1	1	2021	
148	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Designated Startups (DLI Departments)	22,709,981		22,709,981		22,709,981	1	1	2021	
149	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Excellence Fellows	26,400		26,400		26,400	1	1	2021	
150	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty instructional support	15,481	15,481			15,481	1	1	2021	
151	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Multimedia Equipment	14,681	14,681			14,681	1	1	2021	
152	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty professional development	19,365	19,365			19,365	1	1	2021	
153	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Senate Chair Salary Support	20,000		20,000		20,000	1	1	2021	
154	72	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Startups	2,537,111	238,060	180,655	2,118,396	1,548,715	2	1	2021
155	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Faculty Summer FY2020-2021 salaries	1,008,491		1,008,491		1,008,491	1	1	2021	

156	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Fall 2020 Adjuncts	42,415		42,415		42,415	1	1	2021
157	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Fall Dual Comp	18,472		18,472		18,472	1	1	2021
158	Faculty/Staff, Instructional and Advising Support and Start-up Funding	FCI 2.0 Startup	1,951,000		820,313	1,130,687	820,313	2	2	2022
159	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Furniture & Equipment	120,597	120,597			120,597	1	1	2021
160	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Graduate Teaching Assistants	640,891		622,357	18,534	640,891	1	1	2021
161	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Guest speaker for Honors Seminar course (0000412684 PAYMENT FOR GUEST S)	2,350	2,350			2,350	1	1	2021
162	Faculty/Staff, Instructional and Advising Support and Start-up Funding	HMI IT & College-Summer Salaries for Faculty, Assistantship, Adjuncts, OPS	604,106		324,972	279,134	604,106	1	1	2021
163	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Honorariums for guest speakers/lecturers for graduate seminar series	1,250	1,250			1,250	1	1	2021
164	Faculty/Staff, Instructional and Advising Support and Start-up Funding	HR-Job Marketing Services	27,108	27,108			27,108	1	1	2021
165	Faculty/Staff, Instructional and Advising Support and Start-up Funding	IDS Instructional Cost Support	165,000			165,000	165,000	1	1	2021
166	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Independent Professional Services - STE	25,500	25,500			25,500	1	1	2021
167	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Instruction- faculty summer 20 contracts	31,997		31,997		31,997	1	1	2021
168	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Instruction support - CECS	168,000			168,000	168,000	1	1	2021
169	Faculty/Staff, Instructional and Advising Support and Start-up Funding	International Faculty hiring	9,100	9,100			9,100	1	1	2021
170	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Internet Services	107	107			107	1	1	2021
171	Faculty/Staff, Instructional and Advising Support and Start-up Funding	IT Expenses	91,633	91,633			91,633	1	1	2021
172	Faculty/Staff, Instructional and Advising Support and Start-up Funding	ITPF- Additional UTA/ULA Program	400,000			400,000	-	2	2	2023
173	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Legal Services	8,100	8,100			8,100	1	1	2021
174	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Limbitless (final commitment)	225,000		225,000		225,000	1	1	2021
175	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Membership	80	80			80	1	1	2021
176	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Message Training	3,250			3,250	3,250	1	1	2021
177	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Mileage Reimbursement	2,386	2,386			2,386	1	1	2021
178	Faculty/Staff, Instructional and Advising Support and Start-up Funding	New faculty moving stipend	6,480		6,480		6,480	1	1	2021
179	Faculty/Staff, Instructional and Advising Support and Start-up Funding	New Faculty Orientation Captioning & Faculty Development & Additional Faculty Fellow Support	60,000			60,000	60,000	1	1	2021
180	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Office supplies	3,270	3,270			3,270	1	1	2021
181	Faculty/Staff, Instructional and Advising Support and Start-up Funding	One-Time Performance Payments for University Level Initiatives	5,000			5,000	5,000	1	1	2021
182	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Online Technical Skills Training & Software Upgrades	33,060			33,060	33,060	1	1	2021
183	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Operations PO Roll-Over	207,431	207,431			207,431	1	1	2021
184	Faculty/Staff, Instructional and Advising Support and Start-up Funding	OPS Staff Support	261,490		261,490		261,490	1	1	2021
185	Faculty/Staff, Instructional and Advising Support and Start-up Funding	ORC Fellows/PD/GRAs	88,083		46,601	41,482	46,601	2	1	2022
186	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Painting and patching in Bldg 600 for I/O lab space	742	742			742	1	1	2021
187	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Pegasus Professor Award-J.Listengarten	5,000		5,000		5,000	1	1	2021
188	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Preeminence Support - Nat'l Acad Equipment	160,000		160,000		80,000	2	1	2022
189	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Preeminence Support - Nat'l Acad Startup	500,000			500,000	500,000	1	1	2021
190	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Professional Development	40,877	877		40,000	40,877	1	1	2021
191	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Professional Services	18,821	18,446		375	18,821	1	1	2021
192	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Program Consulting and Instruction	5,000	5,000			5,000	1	1	2021
193	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Provost Fellow funds - Dr. Chiara Mazzucchelli	9,050		9,050		9,050	1	1	2021

