

**Minutes
Board of Trustees Meeting
University of Central Florida
November 13, 2003**

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 2:15 p.m. The following members attended the meeting:

The Honorable Judith Albertson	The Honorable Phyllis Klock
The Honorable Brian Battles	The Honorable Richard Nunis
The Honorable Olga Calvet	The Honorable Harris Rosen
The Honorable Arlen Chase	The Honorable Richard Walsh
The Honorable Patrick Christiansen	The Honorable Thomas Yochum
The Honorable Geraldine Ferris	

BUSINESS MEETING

Chairman Nunis welcomed the board members and called for approval of the minutes of the September 25th meeting. The minutes were approved as written.

Chairman Nunis called upon President John Hitt for opening comments.

REMARKS

President Hitt commented on Governor Jeb Bush's State of Education Address, which took place that morning at Disney's Contemporary Resort and Convention Center. The governor praised the great progress being made with the K-12 sector and said he didn't "know what we are going to do with all these graduates."

President Hitt expressed hope for additional funding from the current session of the legislature for our students who are already in the system. He told the board that UCF currently has 6,000 students for whom we are receiving no state funding, and, in addition to the unfunded enrollment growth, UCF's budget is being cut. President Hitt hopes to be able to report some funding initiatives for both existing and additional enrollment next year and for additional equity funding in the current legislative session.

President Hitt reported that the presidents of Florida's universities have joined in a campaign to urge the legislature to adequately fund higher education. They will also urge higher education supporters to talk to their legislators and to mobilize networks of supporters to help raise awareness of the value of Florida's public universities to the state's economy. In addition, President Hitt mentioned our efforts to attract the Scripps Research Institute to the area.

President Hitt noted that, in the November issue of *Kiplinger* magazine, UCF was recognized for its value in quality and price and ranked as one of the four best values in higher education in Florida.

He mentioned that, as fiscal pressures have continued to grow, UCF has provided guidelines to our colleges to ensure that our summer offerings are consistent with last summer's. The results are that the:

- School of Hospitality Management will offer more courses during the summer semester (50 sections, as compared to 47 last summer).
- College of Engineering and Computer Science will offer approximately the same number of courses and sections as last summer.
- College of Education will operate at about 90% of the level it did last summer and will offer fewer sections with larger enrollments. College officials anticipate some student complaints, but they will likely center around the time a particular course is scheduled rather than whether the course is offered.
- College of Arts and Sciences has reduced expenses in several areas and emphasized general education courses and courses needed for graduation. Summer semester credit hour production, course sections, and available seats in general education courses should increase by 5%, but enrollment in upper division and graduate courses will likely decrease by 1%.
- College of Business Administration is planning to serve the same number of students this summer as it did last year.
- College of Health and Public Affairs will operate at about 85-90% of the level it did last summer. College officials will work to meet the specific needs of students planning to graduate this summer by substituting course requirements when needed and appropriate.

As a result of these offerings, President Hitt mentioned that we are doing about the same or a little more with our course offerings, but with less money.

On a happier note, he reported that Lt. Gov. Toni Jennings helped celebrate the grand opening of the UCF Academy for Teaching, Learning and Leadership, which will serve the metropolitan area with collaborative programs that bring added value to education, schools, and individuals.

He reported that the Rosen School of Hospitality Management has established the Department of Hospitality Operations and the Department of Tourism, Events, and Attractions Management. In other Rosen School news, The J. Willard and Alice S.

Marriott Foundation donated \$100,000 and joined a list of premier hospitality companies supporting the school and hospitality education in Central Florida.

In further UCF news, President Hitt reported that the 11th annual Diversity Week was celebrated this past October with the theme, *Connecting Community: Segregation, Integration, Inclusion*, which ties in with the UCF undergraduate education theme, *Connecting the UCF Community: Brown vs. Board of Education*. So far this year, UCF has hosted a number of exceptional speakers on theme-related topics. As part of UCF's 40th anniversary, President Hitt shared a number of milestones with

Orlando's county and city commissioners. In addition, Mayor Buddy Dyer proclaimed October 27th "University of Central Florida 40th Anniversary Day." And, to further mark this milestone, we will honor Dr. Charles Millican, our founding president and a true visionary, at a formal celebration at the reflecting pond on December 1st.

Federal and state privacy laws prevented President Hitt from discussing the details of the recent actions taken by the university with respect to some of its student athletes. He did, however, announce that the athletics director and football coach, upon learning of the alleged incidents, took prompt and appropriate action to deal with the situation. He reminded the board that UCF "will insist on high standards of behavior and will hold people accountable if they do not meet them." He complimented the character and high ethical standards of Athletics Director Steve Orsini and the faculty athletics representative, Dr. William Callarman.

And finally, President Hitt reported that Coach Mike Kruczek was relieved of his duties effective Monday, November 10th, 2003. If this decision had not been finalized promptly, UCF could run the risk of having a bad recruiting year. He assured the board the administration acted forthrightly and expressed its desire to find a coach who would build a top national program in which the welfare of student athletes is a primary goal.

INTRODUCTIONS

President Hitt recognized the following personnel: **Dr. C. Suryanarayana**, who has been an associate professor in the Mechanical, Materials, and Aerospace Engineering Department since 2001. In the past three years, his research funding has totaled over a million dollars. He was recently honored as one of the most cited researchers in the world in the materials science category and was appointed chair of the Nanomaterials Technology Task Force of ASM International, the premier international materials organization; and **Janell Kownslar**, an administrative assistant for Greek Affairs, who is the University Support Personnel System Employee of the Month for October 2003.

REPORTS

My Experience at UCF was presented by Andrei Boyarshinov, a UCF student and member of the President's Leadership Council. Andrei, born in the Soviet Union, had a "passionate quest to learn more about the legal and government system of the western world." He said his "mind blazed with the possibility of advancing my knowledge about

law in a university setting in the United States." He entered UCF in 2001 to major in Legal Studies. Currently, he is interning at the Lowndes, Drosdick law firm. He says his education at UCF has: "given me wings that lifted me higher than I ever thought possible." *Research and Economic Development* was presented by M. J. Soileau, Vice President for Research, and Tom O'Neal,

Director, Office of Research. Dr. Soileau reported that the Office of Research is the official university liaison between UCF research and the commercial sector and that the partnerships between government, industry, and academia are the lifeblood of sponsored research. In addition, Dr. Soileau reported that federal funding has tripled over the last four years and comes from highly competitive sources. And, UCF has enjoyed compounded double-digit increases in external funding for four years in a row.

Opportunities to increase research funding, according to Dr. Soileau, include:

- community ready to engage and support UCF
- new faculty more active in research
- new centers (i.e., Bio Sciences, Nano-Science, Metro Center)
- Florida High Tech Council – playing a major role in developing high-tech in the region
- NASA research program at Kennedy Space Center
- medical school
- local areas of study and research: space, optics, tourism, computer science, K-12 education, film and entertainment, law enforcement, traffic management, and urban growth

In the second half of the report on research, O’Neal described the mission of the UCF *Technology Incubator* as a university-driven community partnership dedicated to providing early stage technology companies with the enabling tools, education, training and infrastructure necessary to create financially stable high growth enterprises. Incubator goals include:

- expanding high tech industry in Central Florida
- helping UCF meet the goal of being America’s leading partnership university
- facilitating tech transfer, collaboration, and economic development in the technology sector
- providing business training and support

GENERAL BUSINESS

- **BOT-1 – Protection of Classified Information** – A motion passed approving the Resolution of the University of Central Florida Board of Trustees Regarding Classified Materials. The motion stated that board members will not require access to classified material and will delegate authority to senior management. Because of a change in the composition of the Board of Trustees and the hiring of a new provost, the board took into consideration the delegation of its authority to access classified information to the following managerial group at the university: President John C. Hitt, Provost Terry L. Hickey, Vice President Daniel Holsenbeck, and Vice President M. J. Soileau.
- **BOT-2 – Medical School Feasibility Study** – A motion passed approving the request to begin assessing the feasibility of building a University of Central Florida Medical School. Donald Jernigan, president of Florida Hospital, and Kenneth W. Bradley, senior vice president and administrator of Winter Park Hospital, sent letters supporting UCF’s plans to

consider building a medical school. Bradley wrote “Orlando is the largest city in the United States without a medical school.” President Hitt said it would take at least five to ten years to open a medical school and that it would likely raise the quality of medical care in central Florida. Trustee Rosen encouraged President Hitt to seek sponsorship for the feasibility study. Trustee Ferris suggested that a dentistry program be included in the study.

- **BOT-3 – All-Sports Membership in Conference USA** – A motion passed approving an agreement to bring all of UCF’s athletic teams, except for women’s rowing, into Conference USA. The teams are scheduled to change conferences in the fall of 2005, but President Hitt said there is a 50% chance they could become Conference USA members in the fall of 2004. UCF now is a member of the Mid-American Conference in football and the Atlantic Sun Conference in all other sports, except for women’s rowing, which is independent. Membership provides an opportunity for all of our sports to participate in one conference and brings with it the possibility of our playing in one of five post-season football bowl games. Conference members include East Carolina, UAB, Southern Mississippi, Marshall, Tulane, TCU, Houston, Rice, Tulsa, SMU and Memphis. Conference USA Commissioner Britton Banowsky greeted President Hitt and the Board of Trustees shortly after the board approved UCF’s plan to move all sports into the conference.

