

**Minutes
Board of Trustees Meeting
University of Central Florida
January 23, 2014**

Chair Olga Calvet called the meeting of the Board of Trustees to order at 1:10 p.m. in the Live Oak Center on the UCF Orlando campus.

The following board members attended the meeting: **Trustees Clarence Brown, Richard Crotty, Robert Garvy, Ray Gilley, Marcos Marchena, Alex Martins, Reid Oetjen, Beverly Seay, John Sprouls, and Melissa Westbrook.** Trustee **Jim Atchison** attended via teleconference.

WELCOME

Calvet reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

She welcomed the board members and called on **Dr. Rick Schell**, Associate Corporate Secretary, to call the roll. Schell announced that a quorum was present.

She called for approval of the November 14, 2013, and January 8, 2014, board meeting minutes, which were approved as written.

Calvet called on **President John C. Hitt** for remarks and introductions.

REMARKS

Hitt introduced new board member, **Alex Martins**, Chief Executive Officer of the Orlando Magic. Hitt presented him with a gold Pegasus pin and welcomed him to the board.

Hitt called upon **Bob Holmes**, Vice President for Alumni Relations and Development and Chief Executive Officer for the UCF Foundation, who announced that UCF had received a \$4 million gift from Wayne Densch Charities for The Center for Student Athlete Leadership. Holmes expressed his appreciation to Leonard Williams, President of the Wayne Densch Charities, who was unable to attend.

Hitt announced that **Admiral Al Harms**, Vice President for Strategy, Marketing, Communications, and Admissions, was leaving the university and awarded vice president *emeritus* status. Hitt thanked him for his service to his office and to the university. Hitt presented Harms with a framed certificate.

Hitt reported that the football team posted its best record in school history, going undefeated in the new American Athletic Conference, and finishing among *The Associated Press* Top 10 schools for the first time. He noted that a Disney World parade was held on January 12 to honor UCF's Fiesta Bowl champions, and Disney World estimated that 10,000 UCF supporters traveled to the Magic Kingdom to congratulate the team.

Hitt further reported that when *The Associated Press* final Top 10 football teams are ranked by the graduation rates of team members, UCF finishes in first place. UCF posted an 83 percent graduation rate, surpassing second-place Clemson's 77 percent and third-place Missouri's 74 percent.

Hitt congratulated **Coach O’Leary**, and team captains **Jordan McCray** and **Justin McCray**.

Hitt reported that after its most successful season, the UCF women’s volleyball team saw five of its athletes honored on the 2013 All-American Athletic Conference team. Hitt congratulated assistant head coach **Michelle Chatman** and the team captains.

Hitt noted that the University of Central Florida had advanced in the *U.S. News & World Report* rankings for the fourth consecutive year. UCF is tied for No. 94 among national public universities and No. 170 overall among national universities in the 2014 rankings. Both rankings are four spots better than where UCF placed last year. UCF was also ranked again among the nation’s top 15 “up-and-coming” schools. In March, *U.S. News & World Report* ranked 21 UCF graduate school programs among the top 100 in the country in their fields. *Kiplinger* and *The Princeton Review* regularly name a UCF education as one of the nation’s best values.

Hitt announced that in December, UCF News and Information was named a finalist for a national “Crisis Management” award from *PR Daily* for the university's communications response to the shooting incident at Tower 1. UCF was recently notified that it finished tied for second, behind a medical center whose staff dealt with power outages and evacuations during Hurricane Sandy. Hitt congratulated **Grant Heston** and his team.

INTRODUCTIONS

Hitt recognized the following faculty and staff members for their accomplishments.

A. Faculty and Staff

Dr. Joel Hartman, Vice Provost and Chief Information Officer, was elected board chair of the Sloan Consortium, the leading professional society devoted to advancing quality online learning. Hartman is also a Sloan Consortium fellow and has served on the organization’s board for six years.

Dr. Michael Bass and **Dr. Peter Delfyett** from CREOL, the College of Optics and Photonics, and **Dr. Sudipta Seal**, from the NanoScience Technology Center, were named fellows of the National Academy of Inventors for 2013.

Dr. Kevin Belfield, professor and chair of the Chemistry Department, was named a fellow by the American Association for the Advancement of Science.

B. Employee of the Month

The Employee of the Month for December was **Cathy Hill**, accounting supervisor in the Facilities and Safety Business Office.

The Employee of the Month for January is **Alan Holtz**, program assistant for the First Year Experience Department.

REPORTS

A. Grant Heston, Associate Vice President for Communications and Public Affairs, and **Polly Anderson**, Executive Director for WUCF TV, reported on WUCF TV. Anderson provided an overview of the PBS landscape nationally.

B. Trustee Westbrook reported on the Student Government Association.

INFORMATION

- **INFO-1** Revised Committee and Direct Support Organization Assignments (for informational purposes only)

CONSENT AGENDA

Calvet announced that item ADV-1 had been removed from the consent agenda since it needed the approval of the entire board. She called upon Trustee Crotty to proceed with his report on the Advancement Committee and to include this item with his comments.

