

**Minutes**  
**Board of Trustees Meeting**  
**University of Central Florida**  
**November 30, 2004**

Chairman Nunis called the meeting of the Board of Trustees to order in the Cape Florida Ballroom of the UCF Student Union at 3:00 p.m. The following members attended the meeting:

The Honorable Judith Albertson  
The Honorable Olga Calvet  
The Honorable Arlen Chase  
The Honorable Geraldine Ferris  
The Honorable Phyllis Klock

The Honorable Richard Lee  
The Honorable Kevin Peters  
The Honorable Conrad Santiago  
The Honorable Richard Walsh  
The Honorable Thomas Yochum

**BUSINESS MEETING**

Chairman Nunis welcomed the board members and called for approval of the minutes of the September 23<sup>rd</sup> meeting. The minutes were approved as written.

Chairman Nunis changed the agenda to bring up the master plan item for a vote since the trustees had just heard from the public in an informal hearing—one in addition to those required by the master plan process. He noted that the presentation in the morning did not include mention of the two-day storm water symposium held in October for about 150 people, 50% from the public sector and 50% from the private sector, that was conducted by nationally recognized storm water management authority, Dr. Marty Wanielista, director of the UCF Storm Water Management Institute. He added that UCF is a recognized model for storm water management and had no appreciable discharge off the property after the four hurricanes.

Chairman Nunis called upon President John Hitt for opening comments.

**REMARKS**

President Hitt announced that the enrollment this fall is 42, 813 with an average SAT score of 1186 for incoming freshman—10 points higher than last fall's score of 1176.

President Hitt provided information on the status of new residence halls:

- Construction started on Phase I of the Athletics Complex that includes
  - 500 additional beds to be finished in Fall 2005
  - 1,000 additional beds to be finished in Fall 2006
  - 500 additional beds to be finished in Fall 2007 for a total of 2,000 additional beds on the Orlando campus.

- In addition, the Rosen College campus will add 392 beds in Fall 2005.
- UCF currently has 7,961 beds on campus and in affiliated housing. The addition of the 2,000 beds on the Orlando campus and the 392 beds on the Rosen campus will bring our total number to 10,354—second only to UF with its 10,990 beds.

He reported that the UCF shuttle service has approximately 8,000 riders per day—close to 9,000 riders during peak times, a number that translates to approximately 4,000 students who don't bring their cars onto the campus and the local roadways. He noted that UCF had received an award for pollution reduction through this program and thanked Vice President Bill Merck and his staff for their great work on this project.

Dr. Hitt stated that the Physical Plant has had great success with its installation of the Maxicom water conservation computer program that sets the amount of water each sprinkler releases by taking into account wind speed, humidity, rainfall, and other weather factors. The new program is the main reason that UCF uses nearly two million gallons of water a month less than it did last year. The Council for Sustainable Florida recognized UCF's efforts in the spring by giving Physical Plant a *Promising Practices* award for conservation

In other news, the Board of Governors recently approved our new Ph.D. in Environmental and Natural Resources Economics. The program will prepare its graduates to address environmental and natural resource issues vital to Florida, as well as to the nation and the world. He thanked Darden Restaurants for lending the expertise of its vice president for government and environmental affairs and to the Florida Phosphate Council for providing a representative whose testimony helped secure this approval.

Dr. Hitt noted that earlier this month we were visited by our accreditation liaison, Dr. David Carter, Associate Director of the Commission on Colleges of the Southern Association of Colleges and Schools. He met with our working committees and various other groups and commented to the leadership team that our effort seemed organized and progressing well.

In closing, Dr. Hitt reported that he was asked by the Board of Governors to make a presentation on our proposed medical school at their January 27<sup>th</sup> meeting. He indicated that the timing was good since the feasibility study should be completed by then.

## **INTRODUCTIONS**

President Hitt recognized the fine efforts of our dedicated University Support Personnel System staff: **Norman Benefield**, office manager, UCF Palm Bay, the September Employee of the Month; **Raynette Kibbee**, administration assistant, Library, the October Employee of the Month; and **Koren Bedeau**, program assistant, African American Studies, the November Employee of the Month.

He also recognized the successful women's soccer team for making it to the second round of the NCAA Regionals and reported that the men's soccer team had also made it to the second round and that the men's basketball team won the Top of the World Tournament in Alaska, beating both the Fairbanks, Alaska, home team and the Utah State and New Mexico State teams. He stated that UCF was very proud of its student athletes and the fine job they are doing.

### **GENERAL BUSINESS**

- **BOT-1 – Conferral of Degrees** – A motion passed approving the conferral of degrees at the Fall 2004 commencement ceremonies. UCF expects to award the following at the Fall 2004 ceremonies on December 13 and 14:
  - 2,456 baccalaureate degrees,
  - 551 master's degrees,
  - 80 doctoral and specialist degrees for a total of 3,087

Dr. Hitt encouraged the board members to attend the commencement ceremonies and indicated that the students appreciate their presence.