Advancement Committee

Trustee Patrick Christiansen, chair of the Advancement Committee, reported there were no action items to bring before the full board at this meeting.

Education Programs Committee

Trustee Geraldine Ferris, chair of the Education Programs Committee, reported on the following committee items:

- **EP-1 – Conferral of Degrees** – Concurrence was unanimously given for the conferral of degrees at the Fall 2003 commencement ceremonies. UCF expects to award the following degrees on December 15 and 16:

2,409 Baccalaureate Degrees
515 Master’s Degrees
<u>55</u> Doctoral Degrees
2,979 Total

Trustee Ferris referred to a presentation by Dr. John Schell, Dean for Undergraduate Studies. In order to more fully encourage faculty and student engagement in the student's UCF experience, the Office of Undergraduate Studies has initiated three projects during the 2002-2003 academic year:

- Connecting the UCF Community through Common Themes: Brown v. Board of Education
- Service-Learning at UCF
- Undergraduate Research Project, which includes the Research and Mentoring Program

In addition, Trustee Ferris mentioned a presentation by Dr. Karl Mooney, Director, Academic Services for Student Athletes, on the UCF Student Athletes' Academic Performance. The purpose of the presentation, she stated, was not only to inform the Education Programs Committee of the current academic performance of UCF student athletes, but also to describe SABRE, its academic support program.

Trustee Rosen asked about what type of tutoring or academic assistance our student athletes receive at UCF. Dr. Hitt assured Trustee Rosen that a staff of tutors has been assigned to provide assistance, that the athletes' academic performance is tracked, that laptop computers are provided for their use while traveling, and that coaches are available to help them while they are off campus. He also referenced a current fund-raising campaign being chaired by Trustee Klock to raise the quality of our facilities that provide academic performance-related services.

Finance Committee

Trustee Richard Walsh, reporting for Trustee Conrad Santiago, chair of the Finance Committee, discussed the following committee items:

- **FIN-1- Creative School for Children Fee Increase for Fall 2004** – A motion passed with three opposing votes by Trustees Ferris, Battles, and Rosen, to increase Creative School fees beginning Fall 2004. The fee increase will be used to expand the instructional program, to increase staff salaries in order to meet comparable university staff salary levels, to address increased costs for goods and services, to build a reserve for plant repair and maintenance, and to achieve a positive fund balance. The Creative School for Children primarily serves children of UCF students, staff, and faculty. The fee for a UCF student's child who attends five full days a week will increase from \$94 this year to \$100 in 2004-05.
- **FIN-2- Direct Loan Program with NelNet, Inc.** – The board postponed voting on the resolution authorizing UCF to act as a direct lender of student loans and authorizing financial aid administrators to execute documents implementing the program, until additional supporting documentation can be provided. UCF would like to partner with NelNet, Inc., to be a lender of Federal Stafford Loans. UCF students would then have the option of selecting UCF as the lender, with NelNet, Inc., providing the funding, processing, and servicing of the loans. This item will be brought before the board at the January 2004 meeting.

NEW BUSINESS

Trustee Phyllis Klock referred to a document prepared by the Council for Education Policy, Research, and Improvement entitled *The Benefits of Multi-Year Contracts Between the State and Public Universities: Linking Performance, Funding, and Mission*, and asked Chairman Nunis if this would be a topic of discussion at future meetings. President John Hitt has offered to present a briefing on this document at the January 2004 meeting.

Chairman Nunis referred to a letter from Carolyn Roberts, Chair, Florida Board of Governors, that included a review copy of the Board of Governors' *Master Powers & Duties* adopted on October 22, 2003. He suggested that this item be placed on the agenda for the January 2004 meeting after the board has had an opportunity to review it.

Chancellor Debra Austin had visited the meeting earlier and spoke briefly to the board. Chairman Nunis had expressed a desire for her to address the board in the future on the relationship between the Board of Education and the Board of Governors, as well as the role of the legislature in the funding process.

ANNOUNCEMENTS

Chairman Nunis announced that the next meeting would be held on January 22, 2004, and that the May 20, 2004, meeting date has been changed to May 13th.

The meeting was adjourned at 3:50 p.m. The board labor committee, comprised of trustees Albertson, Christiansen, Walsh, and Yochum, exited the meeting to attend a closed executive session on collective bargaining.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary