

**Minutes
Board of Trustees Meeting
University of Central Florida
November 19, 2015**

Chairman Marcos Marchena called the meeting of the Board of Trustees to order at 1:00 p.m. at the NorthView student apartment community.

The following board members attended the meeting: Chairman Marcos Marchena, Vice Chair Robert Garvy, Clarence Brown, Olga Calvet, Joseph Conte, Alan Florez, Ray Gilley, Keith Koons, Alex Martins, John Sprouls, Bill Yeargin, and Cait Zona.

WELCOME

Chairman Marchena reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

Marchena welcomed and introduced UCF's new Athletics Director, Danny White, who addressed the board. White expressed his excitement about becoming a member of UCF and the Central Florida community. He noted that he was reviewing football coach candidates.

PUBLIC COMMENT

Marchena asked attendees who wished to make a public comment to decide whether they wanted to speak at the beginning of the meeting or when the subject about which they wish to speak is discussed by the trustees.

Three public comments were made at the beginning of the meeting concerning the Aramark contract, and one comment about sanitation opportunities for homeless people.

Marchena welcomed the board members and called on Rick Schell, Associate Corporate Secretary, to call the roll. Schell determined that a quorum was present.

Marchena called for approval of the September 24, 2015, and November 2, 2015, meeting minutes, which were approved.

Marchena called on President John C. Hitt for remarks and introductions.

REMARKS

Hitt addressed the global, national, and local occasions of intolerance that our campus community was experiencing. Hitt read the message that he had circulated to all members of the campus community urging dignity and respect for every individual.

Hitt announced that two trustees had left the board, noting that Trustee Jim Atchison was recognized for his service at the September 24 meeting. Hitt thanked Trustee Rich Crotty for his five years of service as a member of the board and presented him with a certificate of appreciation.

Hitt welcomed new board member Trustee Joseph Conte, who is president and chief executive officer of Consulate Health Care, and he presented him with a gold UCF Pegasus pin.

Hitt thanked all of the trustees who attended the Governors Trustee Summit on November 4-5.

INTRODUCTIONS

Hitt congratulated Joel Levenson, UCF Tax Director, who shared the 2015 Tax Award from the National Association of College and University Business Officers with another honoree from the University of San Francisco.

Hitt congratulated Dr. Rebekah McCloud, Director of the UCF PRIME STEM Project, for her leadership in securing two TRiO grants from the Department of Education, which totaled \$2.2 million.

Hitt thanked the NorthView staff for hosting the board meeting.

INFORMATION

Marchena called on Dale Whittaker, Provost and Executive Vice President, to report on the issue of tenure in higher education.

- INFO-1 Report on Tenure

ADVANCEMENT COMMITTEE REPORT

Clarence Brown, Chair of the Advancement Committee, reported the highlights from the committee meeting earlier in the day.

- Mike Morsberger, Vice President for Alumni Relations and Development and CEO of the Foundation, gave an update on fundraising and staff additions. The committee asked for a follow-up report and requested a dashboard summary of progress by the next meeting.
- Dr. Dan Holsenbeck, Senior Vice President for University Relations, gave a legislative update.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

On behalf of Beverly Seay, Chair of the Audit, Operations Review, Compliance, and Ethics Committee, Rhonda L. Bishop, Chief Compliance and Ethics Officer, reported on the committee meeting of October 28, 2015.

- Robert Taft, Chief Audit Executive, and Bishop provided charters for their departments, which were approved by the committee.
- Taft and Bishop provided updates on their work plans.
- Bishop provided an update on UCF's Environmental Health and Safety Program.

- Bishop provided an overview and update on the conflict of interest and commitment initiatives at the university, including an overview of changes to our policies and regulations covering disclosure.
- Bishop provided an update on the Athletics Compliance Program.

COMPENSATION AND LABOR AD HOC COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Ad Hoc Committee, announced that the committee met on October 28, 2015, as well as earlier in the day.

Sprouls presented the following items for board approval.

