



**Board of Trustees
Educational Programs Committee
July 23, 2015, 9:30 a.m. – 11:00 a.m.
FAIRWINDS Alumni Center
Conference call-in phone #800-442-5794, passcode 463796**

AGENDA

- I. CALL TO ORDER** **Robert Garvy**
Chair, Educational Programs Committee
- II. ROLL CALL** **Susan Tracy**
Senior Administrative Assistant
Academic Affairs
- III. MEETING MINUTES** **Chair Garvy**
• Approval of the May 21, 2015,
Educational Programs Committee meeting minutes
- IV. NEW BUSINESS** **Chair Garvy**
- Conferral of Degrees (EPC-1) **A. Dale Whittaker**
Provost and Executive Vice President

 - 2015-16 Tenure With Hire (EPC-2) **A. Dale Whittaker**

 - Amendment to University Regulation
UCF-2.032 Textbook Adoption (EPC-3) **Scott Cole**
Vice President and General Counsel

 - Program Productivity Review **Diane Z. Chase**
Vice Provost for Academic
Program Quality

 - Provost's update **A. Dale Whittaker**
- V. JOINT SESSION:** The Finance and Facilities Committee will join the Educational Programs Committee at 10:30 a.m.
- UCF Downtown Update (INFO-1) **A. Dale Whittaker**
William Merck II
Vice President and Chief Financial
Officer
- VI. OTHER BUSINESS**



MINUTES
Educational Programs Committee
University of Central Florida
Board of Trustees

May 21, 2015

FAIRWINDS Alumni Center

Conference call-in #800-442-5794, passcode 463796

CALL TO ORDER

Trustee Robert Garvy, chair of the Educational Programs Committee, called the meeting to order at 9:00 a.m. Committee members Richard Crotty, Keith Koons, and Cait Zona were present. Board of Trustees Chair Olga Calvet was present.

MINUTES

The minutes from the March 26, 2015, meeting were approved as written.

NEW BUSINESS

Tenure Recommendations (EPC-1)

A. Dale Whittaker, Provost and Executive Vice President, reviewed the promotion and tenure process. During this year's process, President Hitt and Provost Whittaker reviewed tenure applications and recommended that 12 candidates be approved for tenure. A motion to recommend the 2015 tenure recommendations was approved.

UCF 2015 Work Plan (EPC-2)

Paige Borden, Assistant Vice President for Institutional Knowledge Management, reviewed an update of UCF's 2015 Work Plan that will be presented in June to the Florida Board of Governors. With the understanding that additional minor updates or modifications may be made to the plan, a motion to recommend the 2015 University Work Plan to the Board of Trustees was approved.

Garvy thanked Borden for the work that went into completing the plan.

Classification of Instructional Programs Code Changes (INFO-1)

Diane Chase, Vice Provost for Academic Program Quality, informed the committee that CIP code changes for the Communications, M.A.; Advertising-Public Relations, B.A.; Chemistry, M.S.; and Political Science, Ph.D. have been submitted to the Florida Board of Governors. Changes to the CIP codes for these programs will have no negative impact on students or faculty members.

Provost's Update

Whittaker provided the following updates.

- **Faculty Recognition** – Whittaker introduced Deborah Beidel, Pegasus Professor, Professor of Psychology, and Professor of Medical Education. Dr. Beidel discussed her work as the director of UCF RESTORES (Research and Treatment on Response to Extreme Stressors), a clinical research center dedicated to the study of all facets of

anxiety, trauma, and post-traumatic stress disorder. Whittaker thanked Beidel for advancing understanding and scholarship, training students, and treating lives.

- **Pegasus Professors** – Whittaker gave a brief overview of the UCF Pegasus Professor award and announced that this year’s recipients are Mohamed Abdel-Aty of the College of Engineering and Computer Science, Humberto Lopez Cruz from the College of Arts and Humanities, Avelino Gonzalez from the College of Engineering and Computer Science, Kerstin Hamann from the College of Sciences, and Cynthia Young from the College of Sciences.
- **Creation of a College of Undergraduate Studies** – Whittaker announced that based on recommendations from the review of undergraduate education at UCF by the John N. Gardner Institute for Excellence in Undergraduate Education, the Office of Undergraduate Studies will become the College of Undergraduate Studies.
- **Dean Searches**
 - Dean of the Office of Undergraduate Studies and Vice Provost for Teaching and Learning – candidate interviews are in the final phase and a decision is expected to be announced soon.
 - Dean of the College of Education and Human Performance - Sissi Carroll from Oklahoma State University has been selected. She will start in late July.
 - Dean of the College of Nursing – Interviews of the two final candidates are expected to be finished in June.
- **UCF Downtown** – Whittaker updated the committee on the progress of the proposed UCF downtown campus. He stated that UCF is not expected to know the results of the state budget until the end of the legislature’s special summer session. He also stated that the phasing for the proposed academic plan and buildings will be completed soon.

Introduction of New Educational Programs Committee Members

Trustee Garvy introduced and welcomed Keith Koons and Cait Zona as new members of the Educational Programs Committee.

Trustee Garvy adjourned the meeting at 10:00 a.m.

Respectfully submitted:



A. Dale Whittaker
Provost and Vice President
for Academic Affairs

7/20/15
Date

ITEM: EPC-1

EDUCATIONAL PROGRAMS COMMITTEE
University of Central Florida

SUBJECT: Conferral of Degrees

DATE: July 23, 2015

PROPOSED BOARD ACTION

Concurrence: Conferral of degrees at the Summer 2015 commencement ceremonies.

BACKGROUND INFORMATION

UCF expects to award the following degrees at the Summer 2015 commencement ceremonies on August 8, 2015:

2,970	baccalaureate degrees
542	master's degrees
<u>129</u>	doctoral and specialist degrees
3,641	Total

Supporting documentation: Registrar's Graduation Count

Prepared by: Cindy Hawks, Executive Assistant to the Vice President and Chief of Staff

Submitted by: John C. Hitt, President

Educational Programs Committee - Educational Programs Items

UCF Summer 2015 Commencement

Note: Procession of graduates begins 20 minutes prior to each ceremony.

*Projected Attending (Baccalaureate only) is an estimate based on 70% attending rate

College	Baccalaureate					Master's				Doctorate			
	Intent to graduate	Projected* attending	Picked-up cap and gown	Head-count	Degree award	Intent to graduate	Indicated attending	Picked-up cap and gown	Head-count	Intent to graduate	Indicated attending	Picked-up cap and gown	Head-count
Saturday, 8/8, 9:00 a.m.													
College of Arts and Humanities	183	128	-	-		19	19	-	-	-	-	0	0
College of Business Administration	429	300	-	-		82	82	-	-	5	5	0	0
College of Education and Human Performance	186	130	-	-		99	99	-	-	46	46	0	0
* Education Specialists	-	-	-	0		-	-	-	-	-	-	0	0
College of Graduate Studies	-	-	0	0		4	4	-	-	-	-	0	0
College of Nursing	261	183	-	-		39	39	-	-	3	3	0	0
College of Undergraduate Studies	202	141	-	-		-	-	-	-	-	-	0	0
Rosen College of Hospitality Management	248	174	-	-		7	7	-	-	-	-	0	0
College Totals:	1,509	1,056	0	0		250	250	0	0	54	54	0	0
Total Students Anticipated in Attendance:	1,360												
Saturday, 8/8, 2:30 p.m.													
College of Engineering and Computer Science	220	154	0	0		71	71	0	0	34	34	0	0
College of Health and Public Affairs	551	386	-	-		152	152	-	-	6	6	0	0
College of Medicine	83	58	-	-		6	6	-	-	7	7	0	0
College of Optics and Photonics	-	-	-	-		4	4	-	-	6	6	0	0
College of Sciences	607	425	-	-		59	59	-	-	22	22	0	0
College Totals:	1,461	1,023	0	0		292	292	0	0	75	75	0	0
Total Students Anticipated in Attendance:	1,390												
Degree level ITG totals:	2,970					542				129			
Combined ITG submissions:	3,641												
All ceremony projected* attending:	2,750	75.5% of all ITG's											
Anticipated attendance - cap/gown pickup:	0	of all ITG's											
Headcount totals:	0	of all ITG's											
Undergraduate degrees awarded:	of all UGRD ITG's												

ITEM: EPC-2

EDUCATIONAL PROGRAMS COMMITTEE
University of Central Florida

SUBJECT: 2015-16 Tenure with Hire

DATE: July 23, 2015

PROPOSED BOARD ACTION

Approval of tenure with hire.

BACKGROUND INFORMATION

New faculty members are hired each year with tenure. Normally, such faculty members have earned tenure at their previous institution and meet UCF's requirements for tenure. For others, tenure is part of the hiring package when senior faculty members are hired for administrative positions. Department faculty members and the university's administrative officers have approved granting tenure to these faculty members.

