

**Minutes
Board of Trustees Meeting
University of Central Florida
May 25, 2006**

Chair Richard A. Nunis called the regular meeting of the Board of Trustees to order in the Cape Florida Ballroom of the Student Union on the University of Central Florida campus at 1:20 p.m. The following members attended the meeting:

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|------------------------------------|--------------------------------|
| The Honorable Judith A. Albertson | The Honorable Phyllis A. Klock |
| The Honorable Olga M. Calvet | The Honorable Conrad Santiago |
| The Honorable Manoj Chopra | The Honorable Mark White |
| The Honorable Patrick Christiansen | The Honorable Thomas Yochum |
| The Honorable Alan S. Florez | |

BUSINESS MEETING

Chair Nunis called on Dan Holsenbeck, Vice President for University Relations, to introduce the following special guests: Florida Senators Lee Constantine and Dan Webster; Florida House of Representatives members: Sandra Adams, Andy Gardner, David Mealor, Sheri McInvale, and David Simmons.

Chair Nunis and President John Hitt thanked the members of the Florida delegation for their support of the University of Central Florida.

The business meeting was adjourned at this point to return to unfinished Finance Committee business carried forward from the morning session.

BUSINESS MEETING (reconvened)

Chair Nunis reconvened the business meeting at 2:26 p.m. and called for approval of the minutes of the March 16, 2006, board meeting and the May 3, 2006, telephone conference call. Several non-substantive corrections had been reported prior to the meeting. With no additional changes requested, the minutes were approved.

Nunis welcomed new trustee, Mark White, who replaces Trustee Willie Bentley and serves by virtue of his office as the president of the Student Government Association. President Hitt presented White with a gold Pegasus pin and welcomed him to the board.

Nunis congratulated President Hitt for awarding his 100,000th degree earlier this month by saying that “he has accomplished much in his 14-year tenure, and he joins only a handful of college presidents who have reached this milestone in their careers.” In addition, Nunis congratulated President Hitt on his outstanding leadership in acquiring approval for the UCF medical school. Dr. Hitt thanked the chair, the trustees, and the medical school planning team for their efforts.

Nunis called on President Hitt for opening remarks.

REMARKS:

President Hitt remarked that the *Hispanic Outlook in Higher Education* magazine had again included UCF on its list of the 100 best colleges in the United States for Hispanic students. He gave credit to Vice Presidents Thomas Huddleston and Maribeth Ehasz and their staffs, as well as to the Hispanic Retention Committee, for their innovative programs and services that allow students of all backgrounds to be successful.

He added some good news about four members of the Golden Knights football team:

- **Brandon Marshall**, wide receiver, was drafted by the Denver Broncos
- And, three players signed free-agent contracts with NFL teams:
 - **Paul Carrington**, defensive end, Atlanta Falcons
 - **Darcy Johnson**, tight end, New York Giants
 - **Matt Prater**, kicker, Detroit Lions

INTRODUCTIONS

President Hitt introduced the following faculty members: **Dr. Eduardo Salas**, from the Department of Psychology and the Institute for Simulation and Training; **Dr. Eric Van Stryland**, from the College of Optics & Photonics and the Florida Photonics Center of Excellence, who was unable to attend because he was presiding over the Optical Society of America's meeting in California; and, **Dr. Martin Richardson**, also unable to attend because he was attending a Sematech meeting in Vancouver. These three UCF researchers, Hitt said, are each leading projects that were selected for funding by the 2006 Department of Defense Multidisciplinary University Research Initiative (MURI) grant program. UCF and CalTech were the only universities to receive three lead-institution MURI awards. UCF's awards are expected to be valued at approximately \$15 million. Hitt extended his congratulations to the researchers.

Hitt congratulated **Amy Voelker**, who was named the director of University Audit upon Dr. Barbara Ratti's retirement. Voelker was the university's associate director of University Audit. And, finally, he also recognized UCF's Employees of the Month: for February, **Denise Develin**, instructional facilities scheduler in the Registrar's Office; for March, **Latrecia Rice**, administrative assistant in the Faculty Senate Office; and, for April, **Linda Anderson**, program assistant in the University Testing Center.

FINANCE COMMITTEE

Chair Nunis called on Trustee Conrad Santiago, chair of the Finance Committee, who reported on the discussions in the Finance Committee.

Trustee Santiago reported that Vanessa Fortier, Director of University Budgets, gave an overview on how UCF compares with its peer universities and other Florida public universities for undergraduate resident and non-resident and graduate resident and non-

resident tuition and fees. When compared to its peers, UCF's undergraduate resident tuition and fees are below average and its undergraduate non-resident, graduate resident, and graduate non-resident tuition and fees are above average. When compared to other Florida public universities, UCF's undergraduate resident and non-resident tuition and fees rank third in the state. For graduate residents, UCF is third highest in the state in tuition and fourth for tuition and fees. For its graduate non-resident tuition and fees, UCF's costs are the highest.

Trustee Santiago presented the following items for action:

- **FIN-1 Tuition Waiver and Rate Policy for Graduate Assistants and University Graduate Fellows** – A motion passed approving a new tuition policy for graduate assistants and university graduate fellows, effective Summer 2006. University graduate fellows are those students who are enrolled full-time in graduate study and are selected to receive university graduate fellowships. Graduate assistants referred to in the policy are enrolled full-time in graduate study with appointments of at least 0.56 FTE. The new policy proposes to cover all out-of-state tuition for both non-resident graduate assistants and graduate fellows. In addition, the policy waives all in-state tuition for a defined number of doctoral graduate assistants and graduate fellows. Partial waiver of in-state tuition would be provided to a defined number of master's graduate assistants. An opportunity to pro-rate the amount of tuition waived would exist for graduate assistants with appointments of at least .25 FTE. The policy would be accomplished through a combination of waivers and adjustment of tuition rates. The plan would be phased in over three years and eventually cover all out-of-state tuition and fees and in-state tuition for full-time graduate assistants and university graduate fellows. The additional cost of this three-year plan is approximately \$3 million. The approved change will assist the university in attracting and retaining the highest quality graduate students and is essential to enhancing research and research funding.
- **FIN-2 Fall 2006 Tuition, Non-Resident Fees, and Financial Aid Fees and BOT-3 2006-2007 Tuition and Fee Regulation Amendments** – A motion passed approving tuition, non-resident fees, and financial aid fees for undergraduate and graduate students for Fall 2006. The Legislature has established a 3% maximum tuition increase for undergraduate resident students, effective Fall 2006. Tuition and out-of-state fees for graduate and non-resident students may be set by each university board of trustees with a maximum increase of 10% for these students. Tuition and fees for students enrolled prior to the fall of 2006 cannot be increased by more than 5%. This motion approves a 3% increase for tuition and out-of-state fees for both graduate and undergraduate students, as well as a 3% increase in the financial aid fees such that the financial aid fees, which maintains the financial aid fees at 5% of tuition as in prior years.

A second motion passed approving amendments to Regulation 6C7-9.001 establishing tuition and fees for the 2006-2007 academic year. Revisions to the tuition regulation will reflect the revised calculation of tuition and fees as approved

in FIN 2. Section 1001.75(11), F.S., requires the university president to recommend to the board of trustees a schedule of tuition and fees to be charged by the university. Section 1001.74(11), F.S., requires the board of trustees to set university tuition and fees according to the proviso in the General Appropriations Act. The Legislature, in Section 2 of the 2006-2007 Conference Report on House Bill 5001, set the maximum undergraduate tuition at \$73.71 per credit hour, a 3% increase. The Legislature also provided that the board could raise tuition and fees for students enrolled prior to Fall 2006 by up to 5% and for students enrolled after Fall 2006 by up to 10%.

- **FIN-3 2006-2007 Operating Budget** – A motion passed approving the 2006-2007 operating budgets for the Educational and General, Auxiliary Enterprises, Sponsored Research, Student Financial Aid, Student Activities, and Concessions areas. The Education and General budget reflects the amounts proposed by the Legislature and is subject to approval by the governor. The other budgets reflect the revenue and activity changes expected in each area.
- **FIN-4 Capital Outlay Budget** – A motion passed 1) approving the 2006-2007 capital outlay budget and 2) authorizing the president to make necessary adjustments to the 2006-2007 capital outlay budget. Pursuant to Section 1013.61, Florida Statutes, the university board of trustees must adopt a capital outlay budget for the fiscal year that designates proposed expenditures by project. Projects approved during the legislative session are subject to final approval by the governor.
- **FIN-5 Educational Plant Survey** – A motion passed 1) approving the draft educational plant survey and 2) delegating to the president, or his designee, the authority to approve minor modifications to the final report. Section 1013.31, Florida Statutes, requires that the university arrange for an educational plant survey every five years for use in conjunction with the campus planning process. The survey was completed in 2006, using the process in place at that time, and must now be approved by the university board of trustees. The educational plant survey must be submitted along with a checklist signed by the president and the chair of the board of trustees.

- **FIN-6 2007-2008 Legislative Budget Request** – A motion passed approving the following budget priorities for the 2007-2008 legislative budget request with an additional \$1 million for an item to be added at a later date.

| <u>Priority #</u> | <u>Description</u> | <u>Amount</u> |
|-------------------|---|---------------|
| 1 | UCF Medical College – Year 2 Planning Funds | \$ 9,351,890 |
| 2 | Biophotonics | 2,500,000 |
| 3 | Life Sciences | 2,500,000 |
| 4 | Simulation and Training | 2,500,000 |
| 5 | Regional Response to Nursing Expansion | 1,500,000 |
| 6 | Energy Sustainability – Coping with Increased Energy Costs | 1,900,000 |
| 7 | Renewable Energy and Energy Efficiency | 1,200,000 |
| 8 | Developing Florida’s Water Resource Industry | 1,000,000 |
| 9 | Center for Land Use and the Environment | 1,000,000 |
| 10 | Chemical and Biological Sensing for Terrorist Threat Protection | 1,000,000 |
| 11 | Quick Response Teams – Readiness through Simulation | 1,000,000 |
| 12 | Sophomore Retention and Graduation | 550,000 |
| 13 | Increased Graduation Rates in Science and Engineering | 1,000,000 |
| 14 | Pre-Professional Education in Central Florida | 1,000,000 |
| 15 | Development of a Center for the Study of Teaching of Writing | 500,000 |
| 16 | Humanities Center – A Planning Grant | 178,225 |
| 17 | Ethics Center – A Planning Grant | 178,224 |
| 18 | Youth Engagement and Public Policy – A Planning Grant | 178,224 |
| | Total Request | \$ 29,036,563 |

- **FIN-7 Documents to Facilitate Financing of Campus Football Stadium** – A motion passed approving the documents necessary to complete financing of the campus football stadium. The documents include a resolution approving the financing for the stadium, a ground lease between UCF and Golden Knights Property Corporation for the land on which the stadium will be located, a support agreement providing back-up security for repayment of the stadium debt, and a preliminary offering statement to be issued to potential purchasers of the certificates of participation to be issued to finance the stadium.

GENERAL BUSINESS

Chair Nunis called for discussion and approval of the following general business items:

- **BOT-6: Resolution of Impasse: Central Florida PBA and University of Central Florida Board of Trustees** – A motion passed to accept the Labor Committee’s recommended resolution of the impasse between the Central Florida Police Benevolent Association, Inc., and the University of Central Florida.