- **BOT-2 – Presidential Performance and Compensation Review Policy** – A motion passed to accept the Compensation and Assessment Committee's recommended Presidential Performance and Compensation Review Policy. Pursuant to Florida Statutes 1001.74(22), Florida's state boards of trustees are required to conduct an annual evaluation of their respective presidents. In addition, the Southern Association of Colleges and Schools' accreditation standards require a documented process for presidential evaluation. The president's performance and compensation will be reviewed on an annual basis with a comprehensive review every third year.
- **BOT-3 – Revisions to Bylaws of the University of Central Florida Board of Trustees** – A motion passed approving amendments to the bylaws of the University of Central Florida Board of Trustees. The proposed technical amendments conform the bylaws to the provisions of Article IX, Section 7, of the Florida Constitution.
- **BOT-4 – Lester Mandell Honorary Doctorate** – A motion passed approving an Honorary Doctorate of Commercial Science for Lester Mandell. UCF wishes to recognize Lester Mandell for his leadership among Central Florida builders and for his service to the community and the university. Dr. Hitt mentioned that both personally and through his company, Mandell had supported the new Shakespeare theatre in Loch Haven Park for the UCF-Orlando Shakespeare Festival, been a leadership donor to the Wayne Densch Sports Center, established the Lester Mandell Endowed Fund in the College of Education, been a lead contributor to the Alex Alexander Endowed Professorship in the College of Engineering and Computer Science, and been a regular contributor to the Judaic Studies Program. In addition, he and his son played a significant role in designing and building the

Burnett House, which has been instrumental in friend-raising and fund-raising for the university. President Hitt concluded that Mandell was most worthy of an honorary doctorate from the University of Central Florida.

- **BOT-5 – Revised 2005 BOT Meeting Dates** – Due to a conflict with the Board of Governors’ scheduled meeting, Dr. Beth Barnes recommended that the January 27 Board of Trustees’ meeting be rescheduled to January 18. She will poll the trustees to confirm their availability for a November meeting date that will not conflict with the Board of Governors’ meeting that month.

### **Advancement Committee**

Trustee Judith Albertson, acting chair of the Advancement Committee, discussed the following committee items:

- **ADV-1 – Kenneth G. Dixon School of Accounting, College of Business Administration** – A motion passed approving the naming of the *Kenneth G. Dixon School of Accounting*. Dixon, a 1975 accounting graduate of UCF, has pledged \$2.5 million to create an endowment for the School of Accounting. Together with a matching gift from the State of Florida, his gift will create a \$5,020,000 endowment and provide opportunities for faculty, students, and accounting practitioners.
- **ADV-2 – Anthony and Sonja Nicholson Field House, Athletics** – A motion passed approving the naming of the *Anthony and Sonja Nicholson Field House* to be effective after the funding of the gift. The Nicholsons recently signed a memorandum of understanding agreeing to make a contribution of \$2 million toward the UCF athletics complex. Specifically, the gift will be applied to the construction of the new field house.

Dr. Nunis commented that these are two extraordinary gifts and asked each board member to call or send a note to these donors. Nancy Marshall will provide the trustees with the appropriate phone numbers and addresses.

In addition, Trustee Albertson gave a brief legislative update from a report presented in the morning session by Fred Kittinger for Dan Holsenbeck, Vice President for University Relations. He stated that UCF will receive \$16 million in direct spending for fiscal year 2005 in direct federal spending. Highlights include: \$7.5 million for the Hydrogen Research Institute, \$3 million for a nano-photonics systems fabrication facility, and \$1 million for eye and sensor protection against lasers. The selection of fiscal year 2006 federal priorities begins December 1. Trustees were encouraged to attend the legislative delegation meetings and to hold April 6, 2005, for Orange County Day in Tallahassee.

She also reported that in the Advancement update given earlier in the day by Robert Holmes, Vice President for Alumni Relations and Development, a projected total contribution of \$40 million at fiscal year end was anticipated. The current numbers show

a 39% increase in donors. The total amount of charitable contributions received in cash, stock, and gifts in kind is \$28,580,000. With the \$22 million of gifts in kind of intellectual property from Northrup Grumman, the total support amount was an elevated figure. Without gifts in kind, he said that we are running just under \$2 million ahead (\$1.79 million) in total contributions. The endowment status as of June 30, 2004, was \$73 million. The Foundation, in response to the needs of the university, is in the process of acquiring the University Tower and the Biomolecular Research Annex in Research Park. The Foundation received an unqualified clean audit report from Deloitte & Touche with no management comments or findings.

### **Education Programs Committee**

Trustee Geraldine Ferris, chair of the Education Programs Committee, noted that there were no items for review.

### **Finance Committee**

Trustee Conrad Santiago, chair of the Finance Committee, discussed the following committee items:

They discussed the master plan but postponed making a decision until after the public hearing that was held later in the day.

- **FIN-1 – UCF campus master plan 2005-2015 update** – A motion passed approving the UCF campus master plan 2005-2015 update. Each state university in Florida is required to update its plan at least every five years. The university began work on the current five-year update earlier this year.
- **FIN-2 – Revised list of projects requiring legislative authority to sell bonds** – A motion passed approving a revised list of projects requiring legislative authority to sell bonds. At the July 29, 2004, meeting, the board approved the five-year capital improvement plan. Since that meeting, additional projects have been identified for inclusion in the list of projects.
  - Parking Garage VI
  - Parking Garage VII
  - Parking Deck, Academic Villages
  - Parking Deck, Athletics Complex
- **FIN-3 – Resolution regarding student housing facility and related parking by UCF Athletics Association, Inc.** – A motion passed approving the resolution regarding the student housing facility and related parking by UCF Athletics Association, Inc. At the July 9, 2004, meeting, the board approved a resolution supporting the first phase of a project that included construction of an additional 1,000 beds of student housing and a 700-space parking garage on the Orlando campus by UCF Athletics Association, Inc. The resolution supports the

continuation of this project, with the next phase including an additional 1,000-bed (approximate) student housing facility and related parking.

- **FIN-4 – Activity & Service Fee Increase** – A motion passed to increase the student Activity & Service Fee to \$9.37 per credit hour effective the fall semester of 2005. The fee provides funds for student government, student activities, and operation and maintenance of the Student Union and Recreation & Wellness Center. The committee formed to review this fee unanimously recommended an increase of \$1.28 per credit hour. The increase was advertised in the Central Florida Future and reviewed with various groups on campus, including:
  - the executive branch of Student Government
  - the 36<sup>th</sup> and 37<sup>th</sup> Student Senates
  - the Student Body President’s Freshman Advisory Council
  - the Multicultural Student Center
  - the Recreation and Wellness Center
  - the Student Union
  - the Activity & Service Fee Business Office
  - the Office of Student Involvement
  - the Sports Club Council

The additional funds generated with this increase will be used

- to replenish the repair and replacement funds used to repair the hurricane damage to the Recreation & Wellness Center (approximately \$750,000)
  - to fund additional payroll and operating expenses that will be incurred as a result of the opening of the new recreational pool, new challenge course, new intramural fields, and new tennis and volleyball courts (approximately \$450,000)
  - to fund additional payroll and operating expenses that will be incurred as a result of renovations to the student resource center that will be managed by the Student Union administration (approximately \$200,000)
  - to fund continuing operations of current Activity & Service Fee organizations and programming (approximately \$100,000)
- **FIN-5 – Campus development agreement** – A motion passed approving the campus development agreement between the University of Central Florida and Orange County. Florida Statute Section 1013.30 requires that the university board of trustees execute a campus development agreement with the host local government after adoption of its campus master plan. Funds paid to the county to mitigate the effects of campus development are paid out of a concurrency trust fund established by the legislature for this purpose. The Orange County Board of County Commissioners approved the agreement at its October 26, 2004, meeting.

In the morning session, Trustee Rick Lee asked that future reports show revenue and Trustee Conrad Santiago asked to have a variance report.

Trustee Harris Rosen voiced concerns about off-campus housing safety and security. He would like UCF to provide parents and students with a list of campus-approved housing. Dr. Nunis asked Dr. Barnes to place this item on the agenda for the next board meeting.

Dr. Hitt pointed out that the tuition and fee comparison shows that UCF is still a great bargain for an in-state undergraduate student. UCF is also well priced for in-state graduate, out-of-state undergraduate, and out-of-state graduate students.

On April 29, 2004, UCF received and complied with the governor's order from the Administration Commission to take the northwest quadrant and the arboretum and place them into conservation. Dr. Nunis congratulated Peter Newman on an outstanding master plan presentation. Dr. Hitt asked for clarification on a statement made earlier that our campus has no more volume or rate of runoff than it did before it was developed. The statement was affirmed. He asked if that would be a fair standard to place on residential developments around the university. Dr. Hitt reminded the board that the Activity and Fee increase will take up all the capacity we have to increase student fees.

**NEW BUSINESS**

No new business.

**ANNOUNCEMENTS**

Chairman Nunis announced that the next meeting would be held on January 18, 2005.

The meeting was adjourned at 4:00 p.m.

Respectfully submitted: \_\_\_\_\_ Date: \_\_\_\_\_  
John C. Hitt  
Corporate Secretary