Supporting documentation: 2015-16 Tenure with Hire Justifications

Prepared by: Diane Z. Chase, Vice Provost for Academic Program Quality

Submitted by: A. Dale Whittaker, Provost and Vice President for Academic Affairs

**2015-16 Tenure with Hire Justifications
Board of Trustees
July 23, 2015**

College of Arts and Humanities

**Dr. Harvey Philpotts, professor
Department of English**

Dr. Harvey Philpotts received his Ph.D. degree in English from the University of Delaware. He served as chair of the Department of English at the University of Arkansas. Dr. Philpotts was a professor at the University of Arkansas at Little Rock and at Arkansas Tech University. He won Excellence in Teaching and Excellence in Scholarship awards. As a specialist on author Charles Dickens, he has written two books published by the University of Liverpool Press. In addition, he is the author of numerous articles on Dickens and has been editor of the *Dickens Quarterly* for twenty years. The Department of English and the College of Arts and Humanities support his tenure with hire.

College of Business Administration

**Dr. James Combs, professor
Department of Management**

Dr. James Combs received his Ph.D. degree in Business Administration from Louisiana State University. He served as a professor and the Will and Maggie Brooke Chair in Entrepreneurship at the University of Alabama and as the Jim Moran Professor of Management at Florida State University. Dr. Combs authored or co-authored 47 peer-reviewed journal articles, and he is a highly-cited author. In addition, Dr. Combs has more than 50 monographs, proceedings, and delivered conference papers and presentations. The Department of Management and the College of Business Administration support his tenure with the hire.

**Dr. David Harrison, professor
Department of Finance and Dr. P. Phillips School of Real Estate**

Dr. David Harrison received his Ph.D. degree in finance from the University of Florida. He previously served as the Jerry S. Rawls Professor of Finance at Texas Tech University. He is currently president-elect of the American Real Estate Society. Dr. Harrison has published more than 40 peer-reviewed journal articles, 11 of which have received "best paper" awards. He is currently the co-editor of the *Journal of Real Estate Literature*. Dr. Harrison was one of 10 faculty members to be inducted into the Texas Tech University Teaching Academy. The Department of Finance and Dr. P. Phillips School of Real Estate and the College of Business Administration support his tenure with hire.

Dr. Harry Parsch, professor
Department of Economics

Dr. Harry Paarsch received his Ph.D. degree in economics from Stanford University. He served as chair of the English Department at the University of Melbourne. He also served at the University of British Columbia, the University of Western Ontario, and the University of Iowa. In addition to his academic career, Dr. Paarsch worked as Principal Economist at Amazon.com. He authored and co-authored more than 30 peer-reviewed publications. He published one book and has another forthcoming from Massachusetts Institute of Technology Press. Dr. Paarsch has been principle investigator or co-principle investigator on more than 40 grants. His citation rates are high. Research Papers in Economics ranks Dr. Paarsch in the top 5 percent of economists. The Department of Economics and the College of Business Administration support his tenure with hire.

Dr. Ajai Singh, professor
Department of Finance and Dr. P. Phillips School of Real Estate

Dr. Ajai Singh received his Ph.D. degree in finance from the University of Iowa. His academic experience includes teaching at Lehigh University, Case Western Reserve University, and Iowa State University. Dr. Singh has more than 20 peer-reviewed publications in top-rated journals. He received multiple teaching and advising awards including teacher of the year at Iowa State University. The Department of Finance and Dr. P. Phillips School of Real Estate and the College of Business Administration support his tenure with hire.

College of Education and Human Performance

Dr. Elizabeth A. Dooley, professor
Department of Child, Family, and Community Sciences

Dr. Elizabeth Dooley received her Ed.D. degree in special education from West Virginia University. Her academic experience includes serving as the Associate Provost for Undergraduate Academic Affairs and chair for the Department of Curriculum Instruction/Literacy Studies and Special Education at West Virginia University. She has 12 peer-reviewed publications and received more than \$1.5 million dollars in grant funding. The Department of Child, Family, and Community Sciences and the College of Education and Human Performance support her tenure with hire.

Dr. Kathleen King, professor
Department of Child, Family, and Community Sciences

Kathleen P. King received her Ed.D. degree in higher education from Widener University. Her academic experience includes teaching at the University of South Florida and Fordham University Graduate School of Education. She has been the recipient and co-recipient of more than \$16.9 million dollars in university grants since 1997. She published more than 170 peer-reviewed articles, authored or edited 22 books, and authored 83 book chapters. The Department

of Child, Family, and Community Sciences and the College of Education and Human Performance support her tenure with hire.

