

**Revised
Minutes
Board of Trustees Meeting
University of Central Florida
March 25, 2010**

Chair Richard Walsh called the meeting of the Board of Trustees to order at 1:08 p.m. in the Live Oak Center on the UCF Orlando campus. The following members attended the meeting:

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| The Honorable Judy Albertson | The Honorable Harris Rosen |
| The Honorable Ida Cook | The Honorable Conrad Santiago |
| The Honorable Ray Gilley | The Honorable Daniel Webster |
| The Honorable Micky Grindstaff | The Honorable Thomas Yochum |
| The Honorable Phyllis Klock | |

The Honorable Olga Calvet attended the meeting via telephone conference call.

WELCOME

Chair Walsh welcomed the board members and called for approval of the January 14, 2010, board meeting minutes, which were approved as written.

Chair Walsh called on President John Hitt for a special recognition. Hitt announced that Trustee Brian Peterson, who was unable to attend the meeting, was leaving the board after his year of service as the representative of the Student Government Association. Hitt thanked Peterson for his excellent service to the university and introduced his successor, Mike Kilbride, to the board.

REMARKS AND INTRODUCTIONS

President Hitt announced that *Bloomberg BusinessWeek* has ranked the UCF College of Business Administration as number one in the nation for return on investment. “At the University of Central Florida,” *Bloomberg* reported, “graduates earn \$11.70 per annual tuition dollar.”

Hitt noted that UCF ranked third in the nation on the IEEE Patents Pipeline, up from seventh in its last report, for the strength and impact of its patents. Only the University of Texas and the University of California systems top UCF’s ranking. IEEE is the world's leading professional association for the advancement of technology.

Hitt reported that the Add/Drop/Swap Schedule Task Force, lead by **Dr. Elliot Vittes**, won a 2010 Prudential-Davis Productivity Award. The Add/Drop/Swap revised policy has resulted in more students getting into classes they need and more course seats being filled. Hitt congratulated Dr. Vittes and his team members from Academic Services, the Registrar’s Office, and Computer Services.

Hitt announced that the UCF coed and men's intramural flag football teams won national championships. The National Intramural-Recreational Sports Association lauded UCF and the Department of Recreational Sports for their dedication and support of the teams.

Hitt noted that UCF was well represented last month with ten awards at the 2010 Southeast District Council for Advancement and Support of Education awards banquet in Tampa. One of the grand awards went to UCF News and Information Services and UCF Health Services for their joint work on H1N1 awareness.

Hitt introduced freshman **Kaitlyn Chana**, who has brought international renown to herself and UCF. Chana carried the Olympic torch in Canada to help kick-off the Vancouver games. A short video of the event produced by UCF TV followed Hitt's introduction. Chana was selected as an Honorary Point of Light this month by Governor Charlie Crist. President Hitt presented Chana with her Point of Light award certificate.

Hitt recognized the following members of the UCF community.

Dr. Essam Radwan, Associate Dean of the College of Engineering and Computer Science, has been selected by the Transportation and Development Institute of the American Society of Civil Engineers to receive the 2010 Wilbur S. Smith Award for his contribution to traffic control and his leadership in transportation engineering.

Dr. Linan An, Associate Professor in Mechanical, Materials, and Aerospace Engineering, was awarded the Chang Jiang Endowed Chair Professorship, the highest endowed professorship position given by the Ministry of Education in China. Dr. An will receive \$1 million (in Chinese currency) to establish a collaborative research program with his partners at a Chinese university.

Hitt congratulated **Dr. Alison Morrison-Shetlar**, Vice Provost and Dean of the Office of Undergraduate Studies, who has been named dean of Elon College, the College of Arts and Sciences at Elon University.

Hitt also congratulated **Dr. David Harrison**, Vice Provost of Regional Campuses, who has been named president of Columbus State Community College in Ohio.

Hitt thanked both of these colleagues for their outstanding contributions to UCF and wished them well as they embark upon their next academic positions.

President Hitt recognized university ombuds officer, **Vicky Brown**, who was among the first in the nation to be certified by the Certified Organizational Ombudsman Practitioners.

Hitt introduced the 2010 Order of Pegasus recipients. He noted that the award is the highest recognition the university gives to outstanding graduating seniors and graduate students who have demonstrated exemplary involvement, leadership, academic achievement, and community service. He announced the following Order of Pegasus awardees.

