



UNIVERSITY OF CENTRAL FLORIDA

**Board of Trustees  
Audit and Compliance Committee Meeting  
December 4, 2025  
UCF Downtown Campus | DPAC 169  
MINUTES**

**CALL TO ORDER**

Trustee Rick Cardenas, Vice Chair of the Audit and Compliance Committee, called the meeting to order at 1:15 p.m. and stated that the meeting was covered by the Florida Sunshine Law and the public and press were invited to attend.

The following Committee members attended the meeting: Chair Tony Massey, Trustees Tiffany Altizer, Danny Gaekwad, and Stephen King.

The following Board members attended the meeting: Board Chair Alex Martins, Vice Chair Bill Christy, Trustees Luci Blanco, Jeff Condello, Mark Filburn, Thomas McNamara, John Miklos, and Jeff Vahle.

**MINUTES APPROVAL**

Trustee Altizer made a motion to approve the minutes of the September 22, 2025, Audit and Compliance Committee meeting and Trustee King seconded. The Committee unanimously approved the minutes as submitted.

**DISCUSSION**

At Vice Chair Cardenas's request, Youndy Cook, Vice President and General Counsel, confirmed there were no disclosures of conflict of interest from the Trustees.

**DISC-1 University Audit Update**

Robert Taft, Chief Audit Executive, stated the Performance-Based Funding report has been completed and issued, and provided highlights on current Audit activities. He gave an update on the IT Audit, office staffing, the effectiveness of the audit software in place and the status of the Audit Plan.

**DISC-2 Annual Report-UCF Regulation 4.015-Fraud Prevention and Protection**

Taft provided an annual update on activities surrounding UCF Regulation 4.015-Fraud Prevention and Protection. Highlights included key actions and discussions of the UCF Fraud Risk Assessment Committee.

DISC-3 University Compliance, Ethics, and Risk Update

Rhonda Bishop, Vice President for Compliance, Ethics, and Risk highlighted the 2025 University Compliance and Ethics Annual Report. She gave an update on the Compliance and Ethics Program which included activities during the Annual Compliance and Ethics week; requirements of Title II of the Americans with Disabilities Act; the launch of the centralized incident reporting system; and the SAFE Form process.

**INFORMATION ITEMS**

Two information items were included in the Committee's meeting materials: the 2025-2026 Compliance and Ethics Work Plan Status of Activities, and the 2025 University Compliance and Ethics Annual Report.

**NEW BUSINESS**

No items of new business were brought forward.

**ADJOURNMENT**

Vice Chair Cardenas adjourned the Audit and Compliance Committee meeting at 1:45 p.m.

Reviewed by:

\_\_\_\_\_  
Rick Cardenas  
Vice Chair, Audit and Compliance Committee

\_\_\_\_\_  
Date

Respectfully submitted:

\_\_\_\_\_  
Michael A. Kilbride  
Associate Corporate Secretary

\_\_\_\_\_  
Date