

Minutes
Board of Trustees Meeting
University of Central Florida
May 24, 2018

Chairman Marcos Marchena called the meeting of the Board of Trustees to order at 1:05 p.m. in the *FAIRWINDS* Alumni Center on the UCF Orlando campus.

Marchena reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

WELCOME

He welcomed the board members and called on Rick Schell, Associate Corporate Secretary, to call the roll. Schell determined that a quorum was present.

The following board members attended the meeting: Chairman Marcos Marchena, Vice Chair Robert Garvy, Josh Boloña, Ken Bradley, Joseph Conte, Danny Gaekwad, John Lord, Alex Martins, Beverly Seay, William Self, David Walsh, and William Yeargin. Trustee John Sprouls attended by teleconference call.

PUBLIC COMMENT

There were no requests for public comment.

MINUTES

Marchena called for approval of the March 22, 2018; March 30, 2018; and April 27, 2018; meeting minutes, which were approved.

PRESENTATIONS

Marchena introduced Dr. Sandy Shugart, President of Valencia College, who recognized Dr. Hitt's accomplishments and thanked him for his enormous impact on the university, the community, and Valencia College. He presented Hitt with a framed caricature.

Marchena introduced Trustee Bill Self, who presented two Faculty Senate Proclamations.

- Resolution: 2017-2018-15 is in honor of John C. Hitt who became the 4th president of the University of Central Florida and who has led UCF to become a major metropolitan research university with global impact.
- Resolution: 2017-2018-16 is in honor of Martha Hitt, first lady of the University of Central Florida who has represented the University of Central Florida for 26 years and

has been a tireless advocate, and mentor for women faculty, staff, and members of the community.

Marchena introduced Mike Morsberger, Vice President for Advancement and CEO, UCF Foundation, and Michael Cantrell, Customer Account Executive, Coca Cola. Cantrell presented Hitt with a Coca Cola Trophy thanking him for 26 years of service to the university and society.

Hitt thanked everyone for the past few months of celebration. He stated he wanted to share in the fun and shared a thank you video of outtakes from commemorative videos.

Marchena called on President John C. Hitt for remarks and introductions.

REMARKS

Hitt welcomed and congratulated Joshua Boloña, the newly elected 2018-19 president of the UCF Student Government Association. Hitt presented him with a gold Pegasus pin and welcomed him to the board.

Hitt congratulated Trustee Yeargin for his appointment to the Department of the Interior's Outdoor Recreation Advisory Committee to represent the recreational boating industry.

Hitt stated that he participated in his last commencement ceremonies as president. He stated that during UCF's seven spring commencement ceremonies, more than 8,000 degrees were awarded, including 116 doctors from the UCF College of Medicine. Hitt reported that it was his honor to have conferred approximately 270,000 degrees during his tenure at UCF.

Hitt reported that UCF is the leading producer of talent in the nation, with approximately 16,000 degrees awarded each year. He reported that UCF produces baccalaureate degrees at a lower cost than any other public university in the nation.

INTRODUCTIONS

Hitt congratulated the following members of the UCF community.

A. Students

Hitt announced that UCF's Computer Programming Team recently won its second straight national title. The three-member team finished first in North America and 10th worldwide in the Association of Computing Machinery's International Collegiate Programming Contest held in Beijing.

UCF defeated teams from Cornell, Harvard, Stanford, and the Massachusetts Institute of Technology, among others. The team is advised by Computer Science professor Ali Orooji. Hitt congratulated professor Orooji and team member Ethan Bainbridge.

B. 2018 Pegasus Professors

The Pegasus Professor Award is UCF's most prestigious faculty honor, recognizing extraordinary contributions to the UCF community through teaching, research, and service. This year five members were named Pegasus Professors.

Pegasus Professors are chosen from senior members of the faculty who have been a professor for at least five years and have achieved noteworthy teaching, research and creative activity, and service of national and international impact. Each is presented with a \$5,000 stipend, a \$5,000 research grant, and a Pegasus Professor medallion. Hitt recognized the recipient who was able to attend.

Cherie Yestrebksy, chair of the Chemistry Department, researches materials development for abiotic environmental remediation. Her work has helped eight countries safely clean their water.

C. 2018 Reach for the Stars Professors

Reach for the Stars awards are given each year to junior faculty members who have achieved noteworthy research or creative activities of national impact. The Reach for the Stars winners receive a \$10,000 annual research grant for three years. Hitt recognized and congratulated the recipients.

George Atia is an assistant professor of electrical and computer engineering. His research includes statistical and brain signal processing, machine learning, and big data analytics. In the past five years, he has received grants totaling \$1.5 million.

Debashis Chanda is an assistant professor of nanotechnology. He is developing new optoelectronic devices and has established an internationally recognized research program. He has received more than \$2 million in research funding.

Dana Joseph is an assistant professor of management. She conducts research on emotional intelligence. Her work is among the most highly cited work on emotional intelligence in organizations, and she has received funding from the National Institute for Occupational Safety and Health.

Kyle Rohde is an assistant professor of biomedical sciences. He established a well-funded research program which is developing new anti-tuberculosis drugs. In the past six years, he and his lab have received \$2.3 million in funding.

D. Faculty

David Harris, associate professor of physiology at the UCF College of Medicine, received The Early Career Award for Excellence in Teaching and Innovation by the International Association of Medical Science Educators. Harris has been with the UCF College of Medicine since October 2011.

E. Employees of the Month

The Employee of the Month for March was Elizabeth Nemec, an office manager in Student Disability Services, Student Development, and Enrollment Services. She has been with UCF for five years.

The Employee of the Month for April was Dawn Tripp, senior library technical assistant in Research and Information Services in the John C. Hitt Library. She has been with UCF for almost five years.

Hitt reported that UCF was part of a *60 Minutes* report on the efforts of the Bill and Melinda Gates Foundation to provide scholarships to low-income minority students. The segment included interviews of several UCF Gates Millennium Scholars. It also described the success of the University Innovation Alliance schools, which in four years have increased by approximately 30 percent the degrees they have awarded to low-income students.

He reported that Bill Gates, in his blog, praised UCF as a leader in digital learning and a pioneer in showing how universities can be bigger and better. Hitt referred the board to a copy of the article included in their meeting materials, and he asked trustees to review it at their convenience.

Hitt bestowed the title of Vice President *Emeritus* upon Rick Schell and thanked him for more than eight years of service to the board.

REPORTS

Marchena called on Dan Holsenbeck, Senior Vice President for University Relations, who introduced Captain Erik Etz and General Tom Baptiste, Central Florida Research Park Military Commands, who gave a report on the following item.

- INFO-1 Team Orlando Presentation

ADVANCEMENT COMMITTEE REPORT

Joseph Conte, Chair of the Advancement Committee, reported the highlights from the committee meeting held earlier in the day.

- Grant Heston, Vice President for Communications and Marketing, reported on UCF's National Championship in Computer Programming, and a \$10 million grant for UCF RESTORES from the U.S. Army. He also shared a video of Bill Gates endorsing UCF's innovative techniques related to digital learning and the ways UCF continues to engage students through a digital learning platform. He introduced members of the WUCF team who gave a presentation about a new initiative called "Meet the Helpers" (INFO-1), a new program by UCF to introduce children to community helpers who respond to emergency situations. In June, WUCF will unveil a toolkit to support "Meet the Helpers" that will be shared with public media stations across the country.

- Holsenbeck thanked the board for their support of the John C. Hitt Partnership Complex dedication last month, and he provided an update on federal legislation that will benefit UCF RESTORES and the Bridg Center in Osceola County. He reminded the committee that the Board of Governors will officially recognize Dr. Hitt immediately following the presentation of the university's work plan on June 27, 2018.
- Michael Morsberger, Vice President for Alumni Relations and Development and CEO of the UCF Foundation, gave an update on the IGNITE Campaign (INFO-2) highlighting principal level gift commitments that will put the campaign close to the \$400 million mark by the end of this fiscal year.
- Morsberger reported on the naming of the UCF RESTORES Clinic as the Rosengren Trauma Clinic at UCF RESTORES upon the completion of certain actions by the donors in recognition of the contributions to UCF by Jim and Julia Rosengren (ADVC-1).
- He reported on naming the UCF football game-day locker room at Spectrum Stadium as the Jim and Julia Rosengren Locker Room upon completion of certain actions by the donors in recognition of the contributions by Jim and Julia Rosengren to UCF (ADVC-2).

Conte presented the following items for board approval.

- ADV-1 Naming of the Rosengren Trauma Clinic at UCF RESTORES—A motion was unanimously passed by the board approving the name change.
- ADV-2 Naming of the Jim and Julia Rosengren Locker Room at Spectrum Stadium—A motion was unanimously passed by the board approving the name.

AUDIT AND COMPLIANCE COMMITTEE REPORT

Beverly Seay, Chair of the Audit and Compliance Committee, reported the highlights of the committee meeting held on April 17, 2018.

- Robert Taft, Chief Audit Executive, reported on the University Audit Report, which highlighted current and scheduled audits, a staffing model benchmark of audit offices in the state university system, staffing model proposal, and other activities.
- Christina Serra, Interim Chief Compliance and Ethics Officer, presented the University Compliance, Ethics, and Risk Report, which included an update on the University Compliance, Ethics, and Risk Program and the status of the 2017-18 work plan. Serra reported that a national search is underway to fill the position of the Chief Compliance and Ethics Officer.
- Serra provided an overview of the office's 2017-18 Compliance and Ethics Annual Work Plan, which is based on the elements of an effective Compliance and Ethics program and highlighted the completion of several initiatives since the last update to the committee in November 2017.
- Serra reported that the office issued its spring edition of the Integrity Star Newsletter. She provided an update on the March 2018 Let's Be Clear campaign, the Youth Protection Program, and the Compliance and Ethics Culture Survey.

COMPENSATION AND LABOR COMMITTEE REPORT

John Sprouls, Chair of the Compensation and Labor Committee, reported highlights of the committee meeting held earlier in the day.

- Maureen Binder, Associate Vice President and Chief Human Resources Officer, reported on the 2016-19 Revised Performance Incentive Measures and Goals (CLC-1), noting a correction in the data for the 2016-19 period.
- Binder also gave a report on the 2017-20 Revised Performance Incentive Measures and Goals (CLC-2).

Sprouls presented the following items for board approval.

- CL-1 2016-19 Revised Performance Incentive Measures and Goals—A motion was unanimously passed approving the 2016-19 Revised Performance Incentive Measures and Goals for the president and senior officers.
- CL-2 2017-20 Revised Performance Incentive Measures and Goals—A motion was unanimously passed approving the 2017-20 Revised Performance Incentive Measures and Goals for the president and senior officers.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Robert Garvy, Chair of the Educational Programs Committee, reported the highlights from the committee meeting held earlier in the day.

- Elizabeth Dooley, Interim Provost, Vice Provost for Teaching and Learning, Dean of the College of Undergraduate Studies, and Professor in the College of Education and Human Performance, reported on the 2018 Tenure Recommendations (EPC-1), which was unanimously approved. The item appears on the consent agenda as EP-1.
- Dooley reported on the 2018 Tenure with Hire (EPC-2), which was unanimously approved and the item appears on the consent agenda as EP-2.
- Paige Borden, Assistant Associate Provost for Academic Program Quality and Associate Vice President for Institutional Knowledge Management, reported on the 2018 Accountability Plan (EPC-3). The Board of Governors instituted a new report that combines the previous Annual Accountability Report and the University Work Plans into one document that more closely aligns with the Board of Governors 2025 System Strategic Plan. The 2018 Accountability Plan was unanimously approved and the item appears on the consent agenda as EP-3.
- Borden reported on the 2018 Improvement Plan for Four-year Graduation Rate (EPC-4), which was unanimously approved and the item appears on the consent agenda as EP-4.
- Dooley reported on the Faculty Spotlight (INFO-1) and introduced Konstantin Vodopyanov, 21st Century Scholar Chair and Professor of Optics, College of Engineering and Computer Science, who provided the faculty spotlight presentation (INFO-1).

FINANCE AND FACILITIES COMMITTEE REPORT

Alex Martins, Chair of the Finance and Facilities Committee, reported highlights from the committee meeting held on April 18, 2018, and earlier in the day.

The following actions occurred at the April 18, 2018, meeting.

- Deborah C. German, Vice President for Medical Affairs and Dean of the College of Medicine; Mary Lou Sole, Dean of the UCF College of Nursing; and Jeanette Schreiber, Associate Vice President for Medical Affairs and Chief Legal Officer for the UCF College of Medicine, presented a concept of moving the UCF College of Nursing to the medical campus at Lake Nona. The item was removed to allow staff to prepare a full financial plan for the prospect of moving the College of Nursing.
- William F. Merck II, Vice President for Administration and Finance and Chief Financial Officer, and John C. Pittman, Associate Vice President for Debt Management, gave a report on Direct Support Organizations' 2017-18 Second-Quarter Financial Reports for the period that ended December 31, 2017.
- Pittman gave a report on the University and Direct Support Organization Debt Report.
- Christina Tant, Assistant Vice President and University Controller, reviewed the University Final Audited Financial Report 2016-17.
- Elizabeth Klonoff, Vice President for Research and Dean of the College of Graduate Studies, provided an update on UCF's acquisition of the Arecibo Observatory in Puerto Rico.

The following actions occurred at the meeting earlier in the day.

- Merck and Tant reported on the Repeat Course Fee for 2018-19 (INFO-1).
- Tant gave a report on the University Operating Budget Report Quarter Ended March 31, 2018 (INFO-2).
- Merck and Tant presented the operating budgets for the Educational & General, Medical School, Auxiliary Enterprises, Sponsored Research, Student Financial Aid, Student Activities, Technology Fee, and Concessions areas. Performance-based funding is subject to final approval by the Florida Board of Governors in June. The committee unanimously approved the 2018-19 University Operating Budget (FFC-1) as presented.
- Lee Kernek, Associate Vice President for Administration and Finance, presented the 2018-19 Capital Outlay Budget (FFC-2), which was unanimously approved.
- Pittman reported on the UCF Convocation Corporation Unrestricted Funds Transfer (FFC-3), which was unanimously approved and the item appears on the consent agenda as FF-5.
- Merck, David Hanson, Chief Operating Officer, reported on Use of Spectrum Stadium for Professional Football Games (FFC-4). The committee requested that this item be tabled pending further financial details of the use agreement being made available. Scott Cole, Vice President and General Counsel, will meet with each trustee individually to answer questions and discuss the agreement. The use agreement will then be brought back to the committee for approval at a future meeting.
- Hansen reported on the Use of Spectrum Stadium for International Soccer Match (FFC-5). The committee unanimously approved to rent Spectrum Stadium to SPD Sports to conduct a one-time international soccer match on July 12, 2018.

- Holsenbeck and Kernek requested the approval of the 50-year lease terms for the leases of Partnership IV and V to the Department of Defense. The committee unanimously approved the 50-year terms for the leases (FFC-6), and the item appears on the consent agenda as FF-6.
- Pittman reported on Refinancing of UCF Convocation Corporation Series 2014A and B Certificates of Participation (FFC-7), which was unanimously approved by the committee and the item appears on the consent agenda as FF-7.
- Keisha Hoerrner, Interim Assistant Vice Provost for Teaching and Learning and Associate Dean of the College of Undergraduate Studies, reported on Equipment Fees for 2018-19 school year (INFO-3).

Martins presented the following items for board approval, noting that FF-3 Use of Spectrum Stadium for Professional Football Games was removed pending further financial details of the use agreement being made available.

- FF-1 2018-19 University Operating Budget—A motion unanimously passed approving the university’s 2018-19 operating budget.
- FF-2 2018-19 Capital Outlay Budget—A motion unanimously passed approving the university’s 2018-19 Capital Outlay Budget and authorizing the president to make necessary adjustments to the 2018-19 Capital Outlay Budget based on the final bill from the state.
- FF-4 Use of Spectrum Stadium for International Soccer Match— A motion unanimously passed approving the rental of Spectrum Stadium to SPD Sports to conduct an international soccer match on July 12, 1018.

NOMINATING AND GOVERNANCE COMMITTEE REPORT

William Yeargin, Chair of the Nominating and Governance Committee, reported highlights from the committee meeting held earlier in the day.

- Conte reported on one of two Direct Support Organization reports (INFO-1). He reported that Academic Health is continuing development of the UCF hospital in partnership with HCA. Groundbreaking is scheduled for October 25, 2018, with the hospital expected to open in January 2021. Conte reported that Academic Health is pursuing a possible lease arrangement in the Sanford Burnham Pribus building from Orange County to create a UCF Cancer Research and Treatment Center next to UCF Lake Nona medical center.
- Martins presented the second Direct Support Organization report (INFO-1) on UCF Stadium Corporation. He reported that 30-year debt issued in 2006 was refinanced in 2016. The stadium asset was transferred to the university at that time. He reported on the premium seating experience at the stadium being expanded and enhanced by adding chair backs in the club areas, the cabana, and the fields in the south end zone. More cabanas are planned.
- Cole reported on the Amendments to UCF-9.001 Schedule of Tuition and Fees (NGC-1), which was unanimously approved and the item appears on the consent agenda as NG-1.

- Cole reported on the Amendments to UCF-6.007 Traffic/Parking Regulation and Enforcement and UCF-6.008 Vehicle Registration Fees; Parking Violation Fines (NGC-2). The regulation was approved in its entirety with the exception of Item 1B relating to a parking advisory committee, which was removed from consideration. With approval of Cole, the item appears on the consent agenda as NG-2.
- Cole reported on the Amendments to UCF-4.019 Fee Policy-Payments, Refunds and Release of Fee Liability (NGC-3), which was unanimously approved, and the item appears on the consent agenda as NG-3.

CONSENT AGENDA

A motion was made to accept the consent agenda, as revised, with the modification to NG-2, Amendments to University Regulations UCF-6.007 Traffic/Parking Regulation and Enforcement and UCF-6.008 Vehicle Registration Fees: Parking Violation Fines, removing Item 1B from consideration as it relates to a parking advisory committee. The motion was unanimously approved.

- EP-1 2018 Tenure Recommendations—Approval of tenure of recommended faculty members
- EP-2 2018 Tenure with Hire—Approval of tenure with hire
- EP-3 2018 Accountability Plan—Approval of 2018 Accountability Plan
- EP-4 2018 Improvement Plan for Four-year Graduation Rate—Approval of 2018 Improvement Plan for Four-year Graduation Rate
- FF-5 UCF Convocation Corporation Unrestricted Funds Transfer—Approval for the corporation to transfer an amount not to exceed \$312,000 as an unrestricted gift to the UCF Athletic Association
- FF-6 PEO-STRI Leases of Partnership IV and V—Approval of the 50-year leases of Partnership IV and V to the Department of Defense (PEO-STRI)
- FF-7 Refinancing of UCF Convocation Corporation Series 2014A and B Certificates of Participation—Approval of the corporation’s request to refinance the outstanding Series 2014A and B certificates of participation and replace the certificates with revenue bonds
- NG-1 Amendments to University Regulation UCF-9.001 Schedule of Tuition and Fees—Approval of amendments to the regulation
- NG-2 Amendments to University Regulations UCF-6.007 Traffic/Parking Regulation and Enforcement and UCF-6.008 Vehicle Registration Fees: Parking Violation Fines—Approval of amendments to the regulations, as amended, removing Item 1B relating to a parking advisory committee from consideration

- NG-3 Amendments to University Regulation UCF-4.019 Fee Policy – Payments, Refunds and Release of Fee Liability—Approval of amendments to the regulation

NEW BUSINESS

Marchena referred the board to the 2019 Board of Trustees meeting dates.

- INFO-2 2019 UCF Board of Trustees Meeting Dates

Marchena called on Trustee Seay to provide information on the following.

- INFO-3 Discussion of International Collegiate Programming Contest

Trustee Bradley advised board members that he and Trustee Self attended the Association of Governing Boards Annual Conference for Trustees. Some of the topics included freedom of speech, the role of higher education in the future, and athletic and academic integrity.

Trustee Martins reported that he attended the sports industry’s annual awards dinner in New York City. He announced that Danny White, Vice President and Director of Athletics, was recognized as one of the five finalists for Athletics Director of the Year.

Marchena noted that on May 9, 2018, an Evening of Honor event recognized Dr. and Mrs. Hitt for their many achievements. Mrs. Hitt was presented with an honorary doctoral degree for public service. Schell received *Emeritus* status from Dr. Hitt. Marchena thanked Schell for his service to the board.

Marchena noted that he had been re-reading some of Winston Churchill’s work and one quote stood out: “Success is not final, failure is not fatal, it is the courage to continue that counts.” Marchena noted that we at UCF have persevered, achieved, and moved forward. He thanked Hitt for all that he has done.

ANNOUNCEMENTS AND ADJOURNMENT

Marchena reminded trustees to see Rick Schell about their Diligent board books and announced the following upcoming meetings:

Board of Governors meeting	June 26-28, 2018 (FAIRWINDS Alumni Center)
Board of Trustees meeting	July 19, 2018 (FAIRWINDS Alumni Center)
Association of Governing Boards National Conference on Trusteeship	April 14-16, 2019 (Orlando)

Marchena adjourned the board meeting at 2:51 p.m.

Respectfully submitted: _____ Date: _____
John C. Hitt
Corporate Secretary