ADVANCEMENT COMMITTEE REPORT

Rich Crotty, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

A motion was made and members of board unanimously approved the following action.

- **ADV-1** Approval to Name the Center for Student Athlete Leadership the Wayne Densch Center for Student Athlete Leadership.
- **Dr. Dan Holsenbeck**, Vice President for University Relations, presented an overview of the current activities of the legislature, including budget approvals and bills on textbook usage and public records requests during university presidential searches.
- Holmes reported on university marketing, including information on the Fiesta Bowl. He also reported on two real estate transactions that took place since the last committee meeting. On December 31, 2013, the Foundation closed on permanent financing for its NorthView property, for an annual savings of \$500,000. Additionally, the Foundation's endowment through UCF Real Estate Foundation purchased 59 acres of land north of McCullough and Old Lockwood Road.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Jim Atchison, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, via teleconference, noted highlights of the January 8, 2014, committee meeting.

- **Dr. Rick Schell**, Vice President and Chief of Staff, reported that the search for a new chief audit executive had concluded with the hiring of **Robert Taft**, who will begin employment later in January.

- **Donna DuBuc**, Interim Chief Audit Executive, provided an update on Fiscal Year 2012-13 external audit results for direct support organizations, component units, and Athletics. She noted that WUCF TV had its initial audit for 2012-13. She provided an overview of the status and timing of external audits, stating that financial and external audits are substantially complete and no significant findings were expected. She also provided an overview of the Quality Assurance Report issued by the executive director of University Audit and Compliance at the University of South Florida, which showed that University Audit was in conformance with Internal Auditing Standards.
- **Rhonda Bishop**, Chief Compliance and Ethics Officer, introduced **Christina Serra**, the new Director of Compliance and Ethics. She reported that the search for a senior compliance analyst continues. She reported that the transition of the conflict of interest process from Faculty Relations to the University Compliance, Ethics, and Risk office was complete. She provided an overview of the University Compliance and Ethics Advisory Committee's responsibilities and purpose. She noted that beginning March 7, 2014, the university must comply with new federal reporting, program, and policy requirements under the Clery Act. She provided an update on the efforts of her office to assess the university's preparedness and provide guidance and training. She also provided an update on the Florida State University System Compliance Consortium. She reported on the annual NCAA compliance report due January 15, 2014, and provided highlights on the accomplishments of the athletics compliance program.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, reported on the impasse declared between the University of Central Florida Board of Trustees and United Faculty of Florida. He noted highlights of the November 18, 2013, committee meeting. He further stated that the impasse had been resolved on January 22, 2014, with the parties coming to a tentative agreement on all issues. He reported that the tentative agreement provides for an across the board 2 percent salary increase, effective January 17, 2014. It also provides that the UFF will receive release time and that the university will be allowed to provide administration discretionary increases.

A motion was made and passed by members of the board to ratify the following item.

- **CL-1** Ratification of the Collective Bargaining Agreement between the University of Central Florida Board of Trustees and United Faculty of Florida for Article 3 and Article 23.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, reported the highlights from the committee meeting held earlier in the day.

- **Dr. Diane Chase**, Executive Vice Provost, and **Dr. Paige Borden**, Assistant Vice President for Institutional Knowledge Management, reported on the Student Achievement Measures.
- **Dr. Tony Waldrop**, Provost and Executive Vice President, and Dr. Borden provided an overview of the Performance Funding Model.

FINANCE AND FACILITIES COMMITTEE REPORT

Marcos Marchena, Chair of the Finance and Facilities Committee, reported highlights from the committee meeting held December 4, 2013, and earlier in the day.

- **William F. Merck**, Vice President for Administration and Finance and Chief Financial Officer, and Dr. Chase presented the 2012-13 Annual Accountability Report that was approved by the board at a subsequent conference call before being submitted to the Board of Governors.
- Merck and **Dr. Maribeth Ehasz**, Vice President for Student Enrollment and Development Services, presented information on UCF housing.
- Merck and **Tracy Clark**, Assistant Vice President for Administration and Finance and Controller, provided an update on the Investments Quarterly Report that ended September 30, 2013. They also provided information on the key financial ratios and on the University Operating Budget Report that ended September 30, 2013.
- Merck and **John C. Pittman**, Associate Vice President for Administration and Finance, Debt Management, presented the direct support organizations' 2013-14 first-quarter financial reports, along with the university and DSO debt report.

ANNOUNCEMENTS AND ADJOURNMENT

Chair Calvet announced the following upcoming meetings:

Board of Governors meeting	February 20, 2014 (University of South Florida, if in person)
	March 19-20, 2014 (Florida State University)
Board of Trustees meeting	March 27, 2014 (Live Oak Center)
AGB 2014 National Conference on Trusteeship	April 12-14, 2014 (Orlando)

Calvet reminded the board members to book their reservations for the UCF President's Dublin Travel Package.

Calvet referred the board members to the new committee assignments and asked that they review them.

Calvet adjourned the board meeting at 2:18 p.m.

Respectfully submitted: _____

John C. Hitt
Corporate Secretary

Date: _____