

**Minutes  
Board of Trustees Meeting  
University of Central Florida  
November 20, 2014**

Chair Olga Calvet called the meeting of the Board of Trustees to order at 1:15 p.m. in the Fairwinds Alumni Center on the UCF Orlando campus.

The following board members attended the meeting: Chair Olga Calvet, Weston Bayes, Clarence Brown, Richard Crotty, Robert Garvy, Ray Gilley, Marcos Marchena, Alex Martins, Reid Oetjen, and Beverly Seay.

**WELCOME**

Chair Calvet reported that President John C. Hitt and Provost Dale Whittaker were unable to attend the board meeting and that William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, would represent President Hitt.

Calvet reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

She welcomed the board members and called on Rick Schell, Associate Corporate Secretary, to call the roll. Schell noted that a quorum was present.

Calvet called for approval of the September 25, 2014, meeting minutes, which were approved.

Calvet called on Merck for remarks.

**REMARKS**

Merck reported that in football news, UCF student athletes are graduating at a higher rate than any other NCAA Division I public institution. Based on data released by the NCAA, UCF has a graduation success rate of 95 percent. That percentage ties the Knights with Boston College for fifth-best in NCAA Division I, trailing only private institutions Notre Dame, Stanford, Duke, and Northwestern.

Merck also reported that after UCF's 31-24 overtime win over BYU, the American Athletic Conference honored sophomore quarterback Justin Holman, senior linebacker Terrance Plummer, and senior wide receiver and punt returner J.J. Worton with offensive, defensive, and special teams weekly honors. It was the first time in UCF history that the Knights' swept a league's weekly awards.

Merck also noted that in the same BYU game, middle linebacker Terrance Plummer was named the national defensive player of the week by the Walter Camp Football Foundation, another first for our football team.

## **INTRODUCTIONS**

Merck congratulated the following members of the UCF community.

Deborah German, Vice President for Medical Affairs and founding Dean of the UCF College of Medicine, was honored as a Renaissance Woman in Medicine, receiving the national Alma Dea Morani M.D. Award from the Foundation for the History of Women in Medicine. The award honors an outstanding woman physician or scientist who has furthered the practice and understanding of medicine, exemplifies humanism, and “challenges the status quo with a passion for learning.”

Mark Schafer, Department of Political Science, received nearly \$2 million from the Defense Intelligence Agency to establish a center for intelligence and security studies that will allow UCF to become one of a handful of universities nationwide to house an Intelligence Community Center of Academic Excellence.

UCF’s Police Chief Richard Beary was sworn in as president of the International Association of Chiefs of Police, marking the first time the chief of a university or college law enforcement agency has held this position.

## **REPORTS**

Bridget Burns, the Executive Director of the University Innovation Alliance, reported on the latest developments in the University Innovation Alliance.

Paul Lartonoix, Interim Assistant Vice Provost, and Dan Holsenbeck, Vice President for University Relations, provided an update on Downtown UCF.

## **PUBLIC HEARING—2015-25 CAMPUS MASTER PLAN UPDATE**

Lee Kernek, Associate Vice President for Administration and Finance, gave a presentation on the UCF Campus Master Plan 2015-25.

Schell outlined the Florida statute requirements that universities must meet in order to adopt campus master plans. Schell noted that UCF had met the initial requirements.

Schell announced that UCF would hold its second public hearing on the master plan update, and he welcomed public comment.

After the conclusion of comments from the public, a motion was made and unanimously passed by the board approving the following action:

- FF-1 Approval of the UCF 2015-25 Campus Master Plan Update.

## **INFORMATION**

Calvet noted the following informational item included in the trustees' packets.

- INFO-1 Annual Report, July 1, 2013-June 30, 2014

## **CONSENT AGENDA**

A motion was made to accept the consent agenda, and members of the board unanimously approved the following actions.

- ADV-1 University Of Central Florida Foundation Amended Bylaws–Approving the University of Central Florida Foundation, Incorporated amended bylaws.
- CL-1 2011-14 Performance Unit Plan Goal Accomplishments–Approval of the 2011-14 Performance Unit Plan Goal Accomplishments documented by the University Audit Office.
- CL-2 Performance Unit Plan Payments for the 2011-14 Cycle–Approval of the Performance Unit Plan Payments earned by participants for the 2011-14 Cycle for Accomplishment of the three-year performance measures set by the Board of Trustees on November 17, 2011.
- CL-3 2014-17 Performance Incentive Measures and Goals–Approval of the 2014-17 Performance Incentive Measures and Goals for the president and senior officers.
- CL-4 2014-17 Performance Unit Plan Awards–Approval of the Compensation and Labor Committee's report on the assessment of the president's performance and its recommendation for his compensation.
- EP-1 Conferral of Degrees–Concurrence with the conferral of degrees at the fall 2014 commencement ceremonies.
- EP-2 2013-14 University Of Central Florida Annual Accountability Report to the Board of Governors–Approval of the 2013-14 Annual Accountability Report to the Board of Governors with permission to add at a later time non-material data that are still to be supplied by the staff of the Board of Governors.
- EP-3 Program Review Policy Revisions–Approval of UCF's revised Academic Program Review Policies and Procedures.
- FF-2 Review of Debt Guidelines–Approval of UCF's revised debt management guidelines.
- FF-3 Revisions to UCF Investment Policy–Approval of the revisions to the operating funds supplement to the UCF Investment Policy.

## **COMPENSATION AND LABOR AD HOC COMMITTEE REPORT**

Marcos Marchena, Vice Chair of the Compensation and Labor Ad Hoc Committee, announced that the committee met on October 22, 2014, and reported the highlights from that meeting. He presented the following item for board approval.

- CL-5 Report on the Assessment of the President's Performance and Recommendation for Compensation—A motion was made and unanimously passed approving the report on the Assessment of the President's Performance and Recommendation for Compensation.

## **ADVANCEMENT COMMITTEE REPORT**

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day, as follows.

- Dan Holsenbeck, Vice President for University Relations, gave a legislative update.
- Robert Holmes, Vice President for Alumni Relations and Development and Foundation CEO, gave a report on fundraising efforts. He also gave a presentation on College Relations, Outreach & Engagement. He reminded board members of the March 20, 2015, retreat scheduled for members of the board and the Foundation board, noting information would be forwarded in the future. Holmes reported that groundbreaking for the Wayne Densch Center for Student-Athlete Leadership would occur on November 21.
- Grant Heston, Vice President for Communications and Marketing, reported that the major projects his division supports are UCF Cares, the Florida Consortium, the University Innovation Alliance, the UCF Downtown Project, and the Faculty Hires Initiative. He noted that the 2014 UCF Tool Kit was included in each board members' packet. Heston reported that WUCF-TV is launching a campaign to continue the growth of support for local programming.
- Heston advised that, in light of the recent incident at Florida State University, UCF has offered its assistance to FSU. He also reported that UCF's emergency alert system had been tested September 30, 2014, and the university is fully prepared to alert and inform students and staff in case of an emergency situation.

## **EDUCATIONAL PROGRAMS COMMITTEE REPORT**

Robert Garvy, Chair of the Educational Programs Committee, noted the Educational Programs Committee items approved in the consent agenda and reported the highlights from the committee meeting earlier in the day, as follows.

- Diane Z. Chase, Executive Vice Provost for Academic Affairs, reported on the conferral of degrees at the fall 2014 commencement ceremonies as follows:
  - 4,422 baccalaureate degrees
  - 677 master's degrees
  - 135 doctoral and specialist degrees
  - 5,234 total
- Chase and Paige Borden, Assistant Vice President for Institutional Knowledge Management, reported on the 2014 UCF Annual Accountability Report to the Board of Governors.
- Chase reported on the Revision of UCF's Academic Program Review Policy and Provisions.
- Chase reported on the 2013-14 Program Review Results Summary. She provided a brief overview of the academic program review process and submitted review results for those programs reviewed during 2013-14.
- Chase reported on the Centers and Institutes Review Results.
- Jose Fernandez, Dean of the College of Arts and Humanities, Michael Frumkin, Dean of the College of Health and Public Affairs, and Michael Johnson, Dean of the College of Sciences, presented information on the 2012-13 Academic Program Review Recommendation Implementation Status.
- M.J. Soileau, Vice President for Office of Research and Commercialization, reported on the 2014 Funding Summary, noting that UCF received a university record of \$145.6 million in sponsored funding in 2014.
- Deborah German, Vice President for Medical Affairs and Dean of the College of Medicine, presented an update on the College of Medicine and the progress of the residency program.

## **NOMINATING AND GOVERNANCE COMMITTEE REPORT**

Ray Gilley, Chair of the Nominating and Governance Committee, reported the highlights from the committee meeting earlier in the day. He presented the following items for board approval.

- NG-1 Honorary Doctorate of Public Service for Alan Ginsburg—A motion was made and passed unanimously approving an honorary Doctor of Public Service degree for Alan Ginsburg.
- NG-2 Honorary Doctorate of Commercial Science for Richard Walsh—A motion was made and passed unanimously approving an honorary Doctor of Commercial Science degree for Richard Walsh.

## **NEW BUSINESS**

Clarence Brown reported that the Dr. Phillips Center for Performing Arts recently opened its new facility in the downtown area. On the second floor of the facility is a donor room, which UCF personnel will have access to at every event that is held at that center. Brown noted that Helen Donegan, Vice President for Community Relations, will take reservations for the donor room.

**ANNOUNCEMENTS AND ADJOURNMENT**

Chair Calvet announced the following upcoming meetings:

Board of Governors meeting	January 21–22, 2015 (University Of North Florida)
Board of Trustees meeting	January 29, 2015 (Fairwinds Alumni Center)
AGB National Conference on Trusteeship	April 19–21, 2015 (Arizona Biltmore, Phoenix, AZ)

Calvet adjourned the board meeting at 3:50 p.m.

Respectfully submitted: \_\_\_\_\_ Date: \_\_\_\_\_

John C. Hitt  
Corporate Secretary