194	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Registration/membership Expense	1,605	1,605		1,605	1	1	2021	
195	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Reimbursement for a purifier purchased for Advising Center	300	300		300	1	1	2021	
196	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Research consultant	400	400		400	1	1	2021	
197	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Research enterprise support - grant matches, etc.	80,500		80,500	80,500	1	1	2021	
198	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Research Equipment	8,556	8,556		8,556	1	1	2021	
199	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Round III faculty startup	1,335,000			1,335,000	10,000	2	1	2022
200	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Scholarships & Fellowships - Student Awards	18,500	18,500		18,500	1	1	2021	
201	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Shipping Expenses	108	108		108	1	1	2021	
202	Faculty/Staff, Instructional and Advising Support and Start-up Funding	SLAS-KMTEC	11,514	11,514		11,514	1	1	2021	
203	Faculty/Staff, Instructional and Advising Support and Start-up Funding	SLAS-PHPL	11,612	11,612		11,612	1	1	2021	
204	Faculty/Staff, Instructional and Advising Support and Start-up Funding	SLAS-SS&A	5,468	5,468		5,468	1	1	2021	
205	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Staff Support & Professional Development	114,427	414		114,013	114,427	1	1	2021
206	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Stimulus funds - additional courses added to help meet waitlists and improve graduation rates	60,000		60,000	60,000	1	1	2021	
207	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Strategic Initiatives- distribution pending completion of CHPS Strategic Plan	164,634		164,634	164,634	1	1	2021	
208	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Student Advising Office-CAHSA-renovations for new student advisors	11,000		11,000	11,000	1	1	2021	
209	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Student Success and Advising	214,000		214,000	214,000	1	1	2021	
210	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Summer 2020 instruction	65,090		65,090	65,090	1	1	2021	
211	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Summer Salaries/Research Release	54,671		54,671	54,671	1	1	2021	
212	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Teaching materials for biological anthropology courses	908	908		908	1	1	2021	
213	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Training Development	40,000		40,000	40,000	1	1	2021	
214	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Transfer Credit Evaluation funds	18,000		18,000	18,000	1	1	2021	
215	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Travel	63,575	63,575		63,575	1	1	2021	
216	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Trustee Chair - Dr. Stella Sung	28,332		28,332	28,332	1	1	2021	
217	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Trustee Chairs and Reach for the Stars	705,000		705,000	705,000	1	1	2021	
218	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF CFO/COO Searches	242,500	242,500		242,500	1	1	2021	
219	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF Downtown - Instructional Support	1,072,907		1,072,907	1,072,907	1	1	2021	
220	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF Downtown - temporary support (line #87)	29,043		29,043	29,043	1	1	2021	
221	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF Downtown Academic Initiatives (DIRI, student services support, instructional space upgrades)	460,000		460,000	460,000	1	1	2021	
222	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF Downtown Instructional Classroom Upgrades	102,568	102,568		102,568	1	1	2021	
223	Faculty/Staff, Instructional and Advising Support and Start-up Funding	UCF Online Marketing	48,000	48,000		48,000	1	1	2021	
224	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Virtual continuing education courses	200	200		200	1	1	2021	
225	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Visiting Clinic Director - Vikki Gaskin-Butler	120,702		120,702	120,702	1	1	2021	
226	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Visiting Instructor/Lecturer(s)	232,439		232,439	232,439	1	1	2021	
227	Faculty/Staff, Instructional and Advising Support and Start-up Funding	Visiting, OPS and Consultant Work (HR)	530,034	34,531	401,955	93,548	530,034	1	1	2021
228	Information Technology (ERP, Equipment, etc.)	2020-2021 Fourwinds License	2,100	2,100		2,100	1	1	2021	
229	Information Technology (ERP, Equipment, etc.)	Accreditation software	30,000		30,000	15,000	2	1	2022	
230	Information Technology (ERP, Equipment, etc.)	Adaptive Insights - implement new budget software with Huron Consulting	475,000		475,000	475,000	1	1	2021	
231	Information Technology (ERP, Equipment, etc.)	Adaptive Insights Consulting	9,563	9,563		9,563	1	1	2021	
232	Information Technology (ERP, Equipment, etc.)	Additional legal files license for new employee	1,450		1,450	1,450	1	1	2021	
233	Information Technology (ERP, Equipment, etc.)	Background Check - Livescan Fingerprint Technology (HR)	64,336	31,291	33,045	64,336	1	1	2021	
234	Information Technology (ERP, Equipment, etc.)	Business Resumption	42,608	42,608		42,608	1	1	2021	

235	Information Technology (ERP, Equipment, etc.)	College Technology expenses	212,203	212,203		212,203	1	1	2021
236	Information Technology (ERP, Equipment, etc.)	Computer Equipment, Supplies, and Licenses	522,112	302,054	220,058	510,116	2	1	2022
237	Information Technology (ERP, Equipment, etc.)	Critical Security Upgrades for Police Dept	114,696	114,696		114,696	1	1	2021
238	Information Technology (ERP, Equipment, etc.)	Data Management Software	20,000		20,000	10,000	2	1	2022
239	Information Technology (ERP, Equipment, etc.)	Data Warehouse Support	30,000		30,000	30,000	1	1	2021
240	Information Technology (ERP, Equipment, etc.)	Develop new budget model	323,758		323,758	323,758	1	1	2021
241	Information Technology (ERP, Equipment, etc.)	Document Life Cycle (7 - Enrollment Scanners)	40,250		40,250	40,250	1	1	2021
242	Information Technology (ERP, Equipment, etc.)	Enterprise Resource Planning (ERP) (BOT approved)	50,000,000		50,000,000	25,000,000	2	1	2022
243	Information Technology (ERP, Equipment, etc.)	ERP Equipment maintenance	10,019	10,019		10,019	1	1	2021
244	Information Technology (ERP, Equipment, etc.)	ERP Software	2,031,826	2,031,826		2,031,826	1	1	2021
245	Information Technology (ERP, Equipment, etc.)	Extension of ERP Prelaunch project for four months	500,000		500,000	500,000	1	1	2021
246	Information Technology (ERP, Equipment, etc.)	Furniture for new OIE position	2,000		2,000	2,000	1	1	2021
247	Information Technology (ERP, Equipment, etc.)	Grad program advertising	25,210	25,210		25,210	1	1	2021
248	Information Technology (ERP, Equipment, etc.)	Hardware (Endpoint Replacements & CST Rack Space)	142,000		142,000	142,000	1	1	2021
249	Information Technology (ERP, Equipment, etc.)	Huron UCF Rising amendment #4	616,680		616,680	616,680	1	1	2021
250	Information Technology (ERP, Equipment, etc.)	IC lab- Noldus (agreement with OR; PO delayed due to IC expansion/HIPPA/technology challenges)	15,312		15,312	15,312	1	1	2021
251	Information Technology (ERP, Equipment, etc.)	Information Technology	233,659	3,455	230,204				
252	Information Technology (ERP, Equipment, etc.)	IT consulting to improve efficiencies and administrative infrastructure (0000412972 IT CONSULTING SERV)	7,425	7,425		7,425	1	1	2021
253	Information Technology (ERP, Equipment, etc.)	IT- Data backup and offsite storage, plus IT Pcard rollover purchases	3,087	3,087		3,087	1	1	2021
254	Information Technology (ERP, Equipment, etc.)	IT Equipment	10,775	10,775		10,775	1	1	2021
255	Information Technology (ERP, Equipment, etc.)	IT professional services. Hire consultant to assist with SharePoint migration to the Cloud	17,438		17,438	17,438	1	1	2021
256	Information Technology (ERP, Equipment, etc.)	Library operations	17,515	17,515		17,515	1	1	2021
257	Information Technology (ERP, Equipment, etc.)	Moran consulting - ITN for ERP to cloud	250,000		250,000	250,000	1	1	2021
258	Information Technology (ERP, Equipment, etc.)	Multimedia equipment for use in brand photography and social media projects; Teamwork Project Mgmt storage	704	704		704	1	1	2021
259	Information Technology (ERP, Equipment, etc.)	NetSupport Software	263	263		263	1	1	2021
260	Information Technology (ERP, Equipment, etc.)	Network Upgrades (HR)	29,999	4,999	25,000	29,999	1	1	2021
261	Information Technology (ERP, Equipment, etc.)	New computer equipment for newly hired UCER staff	11,806	11,806		11,806	1	1	2021
262	Information Technology (ERP, Equipment, etc.)	OIE - Legal Files document email download utility	6,000		6,000	6,000	1	1	2021
263	Information Technology (ERP, Equipment, etc.)	Phone headsets	8,063		8,063	8,063	1	1	2021
264	Information Technology (ERP, Equipment, etc.)	Purchase in April 2020 of Critical Infrastructure for the Advanced Research Computing Center	199,328	199,328		199,328	1	1	2021
265	Information Technology (ERP, Equipment, etc.)	Replacement IT equipment for OIE & and new IT equip for new hires	9,012		9,012	9,012	1	1	2021
266	Information Technology (ERP, Equipment, etc.)	Reserved for office equipment/computer in replacement cycle	19,628		19,628	19,628	1	1	2021
267	Information Technology (ERP, Equipment, etc.)	SalesForce	166,860		166,860	166,860	1	1	2021
268	Information Technology (ERP, Equipment, etc.)	SalesForce Support Contract	30,000		30,000	30,000	1	1	2021
269	Information Technology (ERP, Equipment, etc.)	Security - National Institute of Standards and Technology	9,702	9,702	30,000	9,702	1	1	2021
270	Information Technology (ERP, Equipment, etc.)	Security cameras & installation	47,363	30,966	16,397	47,363	1	1	2021
271	Information Technology (ERP, Equipment, etc.)	Security Incident Response	21,879	21,879		21,879	1	1	2021
272	Information Technology (ERP, Equipment, etc.)	Slate - graduate application software license	37,500	37,500		37,500	1	1	2021
273	Information Technology (ERP, Equipment, etc.)	Software - Mail support	1,037	1,037		1,037	1	1	2021
274	Information Technology (ERP, Equipment, etc.)	Software Implementation	61,289	61,289		61,289	1	1	2021
275	Information Technology (ERP, Equipment, etc.)	Staff Augmentation	79,874	79,874		79,874	1	1	2021
276	Information Technology (ERP, Equipment, etc.)	Technology License Costs for Registrar's Office and Career	302,400		302,400	302,400	1	1	2021
277	Information Technology (ERP, Equipment, etc.)	UCF Rising Consulting Services	125,824		125,824	125,824	1	1	2021
278	Information Technology (ERP, Equipment, etc.)	UCF Rising/Project Wahoo Consulting Services	247,425	247,425		247,425	1	1	2021
279	Information Technology (ERP, Equipment, etc.)	Update to telecom equipment	2,307		2,307	2,307	1	1	2021
280	Information Technology (ERP, Equipment, etc.)	WUCF Jazz Station - Computer equipment for radio studio	1,719	1,719		1,719	1	1	2021
281	Information Technology (ERP, Equipment, etc.)	WUCF PBS Station - Computer equipment for TV studio	14,462	14,462		14,462	1	1	2021
282	Library Resources	Inter-library operations	19,940	19,940		19,940	1	1	2021
283	Library Resources	Library operations	68,692	68,692		68,692	1	1	2021
284	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Adaptive Learning/Course redesign	809,659		809,659	809,659	1	1	2021
285	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Autoclave Service Contract	8,663	8,663		8,663	1	1	2021
286	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	BREL - Board materials and management software and support	60,896	60,896		60,896	1	1	2021
287	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	BRIDG Funding	6,000,000		6,000,000	6,000,000	1	1	2021
288	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	BRIDG/IMEC investment in research (year 5 of 5)	1,500,000		1,500,000	1,500,000	5	5	2021
289	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Chemicals for labs	205	205		205	1	1	2021
290	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	College of Engr/Comp Sci Augmented Salaries	250,000		250,000	250,000	1	1	2021
291	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Communication Sciences and Disorders- Innovation Center furniture and equipment expansion	25,000		25,000	25,000	1	1	2021
292	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Community Board Membership for Community Relations team	34,124	34,124		34,124	1	1	2021
293	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Computer store purchase for faculty to work remotely	317	317		317	1	1	2021

294	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Contracted Services	1,343,110	1,343,110		1,343,110	1	1	2021	
295	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Convert Open and Unused Spaces into Offices and Classroom in Trevor Colbourn Hall	260,000		260,000	260,000	1	1	2021	
296	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Costs associated with breakdown, moving, and set up of furniture and equipment in order to make room for an executive classroom for the College of Business at the DWTN campus.	27,203		27,203	27,203	1	1	2021	
297	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Costs associated with office moves due to Pres. Transition	5,000		5,000	5,000	1	1	2021	
298	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Deferred Maintenance Plan	12,887,862		12,887,862	6,992,593	2	1	2022	
299	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Deionized water service contract	24,040	24,040		24,040	1	1	2021	
300	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Dues and Membership	10,902	10,902		10,902	1	1	2021	
301	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Facilities Operations Office Buildout Downtown	400,000		400,000	400,000	1	1	2021	
302	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Facility Rent	141,220	141,220		141,220	1	1	2021	
303	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	FHTCC - Consulting fees - CEO, Marketing, and IT consulting to support the Florida High Tech Corridor	45,046	45,046		45,046	1	1	2021	
304	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Furniture and Equipment	270,093	250,093	20,000	250,093	2	1	2022	
305	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Furniture for UCF Downtown campus	14,211	14,211		14,211	1	1	2021	
306	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Government & Community Relation website development	10,000		10,000	10,000	1	1	2021	
307	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Government Relations - Consulting Services - Represent UCF to help meet goals	137,500	137,500		137,500	1	1	2021	
308	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Graphics and window frosting in DWTN Building	17,903	17,903		17,903	1	1	2021	
309	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	GrowFL - Consulting fees - external support for GrowFL business	18,669	18,669		18,669	1	1	2021	
310	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Held in Central for various funding requests pending University Budget Committee Approval	7,026,498		7,026,498	7,026,498	1	1	2021	
311	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	HR Office Expansion Furnishings and Repairs	50,000		50,000	50,000	1	1	2021	
312	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Immigration expenses for faculty	3,625	3,625		3,625	1	1	2021	
313	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Information Technologies & Res - UCF IT	225,000		225,000	225,000	1	1	2021	
314	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Inter-Institutional Agreements	276,708	276,708		276,708	1	1	2021	
315	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	ITPF- Transfer to Office of Research for Cruz Rent	250,000		250,000	250,000	1	1	2021	
316	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Legal Services	5,677	5,677		5,677	1	1	2021	
317	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Marketing material to communicate the presence of the Ombuds office to the UCF community	1,500		1,500	1,500	1	1	2021	
318	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Materials and Supplies	431,358	431,358		431,358	1	1	2021	
319	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Materials and supplies for PLC and summer commencement	17,058	17,058		17,058	1	1	2021	
320	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Moving, Storage PODs for Bldg 92	2,580		2,580	2,580	1	1	2021	
321	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	New office furniture for new auditor employees	3,600		3,600	3,600	1	1	2021	
322	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Office of Research Limbless Salaries	150,000		150,000	150,000	1	1	2021	
323	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Office relocation/renovation, furniture for new employees, and computers for new employees.	71,313		71,313	71,313	1	1	2021	
324	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Orlando Sentinel Subscription	28	28		28	1	1	2021	
325	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Outside Building Exterior Emergency Lighting	500,000		500,000	500,000	1	1	2021	
326	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Police Equipment, Uniforms, and Vehicles	1,331,073	446,045	140,284	744,744	1,331,073	1	1	2021
327	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Pres Events - awards and supplies	13,677	13,677		13,677	1	1	2021	
328	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Pres Events - Summer commencement production	19,981	19,981		19,981	1	1	2021	
329	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Presidential Transition Initiatives	726,049		726,049	726,049	1	1	2021	
330	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Professional and Graduate Degree Excellence Program- Educational Equipment Update	150,000		150,000	150,000	1	1	2021	