Tom Yochum, chair of the Labor Committee, stated that after deliberations, the committee had made the following recommendation to the Board of Trustees: *The Labor Committee appreciates the dedication and professionalism of UCF police officers. It recognizes the sacrifices to personal and family life that working late night shifts entails, as well as the increased danger of night assignments. Those factors weighed heavily in the committee's deliberations. However, the committee believes that the overall interests of the university, including limited financial resources and the importance of addressing the compression issue, outweigh the need for providing a shift differential in this contract.* Accordingly, the labor committee recommended that the board of trustees accept the university's position that a shift differential should not be added to the contract between UCF and the PBA.

- **BOT-2: Revisions to the University of Central Florida Parking Regulations –** A motion passed approving amendments to existing university regulations regarding campus parking, including a 5% increase in parking fees and an increase in the campus transportation access fee to \$5.84 per credit hour.

The regulation procedure adopted by the Florida Board of Governors requires that all regulations that relate to fees and charges for students and the general community must be approved by the board of trustees and then by the Florida Board of Governors. The board was asked to approve changes in the parking fees and in the transportation access fee so that the new parking and fee amounts would be effective prior to the start of the Fall 2006 semester.

Trustee White raised a question about the fee for a replacement permit being increased from \$5.00 to \$10.00, according to Regulation 6C7-6.00, page 024, Section 13a. (Attachment A). After information was provided by Vice President Merck, there was agreement that the fee would be raised to only \$7.50. In addition, Trustee White referenced Item 3 on page 021, line 3, of that same parking regulation in which appears: “D’ parking areas only, or in any parking garage on the campus.” He noted that this same underlined language did not appear in Items 4 and 5 on page 022 that also deal with parking designations. He requested that Item 4, line 2, should read, “park in designated ‘C’ and ‘D’ parking areas only, or in any parking garage on the campus;” and that Item 5, line 2, should read, “parking in designated ‘D’ parking areas only, or in any parking garage on the campus.” Although the underlined statement was implicit in Items 4 and 5, the changes were approved and the regulation was modified.

- **BOT-4: Equity Accountability Program and Budgetary Incentive Program –** A motion passed approving 1) the Equity Accountability Plan Narrative Progress Report and Update 2004-2005 and 2) the Equity Accountability Program Budget Incentive Plan. The Office of Equal Opportunity/Affirmative Action Programs submitted a report on progress towards improving diversity during 2004-2005 and steps taken to achieve 2005-06 employment goals. By the end of 2004-2005,

appropriate representation had been achieved in one of the two administrative goal areas. The goal of adding another minority senior A&P position was met and surpassed: two were hired. In the other category, the goal of adding one female chair was not met. This was the second year that aggressive goal was set for females in the chair category. (Last year, one female was hired within a goal of two). The progress report also included a detailed discussion of strategies to address areas in which goals were not met.

The Equity Accountability Program Budget Incentive Plan, the Provost's Diversity Enhancement Policy that has been in effect for many years, has had only minor changes, such as enhancements of annual dollar support per minority faculty line. The policy has led to significant increases in the representation of protected faculty classes in each of our colleges and related instructional units. In particular, during the 2005-2006 academic year, thirteen minority faculty members were supported under the policy.

- **BOT-5: Resolution in Recognition of the Efforts of the University of Central Florida's Medical School Planning Team** – A motion passed approving a resolution in recognition of the efforts of the University of Central Florida's medical school planning team. The University of Central Florida Board of Trustees wished to recognize and thank the members of the university's medical school planning team for their tireless efforts and steadfast dedication in ensuring the approval of a medical school for the university. The team members are:

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|------------------------|-----------------------|---------------------------|
| <i>John C. Hitt</i> | <i>Helen Donegan</i> | <i>Fred Kittinger</i> |
| <i>Martha Hitt</i> | <i>Joyce Dorner</i> | <i>P.E. Kolattukudy</i> |
| <i>Terry Hickey</i> | <i>Linda Gray</i> | <i>Bill Merck</i> |
| <i>Beth Barnes</i> | <i>Terry Helms</i> | <i>Julia Pet-Armacost</i> |
| <i>Patricia Bishop</i> | <i>Bob Holmes</i> | <i>M.J. Soileau</i> |
| <i>Scott Cole</i> | <i>Dan Holsenbeck</i> | |

On behalf of the board, Trustee Phyllis Klock extended an official congratulations and thanks and read the resolution that was signed by Richard A. Nunis, chair of the UCF Board of Trustees. A copy of the resolution will be presented to each of the team members.

ADVANCEMENT

Trustee Patrick Christiansen, chair of the Advancement Committee, reported on the discussions in the Advancement Committee.

He stated that Bob Holmes, Vice President for Alumni Relations & Development, gave the following Alumni, Development, and Foundations update:

- UCF Foundation highlights include the *Central to Our Future* campaign that surpassed its \$250 million goal and has a projected total of \$337 million by June 30, 2006. UCF is very close to having the largest first campaign in the country.
- Medical school charitable gifts reached \$44 million as of May 25, 2006. With a state match of \$44 million, pledges for medical school buildings, and excluding the land, the total should be \$88 million.
- The Life Fulfilling Community board of directors has been formed with attorney John Lowndes serving as chair, PRAXIS has been selected as the developer, and sites are being evaluated.
- Tom Messina gave a presentation on UCF Alumni activities and the alumni directory now located on the Web at www.ucfdirectory.com. Trustee Klock commended Messina on the weekly e-announcements and stated that they show consistent branding.

Trustee Christiansen extended his congratulations to Dan Holsenbeck, Vice President for University Relations, and to his compatriots for their legislative efforts on behalf of the medical school authorization and bond policies. He noted the passage of Senate Bill 0428 that increases the amount of travel expenses and/or reimbursements for public officers, employees, and authorized persons of the university. He reported that in the Educational and General Budget, UCF received the largest recurring base appropriation increase among the largest universities in the state totaling \$39,811,509 or 10.99%. And, finally, Trustee Christiansen thanked Scott Cole, Vice President and General Counsel, for taking the lead with the Board of Governors on behalf of the state universities with the debt financing policy in proviso. He reported that the statutory language that passed included most of the concerns expressed by UCF but the language requires Board of Governors' approval on the issuance of debt and prohibits future use of E&G funds to finance debt.

EDUCATIONAL PROGRAMS

Trustee Judy Albertson, chair of the Educational Programs Committee, reported on the discussions in the Educational Programs Committee and presented the following items for action by the full board.

- **EP –1 Tenure Recommendations** – A motion passed approving tenure for the faculty members on the attached list (see Attachment B). The UCF tenure process requires that faculty members must obtain tenure by the end of their sixth year of employment. The tenure procedure requires review by the department promotion and tenure committee, the department chair, the college promotion and tenure committee, the dean of the college, the university promotion and tenure committee, the provost, and the president. The attached 2006 tenure nominations were submitted to the University of Central Florida Board of Trustees for final approval.
- **EP-2 Tenure with Hire** – A motion passed approving tenure with hire for Dr. Florian Jentsch. Dr. Jentsch received his Ph.D. in psychology, with a concentration in human factors, from the University of Central Florida in 1997. He joined the Department of Psychology Team Performance Research Laboratory as a

research associate immediately following graduation. In 2000, Dr. Jentsch was appointed to serve as the visiting assistant director and research scientist for the Naval Air Warfare Center Training Systems Division/Federal Aviation Agency/UCF partnership for Aviation Team Training Research/Team Performance Laboratory. Subsequently, he was appointed as an associate scientist and then director of research and acting director of TPL. From 2003 until the present, Dr. Jentsch has served as the deputy director of the Collaboration for Advanced Research on Agents and Teams and director of TPL. Dr. Jentsch has made outstanding contributions to the teaching mission of the university by teaching key graduate courses in advanced research methods and statistical design.