- CL-1 Presidential Evaluation Report—A motion was made and unanimously passed by the board to accept the presidential evaluation report submitted by Constantine Curris of Curris Associates.
- CL-2 Presidential Compensation Review and Recommendations—A motion was made and unanimously passed by the board to accept the presidential compensation report submitted by Paul McConnell, McConnell and Company.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, reported the highlights from the committee meeting held earlier in the day.

- Dale Whittaker, Provost and Executive Vice President for Academic Affairs, reported on the Fall 2015 Conferral of Degrees.
- Whittaker also reported on tenure at the time of hire.
- Youndy Cook, Deputy General Counsel, reported on the Amendment to University Regulation UCF-9.002 Tuition Remission for Graduate Assistants and Fellows. The revisions clarify that “all university funding types may be used for the costs of resident tuition waivers.”
- Cook reported on the new University Regulation UCF-2.036 College Credit for Nontraditional Courses, Including Short Courses and Online Courses, Prior to Initial Enrollment.
- Deborah German, Vice President for Medical Affairs and Dean of the College of Medicine, noted that UCF launched a residency program in internal medicine last year in partnership with Osceola Regional Medical Center and the Orlando VA Medical Center. The program has been accredited by the Accreditation Council for Graduate Medical Education for 60 residents over three years. German provided an update on the progress of the residency program development in the College of Medicine, including information about a new consortium agreement that will lead to several hundred new residencies by 2020.
- Garvy announced that an Academic Affairs Undergraduate Education Workshop will be presented at a future meeting.

FINANCE AND FACILITIES COMMITTEE REPORT

Alex Martins, Chair of the Finance and Facilities Committee, reported that the committee had met on October 7, 2015, and earlier in the day, and he provided highlights from those meetings.

- Richard Beary, Associate Vice President and Chief of Police, gave a presentation on UCF's Police Department's structure and services, as well as the department's statistics, accomplishments, and current projects.
- Martins reported that the committee reviewed the investment strategy for university cash balances.
- Martins reported that the committee received copies of the direct support organizations' quarterly reports ending June 30, 2015.

Martins presented the following items for board approval.

- FF-1 2016-17 Tuition and Fees—A motion was made and unanimously passed by the board approving no increase to the tuition and fees for the 2016-17 academic year.
- FF-2 Boutique Hotel—A motion was made and unanimously passed by the board approving the agreement for a boutique hotel on campus. A formal contract will come before the board at a future meeting.

Marchena called on university staff to provide a presentation regarding the negotiated agreement with Aramark, the university's current food service provider.

- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, and Curt Sawyer, Associate Vice President for University Services, reported on the proposed Aramark food contract and its impact on food service in the Student Union. Merck noted that this is not a bid, but a renegotiation of an existing contract. Some food vendor contracts will expire within one to three years, and all contracts will be allowed to run to term.

PUBLIC COMMENTS

Marchena opened the floor for public comment for those who chose to speak at this time. Eleven public comments were made on the Aramark contract.

Marchena presented the following for board approval.

- FF-3 Campus Food Service Agreement—A motion was made to amend the language to approve UCF's staff recommendation to proceed with the Aramark contract, conditional upon Aramark's agreement that at least two of the concepts in the Student Union be sublet to local businesses. The motion as amended was passed by the board by a vote of nine for and three against.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Olga Calvet, Chair of the Nominating and Governance Committee, reported that the sole item from the committee would be voted on in the consent agenda.

STRATEGIC PLANNING COMMITTEE REPORT

Alan Florez, Chair of the Strategic Planning Committee, reported that by the end of the week five stakeholder meetings will have been held to gather community response for inclusion in UCF's strategic plan. Other strategic planning meetings will be held on December 1 at Seminole State College, on December 2 for UCF students, and on December 10 to hear from Drs. Michael Crow and James Duderstadt.

INFORMATION

Marchena noted the following informational item.

- INFO-3 2014-15 President's Annual Report

CONSENT AGENDA

It was requested that item CL-5 be removed from the consent agenda for separate consideration. The motion was amended to accept the consent agenda with the removal of CL-5. Members of the board unanimously approved the following actions.

- AUD-1 Revision of Internal Audit Charter—Approval of the revisions to the internal audit charter.
- AUD-2 Internal Compliance, Ethics, and Risk Charter—Approval of the charter for University Compliance, Ethics, and Risk Office and program.
- CL-3 2012-15 Performance Unit Plan Goal Accomplishments—Approval of the 2012-15 Performance Unit Plan Goal accomplishments documented by the University Audit Office.
- CL-4 2012-15 Performance Unit Plan Payments—Approval of the Performance Unit Plan payments earned by participants for the 2012-15 cycle for accomplishment of the three-year performance measures set by the Board of Trustees on November 12, 2012.
- CL-6 2015-18 Performance Unit Plan Awards—Approval of the 2015-18 Performance Unit Plan awards.
- CL-7 Collective Bargaining Agreement Between the University of Central Florida Board of Trustees and the United Faculty of Florida—Approval of the ratification of the Collective Bargaining Agreement for 2015-18 between the University of Central Florida Board of Trustees and the United Faculty of Florida.

Board of Trustees Meeting - Meeting Minutes

- EP-1 Conferral of Degrees—Concurrence with the conferral of degrees at the Fall 2015 commencement ceremonies.

4,547 baccalaureate degrees
665 master’s degrees
133 doctoral and specialist degrees
5,345 Total
- EP-2 2015-16 Tenure with Hire—Approval of the 2015-16 Tenure with Hire recommendations.
- EP-3 Amendment to University Regulation UCF-9.002 Tuition Remission for Graduate Assistants and Fellows—Approval of amendments to existing university regulation UCF-9.002 Tuition Remission for Graduate Assistants and Fellows.
- EP-4 New University Regulation UCF-2.036 College Credit for Nontraditional Courses, Including Short Courses and Online Courses, Prior to Initial Enrollment—Approval of the establishment of a new university regulation UCF-2.036 entitled College Credit for Nontraditional Courses, Including Short Courses and Online Courses, Prior to Initial Enrollment.
- FF-4 Revisions to Florida Solar Energy Center Rules 6C7-8.007 and 6C7-8.010 and Repeal of Rule 6C7-8.008—Approval of amendments to existing Florida Solar Energy Center rules.
- FF-5 Broadband Spectrum Incentive Auction—Approval for UCF not to participate in the Broadband Spectrum Incentive Auction.
- NG-1 John Skipper, Doctor of Humane Letters—Approval of a doctor of humane letters degree for John Skipper.

After a discussion, Marchena presented the following item for board approval.

- CL-5 2015-18 Performance Unit Incentive Measures and Goals—A motion was made and unanimously passed by the board approving the 2015-18 Performance Unit Incentive Measures and Goals for the president and vice presidents.

NEW BUSINESS

Marchena noted the importance of matching the university’s academic majors with the job and career opportunities in Central Florida. He asked the university to take all opportunities—especially at orientation and when advising—to educate students about the jobs and careers available in their fields of study. He also asked that students majoring in fields where employment was scarce be told about alternative majors that promised better job opportunities.

Marchena called on Whittaker to update the board on Downtown UCF.

DOWNTOWN UPDATE

- INFO-2 Downtown UCF—Whittaker gave an update on Downtown UCF.

ANNOUNCEMENTS AND ADJOURNMENT

Marchena announced the following upcoming meetings:

Strategic Planning workshop	November 23 (conference call)
Commencement	December 18-19 (CFE Arena)
Strategic Planning workshop	January 12, 2016 (FAIRWINDS Alumni Center)
Board of Governors meeting	January 20-21, 2016 (Florida State University)
Board of Trustees meeting	January 28, 2016 (FAIRWINDS Alumni Center)

Marchena noted that the campus closed at 3:00 p.m. for the evening's football game.

Marchena adjourned the board meeting at 4:19 p.m.

Respectfully submitted: _____ Date: _____

John C. Hitt
Corporate Secretary