331	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Registration, supplies, miscellaneous expense	26,260			26,260	26,260	1	1	2021
332	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Repair and maintenance-Marquee (Alafaya Trail)	4,577	4,577			4,577	1	1	2021
333	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Repairs and Maintenance	2,855,964	2,855,964			2,855,964	1	1	2021
334	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Software renewal	11,590	11,590			11,590	1	1	2021
335	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	State vehicle (3-5 year lease)	213,837	15,821	198,016		65,325	3	1	2023
336	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Times Subscription	9	9			9	1	1	2021
337	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Travel	54,215	54,215			54,215	1	1	2021
338	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	UCF branding and marketing professional services	891,300	518,516		372,784	891,300	1	1	2021
339	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	UCF branding and marketing: Knight Your Ride	50,378	2,878		47,500	50,378	1	1	2021
340	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	UCF branding and marketing: UCF Shuttle Wraps	11,681		11,681		11,681	1	1	2021
341	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	University Emergency Fund	15,000	15,000			15,000	1	1	2021
342	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Visa Application	2,370	2,370			2,370	1	1	2021
343	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Visiting Administrative Project Manager (NSCM)	76,761		76,761		76,761	1	1	2021
344	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	Visiting Administrative Project Manager (UCF Downtown)	76,200		76,200		76,200	1	1	2021
345	Other Operating Requirements (University Board of Trustees- Approved That Support the University Mission)	VP Suite Renovation to Provide Additional Workspace (CFO, COO, VP Compliance)	260,000			260,000	260,000	1	1	2021
346	Restricted by Appropriations	BOG Team Grant	353,687		353,687		353,687	1	1	2021
347	Restricted by Appropriations	Chron's & Colitis	310,156		310,156		310,156	1	1	2021
348	Restricted by Appropriations	Florida High Tech Corridor	726,268		726,268		726,268	1	1	2021
349	Restricted by Appropriations	Restricted by Appropriation expenses for Florida Center Students with Unique Abilities	53,920	53,920			53,920	1	1	2021
350	Student Financial Aid	Athletics scholarships (year 3 of 3) (approved at a cabinet retreat 11/2018)	4,000,000			4,000,000	4,000,000	3	3	2021
351	Student Financial Aid	Charge on 15	1,300,000			1,300,000	1,300,000	1	1	2021
352	Student Financial Aid	Chatbot Pilot Project	67,000		67,000		67,000	1	1	2021
353	Student Financial Aid	Doctoral scholarships	750,000		750,000		750,000	1	1	2021
354	Student Financial Aid	Florida Center for Students with Unique Abilities	2,321,455		2,321,455		2,321,455	1	1	2021
355	Student Financial Aid	Graduation Incentive Award	3,150,000			3,150,000	3,150,000	1	1	2021
356	Student Financial Aid	Inspire (named) scholar scholarship - BHC	427,500		192,500	235,000	192,500	2	1	2022
357	Student Financial Aid	LAC, CPT, & Hardship Awards	2,977		2,977		2,977	1	1	2021
358	Student Financial Aid	Mercury Award	700,000			700,000	700,000	1	1	2021
359	Student Financial Aid	Research Fellowship Tuition	10,113			10,113	10,113	1	1	2021
360	Student Financial Aid	Student Scholarship/Support - Florida Center for Students with Unique Abilities	9,571,422		9,571,422		6,911,971	2	1	2022
361	Student Financial Aid	Top 10 Knights Award	1,950,000			1,950,000	1,950,000	1	1	2021
362	Student Services, Enrollment, and Retention Efforts	Anatomy Lab Supplies/ Maintenance	15,068	15,068			15,068	1	1	2021
363	Student Services, Enrollment, and Retention Efforts	Building Signage/Accessories	2,698	2,698			2,698	1	1	2021
364	Student Services, Enrollment, and Retention Efforts	Cell Phone Service/Equipment-Clerkship	2,833	2,833			2,833	1	1	2021
365	Student Services, Enrollment, and Retention Efforts	Classroom minor projects	10,805	10,805			10,805	1	1	2021
366	Student Services, Enrollment, and Retention Efforts	Clinical Skills Equipment Warranty	9,491	9,491			9,491	1	1	2021
367	Student Services, Enrollment, and Retention Efforts	Computer Store Rollover	137,775	137,775			137,775	1	1	2021
368	Student Services, Enrollment, and Retention Efforts	Dean's Office Operations	275,000			275,000	275,000	1	1	2021
369	Student Services, Enrollment, and Retention Efforts	Dell Lease- Student Laptops	55,798	55,798			55,798	1	1	2021
370	Student Services, Enrollment, and Retention Efforts	Diversity/AAP	50,000			50,000	50,000	1	1	2021
371	Student Services, Enrollment, and Retention Efforts	Emerging Digital Tech Learning	124,925		89,150	35,775	124,925	1	1	2021
372	Student Services, Enrollment, and Retention Efforts	Furniture	18,768	18,768			18,768	1	1	2021
373	Student Services, Enrollment, and Retention Efforts	Furniture for student collaboration space	56,632	56,632			56,632	1	1	2021
374	Student Services, Enrollment, and Retention Efforts	Graduate Assistantships	216,805			216,805	216,805	1	1	2021
375	Student Services, Enrollment, and Retention Efforts	Graduate health insurance	10,000	10,000			10,000	1	1	2021
376	Student Services, Enrollment, and Retention Efforts	Graduation medallions for Honors students	239	239			239	1	1	2021
377	Student Services, Enrollment, and Retention Efforts	Guest speaker fee for a virtual diversity event during UCF's Diversity week in October	5,908			5,908	5,909	1	1	2021
378	Student Services, Enrollment, and Retention Efforts	Implementation of Transfer Evaluation System	30,000		30,000		30,000	1	1	2021
379	Student Services, Enrollment, and Retention Efforts	Learning Assistants and Open Educational Resources (OER)	60,000			60,000	60,000	1	1	2021
380	Student Services, Enrollment, and Retention Efforts	Mailing	45,000	45,000			45,000	1	1	2021
381	Student Services, Enrollment, and Retention Efforts	NA Programming Camps	200,000			200,000	100,000	2	1	2022
382	Student Services, Enrollment, and Retention Efforts	NBME Exam Fees-Clerkship	460	460			460	1	1	2021
383	Student Services, Enrollment, and Retention Efforts	Nemours Consulting-Narrative Medicine-Clerkship	5,402	5,402			5,402	1	1	2021
384	Student Services, Enrollment, and Retention Efforts	Office Supplies	4,970				4,970	1	1	2021
385	Student Services, Enrollment, and Retention Efforts	Offsite Psychiatric Services for Students	15,400	15,400			15,400	1	1	2021
386	Student Services, Enrollment, and Retention Efforts	OPS Staff Support	2,107		2,107		2,107	1	1	2021

387	Student Services, Enrollment, and Retention Efforts	Pegasus Path	75,000			75,000			1	1	2021
388	Student Services, Enrollment, and Retention Efforts	Professional Services- Clerkship Director	59,321	59,321				59,321	1	1	2021
389	Student Services, Enrollment, and Retention Efforts	Promotional items	40,936	40,936				40,936	1	1	2021
390	Student Services, Enrollment, and Retention Efforts	Recruiting - McNair virtual grad fair paid by Pcard	575	575				575	1	1	2021
391	Student Services, Enrollment, and Retention Efforts	SLAS-EXCEL	11,411	11,411				11,411	1	1	2021
392	Student Services, Enrollment, and Retention Efforts	SLAS-OUR	7,706	7,706				7,706	1	1	2021
393	Student Services, Enrollment, and Retention Efforts	SLAS-RO	133,905	133,905				133,905	1	1	2021
394	Student Services, Enrollment, and Retention Efforts	SLAS-VP&Dean	119,731	119,731				119,731	1	1	2021
395	Student Services, Enrollment, and Retention Efforts	Software renewal	1,442	1,442				1,442	1	1	2021
396	Student Services, Enrollment, and Retention Efforts	STEM Programming/EXCEL	18,000			18,000		18,000	1	1	2021
397	Student Services, Enrollment, and Retention Efforts	Student Engagement (IACE)	40,000			40,000		40,000	1	1	2021
398	Student Services, Enrollment, and Retention Efforts	Student Services and Resources	245,000			245,000		245,000	1	1	2021
399	Student Services, Enrollment, and Retention Efforts	Student Success/PeerKnights	50,000			50,000		50,000	1	1	2021
400	Student Services, Enrollment, and Retention Efforts	Student support - CECS	750,000			750,000		750,000	1	1	2021
401	Student Services, Enrollment, and Retention Efforts	Transfer Articulation Personnel	380,577		1,689	378,888		380,577	1	1	2021
402	Student Services, Enrollment, and Retention Efforts	Travel	12,745	12,745				12,745	1	1	2021
403	Student Services, Enrollment, and Retention Efforts	Undergraduate Supp/High Impact/OUR	150,400			150,400		150,400	1	1	2021
404	Utilities	AMPAC Utilities	15,570			15,570		15,571	1	1	2021
405	Utilities	BRIDG Utilities	1,000,000			1,000,000		1,000,000	1	1	2021
406	Utilities	Utilities	73,899		73,899			73,899	1	1	2021
Total as of July 1, 2020: *			\$ 193,888,018	\$ 16,579,846	\$ 60,045,918	\$ 117,262,253	\$ 150,120,579				

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

University of Central Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (Fixed Capital Outlay Plans)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Project Title/Name	Description	Project(s) Cost to be Funded from Current Year E&G Carryforward Balance	Encumbrances	Restricted	Committed	E&G Carryforward Funds Budgeted for Expenditure During FY21	Carryforward Expenditure Timeline			
					Encumbrances Balance As of July 1, 2020	Restricted Balance As of July 1, 2020	Committed Balance As of July 1, 2020		Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)	
Minor Carryforward Projects (< \$2M)¹												
1	Minor, < \$2M: Renovation, Repair or Maintenance	Millican Hall HVAC	Upgrade HVAC system, clean, coat and seal ductwork	\$500,000			\$500,000	\$500,000	1	1	2020-21	
2	Minor, < \$2M: Renovation, Repair or Maintenance	CREOL Lab	Exhaust fan replacement	\$150,000			\$150,000	\$150,000	1	1	2020-21	
3	Minor, < \$2M: Renovation, Repair or Maintenance	CREOL Building Automation and Control Systems	Replace five different control systems under one native BACnet system	\$750,000			\$750,000	\$750,000	1	1	2020-21	
* Total Minor Carryforward As July 1, 2020 :				\$1,400,000	\$0	\$0	\$1,400,000	\$1,400,000				
Major Carryforward Projects (>\$2M)¹												
4	Major, \$2M-\$10M: Completion of Remodeling or Infrastructure	Bioscience Building Renovation, Repair, and Maintenance	HVAC and other building infrastructure systems	\$5,000,000			\$5,000,000	\$5,000,000	1	1	2021	
5	Major, \$2M-\$5M: Renovation, Repair or Maintenance	Chemistry Building Renovation, Repair, and Maintenance	HVAC and other building infrastructure systems	\$5,000,000			\$5,000,000	\$5,000,000	1	1	2021	
6	Major, \$2M-\$5M: Renovation, Repair or Maintenance	Communication and Media Building Roof Replacement	Roof replacement, exterior masonry, and stucco wall repairs	\$4,500,000			\$4,500,000	\$4,500,000	1	1	2021	
* Total Major Carryforward As July 1, 2020 :				\$14,500,000	\$0	\$0	\$14,500,000	\$14,500,000				
Fixed Capital Outlay Totals :				\$15,900,000	\$0	\$0	\$15,900,000	\$15,900,000				

1. As defined in Board of Governors Regulation 14.003(2).

* Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

University of Central Florida
2020-2021 University E&G Carryforward Spending Plans - Supplemental Details (COVID - 19)
Pursuant to 1011.45, Florida Statutes
July 1, 2020

Line Item #	Carryforward Spending Plan Category	Specific Expenditure/Project Title	Total Amount to be Funded from Current Year E&G Carryforward Balance	ENCUMBRANCES Encumbrances Balance as of July 1, 2020	Budget		E&G Carryforward Amount Budgeted for Expenditure During FY21	Project Timeline		
					RESTRICTED Restricted Balance as of July 1, 2020	COMMITTED Committed Balance as of July 1, 2020		Total # Years of Expenditure per Project	Current Expenditure Year #	Estimated Completion Date (Fiscal Year)
1	Coronavirus/Covid-19 Related Expenditures	IT Expenses for remote teaching due to COVID-19	21,696	21,696	-	-	21,696	1	1	2021
2	Coronavirus/Covid-19 Related Expenditures	COVID related supplies	51,655	697	-	50,958	51,655	1	1	2021
3	Coronavirus/Covid-19 Related Expenditures	COVID supplies- PPE	31,843	31,843	-	-	22,243	1	1	2021
4	Coronavirus/Covid-19 Related Expenditures	Coronavirus/Covid-19 Related Expenditures- Mktg	7,406	7,406	-	-	7,406	1	1	2021
5	Coronavirus/Covid-19 Related Expenditures	Coronavirus/Covid-19 Related Expenditures- WUCF	7,390	7,390	-	-	7,390	1	1	2021
6	Coronavirus/Covid-19 Related Expenditures	COVID 19 - VPN upgrade	47,968	47,968	-	-	47,968	1	1	2021
7	Coronavirus/Covid-19 Related Expenditures	COVID 19 - Zoom	50,307	50,307	-	-	50,307	1	1	2021
8	Coronavirus/Covid-19 Related Expenditures	Additional costs associated with Legislative Scholars program due to COVID restrictions regarding housing	15,266	-	-	15,266	15,266	1	1	2021
9	Coronavirus/Covid-19 Related Expenditures	EHS - sanitizer (COVID)	1,548	1,548	-	-	1,548	1	1	2021
10	Coronavirus/Covid-19 Related Expenditures	UCF COVID-19 Artificial Intelligence and Big Data (AI/BD) Seed Funding Program	64,744	-	-	64,744	64,744	1	1	2021
11	Coronavirus/Covid-19 Related Expenditures	COVID Expenses - Supplies for police and facilities operations	367,880	-	-	385,823	367,880	1	1	2021
Totals as of July 1, 2020: *			\$ 667,703	\$ 168,855	\$ -	\$ 516,791	\$ 658,103			

*Note: Should agree with respective encumbrances, restricted/contractual, or committed category totals on "Summary" tab.

**State University System
Education & General Carryforward Spending Plan
Reporting Definitions**

I. Carryforward Spending Plan - Budgetary Category Definitions

1.	Encumbrances	Unpaid balances remaining in active purchase orders, travel authorizations, etc., to be paid using E&G carryforward funds. May also include nonrecurring employee compensation amounts through the end of the current fiscal year.
2.	7% Statutory Reserve Requirement	Required E&G reserve requirement per 1011.45 F.S. - amends previous 1011.40 F.S. requirement. Based on percentage of state operating budget.
3.	Restricted/Contractual Obligations	Should generally be supported by documentation that memorializes an agreement with another party (e.g. contract, offer letter, construction contract/project number, etc.).
4.	Commitments	Monies designated for a specific purpose which are not yet encumbered/contracted/restricted. Discretion may still be exercised with respect to the use of these funds.
5.	University Board of Trustees Reserve Requirement	The amount of unrestricted funds set aside by the University Board of Trustees to address critical, unforeseen, or non-discretionary items that require immediate funding, such as unanticipated or uninsured catastrophic events, unforeseen contingencies, state budget shortfalls, or university revenue shortfalls.
6.	Restricted by Appropriations	Funds appropriated by the Legislature for a specific purpose or intended use as identified by law or through legislative work papers.
7.	Compliance Program Enhancements	Initiatives associated with being in compliance with federal law, state law, Board of Governors Regulations or any other entity with which the University must comply.
8.	Audit Program Enhancements	Initiatives associated with implementing audit programs of the institution.
9.	Campus Security and Safety Enhancements	The support of campus security and/or safety issues, such as the recruitment of police officers, vehicles, equipment, and investments which promote security and safety at the institution. This issue may also include mental health counseling and services.
10.	Student Services, Enrollment, and Retention Efforts	Funds to promote student success through supporting student services programs, addressing enrollment, and assisting with retention efforts to support timely graduation.
11.	Student Financial Aid	Funds allocated to reduce student costs and to provide an opportunity to obtain a degree in an affordable and timely fashion.
12.	Faculty/Staff Instructional and Advising Support and Start-Up Funding	Funds identified to support instructional and advising activities, and/or start-up packages for new faculty. Start-up packages are often expended over a multi-year period.
13.	Faculty Research and Public Service Support and Start-Up Funding	Funds identified to support research and public service, and any associated start up funding- Start-up packages are often expended over a multi-year period.
14.	Library Resources	Materials and database access required to support programs of study and research.
15.	Utilities	Support of nonrecurring utility costs throughout the university.
16.	Information Technology (ERP, Equipment, Etc.)	Funds to improve operational productivity, educational improvements, and technological innovation, implementation and/or maintenance of ERP systems, and technological equipment purchases.
17.	Other Operating Requirements	Other expenditures/projects that support the university's mission, are nonrecurring in nature, and are approved by the university board of trustees.
18.	Contingencies for a State of Emergency Declared by the Governor	A commitment of funds to a contingency reserve for expenses incurred as a result of a state of emergency declared by the Governor pursuant to s. 252.36, Florida Statutes.
19.	PECO Projects - Supplemental Funds to Complete Projects That Received Previous Appropriation	Commitment of funds to a public education capital outlay project for which an appropriation has previously been provided that requires additional funds for completion and which is included in the list required by s. 1001.706(12)(d), Florida Statutes. This category is valid for both major and minor carryforward projects.
20.	Completion of Renovation, Repair, or Maintenance Project up to \$5M	For projects that are consistent with the provisions of s. 1013.64(1), Florida Statutes, up to \$5 million per project. Refer to Board of Governors Regulation 14.001 for the definitions of renovation, repair, and maintenance. This category is valid for both major and minor carryforward projects.
21.	Replacement of Minor Facility (< 10,000 gsf) up to \$2M	Replacement of minor facility project that does not exceed 10,000 gross square feet in size, up to \$2 million. This category is valid for minor carryforward projects.
22.	Completion of a Survey-Recommended Remodeling or Infrastructure Project (Including DRS Schools) up to \$10M	Completion of a remodeling or infrastructure project, including a project for a developmental research school, up to \$10 million per project, if such project is survey recommended pursuant to s. 1013.31, Florida Statutes. Refer to Board of Governors Regulation 14.001 for the definition of remodeling. This category is valid for both major and minor carryforward projects.

II. Column Definitions for Use With Details Tabs

**State University System
Education & General Carryforward Spending Plan
Reporting Definitions**

- | | | |
|---------------------------------|--|---|
| 1. | Carryforward Spending Plan Category | Functional category brought forward from the Carryforward Spending Plan reporting template. Categories are defined in Section I of this document. |
| 2. | Specific Expenditure/ Project Title/Name | Detailed title of planned expenditure item or project, with sufficient details to be tracked individually through the expenditure cycle to completion. |
| 3. | Total Amount to be Funded from Current Year E&G Carryforward Balance | The total estimated cost to be paid from current-year beginning E&G carryforward balance for the specific expenditure item or project. |
| 4. | E&G Carryforward Amount Budgeted for Expenditure During FY21 | This column represents the current budgetary year's estimated disbursement of E&G carryforward towards the total planned expenditure item or project. |
| <u>Project Timeline</u> | | |
| 5. | Estimated Completion Date | Estimated date (year) for full expenditure of E&G carryforward funds for the specific expenditure plan item or project. |
| 6. | Current Expenditure Year # | The current year in the project completion timeline, e.g. year 2 of a 4 year project. Input is number only. |
| 7. | Total # Years of Expenditure per Project | The total number of years over which the expenditure item / project will span. |
| 8. | Comments/Explanations | Additional information to assist the user of the report including, but not limited to, a description of the expenditure item / project and how it supports the university's mission and operations. |
| <u>Other Definitions</u> | | |
| 9. | Nonrecurring | Nonrecurring guidelines as vetted and approved by the Council for Administrative and Financial Affairs (CAFA) can be found on the Board of Governors' website. |
| 10. | Coronavirus/COVID-19 | The use of E&G carryforward funds to address various university costs associated with COVID-19. |

University of Central Florida
2021 Carry forward summary

	Existing Carry forward Reserves	2021 Carry forward	July 1 Encumbrances	Statutory Reserve	Total Carry forward
President's Division	1,966,181	2,827,581	1,201,091		5,994,853
Administration	32,173,050	2,656,094	5,772,528		40,601,672
Finance	1,785,848	118,337	93,255		1,997,440
Communications and Marketing	563,979	842,031	595,323		2,001,333
Academic Affairs - Colleges	21,977,648	18,583,689	2,552,049		43,113,386
Academic Affairs - Central Support	44,785,703	17,667,683	5,802,318		68,255,705
Central Reserve	27,602,635	268,400	-	44,350,588	72,221,623
University Main Totals	130,855,044	42,963,816	16,016,564	44,350,588	234,186,012
College of Medicine	6,579,076	3,070,924	678,218	1,648,272	11,976,490
Florida Center for Students With Unique Abilities	9,571,422	2,950,375	53,920		12,575,717
University of Central Florida 2021 Carry forward totals	147,005,542	48,985,115	16,748,702	45,998,860	258,738,219