In addition, Trustee Albertson thanked Dr. John Schell, Vice Provost for Academic Affairs and Dean of Undergraduate Studies, for his presentation on undergraduate research experiences at UCF. Highlights from his presentation included:

- UCF Undergraduate Summer Research Academy
- paid undergraduate research opportunities at UCF
- unpaid undergraduate research opportunities at UCF
- undergraduate student researcher travel grants
- Showcase of Undergraduate Research Excellence (SURE), 1st prize winners:
 - Alice F. Kramer, Christian Franqui, Michael Carney, Lillian Vincent, Max Ferrer, *Shadows of Canaveral: A New Dawn*; Faculty Mentors: Lori C. Walters and Eileen Smith
 - Darcy J. Cope, *The Effects of Household Corrosive Chemicals on Human Bone and Teeth: A Murderer's Attempt to Mask the Identity of Their Victim*; Faculty Mentor: Tosha L. Dupras
- UCF Journal of Undergraduate Research located on the Web at <http://www.ejournal.ucf.edu>

Two student researchers, Alice Kramer and Darcy Cope, briefly presented highlights of their winning projects to the board. Trustee Albertson thanked them and acknowledged their outstanding work.

In addition, Provost Terry Hickey gave a brief update on the Southern Association of Colleges and Schools site visit. He stated that UCF had received a very positive review and that the visit was both productive and insightful. He thanked the trustees who were involved with the site team during its visit. He mentioned that the visiting team was pleased with UCF's Information Fluency Quality Enhancement Plan and said it felt the topic was both timely and a good fit for UCF. The team also felt that UCF would become a national leader in addressing this important topic. During the review debriefing, President Hitt said that "it doesn't get any better than this." Trustee Yochum gave a special recognition to UCF SACS team leader Dr. Denise Young and to all the team members by stating that the project was "obviously well done with a great result."

Trustee Albertson also referenced the Florida Interactive Entertainment Academy stating that UCF received approval from SACS to offer a Master of Science degree in digital media.

And, finally, Trustee Albertson reminded the board of the Educational Programs Committee, 2005-2006 Program Review Workshop, July 24, 2006, 1:30 p.m.– 4:00 p.m., in the UCF Provost's Conference Room, Millican Hall 395E.

GENERAL BUSINESS (cont.)

Chair Nunis discussed the remaining information item with the board:

- **BOT-1: 2006 Committee Assignments-Revised** – Chair Nunis stated that committee assignments will stand as they are with the exception of adding Trustee Mark White to the Advancement and Educational Programs Committees. Chair Nunis asked the board members to notify Beth Barnes, Vice President and Chief of Staff, if they would like to serve on different or additional committees.

NEW BUSINESS

Chair Nunis called for any new business items to be brought before the board. Trustee Christiansen led a brief discussion on the boards' governance workshop that is scheduled for June 23, 8:00 a.m. to noon. Governance materials and cases will be forwarded to the board members prior to the meeting for their review. The hope is that this meeting will result in a candid, open discussion of board governance issues. In addition to this meeting, Christiansen noted that the Association of Governing Boards has a program of self-study by the boards. This program covers two days and would begin with a survey of questions dealing with governance issues. From that survey, the AGB would develop an agenda and recommend an appropriate consultant to facilitate the self-study. It was noted that using an outside agency would give the board a sense of best practices in which to engage and would, therefore, be a benefit to the board. The dates set aside for this AGB retreat are September 21 and 22. The site has not yet been determined.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Nunis reminded the board members of the following calendar items:

- Board of Governors' meeting will be June 21-22 in the UCF Student Union
- Board of Trustees' Governance Workshop will be June 23 in the UCF Live Oak Room
- EPC Program Review Workshop will be July 24 in the Provost's Conference Room in Millican Hall, Room 395
- Board of Trustees' meeting will be July 27

Since there was no further business, Chair Nunis adjourned the board meeting at 3:40 p.m.

Date: _____

John C. Hitt
Corporate Secretary