Dr. Margaret Ann Shillingford-Butler, associate professor
Department of Child, Family, and Community Sciences

Dr. Margaret Shillingford-Butler earned her Ph.D. degree in counselor education from the University of Central Florida. She served as the director of the School Counseling Program at the College of William Mary. She published 15 peer-reviewed national and international articles, and she has written four peer-reviewed book chapters. Dr. Shillingford-Butler currently serves on the editorial board for the national refereed journal *Professional School Counseling*, and she holds multiple leadership positions within the Association for Multicultural Counseling and Development. The Department of Child, Family, and Community Sciences and the College of Education and Human Performance support her tenure with hire.

Dr. Pamela Carroll, professor
School of Teaching Learning and Leadership

Dr. Pamela Carroll received her Ed.D. degree from Auburn University. She served as Dean and Director of Professional Education at Oklahoma State University and Associate Dean for Academic Affairs in the College of Education at Florida State University. Dr. Carroll has been awarded several honorifics including the OSU President's Cup, induction into Phi Beta Delta Honor Society for International Scholars, the Stella V. Anderson Endowed Professorship in Secondary Education, and the Mack and Effie Campbell Tyner Endowed Professorship of Education. She authored four books and co-authored two books. She published more than 40 national and international peer-reviewed articles. She presented more than 30 national and international invited presentations. She served as co-principle investigator on a \$1.5 million dollar grant to support the UTeach program in secondary math that was awarded by the Howard Hughes Medical Institute. She served in multiple national leadership roles and on editorial review boards for several journals. The School of Teaching, Learning, and Leadership and the College of Education and Human Performance support her tenure with hire.

College of Engineering and Computer Science

Dr. Vladimir Boginski, associate professor
Department of Industrial Engineering and Management Systems

Dr. Vladimir Boginski received his Ph.D. degree in industrial systems engineering from the University of Florida. His academic experience includes teaching at the University of Florida and at the joint Florida Agricultural and Mechanical University and Florida State University College of Engineering. He published more than 25 peer-reviewed articles in top-rated industrial engineering and operations research journals. In addition, he secured competitive grant funding from the National Science Foundation, Office of Naval Research, Department of Energy, Department of Labor, United States Department of Defense, Air force Office of Scientific Research, and the Air Force Research Laboratory. He co-organized conferences and workshops hosted by the North Atlantic Treaty Organization and the United States Air Force. Dr. Boginski

currently serves as the associate editor of *Optimization Letters* and is the vice-chair for the Institute for Operations Research and the Management Sciences Society. The Department of Industrial Engineering and Management Systems and the College of Engineering and Computer Science support his tenure with hire.

Dr. Liqiang Wang, associate professor
Department of Electrical Engineering and Computer Science

Dr. Liqiang Wang received his Ph.D. degree in computer science from the State University of New York. His academic experiences include teaching at the University of Wyoming and at the State University of New York. He received substantial external grant funding, including a National Science Foundation CAREER award. He published 13 peer-reviewed articles in journals, including the *Institute of Electrical and Electronics Engineers Transactions Journal* and 30 conference and workshop publications. The Division of Computer Science in the Department of Electrical Engineering and Computer Science and the College of Engineering and Computer Science support his tenure with hire.

College of Health and Public Affairs

Dr. Giselle Carnaby, professor
Department of Communication Sciences and Disorders

Dr. Giselle Carnaby received her Ph.D. degree in Speech Pathology and Public Health from Curtin University in Australia. Her academic experience includes teaching at the University of Central Florida and Curtin University. In addition, she brings research experience from the University of Florida and from the Royal Perth Hospital. Her research focus is in the area of swallowing disorders and disorders of the upper airway. She has more than 50 peer-reviewed publications, four book chapters, over 40 invited national presentations, and 27 international presentations. She has a sustained record of external funding. The Department of Communicative Sciences Disorders and the College of Health and Public Affairs support her tenure with hire.

Dr. Michael Crary, professor
Department of Communication Sciences and Disorders

Dr. Michael Crary received his Ph.D. degree in hearing and speech science from Ohio State University. He is a former chair of the Department of Speech at the University of Florida. His teaching, research, and clinical experience in the area of swallowing disorders and other disorders of the upper airway make him one of the pre-eminent scholars in this discipline. He published more than 80 peer-reviewed articles, and he has a long history of obtaining external grant funding including funding through the National Institutes of Health. The Department of Communication Sciences and Disorders and the College of Health and Public Affairs support his tenure with hire.

Dr. Su-I Hou, professor
Department of Health Management and Informatics

Dr. Su-I Hou received a Ph.D. degree in health promotion and health education from the University of Texas. Her academic experience includes teaching at the University of Texas, the University of Georgia, the University of Toledo, the Kaohsiung Medical University in Taiwan, and the Chungtai Institute of Health Science and Technology in Taiwan. She has more than 60 peer-reviewed articles, 13 book chapters, and 115 invited presentations. She is the recipient of many awards and recognitions in the area of teaching and research. The Department of Communication Sciences and Disorders and the College of Health and Public Affairs support her tenure with hire.

Dr. Catherine Kaukinen, professor
Department of Criminal Justice

Dr. Catherine Kaukinen received a Ph.D. degree in criminal justice from the University of Toronto and will be joining UCF as chair of the Department of Criminal Justice. Her academic experience includes teaching at the University of Colorado. She published 24 peer-reviewed articles and one book. In addition, she received over \$2 million dollars in external grant funding. The Department of Criminal Justice and the College of Health and Public Affairs support her tenure with hire.

Mr. Eric Merriam, professor
Department of Legal Studies

Eric Merriam received a juris doctorate degree from the University of Virginia School of Law. His academic experience includes teaching at the United States Air Force Academy. He served as the Air Force Academy's program director in areas of National Security Law and U.S Constitutional Law. Mr. Merriam was named as one of the Air Force Academy's Top Educators for the 2014-15 academic year. He served as deputy director of the Department of Legal Studies at the Air Force Academy. In addition, Mr. Merriam has 15 years of federal governmental legal experience and national security experience. He published multiple law review articles and currently has a book in press. The Department of Legal Studies and the College of Health and Public Affairs support his tenure with hire.

Dr. Matt Nobles, associate professor
Department of Criminal Justice

Dr. Matt Nobles received his Ph.D. degree in criminology from the University of Florida. His academic experience includes teaching at the University of Florida, Washington State University, Sam Houston State University, and the John Jay College of Criminal Justice. His publications record includes 26 peer-reviewed journal articles and nine book chapters. He has received more than \$1 million in external grant funding. He is an expert in Geographic Information Systems and Community-Based Research. The Department of Criminal Justice and the College of Health and Public Affairs support his tenure with hire.

Dr. Chris Stewart, associate professor
School of Social Work

Dr. Chris Stewart received a Ph.D. degree in social work from Florida State University. His academic experience includes teaching at Texas A & M University, University of South Florida, University of Pittsburg, University of Alabama, and Florida State University. He has more than 30 peer-reviewed publications and four book chapters. He has been the principle investigator or co-principle investigator on several grants. The School of Social Work and the College of Health and Public Affairs support his tenure with hire.

College of Nursing

Dr. Mindi Anderson, associate professor

Dr. Mindi Anderson received a Ph.D. degree in health studies from Texas Woman's University. Her academic experience includes teaching at the University of Texas. Her clinical experience in Texas includes work at the Hope Clinic, the Medical-Surgical Clinic of Irving Pediatrics Hospital, the Cook's Children's Physician Network, and the Cook's Children's Medical Center. Her area of expertise is in healthcare simulation for teaching and learning. She has more than 20 peer-reviewed publications and 17 invited presentations. Dr. Anderson received external funding for research and program development from the Health Research and Services Administration, the Department of Education, the National League for Nursing, and private foundations. She contributed to the establishment of the Standardized Patient Simulation Program and the Virtual Smart Hospital at the University of Texas. The College of Nursing supports her tenure with hire.

Dr. Joellen Edwards, associate professor

Dr. Joellen Edwards received a Ph.D. degree in interpersonal communication from Ohio University. Her academic experience includes Chair, Associate Dean, Dean and Interim Vice-President for Health Affairs at East Tennessee State University. In addition, she taught at Clemson University. She published more than 35 peer-reviewed articles, and she has a consistent record of data-based publications and funding from the U.S. Department of Veterans Affairs, Department of Health and Human Services, Health Research and Services Administration, Centers for Disease Control, National Institutes of Health, and private foundations. She helped to establish a Rural Health Professions Institute with funding from the Veterans Affairs. The College of Nursing supports her tenure with hire.

Dr. Michele Upvall, professor

Dr. Michele J. Upvall received her Ph.D. degree in nursing from the University of Utah. She served as Associate Dean and Director of the School of Nursing at Carlow University. Her academic experience includes teaching at Carlow University, the University of Pittsburg, Simmons College, and the University School of Nursing in Pakistan. Dr. Upvall's specialty is transcultural and global nursing. She has more than 30 peer-reviewed publications and authored a textbook on global health nursing. She received many grants for her research in transcultural

and global nursing, including grants funded by the Health Resources and Services Administration and the state of Pennsylvania. The College of Nursing supports her tenure with hire.

College of Sciences

Dr. Joseph Donoghue, associate professor Department of Physics

Dr. Joseph Donoghue received his Ph.D. degree in geology from the University of Southern California. His academic experience includes teaching at Florida State University and Oklahoma State University. His research interests include sedimentary processes, environmental geology, causes and effects of sea-level and climate change, geology and geomorphology of coastal and aquatic environments, Quaternary geology and geochronology, and contaminants in sediments. He has published more than 60 peer-reviewed articles and conference proceedings. The Department of Physics and the College of Sciences support his tenure with hire.

Dr. Brian Fisak, associate professor Department of Psychology

Dr. Brian Fisak received his Ph.D. degree in psychology from the University of Central Florida. His academic experience includes teaching at the University of North Florida. He has published more than 18 papers in high-impact journals and presented papers at more than 50 conferences and national scientific meetings. He is the 2011 recipient of the Child Intervention, Prevention & Services Fellowship, a program funded through the National Institute of Mental Health. The Department of Psychology and the College of Sciences support his tenure with hire.

Dr. Deanna Sellnow, professor Nicholson School of Communication

Dr. Deanna Sellnow received her Ph.D. degree in teaching and learning from the University of North Dakota. Her academic experience includes teaching at the University of North Dakota and at the University of Kentucky. She has more than 35 peer-review publications, and she authored several books. In addition, she is the recipient of several competitive grants, including funding from the Department of Homeland Security and the United States Geological Survey. The Nicholson School of Communication and the College of Sciences support her tenure with hire.

Dr. Timothy Sellnow, professor Nicholson School of Communication

Dr. Timothy Sellnow received his Ph.D. degree in speech communication, theatre, and journalism from Wayne State University. His academic experience includes teaching at the University of North Dakota, the University of Kentucky, the University of Bismarck, and Wayne State University. He published more than 45 peer-reviewed articles and co-authored five books. He is the recipient of federal funding from the National Center for Food Protection and Defense, Homeland Security Center, National Center for Risk and Economic Analysis of Terrorist Events,

Environmental Protection Agency, and the United States Department of Agriculture. The Nicholson School of Communication and the College of Sciences support his tenure with hire.

Dr. Mindy Shoss, associate professor
Department of Psychology

Dr. Mindy Shoss received her Ph.D. degree in psychology from the University of Houston. Her academic experience includes teaching at the University of Houston and Saint Louis University. She has 15 publications in high-impact journals, and has conducted more than 50 presentations to various scientific organizations. She is the co-investigator on a grant from the Josiah Macy Jr. Foundation titled, "An Integrated Approach to Enhancing Resident and Medical Student Professionalism." The Department of Psychology and the College of Sciences support her tenure with hire.

Dr. Güneş Murat Tezcür
Department of Political Science

Dr. Güneş Murat Tezcür received his Ph.D. degree in political science from the University of Michigan, and he will serve as the Jalal Talabany Chair for Kurdish Political Studies. His academic experience includes teaching at Loyola University, Chicago. His publications include a single-authored book with a university press, 17 articles in peer-reviewed journals, and three book chapters. Dr. Tezcür holds external grants from the Harry Frank Guggenheim Foundation, the United States Institute for Peace, and the National Science Foundation. His work uses cutting-edge, multi-method research that makes a major contribution to the study of Kurdish politics. The College of Sciences and the department of Political Science support his tenure with hire.

Rosen College of Hospitality Management

Dr. Sevil Sonmez, professor
Department of Tourism, Events, and Attractions

Dr. Sevil Sonmez received her Ph.D. degree in tourism management from the Pennsylvania State University. Her academic experience includes teaching at the University of North Carolina, Arizona State University, Pennsylvania State University, Emory University School of Medicine, Zayed University, United Arab Emirates, and European University Cypress. She is presently the director of research at the Bryan School of Business and Economics at the University of North Carolina. She published more than 55 peer-reviewed articles and co-authored four books. The Department of Tourism, Events, and Attractions and the Rosen College of Hospitality Management support her tenure with hire.

ITEM: EPC-3

EDUCATIONAL PROGRAMS COMMITTEE
University of Central Florida

SUBJECT: Amendment to University Regulation UCF-2.032 Textbook Adoption

DATE: July 23, 2015

PROPOSED BOARD ACTION

Approve amendments to existing university regulation UCF-2.032 Textbook Adoption.

BACKGROUND INFORMATION

Florida Board of Governors Regulation 1.001 provides that “Each Board of Trustees is authorized to promulgate University Regulations in accordance with the Regulation Development Procedure adopted by the Board of Governors.”

Regulation UCF-2.032 relates to the process and procedures to minimize the cost of textbooks to students, while maintaining the quality of instruction and academic freedom. We wish to amend the regulation to update the name of the form used to report a conflict of interest concerning the use of a textbook written by the instructor of a course, by a relative of the instructor, or by a team of authors which includes the instructor, where the instructor anticipates receiving royalties from materials purchased by students enrolled in the course. Possible mitigation actions are also being incorporated in this regulation.

Supporting documentation: Update on non-select regulation changes in 2013-14.

Prepared by: Scott Cole, Vice President and General Counsel

Submitted by: Scott Cole, Vice President and General Counsel

UCF 2.032 Textbook Adoption

- (1) Pursuant to Florida Board of Governors Regulation 8.003, the University of Central Florida establishes the following procedures to minimize the cost of textbooks to students, while maintaining the quality of instruction and academic freedom.
- (2) Textbook and instructional material adoption deadlines for each term shall be no later than 35 days prior to the first day of class for each term.
- (3) Textbook order forms will incorporate a declaration by the course instructor or academic department offering the course of:
 - (a) the intent to use all required items ordered, including each individual item sold as part of a bundled package; and,
 - (b) the extent to which a new edition differs significantly and substantively from earlier versions, if such are available in sufficient quantities, and whether the significance warrants the adoption of a new edition.
- (4) Determination of student ability to pay for textbooks will be made through standard student financial aid eligibility assessment.
- (5) Students with confirmed financial aid eligibility may opt into an advance purchase program to buy textbooks up to the approved purchase limit at the designated campus bookstore, or may apply for a short term advance for textbook purchases.
- (6) Textbook orders placed by the adoption deadline will be posted on the bookstore website 30 days prior to the first day of class for each term.
- (7) The posted textbook list shall include the following information for each required textbook:
 - (a) the International Standard Book Number (ISBN); or
 - (b) other identifying information which shall include, at a minimum:

1. title;
2. all authors listed;
3. publishers;
4. edition number;
5. copyright date;
6. published date; and,
7. other relevant information necessary to identify the specific textbook required for each course.

(8) A request for an exception to the textbook adoption deadlines shall be submitted in writing to the Office of Academic Affairs prior to the adoption deadline and shall provide a reasonable justification for the exception. For courses and sections added to the course listing after the 35 day textbook adoption deadline, no exemption is required.

(9) Requiring the use of a textbook or other instructional material written by the instructor of the course, by a relative of the instructor, or by a team of authors which includes the instructor where the author/instructor anticipates receiving royalties from books or materials purchased by students enrolled in her/his course is considered a conflict of interest. The author/instructor must report the use of his/her educational materials under these circumstances with the action taken to mitigate the conflict of interest created in the online “Report of Potential Outside Activity, Employment, and Conflict of Interest and Commitment Disclosure (AA-21).: Outside Activity/Employment” form and take action to mitigate the conflict of interest created, following university procedures Mitigation actions include offering the materials to UCF students at no cost, declining the royalties from the publisher, or donating the royalties to a non-profit organization.

(10) No employee of a state university may demand or receive any payment, loan, subscription, advance, deposit of money, service, or anything of value, present or promised, in exchange for requiring students to purchase a specific textbook for coursework or instruction.

However, an employee may receive (subject to the requirements of the Florida Code of Ethics for Public Officers and Employees and the outside activity and conflict of interest requirements set forth in university regulations and collective bargaining agreements):

- (a) Sample copies, instructor copies, or instructional materials; these materials may not be sold for any type of compensation, especially if they are specifically marked as “free samples” or “not for resale;”
- (ab) Royalties or other compensation from sales of textbooks that include the author/instructor’s own writing or work, provided these materials are not adopted for use in a course taught by the author/instructor;
- (bc) Honoraria for academic peer review of course materials;
- (ee) Fees associated with activities such as reviewing, critiquing, or preparing support materials for textbooks; and,
- (ef) Training in the use of course materials and learning technologies.

Authority: BOG Regulations 1.001 and 8.003. History: New 8-24-09, _____-15.

ITEM: INFO-1

EDUCATIONAL PROGRAMS COMMITTEE

University of Central Florida

SUBJECT: UCF Downtown Update

DATE: July 23, 2015

For information only.

Supporting documentation: UCF Downtown Update

Prepared by: Diane Z. Chase, Vice Provost for Academic Program Quality

Submitted by: A. Dale Whittaker, Provost and Executive Vice President
William F. Merck II, Vice President for Administration and
Finance and Chief Financial Officer

UCF DOWNTOWN



Campus Vision

We will create IMPACT:

Foster student success and entrepreneurship.

