

**Minutes
Board of Trustees Meeting
University of Central Florida
September 19, 2019**

Chair Beverly Seay called the meeting of the Board of Trustees to order at 8:40 a.m. at the UCF *FAIRWINDS* Alumni Center.

Seay reminded the board that the meeting was covered by the Florida Sunshine Law and that the public and press were invited to attend.

WELCOME

Seay welcomed the board members and called on Karen Monteleone, Assistant Vice President, Board Relations, to call the roll. Monteleone determined that a quorum was present.

The following board members attended the meeting: Chair Beverly Seay, Vice Chair Martins, Trustees Kenneth Bradley, Danny Gaekwad, Robert Garvy, Kyler Gray, John Lord, William Self, John Sprouls, and William Yeargin.

Trustee Joseph Conte joined via teleconference.

Trustee David Walsh joined via teleconference at 12:24 p.m. and voted on the Presidential Search motion.

PUBLIC COMMENT

Scott Launier addressed the board with concerns regarding the 2018-2021 BOT-UFF Collective Bargaining Agreement.

MINUTES

Seay called for approval of the July 18, 2019 meeting minutes. Bradley made the motion to approve the minutes and Yeargin provided a second. The minutes were approved unanimously.

REMARKS AND INTRODUCTIONS

Seay provided brief updates including:

- Creation of a Board Relations Office
- A new meeting schedule for the board and committees and the introduction of a Trustee Working Lunch. Seay introduced Andrea Gandy, new Director of Enterprise Risk and Insurance Management who will report to Rhonda Bishop, Vice President for Compliance and Risk.

- Seay publicly thanked Interim President Seymour for his leadership in creating a culture of transparency and accountability and indicated she is working closely with him on the Post Investigation Action Plan.

Seay called on Seymour for remarks.

Seymour thanked Seay and said he is grateful for her leadership and focus on moving UCF forward in the university's continued pursuit of excellence.

Seymour thanked the university's emergency management and public safety response teams and stated their preparations for Hurricane Dorian gave him confidence in our university's crisis and communications plans as it relates to these types of incidents. He said he reached out to our students and employees from the Bahamas and that UCF's student affairs and UCF Global teams have been in direct contact with offers of assistance. Seymour also noted that there were campus-wide relief efforts led by UCF Global, Student Government Association, and Student Development and Enrollment Services to collect needed supplies for the National Association of the Bahamas.

Seymour introduced the *UCForward* plan, with a focus on three goals: strengthen our operations, expand our resources, and invest in excellence.

Seymour introduced new leadership staff:

- Dr. Kent Butler, Interim Chief Equity, Inclusion and Diversity Officer
- Rhonda Bishop, Vice President for Compliance and Risk
- Dr. Timothy Letzring, Senior Associate Provost for Academic Affairs
- Dr. Christopher Ingersoll, founding dean of the College of Health Professions and Sciences

Seymour shared the following academic accolades:

- For the third consecutive year, *U.S. News & World Report* recognized UCF as one of the nation's "most innovative schools" placing as number 16, and that UCF also placed notably in several other *U.S. News & World Report* categories, including high rankings in:
 - Undergraduate Teaching
 - Undergraduate Research or Creative Projects
 - First-Year Experiences

- Social mobility, as measured by our Pell students' graduation rates
 - No. 79 Top Public Schools
 - No. 83 Best Undergraduate Engineering Program
- *Washington Monthly* ranked UCF the 55th best national university and 25th “Best Bang for the Buck” university in the southeast.
 - UCF was named one of three national finalists for the Association of Public and Land-Grant University's 2019 Degree Completion Award.
 - UCF was specifically recognized for the gains in closing the retention and graduation gaps of our African American and Hispanic students over the past decade. UCF ranks second among public universities for the number of bachelor's degrees awarded to African American and Hispanic students.
 - The incoming freshmen class again broke records for average GPA and standardized test scores. Our incoming Honors College students hold an average 1465 SAT and 4.458 GPA.
 - UCF welcomed a record 90 National Merit Scholars, bringing our total to 341, UCF's highest ever.

Seymour introduced and recognized the President's Leadership Council students and highlighted UCF's football team's victory over Stanford and the Men's Soccer win over number 6 UNC.

REPORTS

INFO-1 Enrollment Task Force Update

In April of 2019, Interim President Seymour and Provost Dooley established the Enrollment Strategy Task Force and charged it with evaluating options, conducting analysis, and developing a model that includes enrollment levels and mix. The strategy must also support student and faculty success, meet regional needs and align with strategic state goals.

The task force is to review market and labor demand, perform simulation scenarios and sensitivity analysis on student mix, and analyze challenges to improving the 4-year graduation rate. A final report is expected in January, 2020.

The trustees provided the following comments:

- Gaekwad inquired about the international student population and volunteered to assist Dooley with recruiting. He also recommended that the task force data-mine zip codes.

- Bradley noted our increase in enrollment numbers are largely due to retention rates and he believes that is headline news.
- Martins asked if the task force is considering future population growth for our region when evaluating data.
- Self was thankful that faculty is included on the task force.
- Garvy indicated if we can focus on excellence, the impact we will have in this part of the state is magnified.

INFO-2 Digital Learning Panel

The discussion was facilitated by Trustee Robert Garvy, Chair of the Educational Programs Committee (EPC). The Digital Learning panelists were Dr. Tom Cavanagh, Vice Provost for Digital Learning, Dr. Ron DeMara, Professor, Electrical and Computer Engineering, Dr. Amanda Groff, Associate Lecturer, Anthropology, and Dr. Paul Jarley, Dean, College of Business Administration.

The Digital Learning Panel shared various strategies, best practices, innovations, and viewpoints. The panel presentation also included an update on the funding sources, allocations, and expenditures related to the Digital Learning Fee and the reserve allocation approved by the Board in 2017 (“Digital Learning Course Redesign Initiative.”)

Cavanagh noted that the statute only permits Distance Learning Fee funds to be used for costs associated with development and delivery of the distance learning course. Distance Learning Fee funds cannot be used for marketing or faculty salaries. Cavanagh indicated the marketing budget for UCF online is minimal and recommends looking at other sources of revenue to market UCF Online going forward.

INFO-3 Board of Governors “Pillars of Excellence” and “Universities of Distinction”

Seymour updated the Board on the new “Universities of Distinction” initiative and what it means for UCF, including an upcoming presentation to the BOG Strategic Planning Committee at their October 3, 2019 meeting.

ADVANCEMENT COMMITTEE REPORT

Gaekwad, Chair of the Advancement Committee, reported that the Committee has not met since the July 18, 2019 Board of Trustees meeting. He is working with staff to gather information for future agendas. Staff is coordinating time for him to visit campus to answer any questions he may have.

AUDIT, OPERATIONS REVIEW, COMPLIANCE, AND ETHICS COMMITTEE REPORT

Conte, Chair of the Audit and Compliance Committee, reported on information items 1- 5 from the committee meeting held on August 8, 2019.

COMPENSATION AND LABOR COMMITTEE REPORT

Sprouls, Chair of the Compensation and Labor Committee, reported highlights from the committee meeting held on September 17, 2019 and reported that CLC – 1 and CLC – 2 were unanimously approved by the committee and placed on the board’s consent agenda as CL – 1 and CL - 2.

EDUCATIONAL PROGRAMS COMMITTEE REPORT

Garvy, Chair of the Educational Programs Committee, reported highlights from the committee meeting held September 18, 2019 and reported that EPC – 1 through EPC – 4 were unanimously approved by the committee and placed on the board’s consent agenda.

Garvy also reported that Provost Dooley presented her Provost’s Update to the committee on several topics including record level retention achievements and the latest enrollment data. She also highlighted faculty research and UCF being a top school for Hispanic learning by *U.S. News*. Garvy also discussed information items INFO -1 and INFO – 2.

EXECUTIVE COMMITTEE REPORT

Seay, Chair of the Executive Committee, reported on highlights from the meeting held on August 7, 2019. The following items were unanimously approved by the committee:

- EC – 1 Executive Committee Charter
 - Martins provided the motion to approve the Executive Committee Charter with a second provided by Yeargin. The charter was unanimously approved by the board.

- EC – 2 Dissolve the Strategic Planning Committee
 - Lord provided the motion with a second provided by Yeargin. The item was unanimously approved by the board.

FINANCE AND FACILITIES COMMITTEE REPORT

Martins, Chair of the Finance and Facilities Committee, reported on highlights from the meeting held on September 18, 2019. He stated that the committee unanimously approved agenda items

FF – 1, FF – 2 and FF – 3, and made a motion to approve these items, which were unanimously approved by the full board:

NOMINATING AND GOVERNANCE COMMITTEE REPORT

Yeargin, Chair of the Nominating and Governance Committee, reported highlights from the committee meeting held earlier that day. Yeargin made a motion to approve NG – 1 with a second provided by Gaekwad. NG – 1 was approved by the full board unanimously: Yeargin reported that items NGC – 2 through NGC – 7 were unanimously approved by the committee earlier that day and placed on the board’s consent agenda.

Yeargin presented INFO – 1 from the committee.

CONSENT AGENDA

Garvy requested EP – 1 and Bradley requested NG – 3 be removed from the consent agenda. Bradley made a motion to approve all the remaining items, CL – 1 through NG – 7, on the consent agenda, which were unanimously approved.

Garvy made a motion to approve EP – 1 with a minor amendment. Melody Bowdon, Interim Vice Provost for Teaching and Learning and Interim Dean, College of Undergraduate Studies, informed the Board of Trustees that the Board of Governors asked for an addendum to identify any courses where there is a change after the 45-day period. The item was approved unanimously by the board:

Bradley inquired whether it is appropriate to have two board members from the same organization on the Research Foundation board as this could cause some inequity. Cole indicated there is no legal prohibition, but it is a practical issue. Bradley made a motion to have NG – 3 returned to the Nominating and Governance Committee for further discussion and review, which was unanimously approved.

OLD BUSINESS

BOT – 1 Presidential Search Update

At the July 18, 2019, Nominating and Governance Committee meeting, Committee Chair Yeargin was asked to reach out to several leading search firms and others to gauge their opinions on the appropriate timing to begin the next presidential search. Chair Yeargin spoke with representatives from Association of Governing Boards, Diversified Search, Greenwood/Asher, Isaacson Miller, Korn Ferry, and Parker Executive Search. He shared the details of these calls with the Board as part of his update. The information indicated the Board could begin a search now if it states the financial issues are behind us and there will not be an internal candidate.

The trustees had a robust conversation on starting the search now or delaying it a year or two.

Seymour indicated he would not be a candidate in the search and beginning the search now is an opportunity to look ahead. He pledged his commitment to continue to move UCF forward while the search for the next leader of the university is undertaken.

Self made a motion to move forward with the Presidential Search with a second provided by Gaekwad. The board unanimously approved moving forward with the Presidential Search.

NEW BUSINESS

BOT – 2 Pursue Industrial Hemp Special Permit

Elizabeth Klonoff, Vice President for Research and Dean of Graduate Studies, explained the request to pursue an industrial hemp planting permit and implementation of an industrial hemp pilot project at UCF. Any project must go to the state for approval and will be under the Office of Research. This request is to have the Board's authorization to conduct research in this area.

Self made a motion to approve BOT – 2 which was unanimously approved. Trustee Martins was not present for the vote.

BOT – 3 McNamara Cove Naming

Gaekwad shared that he had the opportunity to attend the recent football game where he was given a tour of the area where McNamara Cove would be located. He noted that no state funds or university funds would be used.

Gaekwad made a motion to approve BOT – 3 which was unanimously approved. Trustee Martins was not present for the vote.

ANNOUNCEMENTS AND ADJOURNMENT

Seay announced the following upcoming meetings:

Presidents & Chairs Meeting Board of Governors	October 2, 2019 (3:00-5:00 p.m.) (UCF <i>FAIRWINDS</i> Alumni Center, SGA Boardroom)
Board of Governors Facilities Committee and Budget and Finance Committee Workshops	October 3, 2019 (<i>FAIRWINDS</i> Alumni Center)
2019 State of the University	October 16, 2019 (Student Union, Pegasus Ballroom)
Board of Governors Trustee Summit	October 29, 2019 (University of Florida, Gainesville)

Board of Governors meeting

October 29 – 30, 2019
(University of Florida, Gainesville)

Board of Trustees Meeting

November 14, 2019
(UCF Downtown, West Building, Room
106/106A)

Trustee Working Lunch

INFO – 4

Crisis Management Task Force

Dr. Larry Barton presented to the full Board on crisis management at the governing board level.

Seay adjourned the board meeting at 1:42 p. m.

Reviewed by: Beverly Seay
Beverly Seay, Chair, UCF Board of Trustees

Date: 11/19/2019

Respectfully submitted: Janet Owen
Janet Owen, Associate Corporate Secretary

Date: 11/19/2019