Academic Affairs Detail	Existing Carry forward Reserves	2021 Carry forward	July 1 Encumbrances	Statutory Reserve	Total Carry forward
College of Arts and Humanities	1,371,079	1,087,026	189,454		2,647,559
College of Business Admin	1,615,278	1,782,319	107,188		3,504,785
College of Community Innovation and Education	1,729,343	3,046,230	329,845		5,105,418
College of Engr/Comp Sci	6,741,791	5,878,633	529,754		13,150,179
College of Hospitality Man	119,646	6,866	8,926		135,438
College of Optics and Photo	813,372	667,393	60,669		1,541,433
College of Sciences	5,674,256	4,645,914	898,505		11,218,675
College of Health Professions and Sciences	1,315,180	945,070	112,672		2,372,922
College of Nursing	108,566	186,652	4,434		299,652
COM-Sch of Bio Sciences	2,489,137	337,587	310,602		3,137,326
Academic Affairs - Colleges Total	21,977,648	18,583,689	2,552,049	-	43,113,386
Student Development and Enrollment Services	7,704,205	777,989	356,613		8,838,807
UCF IT	2,325	278,121	2,423,138		2,703,584
Office of Research	11,494,258	577,459	1,411,947		13,483,665
College of Graduate Studies	326,597	913,706	290,162		1,530,465
Digital Learning	236,590	22,958	164,769		424,317
Honors College	204,283	39,710	80,319		324,312
Provost & VP-General	20,594,295	10,559,467	-		31,153,762
Provost & VP-Operations	1,205,745	781,993	399,618		2,387,356
UCF Connect	1,481,303	1,668,731	305,755		3,455,788
UCF Global	94,539	78,776	58,774		232,089
Student Learning and Academic Success	1,441,563	1,968,773	311,223		3,721,559
Academic Affairs - Reserve	20,594,295	10,559,467	-		31,153,762
Academic Affairs - Central Support	44,785,703	17,667,683	5,802,318	-	68,255,705

University of Central Florida
2021 Carry forward allocation summary

	ERP Investment	2021 carry forward allocation	non-contractual commitments				Statutory Reserve	Total Carry Forward
			Contractual ¹	Faculty Designated ²	Allocated to units	Held back as Contingency ³		
President's Division	2,101,313		1,993,261		950,139	950,140		5,994,853
Administration	2,656,094		6,407,812		15,768,883	15,768,883		40,601,672
Finance	118,337		617,715		630,694	630,694		1,997,440
Communications and Marketing	842,031		607,004		276,149	276,149		2,001,333
Academic Affairs - Colleges	17,889,384	694,305	6,842,018	13,691,793	1,997,943	1,997,943		43,113,386
Academic Affairs - Central Support	17,292,683	375,000	22,578,158	4,852,767	11,578,548	11,578,548		68,255,705
Central Reserve	9,100,157					18,770,878	44,350,588	72,221,623
University Main Totals	50,000,000	1,069,305	39,045,968	18,544,560	31,202,356	49,973,235	44,350,588	234,186,012
College of Medicine	-		3,091,873	4,165,421	717,075	717,075	3,285,047	11,976,490
Florida Center for Students With Unique Abilities	-		11,946,797				628,920	12,575,717
University of Central Florida 2021 Carry forward totals	50,000,000	1,069,305	54,084,638	22,709,981	31,919,431	50,690,309	48,264,555	258,738,219

Academic Affairs Detail	ERP Investment	2021 carry forward allocation	non-contractual commitments				Statutory Reserve	Total Carry Forward
			Contractual ¹	Faculty Designated ²	Allocated to units	Held back as Contingency ³		
College of Arts and Humanities	1,087,026		1,402,577	152,990	2,483	2,483		2,647,559
College of Business Admin	1,782,319		594,180	1,075,472	26,407	26,407		3,504,785
College of Community Innovation and Education	2,601,925	444,305	1,088,192	617,433	176,782	176,782		5,105,418
College of Engr/Comp Sci	5,628,633	250,000	930,042	4,477,620	931,942	931,942		13,150,179
College of Hospitality Man	6,866		8,926	52,371	33,638	33,638		135,438
College of Optics and Photo	667,393		60,669	802,259	5,556	5,556		1,541,433
College of Sciences	4,645,914		2,022,529	4,487,281	31,475	31,475		11,218,675
College of Health Professions and Sciences	945,070		419,867	741,001	133,492	133,492		2,372,922
College of Nursing	186,652		4,434	88,938	9,814	9,814		299,652
COM-Sch of Bio Sciences	337,587		310,602	1,196,427	646,355	646,355		3,137,326
Academic Affairs - Colleges Total	17,889,384	694,305	6,842,018	13,691,793	1,997,943	1,997,943	-	43,113,386
Student Development and Enrollment Services	777,989		659,013		3,700,902	3,700,902		8,838,807
UCF IT	53,121	225,000	2,423,138		1,163	1,163		2,703,584
Office of Research	427,459	150,000	8,135,887	4,634,924	67,697	67,697		13,483,665
College of Graduate Studies	913,706		429,363	187,396	-	-		1,530,465
Digital Learning	22,958		164,769		118,295	118,295		424,317
Honors College	39,710		140,142	30,447	57,006	57,006		324,312
Provost & VP-General	10,559,467		8,685,236		5,954,530	5,954,530		31,153,762
Provost & VP-Operations	781,993		942,303		331,530	331,530		2,387,356
UCF Connect	1,668,731		533,771		626,643	626,643		3,455,788
UCF Global	78,776		153,313		-	-		232,089
Student Learning and Academic Success	1,968,773		311,223		720,781	720,781		3,721,559
Academic Affairs - Reserve	10,559,467		8,685,236		5,954,530	5,954,530		31,153,762
Academic Affairs - Central Support	17,292,683	375,000	22,578,158	4,852,767	11,578,548	11,578,548	-	68,255,705

¹ Includes June 30 encumbrances

² Includes faculty startup and awards

³ Funds held in contingency until we have better information on the fiscal 2020-21 state appropriation.