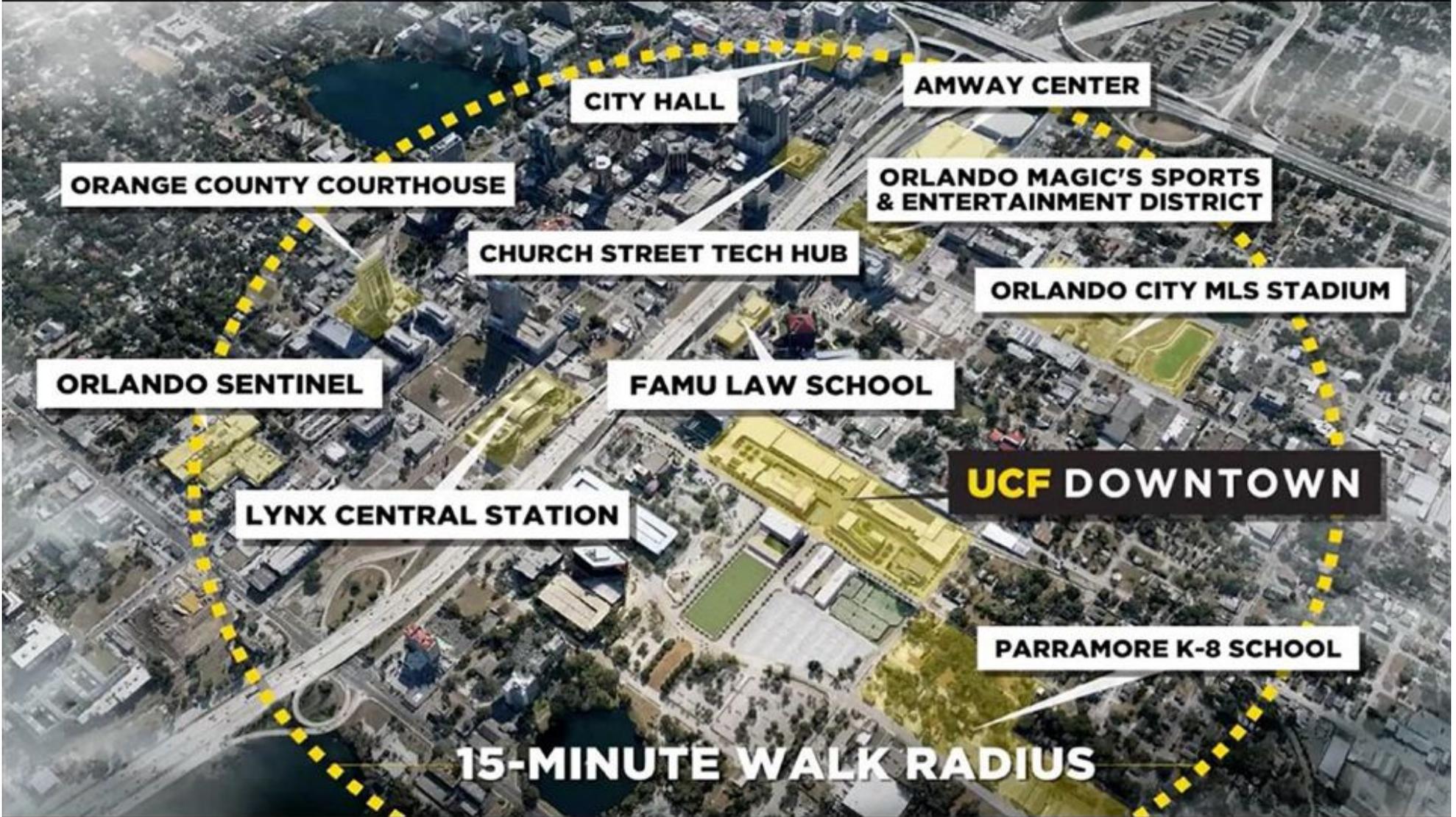
We will expand ACCESS:

Promote inclusivity and empower all students.

We will cultivate INNOVATION:

Challenge boundaries and create catalysts for change.

UCF DOWNTOWN



Academic ROI Improvements

	JANUARY 2015	JUNE 2015
Total Bachelor's Degrees Awarded	1,008	1,500+
Total Graduate Degrees Awarded	104	400+
UCF/Valencia Enrollment	6,000	10,000
Programs in an Area of Strategic Emphasis	6	11

Campus Facilities

- **700 beds** (300 UCF and 400 developer)
- More than **1,000 parking spaces**
- **540,000 gross square feet** for Academic Programs

UCF DOWNTOWN

