

**Revised
Minutes
Board of Trustees Meeting
University of Central Florida
November 17, 2011**

Chair Michael J. Grindstaff called the meeting of the Board of Trustees to order at 1:00 p.m. in the Live Oak Center on the UCF Orlando campus.

The following members attended: Trustees Jim Atchison, Olga Calvet, Ida Cook, Meg Crofton, Rich Crotty, Robert Garvy, Marcos Marchena, Matt McCann, and Harris Rosen.

The following members attended the meeting via teleconferencing: Trustees Ray Gilley and John Sprouls.

WELCOME

Grindstaff welcomed the board members and asked for the roll to be called. A quorum was present.

Grindstaff called for approval of the September 28 and October 28, 2011, board meeting minutes, which were approved as written.

President John C. Hitt presented charter trustee and former board chair Rick Walsh with a plaque and gavel, and he thanked him for his 10 years of outstanding service to the university as a trustee and chair of the board of trustees. In honor of his exceptional service, the UCF Board of Trustees awarded him the title of chair *emeritus*.

REMARKS AND INTRODUCTIONS

Hitt announced that the Employee of the Month for October is **Nancy Lynch**, a senior administrative assistant in the Undergraduate Research Department of Undergraduate Studies.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board approved the following actions.

- **CL-1 Domestic Partnership Benefit Program** – Approval of a new employee benefit, the UCF Domestic Partnership Health Insurance Stipend Program.
- **CL-2 2011-14 Performance Incentive Measures and Goals** – Approval of the 2011-14 Performance Incentive Measures and Goals for the president and senior officers.
- **CL-3 2011-14 Performance Unit Plan Awards** – Approval of the 2011-14 Performance Unit Plan awards.

- **CL-4 Performance Unit Plan Results for the 2008-11 Performance Measures** – Approval of the 2008-11 goal accomplishments documented by the University Audit Office.
- **CL-5 Performance Unit Plan Payments for the 2008-11 Cycles** – Approval of the Performance Unit Plan payments earned by participants for the 2008-11 cycle.
- **CL-6 Report on the Assessment of the President’s Performance and Recommendation for Compensation** – Approval of the Compensation and Labor Committee’s report on the assessment of the president’s performance and its recommendation for compensation.
- **EP-1 Conferral of Degrees** – Concurrence with the conferral of degrees at the Fall 2011 commencement ceremonies:

3,824 baccalaureate degrees
829 master’s degrees
<u>95</u> doctoral and specialist degrees
4,748 Total
- **EP-2 2011 UCF Annual Report to the Board of Governors** – Approval of the 2011 UCF Annual Report to the Board of Governors.
- **EP-3 Revision of UCF’s Academic Program Review Policies and Procedures 2007-14** – Approval of UCF’s revised Academic Program Review Policies and Procedures 2007-14.
- **FF-1 Use of the Current Construction Line of Credit for the Baseball Stadium Expansion by the UCFAA** – Approval of the UCF Athletics Association’s request to use its existing construction line of credit to construct the first phase of an expansion to the baseball stadium.
- **NG-1 Honorary Doctorate for James A. Hinson** – Approval of an honorary doctorate degree in public service for James A. Hinson.

ADVANCEMENT COMMITTEE REPORT

Trustee Crotty, Chair of the Advancement Committee, announced that there was no report for the Advancement Committee.

Crotty called on Dr. Dan Holsenbeck, Vice President for University Relations, who reported on the current activities of the legislature.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Trustee Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, announced that there was no business to report.

COMPENSATION AND LABOR COMMITTEE REPORT

Trustee Sprouls, Chair of the Compensation and Labor Committee, reported the highlights from the committee meeting of October 27, 2011.

- Mark Roberts, Assistant Vice President and Chief Human Resource Officer, led a discussion of the vice-presidential salary survey dated August 2011.
- Robert Holmes, Vice President for Alumni Relations and Development and UCF Foundation CEO, led a discussion of the impact of the suspended state matching funds on performance incentive measures.
- Sprouls noted that discussions took place on the assessment of the president's performance resulting in the committee's recommendation for compensation.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Cook, Chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- Dr. Tony Waldrop, Provost and Executive Vice President, presented for concurrence a total of 4,748 baccalaureate, master's, doctoral, and specialist degrees to be conferred at the Fall 2011 commencement ceremonies.
- Waldrop presented the 2011 UCF Annual Report to the Board of Governors.
- Waldrop presented the revision of UCF's Academic Program Review Policies and Procedures 2007-14.
- Waldrop presented the 2010-11 Academic Program Review Results Summary to be submitted to the Florida Board of Governors in December.
- Dr. Patricia Bishop, Vice Provost and Dean of the College of Graduate Studies, and Elliot Vittes, Interim Vice Provost and Dean for the Office of Undergraduate Studies, updated the committee on the status of two graduate and two undergraduate degree programs that were implemented since the 2009 Report of Status of New Degree Programs:
 - Master of Science in Health Care Informatics
 - Master of Science in Real Estate
 - Bachelor of Science in Athletic Training
 - Bachelor of Design in Architecture
- Dr. M.J. Soileau, Vice President for Research and Commercialization, and Dr. Thomas O'Neal, Associate Vice President for Research and Commercialization, presented an overview of the UCF Business Incubation Program.

FINANCE AND FACILITIES COMMITTEE REPORT

Trustee Calvet, Chair of the Finance and Facilities Committee, reported the highlights from the committee meetings of September 28, October 12, and earlier in the day.

- Tracy Clark, Assistant Vice President for Finance and Controller, reviewed the draft 2011-12 university financial statements.

- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, reviewed the updated campus development agreement.
- Lee Kernek, Associate Vice President for Administration and Finance, reviewed the status of UCF projects.
- Merck gave a brief update on MediaMesh® at the UCF Arena.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Trustee Gilley, Chair of the Nominating and Governance Committee, reported the following highlight from the committee meeting earlier in the day.

- **NGC-1 Honorary Doctorate for James A. Hinson**—The committee approved an honorary doctorate degree in public service for James A. Hinson.

STRATEGIC PLANNING COMMITTEE REPORT

Trustee Cook, Vice Chair of the Strategic Planning Committee, reported the highlights from the committee meeting of November 7, 2011.

- The Strategic Planning Committee agreed to review three areas of the university's strategic plan:
 - the appropriateness of the measurements and outcomes of the goals approved by the board in early 2011
 - additional items for inclusion in the outcomes being measured
 - the establishment of specified targets for certain outcomes.

NEW BUSINESS

Hitt announced that the proposal to the Board of Governors to establish a UCF College of Dental Medicine has been withdrawn.

Hitt reported that discussions on the athletics conference realignment are on-going among institutions rumored to be headed to the Big East, and he looks forward to a favorable resolution within a few days.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Grindstaff announced the following upcoming meetings:

Board of Governors meeting	January 18-19, 2012 (FAMU)
Board of Trustees meeting	January 26, 2012 (Live Oak Center)
Focus Breakfast	March 2, 2012, 8:00 a.m. (Church Street Station)
AGB National Conference on Trusteeship	April 22-24, 2012 (Washington, D.C.)

Chair Grindstaff adjourned the board meeting at 1:26 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary