



Board of Trustees  
**Educational Programs Committee**  
May 23, 2013  
Live Oak Center  
Conference call-in #800-442-5794, passcode 463796

## **MINUTES**

### **CALL TO ORDER**

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 8:45 a.m. Committee members Beverly Seay, Reid Oetjen, and Richard Crotty were present. Committee member Ray Gilley attended via teleconference. Board of Trustees chair Michael Grindstaff was present. Garvy welcomed new committee members Oetjen and Seay.

### **MINUTES**

The minutes from March 21, 2013, were approved as written.

### **NEW BUSINESS**

#### Equity Accountability Program

Tony Waldrop, Provost and Executive Vice President, presented the university's Florida Equity Report 2013, an annual report that analyzes the effectiveness of selected programs supporting equity in enrollment, gender equity in athletics, and faculty employment. Waldrop reported favorable results in all areas and acknowledged Janet Balanoff, Director of Equal Opportunity and Affirmative Action Programs, for her efforts in preparing the subject report. A motion to recommend the Florida Equity Report 2013 was approved.

#### 2012-13 Tenure Recommendations

Waldrop reviewed the promotion and tenure process. During this year's promotion and tenure process, President Hitt and Waldrop reviewed tenure applications and recommended that twenty-four candidates be approved for tenure. Trustee Oetjen abstained from voting on tenure involving a faculty member in his department for whom he had previously submitted a vote. A motion to recommend the 2013 tenure recommendations was approved.

#### UCF 2013-14 Work Plan

Paige Borden, Assistant Vice President for Institutional Knowledge Management, reviewed an update of UCF's multi-year Work Plan that will be presented in June to the Florida Board of Governors. Waldrop acknowledged the efforts of Borden and Diane Chase, Executive Vice Provost, in preparing the work plan. With the understanding that additional minor updates or modifications may be made to the plan, a motion to recommend the 2013 University Work Plan to the Board of Trustees was approved.

Program Review Policy Revisions

Chase discussed the revision of UCF’s Academic Program Review Policies and Procedures 2007-14. Chase stated that the Board of Governor’s regulation requires that each university establish and publish clearly defined policies and procedures for reviewing academic degree programs to ensure continuous program improvement. The current document includes the requirements to review baccalaureate program lower-level prerequisites to ensure compliance with common State-approved prerequisites and, when applicable, a review of the program’s limited access status to determine if such status is still warranted. The remainder of the policy remains unchanged from its last November 2011 update.

College of Medicine Update

Deborah German, Dean for the College of Medicine, presented an update on the College of Medicine including its achieving full accreditation, the matching of charter class members into top residency programs across the nation, and the graduation rate of the college’s charter class.

Provost’s Update

Waldrop updated the committee and announced that the bachelor’s degree program in photonic science and engineering is scheduled to start in the Fall 2013 term. Waldrop also reported that the Ph.D. degree program in criminal justice would be presented to the Board of Governors for action at its November 2013 meeting.

Waldrop reported that Michael Georgiopoulos has been selected as the new dean for the College of Engineering and Computer Science, and Jeff Jones has been selected for the position of vice provost for Regional Campuses.

Waldrop acknowledged Ms. Christine Morgan, executive assistant to the provost, who retires at the end of May, and thanked Morgan for her years of service to the university.

Chair Garvy adjourned the Educational Programs Committee meeting at 9:45 a.m.

Respectfully submitted: \_\_\_\_\_  
Tony G. Waldrop  
Provost and Executive Vice President

\_\_\_\_\_ Date