Graduate Recipients

- **Shelly Frick**
College of Business Administration
- **Timothy Harnden**
College of Education
- **Carla McKnight**
College of Education
- **Sergio Tafur**
College of Sciences

Undergraduate Recipients

- **Anthony Battaglia**
College of Sciences
- **Jennifer Bazemore**
Burnett School of Biomedical Sciences, College of Medicine
- **Natalia da Silva**
College of Arts and Humanities
- **Amber Dukes**
College of Sciences and Undergraduate Studies
- **Brenna Egan**
College of Health and Public Affairs and College of Arts and Humanities
- **Lisa Kipersztok**
Burnett School of Biomedical Sciences, College of Medicine
- **Stephanie Koffler**
College of Business Administration and College of Sciences
- **Stephanie Neubert**
Burnett School of Biomedical Sciences, College of Medicine
- **Lauren Rehm**
College of Business Administration
- **Patrick Stauffer**
College of Engineering and Computer Science
- **Miguel Ubiles**
College of Sciences and College of Education

Hitt announced that the Employee of the Month for December was **Kay Clapham**, senior secretary in the College of Nursing. The Employee of the Month for January was **Jim McCully**, senior broadcast engineer in the Nicholson School of Communication. And, the Employee of the Month for February was **Betty Calton**, administrative assistant and patient advocate at UCF Health Services.

Hitt asked the audience to join him in congratulating these outstanding members of the UCF family.

And, finally, Hitt announced that **Terry Hickey**, Provost and Executive Vice President, had been awarded *provost emeritus* status in recognition of his significant contributions to the university.

REPORT

Chair Walsh called upon Al Harms, Vice President for Strategy, Marketing, Communications, and Admissions, who introduced Sandra Archer, Director for UCF University Analysis and Planning Support. Archer reported on *UCF Benchmarking Peers*. The benchmarking peer list will be used for internal planning, for providing data for the Integrated Postsecondary Education Data System (IPEDS) Data Feedback Report, and for providing information to the Florida Board of Governors. The goal is to develop two lists: a comparison list of institutions similar to UCF for specific performance measurement comparisons, and an aspirational peer list that will provide targets for key metrics.

CONSENT AGENDA

A motion was made to accept the consent agenda, and members of the board concurred with the following actions.

- **EP-1 2011-12 Proposed Academic Calendar** – Approval of the University of Central Florida 2011-12 academic calendar required by the Florida Board of Governors.
- **EP-2 Conferral of Degrees** – Concurrence with the conferral of degrees at the Spring 2010 commencement ceremonies:
 - 5,645 baccalaureate degrees
 - 957 master's degrees
 - 151 doctoral and specialist degrees
 - 6,753 Total**
- **EP-3 Classification of Instructional Programs Code Changes** – Approval of Classification of Instructional Programs (CIP) code changes to the academic degree inventory.

ADVANCEMENT COMMITTEE REPORT

Trustee Daniel Webster, chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day. Dan Holsenbeck, Vice President for University Relations, reported on the executive summary of the State University System Governance Agreement between the Florida Board of Governors and the Legislature.

AUDIT AND OPERATIONS REVIEW COMMITTEE REPORT

Trustee Olga Calvet, chair of the Audit and Operations Review Committee, via telephone conference call, reported the highlights from the March 22, 2010, committee meeting.

- Scott Cole, Vice President and General Counsel, reported on the new compliance program at UCF and indicated that a director of compliance will be hired and a university compliance services office will be created to oversee the strategic design and implementation of a compliance and ethics program.
- Three audit reports had been issued since the last committee meeting in December. An additional response is pending with four audits and reviews in progress.
- University Audit has been working with Academic Affairs and Barnes & Noble on textbook issues. University Audit has also been
 - assisting with training to identify theft red flags
 - reviewing payroll and benefit areas to improve processes
 - reviewing the athletic director's performance incentive plan
 - participating in the Surplus Property Process Action Team
 - participating on the project team to implement a new employee timesheet system in PeopleSoft
 - working on implementing an anonymous hotline for reporting possible fraud.
- The IRS is scheduled to be on campus one week a month for approximately one year.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

Trustee Thomas Yochum, chair of the Compensation and Labor Ad Hoc Committee, presented the following item for board approval.

COMP-1 Collective Bargaining Impasse Resolution—Police Benevolent Association and the University of Central Florida – A motion was made and passed by the board approving the Compensation and Labor Committee Report and Recommendations for Resolution of Impasse Proceeding between the Police Benevolent Association and the University of Central Florida. Yochum thanked everyone who worked on the resolution.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Trustee Judy Albertson, chair of the Educational Programs Committee, reported the highlights from the committee meeting earlier in the day.

- Hickey presented an update on Request for Proposals: Undergraduate Education Pilot Projects. Hickey met with President Hitt, the Pegasus Professors, the current and prior Faculty Senate chairs, and the president of Student Government for the purpose of requesting their assistance in creating a request for proposals (RFP) designed to enhance the quality and efficiency of UCF's undergraduate instructional programs. Thirty-six proposals were submitted in response to the RFP. The committee recommended seven of the thirty-six proposals for funding. Hickey stated that based upon the success of these seven projects, additional proposals will likely be requested next year.
- Patricia Bishop, Vice Provost and Dean, College of Graduate Studies, and Alison Morrison-Shetlar, Vice Provost and Dean, Office of Undergraduate Studies, reported on the new Program Development Plan for 2010-11 through 2012-13.
- Beverly Azure, Director of Academic Services, gave a presentation on the Degree Audit Reporting System.
- Michael Frumkin, Dean of the College of Health and Public Affairs, presented the 2008-09 Academic Program Reviews for the Public Affairs Ph.D. and the social work undergraduate and graduate programs.

FACILITIES PLANNING COMMITTEE REPORT

Trustee Micky Grindstaff, chair of the Facilities Planning Committee, reported the highlights from the committee meeting earlier in the day.

- William Merck, Vice President for Administration and Finance and Chief Financial Officer, gave an update on Parking Garage VI. Construction on the garage, with about 1,350 spaces, is scheduled to begin next month.
- Lee Kernek, Associate Vice President for Administration and Finance, presented a current construction projects review.
- David Norvell, Director for Sustainability and Energy Management, presented a report on Energy Initiatives on campus. Norvell reported that conserving energy and making buildings more energy efficient helped UCF save a total of approximately \$2 million this year in energy costs. Chair Walsh stated that UCF is setting the standard for energy efficiency.
- Richard Beary, Director for Public Safety and Police, gave a campus safety and security review that showed a reduction in measured crimes on campus.

FINANCE COMMITTEE REPORT

Trustee Conrad Santiago, chair of the Finance Committee, reported the highlights from the committee meeting of February 24, 2010.

- Deborah German, Dean of the College of Medicine, reported that the college has been searching for a suitable location for Pegasus Health, a faculty practice clinic and molecular lab.
- Hickey gave the annual report on equipment and facility fees.
- The Finance Committee Investment Work Group interviewed and selected Galliard Capital Management and Sawgrass Asset Management as UCF's investment managers for Pool II and part of Pool III. Interviews of managers for the remainder of Pool III and for Pool IV will be held next week.
- Vanessa Fortier, Associate Vice President for Administration and Finance, reviewed the status of the budget as of December 31, 2009.
- Merck reported on the support agreement fund balance. UCF currently has reserves that are 11.8 times the maximum annual debt service for these projects.
- Merck reviewed the university and DSO debt report, and reported that funds for Parking Garage VI have been received.

Trustee Santiago presented the following items for board approval.

- **FIN-1 2010-11 Medical Student Tuition and Fees** – A motion was made and passed by the board approving the proposed 2010-11 tuition, fees, and out-of-state fees for the College of Medicine Medical Education Program as summarized in the table below.
- **FIN-2 UCFAA Revised Loan Agreement with the University** – A motion was made and passed approving the UCF Athletics Association's request for credit to its university loans for Bright House Networks Stadium. This amount is accounted as payment against UCFAA's outstanding loan balance to the university. This would automatically reoccur whenever additional funds are available.

NOMINATING COMMITTEE REPORT

Trustee Phyllis Klock, chair of the Nominating Committee, noted that the committee had no report at this time.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Walsh announced that there are no changes to the trustee committee assignments until the governor makes his appointments or reappointments.

Walsh reminded the trustees to return their conflict of interest forms to Vice President and Chief of Staff Rick Schell.

Walsh made the following announcements:

The next Board of Governors' meeting is scheduled for May 6 via telephone conference call.

The next Board of Trustees' meeting will be May 20 in the Fairwinds Alumni Center.

The Graduate Research Forum is being held on March 30 in the UCF Student Union.

The Showcase of Undergraduate Research Excellence is being held on April 1, 2010, in the UCF Pegasus Ballroom.

Chair Walsh adjourned the board meeting at 2:37 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary